



SPMUD BOARD OF DIRECTORS

REGULAR MEETING: 4:30 PM

April 5, 2018

SPMUD Board Room

5807 Springview Drive, Rocklin, CA 95677

The District's regular Board meeting is held on the first Thursday of every month. This notice and agenda is posted on the District's web site (www.spmud.ca.gov) and posted in the District's outdoor bulletin board at the SPMUD Headquarters at the above address. Meeting facilities are accessible to persons with disabilities. Requests for other considerations should be made through the District Headquarters at (916)786-8555.

AGENDA

I. CALL MEETING TO ORDER

II. ROLL CALL OF DIRECTORS

President Gerald Mitchell,	Ward 1
Director William Dickinson,	Ward 2
Director John Murdock,	Ward 3
Director Victor Markey,	Ward 4
Director James Williams,	Ward 5

III. PLEDGE OF ALLEGIANCE

IV. CONSENT ITEMS

[pg 4 to 18]

Consent items should be considered together as one motion. Any item(s) requested to be removed will be considered after the motion to approve the Consent Items.

ACTION: (Voice vote)

Motion to approve the consent items for the April 5, 2018 meeting

1. MINUTES from the March 1, 2018 Meeting. [pg 4 to 7]
2. ACCOUNTS PAYABLE in the amount of \$3,103,570.51 through March 29, 2018. [pg 8 to 13]
3. MONTHLY INVESTMENT REPORT in the total amount of \$54,596,769 through March 29, 2018. [pg 14]
4. BILL OF SALE FOR SEWER IMPROVEMENTS WITHIN WILDCAT SUBDIVISION 122 single family residences in the Wildcat Subdivision at Whitney Ranch Parkway and Wildcat Boulevard. [pg 15 to 18]

V. PUBLIC COMMENTS

Items not on the Agenda may be presented to the Board at this time; however, the Board can take no action.

VI. BOARD BUSINESS

Board action may occur on any identified agenda item. Any member of the public may directly address the Board on any identified agenda item of interest, either before or during the Board's consideration of that item.

1. CONSIDERATION & APPROVAL OF RESOLUTION #18-08 3264 TAYLOR ROAD REFUND AGREEMENT

[pg 19 to 28]

This is a continuation of an item first heard on March 1, 2018. The Board considered the receipt of the Bill of Sale and refund agreement for 3264 Taylor Road at its last regularly scheduled meeting. The owner/applicant, Massie Family Trust of Loomis has constructed sewer facilities that will benefit properties in the surrounding area. The Board approved the Bill of Sale but continued the approval of the refund agreement so that staff could further consider cost information provided by the Developer as well as development potential information provided by the /town of Loomis. This Agreement will require properties that connect to the 8-inch sewer to refund a pro-rated share of the construction cost as defined in the agreement.

Action Requested: (Roll Call Vote)

Staff Recommends that:

1. **The Board of Directors approve Resolution #18-08 Authorizing the General Manager to execute a Refund Agreement for the 8-inch sewer at 3264 Taylor Road.**

2. CONSIDERATION OF ORDINANCE #18-01 – SPMUD SEWER CODE; PUBLIC HEARING & 1ST READING OF ORDINANCE; SCHEDULE FOR ADOPTION ON MAY 3, 2018

[pg 29 to 120]

Staff proposes the creation of the SPMUD Sewer Code, a compilation and consolidation of all applicable District ordinances, to make the laws of the District more accessible, readable and understandable to those persons governed by such laws, and by those persons administering such laws.

Action Requested: (Roll Call Vote)

Staff Recommends that:

1. **The Board of Directors waive the full reading of the proposed Ordinance #18-01.**
2. **Conduct a Public Hearing for the proposed Ordinance.**
3. **Introduce Ordinance #18-01 creating the SPMUD Sewer Code and schedule the 2nd reading and adoption for the next regularly scheduled meeting of the Board of Directors on May 3, 2018.**

3. CONSIDERATION & APPROVAL OF RESOLUTION #18-11 REVISING POLICY 4035 DIRECTOR HEALTH BENEFITS

[pg 121 to 125]

In 2013 the Board of Directors adopted Health Benefit Insurance stipend for Board Directors in the amount of \$400 per month. There has not been an adjustment to the stipend to account for inflation since the inception of the benefit. Resolution #18-11 revises Policy 4035 – Heath Insurance Benefits and provides a stipend of \$440/month adjusted every 5 years in accordance with a Bureau of Labor Statistics Urban Wage Earners index.

