

**REGULAR BOARD MINUTES
SOUTH PLACER MUNICIPAL UTILITY DISTRICT**

Meeting	Location	Date	Time
Regular	SPMUD Boardroom Zoom Meeting	October 3, 2024	4:30 p.m.

I. CALL MEETING TO ORDER: The Regular Meeting of the South Placer Municipal Utility District Board of Directors was called to order with President Durfee presiding at 4:29 p.m.

II. ROLL CALL OF DIRECTORS:

Present: Director Jerry Mitchell (Director Mitchell arrived at 4:33 p.m.), Director Will Dickinson, Director Christy Jewell, Director James Durfee, Director Jim Williams

Absent: None

Vacant: None

Staff: Adam Brown, Legal Counsel
Herb Niederberger, General Manager
Eric, Nielsen, District Superintendent
Carie Huff, District Engineer
Emilie Costan, Administrative Services Manager

III. PLEDGE OF ALLEGIANCE: Director Dickinson led the Pledge of Allegiance.

IV. PUBLIC COMMENTS:

ASM Costan confirmed that no eComments were received. Hearing no other comments, the public comments session was closed.

V. CONSENT ITEMS:

1. MINUTES from the September 5, 2024, Regular Meeting.
2. ACCOUNTS PAYABLE in the amount of \$3,028,899 through September 23, 2024.
3. RESOLUTION 24-26 AMENDING BOARD POLICY 1020 DISTRICT CONFLICT OF INTEREST

Director Dickinson made a motion to approve the consent items; a second was made by Vice President Jewell; a roll call vote was taken, and the motion carried 4-0.

VI. BOARD BUSINESS

1. **CONTINUATION OF THE APPEAL OF HIGH HAND, 3750 TAYLOR ROAD, PARTICIPATION CHARGE CALCULATION**

GM Niederberger presented the appeal of High Hand. He shared that staff and Director Williams met with the appellant and recalculated the participation fee based on the incremental addition of the kitchen and dining spaces. This resulted in an additional assessment of 4.35 EDUs which the applicant has paid. The entire premises have been placed in billing using the composite method for a monthly service charge based on 13.24 EDUs.

The appellant was not present for this item. Vice President Jewell asked if the appellant was contesting anything further. GM Niederberger commented that payment of the additional assessment was perceived as acceptance of the findings. Vice President Jewell and President Durfee thanked staff for working with the appellant. President Durfee opened the item for public comment. No public comments were received.

Director Williams made a motion to (1) Find that the revised calculation of the additional participation charge of 4.35 EDU for High Hand is correct per the District's Sewer Code and Policies, (2) Acknowledge payment of the total Participation Charge due of \$64,066.80, and (3) Acknowledge that the entire premises have been placed in billing for a monthly service charge of 13.24 EDUs based upon a composite calculation for the total premises per the District's Sewer Code and Policies; a second was made by Director Dickinson; a roll call vote was taken, and the motion carried 5-0.

2. RESOLUTION 24-27 AUTHORIZING THE PURCHASE OF NEW E-TRANSIT VAN AND PICK-UP TRUCK

DS Nielsen presented the proposed purchase of a new crane truck and a new electric confined space entry cargo van. He shared that the crane truck that is used to service the lift stations is scheduled for replacement. The Advanced Clean Fleet Regulation adopted by the California Air Resources Board requires that fifty percent of the vehicles purchased annually be zero-emission vehicles. DS Nielsen shared that the confined space cargo van is an ideal pilot zero-emissions vehicle as it will be a low-mileage vehicle that does not have assigned daily workers. The cargo van will replace an existing diesel van that has had issues with passing smog due to low mileage.

Director Williams asked how the electric van would be charged. DS Nielsen shared that it will be charged using the District's existing infrastructure. The less frequent use of the van allows more time for charging. Director Mitchell asked about the van's range. DS Nielsen shared that the range is 100 miles which should be sufficient for operations. Director Mitchell also asked about the weight compared to a traditional gas-powered vehicle. DS Nielsen shared that the weight is comparable to a medium-duty gas-powered vehicle. Vice President Jewell asked for the age of the vehicles being replaced and if there is a market for them. DS Nielsen shared that the crane truck is a 2012 and the cargo van is a 2017. The vehicles will be declared surplus and auctioned through a District vendor. Director Dickinson asked if the costs included any needed conversions or additional equipment. DS Nielsen shared that the equipment will be taken from the old vehicles and installed by District staff. President Durfee opened the item for public comment. No public comments were received.

Director Mitchell made a motion to approve Resolution 24-27 authorizing the General Manager to (1) Execute the purchase of a Ford F-350 crane truck for an amount not to exceed \$102,000, (2) Execute the purchase of Ford E-Transit cargo van for an amount not to exceed \$56,000, and (3) Approve a budget adjustment to increase the vehicle replacement budget (400-F01-71302) by \$15,000 from \$216,000 to \$231,000; a second was made by Vice President Jewell; a roll call vote was taken, and the motion carried 5-0.

3. RESOLUTION 24-28 EMERGENCY DESIGNATION AND EMERGENCY AUTHORIZATION FOR THE ANTELOPE CREEK SEWER TRUNK EMERGENCY REPLACEMENT PROJECT

DS Nielsen presented the Antelope Creek Sewer Trunk Emergency Replacement Project which would replace two hundred feet of failing trunk line. He provided information on the project location and the condition of the existing 18-inch asbestos cement pipe (ACP) which has deteriorated significantly over the last year. A large portion of the pipe is currently inaccessible due to root growth and cannot be cleaned without further erosion. DS Nielsen shared that staff has applied root control chemicals to the pipe, improved access in the area, and installed a smart cover to alert staff of a surcharge. The project to replace the full Antelope Creek Trunk is currently in the design phase. He shared that the pipeline currently carries approximately half a million gallons per day during the dry-weather season.

