

EXPENSE REPORT
South Placer Municipal Utility District

5807 Springview Drive, Rocklin, CA 95677

PHONE	916-786-8555	NAME	Emilie Costan	PURPOSE	SDLF Leadership Conference	Mileage Rate	\$0.66/mile
FAX	916-786-8553	DEPT	Administration	BEGINNING	10/22/2023	Breakfast Rate	\$17.00/day
EMAIL	ecostan@spmud.ca.gov	POSITION	Admin Services Manager	ENDING	10/25/2023	Lunch Rate	\$18.00/day
WEB		MANAGER	Herb Niederberger	PREPARED BY	Emilie Costan	Dinner Rate	\$34.00/day
				APPROVED BY	Herb Niederberger	Incidental Exp	\$5.00/day

Meals

Date	Description	Conference Cost	Hotel	Airfare	Breakfast	Lunch	Dinner	Parking	Transportation	Gas	Mileage	Mile Cost	Total	P-card?	
10/22/23	SDLF Conference	\$625.00											\$625.00	Y	
10/22/23	Milage to										118	\$77.29	\$77.29	N	
10/22/23	Meals						\$21.00						\$21.00	Y	
10/22/23	Hotel		\$225.98										\$225.98	Y	
10/23/23	Hotel		\$225.98										\$225.98	Y	
10/24/23	Meals						\$7.82						\$7.82	Y	
10/24/23	Hotel		\$225.98										\$225.98	Y	
10/25/23	Meals					\$13.60							\$13.60	Y	
10/25/23	Mileage from										118	\$77.29	\$77.29	N	
													\$0.00		
													\$0.00		
	Total	\$625.00	\$677.94	\$0.00	\$0.00	\$13.60	\$28.82	\$0.00	\$0.00	\$0.00		\$154.58	\$1,499.94		
													Less Cash Advance/Charges to the District		\$1,345.36
													Total Due Employee		\$154.58