Action Requested: (Roll Call Vote)

Staff Recommends that:

1. **The Board of Directors approve Resolution #18-11 revising Policy 4035 - Director Health & Wellness Benefits.**

4. **DISTRICT EXPANSION WORKSHOP PRESENTATION/DISCUSSION**

[no written rept.]

The General Manager will present information and lead a workshop regarding any opportunities for District expansion.

Action Requested: (Informational Item)

VII. REPORTS

[pg 126 to 136]

The purpose of these reports is to provide information on projects, programs, staff actions and committee meetings that are of general interest to the Board and public. No decisions are to be made on these issues.

1. Legal Counsel (A. Brown)
2. General Manager (H. Niederberger)
 - 1) FSD, ASD & TSD Reports
 - 2) Informational items
3. Director's Comments:

Directors may make brief announcements or brief reports on their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

VIII. ADJOURNMENT

If there is no other Board business the President will adjourn the meeting to its next regular meeting on May 3, 2018 at 4:30 p.m.

**BOARD MINUTES
SOUTH PLACER MUNICIPAL UTILITY DISTRICT**

Meeting	Location	Date	Time
Regular	District Office	March 1, 2018	4:30 p.m.

I. CALL MEETING TO ORDER: The Regular Meeting of the South Placer Municipal Utility District Board of Directors was called to order with President Mitchell presiding at 4:30 p.m.

II. ROLL CALL OF DIRECTORS:

Present: Will Dickinson, Jerry Mitchell, Vic Markey, John Murdock, Jim Williams
(Director Murdock arrived 4:40 p.m.)

Absent: None

Vacant: None

Staff: Herb Niederberger, General Manager
Adam Brown, Legal Counsel
Sam Rose, Superintendent
Eric Nielsen, District Engineer
Joanna Belanger, Administrative Services Manager

Others: Rick Massie, Feathered Nest Business Owner
Dave Morton, Construction Mgr. Massie & Co.

III. PLEDGE OF ALLEGIANCE: President Mitchell led the Pledge of Allegiance.

IV. CONSENT ITEMS:

1. MINUTES from the February 1, 2018 Meeting.
2. ACCOUNTS PAYABLE in the amount of \$903,362.73 through February 22, 2018.
3. MONTHLY INVESTMENT REPORT in the total amount of \$55,276,043 through February 22, 2018.
4. BILL OF SALE FOR SPRING VALLEY PHASE 2 VILLAGE 3.
5. BILL OF SALE FOR SPRING VALLEY PHASE 2 VILLAGE 4.
6. RESOLUTION #18-06 – NEWCASTLE SEWER SYSTEM REPAIRS 2018 CONTRACT with Precision Earthworks Construction, Inc. for \$185,287.
7. RESOLUTION #18-07 – CIPP PIPE LINER PROGRAM 2018 CONTRACT with Insituform Technologies LLC for \$344,022.
8. FY 16/17 AUDIT REPORT – ADDITIONS/CORRECTIONS TO REPORT.

Director Dickinson requested Items 1, 6 & 8 pulled from consent for further discussion. Director Williams made a motion to approve all remaining items from the consent calendar; a second was made by Director Dickinson. The motion carried 4-0.

Director Dickinson clarified a comment he had made from the minutes and asked that the record reflect he had stated he would like staff to request CSDA lobby for a change to the \$100 per meeting limit. General Counsel Brown replied that the \$100 per meeting stipend was tied to the MUD Act and CSDA would be ineffective as a lobbyist. Director Dickinson then asked if staff could prepare a cost of living adjustment to the Health Insurance Benefit. GM Niederberger indicated that he was prepared to return to the Board with a change to the Health Insurance Benefit that was tied to the Bureau of Labor Statistics wage index. Director Dickinson made a motion to approve the revised minutes from February 1, 2018; a second was made by Director Williams; the motion carried 5-0.