President Durfee asked for information on the project schedule. DS Nielsen shared that the project would start immediately upon approval and take approximately five weeks to complete, two weeks of lead time for the pumps and materials, and three weeks for the bypass and replacement. President Durfee also asked if the ACP would be abandoned in place, and DS Nielsen commented that the pipe would be pulled out and disposed of. Director Williams inquired about the fines for a spill into the creek. DS Nielsen shared that the fine is ten dollars per gallon and twenty-five thousand dollars per day. He added that depending on the District's actions the fines could either be increased or negotiated down.

Director Dickinson asked if staff obtained more than one bid for the project. DS Nielsen shared that the firm contacted has done emergency work for the District in the past and has a track record of completing quality projects efficiently. The emergency declaration exempts the District from the competitive bidding requirements. Director Mitchell asked about various alignments for the Antelope Creek Trunk. DS Nielsen shared that alternate alignments were previously explored, but it was determined that the current alignment is the most cost-effective. Director Dickinson asked about the added costs of completing this work as an emergency project. DS Nielsen shared that there are additional costs from the bypass; however, the full replacement project would still need bypass setup and mobilized at different locations. Director Dickinson asked if the District has learned anything from this project. DS Nielsen shared that the rate of deterioration of the ACP in the wet location has been surprising. This knowledge can be applied to the asset management plan. Director Williams commented that it will be important to complete this project before rain begins. Director Dickinson complimented DS Nielsen on the planning process to address the emergency. President Durfee opened the item for public comment. No public comments were received.

Director Williams made a motion to approve Resolution 24-28 (1) Finding that the emergency will not permit a delay caused by a competitive solicitation for bids and that the sewer main replacement is necessary to respond to the emergency in accordance with Section 22050 of the Public Contract Code, (2) Finding the Sewer Main I07-119 Emergency Replacement Project categorically exempt from the California Environmental Quality Act (CEQA) per Section 15302 (Replacement or Reconstruction), and (3) Authorizing the General Manager to execute the attached Construction Contract with a qualified contractor in an amount not to exceed \$311,000 plus a 10% contingency (\$342,000 total); a second was made by Director Dickinson; a roll call vote was taken, and the motion carried 5-0.

4. STRATEGIC PLAN ANNUAL PERFORMANCE REPORT FOR FISCAL YEAR 2023/24

DE Nielsen gave a presentation on the Strategic Plan annual performance. He highlighted the progress made toward the strategic plan priority's work plans and action steps which included work on the Supervisory Control and Data Acquisition (SCADA) Improvements Project, reinvestment in long-term fixed-income securities to reduce interest rate risk, and an active Employee Engagement Committee. He also showed the performance measures contained in the report that were prepared utilizing the Effective Utility Management (EUM) framework. He shared that overall, the District is meeting or exceeding the measures, and highlighted measurement changes from the previous annual performance report.

Director Mitchell commented that he likes the EUM approach used in the current Strategic Plan. Vice President Jewell and Director Williams thanked staff for their work on the Strategic Plan.

VII. REPORTS

1. District General Counsel (A. Brown):

General Counsel Brown had no report for this meeting.

2. General Manager (H. Niederberger):

A. ASD, FSD & TSD Reports:

GM Niederberger shared that he will be out of the office on several dates in October.

Director Dickinson asked for additional information about the South Placer Wastewater Authority (SPWA) Board meeting. Director Williams shared that the SPWA Board decided to postpone the EDU Study pending a similar study currently being conducted by another agency. The 2025 meeting calendar was also adopted. Director Dickinson asked DE Huff to differentiate new information in the project update section of her monthly report.

Director Mitchell asked for updates on the Sierra College Partners agreement. GM Niederberger shared that staff is currently working on an out-of-area service agreement whereby the properties would be served by, and be customers of, the City of Lincoln. Additionally, staff is working with

LAFCO on amending the City of Rocklin's sphere of influence to eventually move these properties within the City of Lincoln boundary. Director Mitchell also asked about the Del Rio / Del Mar expansion project. DE Huff shared that the trunk line would extend to the edge of the City of Rocklin to serve two additional Rocklin properties and would eventually extend out to Sierra College. Director Mitchell asked about the Johnson-Springview Creek Crossing Project. DE Huff shared that the District is no longer participating in this project as there are more favorable locations for the crossing. Director Mitchell asked about the Castle City Mobile Home Park. GM Niederberger shared that the application process is being completed by the mobile home park. He commented that consolidation projects are a State priority, but the project would have to be structured so as to not negatively impact the District. Finally, Director Mitchell asked about the recent FOG inspection at Fred's Burger. DE Huff shared that the restaurant did not obtain a permit from the City of Rocklin. The District and City have been working to ensure compliance.

B. Information Items:

There were no informational items

3. Director's Comments:

Director Dickinson commented that with at least one uncontested election for the Board, he would like to meet the candidates. He acknowledged Warren Jorgenson's presence at the meeting and invited the other candidates to attend a Board meeting.

Director Williams shared that he would not be able to attend the next Board meeting. Director Durfee thanked staff for attending the Board meetings on their own time.

IX. CLOSED SESSION READOUT

The Board met in Closed Session at 5:34 p.m. to discuss the items on the agenda. No action was taken. The Board adjourned the closed session at 6:00 p.m.

VIII. ADJOURNMENT

The President adjourned the meeting at 6:01 p.m. to the next regular meeting to be held on November 7, 2024, at 4:30 p.m.



Emilie Costan, Board Secretary