ITEM IV.1

Director Dickinson stated that he was concerned on the approach to negotiate with a bidder to change the dollar amount on a project for the Newcastle repairs. GM Niederberger clarified that one of the projects within the bid was eliminated to keep the total project costs within the budget. Director Dickinson asked if there is a provision within the bid documents which allows us to remove items. Superintendent Rose stated that up to 25% can be removed per the bid documents. GM Niederberger stated that the funds for this project are General Funds and included within the rate case and directly affect customer rates. The District have programmed \$200,000 annually for Newcastle projects over the next ten years. After a short discussion Director Dickinson made a motion to approve Resolution #18-06 – Newcastle Sewer System Repairs 2018 Contract with Precision Earthworks; a second was made by Director Markey, the motion carried 5-0.

Director Dickinson stated that he appreciated the Audit Report additions and comments and made a request to change the word “decrease” with the word “increase”. With that minor change Director Dickinson made a motion to approve the FY 16/17 Audit report; a second was made by Director Williams, the motion carried 5-0.

V. PUBLIC COMMENTS:

President Mitchell opened the Public comments. Hearing no comments, public comments were closed.

VI. BOARD BUSINESS

1. CONSIDERATION & APPROVAL OF RESOLUTION #18-08 3264 TAYLOR ROAD REFUND AGREEMENT & BILL OF SALE

President Mitchell stated that Director Markey was recusing himself from this item, due to the vicinity of this project to his personal property.

GM Niederberger introduced the Refund Agreement and Bill of Sale for 3264 Taylor Road. He indicated that the applicant – Rick Massie had signed the Agreement under protest. Since the applicant wishes to open their business, the District has consolidated the Bill of Sale and Agreement process to assist them with their timeline. District Engineer Nielsen presented the specifics of the project and the Districts process to create the Refund Agreement and the process to accept the Bill of Sale for the property. He explained the breakdown of the analysis and the determined EDU’s estimated within the Refund Agreement area, along with the value of the contributed capital estimated at \$172,473. Properties which connect to the 8-inch sewer will pay a prorated share of the cost for construction to the District per EDU, which will be passed through to the owner with this Agreement.

GM Niederberger reported that he had met with Mr. Massie prior to the Board meeting to discuss his areas of dispute of the Agreement. He stated that Mr. Massie voiced concerns regarding the number of EDU’s anticipated for the property. He also stated that he was under the impression that he would receive full reimbursement for construction costs he had incurred related to the installation of the sewer system. GM Niederberger reported that the acceptance of the Bill of Sale would typically be brought to the Board after an Agreement had been signed. He offered that the Board could use their discretion in deciding the best option to move forward in this case.

Property Owner Rick Massie of 7481 Quinn Place, Loomis addressed the Board. He stated that he was under the impression that he was entering into a Reimbursement Agreement not a Refund Agreement. He felt that he hadn’t had adequate time to review the Agreement and work out the details with the District. He proclaimed that since his business is scheduled to open he had signed the Agreement under protest. He reiterated that he was under the impression that he would be reimbursed for the full construction costs he had incurred to build the sewer. Mr. Massie stated that he had met with GM Niederberger to discuss the

Agreement details and at that meeting he provided a binder with copies of all of his bills demonstrating actual costs in excess of \$300,000 to complete this project.

The Board deliberated the Agreement and addressed Mr. Massie's concerns. Director Williams asked Mr. Massie to clarify what he thought he would be reimbursed/refunded for the project. Mr. Massie said that he was under the impression that he was constructing the sewer infrastructure and would have all of his costs reimbursed by the District. Director Williams stated that there was a gross misunderstanding of the process, and that the submitted costs were triple the engineers estimate.

Further discussion followed; and staff explained the application of the schedule of values which had been approved by the Board in November 2017. Director Williams asked where the project estimate of \$122,000 had come from – DE Nielsen stated it was from Mr. Massie's engineer's estimate. Director Williams suggested that the District could provide a standardized guide which explains the process for this type of Refund Agreement, to ensure that in the future this type of misunderstanding does not occur. Director Williams stated that the Board created the discretionary practice for Refund Agreements in its efforts to be fair and equitable and assist those developing sewer infrastructures for the needs of their own project. Director Dickinson specified that he would like to see staff spend time on the EDU calculation verses reviewing the costs provided by Mr. Massie. Director Murdock added that staff has been diligent in their work following policies and procedures.

President Mitchell closed the discussion commenting that the Districts Vision and Mission Statement are clear in addressing the protection of the environment while providing efficient sewer systems. He stated that if a Developer chooses to construct sewer infrastructure to service a project for their interest, he is not willing to burden other property owners with that expense.

The Board Directors deliberated on next steps to take for this situation. A motion was made by Director Murdock to accept the Bill of Sale for 3264 Taylor Road; a second was made by Director Dickinson, the motion carried 5-0. Staff was then directed to complete a limited review of engineering and construction costs for the project and continue Resolution #18-08 for the Refund Agreement at 3264 Taylor Road to the next meeting.

2. CONSIDERATION & APPROVAL OF RESOLUTION #18-09 UPDATE TO POLICY 2025 – EXPENDITURE REIMBURSEMENT

GM Niederberger introduced the update to Policy 2025, addressing an update to expenditure reimbursements for business travel expenses to be in line with the GSA amounts for per diem rates tied to meals. With this update, costs will still be reimbursed based upon costs incurred, but not in excess of the GSA rate for the location of training or meetings. Director Williams made a motion to approve Resolution #18-09 updating Policy 2025 for Expenditure Reimbursements; a second was made by Director Dickinson; the motion carried 5-0.

3. CONSIDERATION & APPROVAL OF RESOLUTION #18-10 FOOTHILL TRUNK ADDENDUM #3

DE Nielsen introduced Resolution #18-10, addressing contract changes for the Waterworks Agreement for the Foothill Trunk project. DE Nielsen reported that in efforts to prepare complete construction bid documents for this project, it is necessary to obtain additional information to characterize the potential presence and location of rock. Director Dickinson made a motion to approve Resolution #18-10 approving the Foothill Trunk Addendum #3 with Waterworks Engineering; a second was made by Director Williams; the motion carried 5-0.

4. COMMERCIAL UTILITY ACCOUNT AUDIT UPDATE

ASD Belanger presented an informational presentation, demonstrating examples of findings from the comprehensive review of Commercial Utility Accounts. Policy #3160 – Utility Billing Reconciliation & Payment Policy allows the District to routinely audit accounts and determine if any changes in use have occurred. Any billing errors will be corrected, and notices will be sent to the property owner indicating any necessary adjustments to their account.

5. EASEMENT ENCROACHMENT PROGRAM UPDATE

DE Nielsen provided a review of the Easement Encroachment Program. He reported that staff developed an approach to visit identified sites for confirmed encroachments. Hurdles were however encountered when gaining access to private property for the purposes of inspection. He said that staff have explored other programs used by partnering agencies to gain access to their easements and may use their examples to model the Districts program. He also suggested that the District may approach these encroachments in a different manner with the use of technology such as a drone. Staff is working with legal counsel to determine if there are any legalities which may need to be addressed. Legal Counsel Brown said that drones can be problematic, although there isn't a lot of legislation to guide us. He said it's a great innovative way to do business however there are privacy issues with no clear answers at this time, and he will assist staff in reviewing this as an option. DE Nielsen said that staff is developing next steps for the program including the development of pamphlets to provide to the public, reviewing City permits on a regular basis and reviewing USAs as they come in to capture improvements encroaching on easements in advance of construction.

VII. REPORTS:

- 1. District General Counsel (A. Brown):** General Counsel Brown stated that he had submitted a memorandum to the Board regarding advisory committees.
- 2. General Manager (H. Niederberger):** GM Niederberger had no additions to his report.
 - A. ASD, FSD & TSD Reports:** ASM Belanger reported that tickets had been purchased for Board Directors to attend the State of the City event at Sierra College held on Friday March 9, 2018 at 7:15 a.m.
 - B. Information Items:** No additional items were reported.
- 3. Directors Comments:** Director Dickinson stated that he would like to see a future agenda item regarding a Cost of Living adjustment to the Director Health and Welfare benefits.

VIII. ADJOURNMENT

The meeting was adjourned at 6:45 p.m. to the next regularly scheduled meeting to be held on Thursday, April 5, 2018 at 4:30 p.m.



Joanna Belanger, Board Secretary



South Placer Municipal Utility District, CA

Check Report

By Check Number

Date Range: 02/23/2018 - 03/29/2018

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank-AP Bank						
1240	Placer County Personnel	02/26/2018	Regular	0.00	2,822.84	9737
1080	CWEA (Main)	03/01/2018	Regular	0.00	15.00	9738
1485	Industrial Safety Supply Corporation	03/01/2018	Regular	0.00	780.00	9739
1631	Instrument Technology Corporation	03/01/2018	Regular	0.00	3,974.07	9740
1174	KBA Docusys, Inc. (Copier Contracts)	03/01/2018	Regular	0.00	441.13	9741
1599	Mann, Urrutia, Nelson CPA's	03/01/2018	Regular	0.00	3,400.00	9742
1219	Pacific Corrugated Pipe Co.	03/01/2018	Regular	0.00	1,195.32	9743
1221	PG&E (Current Accounts)	03/01/2018	Regular	0.00	4,742.58	9744
1651	Profile Display, Inc	03/01/2018	Regular	0.00	444.00	9745
1253	Recology Auburn Placer	03/01/2018	Regular	0.00	300.84	9746
1518	Sonitrol of Sacramento	03/01/2018	Regular	0.00	789.10	9747
1345	WEEO	03/01/2018	Regular	0.00	1,355.43	9748
248	AT&T (916.663.1652) & (248.134.5438.608.80)	03/08/2018	Regular	0.00	149.06	9749
1026	AUS West Lockbox (Aramark Uniforms)	03/08/2018	Regular	0.00	1,017.40	9750
1509	Crystal Communications	03/08/2018	Regular	0.00	311.64	9751
1086	Dataprose	03/08/2018	Regular	0.00	7,262.67	9752
1087	Dawson Oil Co.	03/08/2018	Regular	0.00	2,976.46	9753
1140	Holt of California	03/08/2018	Regular	0.00	5,621.12	9754
1163	Joe Gonzalez Trucking, LLC.	03/08/2018	Regular	0.00	2,178.69	9755
1173	KBA Docusys (Copies)	03/08/2018	Regular	0.00	435.20	9756
1183	Les Schwab Tire Center	03/08/2018	Regular	0.00	17.00	9757
1218	PCWA	03/08/2018	Regular	0.00	93.23	9758
1554	Service Master	03/08/2018	Regular	0.00	512.50	9759
1305	Sunbelt Rentals, Inc.	03/08/2018	Regular	0.00	367.51	9760
1306	Superior Equipment Repair	03/08/2018	Regular	0.00	786.32	9761
1625	T & S Construction	03/08/2018	Regular	0.00	403,312.05	9762
1628	T & S Construction Co., Inc./ Escrow #02-700697	03/08/2018	Regular	0.00	21,226.95	9763
1343	Water Works Engineers, LLC	03/08/2018	Regular	0.00	989.81	9764
1327	US Bank Corporate Payment	03/08/2018	Regular	0.00	12,137.43	9765
	Void	03/08/2018	Regular	0.00	0.00	9766
	Void	03/08/2018	Regular	0.00	0.00	9767
	Void	03/08/2018	Regular	0.00	0.00	9768
	Void	03/08/2018	Regular	0.00	0.00	9769
	Void	03/08/2018	Regular	0.00	0.00	9770
248	AT&T (916.663.1652) & (248.134.5438.608.80)	03/16/2018	Regular	0.00	9.36	9792
1068	City of Roseville	03/16/2018	Regular	0.00	436,130.42	9793
1131	Granite Business Printing	03/16/2018	Regular	0.00	212.36	9794
1137	Henry Lorton	03/16/2018	Regular	0.00	32.16	9795
1564	Jensen Landscape Services, LLC	03/16/2018	Regular	0.00	861.00	9796
1167	John Marquis	03/16/2018	Regular	0.00	32.16	9797
1640	Joshua Pirhofer	03/16/2018	Regular	0.00	231.65	9798
1604	Mason Gray	03/16/2018	Regular	0.00	193.02	9799
1473	Pitney Bowes Purchase Power	03/16/2018	Regular	0.00	188.99	9800
1650	Precision Earthworks, Inc.	03/16/2018	Regular	0.00	21,000.00	9801
1543	Silver Driving	03/16/2018	Regular	0.00	650.00	9802
1338	Verizon Wireless	03/16/2018	Regular	0.00	1,053.56	9803
1343	Water Works Engineers, LLC	03/16/2018	Regular	0.00	7,999.50	9804
1007	Advanced Integrated Pest	03/22/2018	Regular	0.00	106.00	9807
1016	American General Life Insurance	03/22/2018	Regular	0.00	5,424.00	9808
1653	Applied Best Practices, LLC	03/22/2018	Regular	0.00	1,200.00	9809
1521	Aries Industries, Inc.	03/22/2018	Regular	0.00	1,671.57	9810
1022	AT&T (9391035571)& (9391053973)	03/22/2018	Regular	0.00	298.90	9811
1652	Cintas Corporation	03/22/2018	Regular	0.00	1,019.79	9812
1073	Consolidated Communications	03/22/2018	Regular	0.00	522.19	9813

Check Report

Date Range: 02/23/2018 - 03/29/2018

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
1080	CWEA (Main)	03/22/2018	Regular	0.00	85.00	9814
1113	Ferguson Enterprises, Inc. 1423	03/22/2018	Regular	0.00	628.52	9815
1131	Granite Business Printing	03/22/2018	Regular	0.00	190.77	9816
1139	Hill Rivkins Brown & Associates	03/22/2018	Regular	0.00	7,176.00	9817
1485	Industrial Safety Supply Corporation	03/22/2018	Regular	0.00	315.00	9818
1180	Lands' End Business Outfitters	03/22/2018	Regular	0.00	256.64	9819
1200	Melvin Hetrick	03/22/2018	Regular	0.00	166.22	9820
1217	Owen Equipment	03/22/2018	Regular	0.00	398.00	9821
1218	PCWA	03/22/2018	Regular	0.00	1,524.39	9822
1233	Placer County Environmental Health	03/22/2018	Regular	0.00	3,258.00	9823
1244	Preferred Alliance Inc	03/22/2018	Regular	0.00	147.60	9824
1253	Recology Auburn Placer	03/22/2018	Regular	0.00	300.84	9825
1268	Rocklin Windustrial Co.	03/22/2018	Regular	0.00	733.06	9826
1518	Sonitrol of Sacramento	03/22/2018	Regular	0.00	789.10	9827
1325	Tyler Technologies, Inc.	03/22/2018	Regular	0.00	400.00	9828
1240	Placer County Personnel	03/23/2018	Regular	0.00	2,822.84	9829
1021	ARC	03/29/2018	Regular	0.00	105.11	9830
1521	Aries Industries, Inc.	03/29/2018	Regular	0.00	795.27	9831
1068	City of Roseville	03/29/2018	Regular	0.00	1,761,741.00	9832
1630	Holt of California Power Systems Division	03/29/2018	Regular	0.00	74,517.30	9833
1631	Instrument Technology Corporation	03/29/2018	Regular	0.00	9,018.65	9834
1167	John Marquis	03/29/2018	Regular	0.00	203.75	9835
1174	KBA Docusys, Inc. (Copier Contracts)	03/29/2018	Regular	0.00	441.13	9836
1195	Mark Cervantes	03/29/2018	Regular	0.00	198.39	9837
1221	PG&E (Current Accounts)	03/29/2018	Regular	0.00	5,249.58	9838
1287	Sierra Safety	03/29/2018	Regular	0.00	12.87	9839
1306	Superior Equipment Repair	03/29/2018	Regular	0.00	3,468.56	9840
1499	TechRoe.com LLC	03/29/2018	Regular	0.00	900.00	9841
1343	Water Works Engineers, LLC	03/29/2018	Regular	0.00	32,510.25	9842
1149	Internal Revenue Service	02/23/2018	Bank Draft	0.00	4.96	DFT0003420
1098	EDD (EFT)	02/23/2018	Bank Draft	0.00	0.84	DFT0003421
1098	EDD (EFT)	02/23/2018	Bank Draft	0.00	0.36	DFT0003422
1149	Internal Revenue Service	02/23/2018	Bank Draft	0.00	1.16	DFT0003423
1149	Internal Revenue Service	02/23/2018	Bank Draft	0.00	-63.02	DFT0003424
1045	Cal Pers 457 Plan (EFT)	02/23/2018	Bank Draft	0.00	375.00	DFT0003426
1135	Mass Mutual (EFT)	02/23/2018	Bank Draft	0.00	6,123.00	DFT0003427
1135	Mass Mutual (EFT)	02/23/2018	Bank Draft	0.00	685.02	DFT0003428
1580	TASC	02/23/2018	Bank Draft	0.00	196.14	DFT0003429
1580	TASC	02/23/2018	Bank Draft	0.00	330.75	DFT0003430
1229	Pers (EFT)	02/23/2018	Bank Draft	0.00	147.25	DFT0003431
1229	Pers (EFT)	02/23/2018	Bank Draft	0.00	261.70	DFT0003432
1229	Pers (EFT)	02/23/2018	Bank Draft	0.00	381.90	DFT0003433
1229	Pers (EFT)	02/23/2018	Bank Draft	0.00	3,271.35	DFT0003434
1229	Pers (EFT)	02/23/2018	Bank Draft	0.00	4,774.15	DFT0003435
1229	Pers (EFT)	02/23/2018	Bank Draft	0.00	91.51	DFT0003436
1229	Pers (EFT)	02/23/2018	Bank Draft	0.00	110.03	DFT0003437
1229	Pers (EFT)	02/23/2018	Bank Draft	0.00	1,307.32	DFT0003438
1229	Pers (EFT)	02/23/2018	Bank Draft	0.00	1,572.14	DFT0003439
1229	Pers (EFT)	02/23/2018	Bank Draft	0.00	1,670.90	DFT0003440
1229	Pers (EFT)	02/23/2018	Bank Draft	0.00	1,746.58	DFT0003441
1149	Internal Revenue Service	02/23/2018	Bank Draft	0.00	10,938.46	DFT0003442
1098	EDD (EFT)	02/23/2018	Bank Draft	0.00	3,156.22	DFT0003443
1098	EDD (EFT)	02/23/2018	Bank Draft	0.00	793.97	DFT0003444
1149	Internal Revenue Service	02/23/2018	Bank Draft	0.00	2,558.22	DFT0003445
1149	Internal Revenue Service	02/23/2018	Bank Draft	0.00	7,593.99	DFT0003446
1149	Internal Revenue Service	02/23/2018	Bank Draft	0.00	-77.70	DFT0003453
1098	EDD (EFT)	02/23/2018	Bank Draft	0.00	-55.14	DFT0003454
1098	EDD (EFT)	02/23/2018	Bank Draft	0.00	-5.64	DFT0003455
1149	Internal Revenue Service	02/23/2018	Bank Draft	0.00	-18.16	DFT0003456
1149	Internal Revenue Service	02/23/2018	Bank Draft	0.00	-137.87	DFT0003457
1015	American Fidelity Assurance	02/26/2018	Bank Draft	0.00	999.24	DFT0003458

Check Report

Date Range: 02/23/2018 - 03/29/2018

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
1230	Pers (EFT)	02/26/2018	Bank Draft	0.00	41,188.12	DFT0003459
1586	Principal Life Insurance Company	02/26/2018	Bank Draft	0.00	316.21	DFT0003461
1045	Cal Pers 457 Plan (EFT)	03/09/2018	Bank Draft	0.00	375.00	DFT0003463
1135	Mass Mutual (EFT)	03/09/2018	Bank Draft	0.00	6,123.00	DFT0003464
1135	Mass Mutual (EFT)	03/09/2018	Bank Draft	0.00	685.02	DFT0003465
1580	TASC	03/09/2018	Bank Draft	0.00	196.14	DFT0003466
1580	TASC	03/09/2018	Bank Draft	0.00	330.75	DFT0003467
1229	Pers (EFT)	03/09/2018	Bank Draft	0.00	147.25	DFT0003468
1229	Pers (EFT)	03/09/2018	Bank Draft	0.00	261.70	DFT0003469
1229	Pers (EFT)	03/09/2018	Bank Draft	0.00	381.90	DFT0003470
1229	Pers (EFT)	03/09/2018	Bank Draft	0.00	3,271.35	DFT0003471
1229	Pers (EFT)	03/09/2018	Bank Draft	0.00	4,774.14	DFT0003472
1229	Pers (EFT)	03/09/2018	Bank Draft	0.00	91.51	DFT0003473
1229	Pers (EFT)	03/09/2018	Bank Draft	0.00	110.03	DFT0003474
1229	Pers (EFT)	03/09/2018	Bank Draft	0.00	1,307.32	DFT0003475
1229	Pers (EFT)	03/09/2018	Bank Draft	0.00	1,572.14	DFT0003476
1229	Pers (EFT)	03/09/2018	Bank Draft	0.00	1,670.90	DFT0003477
1229	Pers (EFT)	03/09/2018	Bank Draft	0.00	1,746.58	DFT0003478
1149	Internal Revenue Service	03/09/2018	Bank Draft	0.00	11,411.02	DFT0003479
1098	EDD (EFT)	03/09/2018	Bank Draft	0.00	3,181.04	DFT0003480
1098	EDD (EFT)	03/09/2018	Bank Draft	0.00	802.16	DFT0003481
1149	Internal Revenue Service	03/09/2018	Bank Draft	0.00	2,668.74	DFT0003482
1149	Internal Revenue Service	03/09/2018	Bank Draft	0.00	7,622.29	DFT0003483
1045	Cal Pers 457 Plan (EFT)	03/23/2018	Bank Draft	0.00	375.00	DFT0003485
1135	Mass Mutual (EFT)	03/23/2018	Bank Draft	0.00	6,123.00	DFT0003486
1135	Mass Mutual (EFT)	03/23/2018	Bank Draft	0.00	685.02	DFT0003487
1580	TASC	03/23/2018	Bank Draft	0.00	196.14	DFT0003488
1580	TASC	03/23/2018	Bank Draft	0.00	330.75	DFT0003489
1229	Pers (EFT)	03/23/2018	Bank Draft	0.00	147.25	DFT0003490
1229	Pers (EFT)	03/23/2018	Bank Draft	0.00	261.70	DFT0003491
1229	Pers (EFT)	03/23/2018	Bank Draft	0.00	381.90	DFT0003492
1229	Pers (EFT)	03/23/2018	Bank Draft	0.00	3,271.35	DFT0003493
1229	Pers (EFT)	03/23/2018	Bank Draft	0.00	4,774.14	DFT0003494
1229	Pers (EFT)	03/23/2018	Bank Draft	0.00	91.51	DFT0003495
1229	Pers (EFT)	03/23/2018	Bank Draft	0.00	110.03	DFT0003496
1229	Pers (EFT)	03/23/2018	Bank Draft	0.00	1,307.32	DFT0003497
1229	Pers (EFT)	03/23/2018	Bank Draft	0.00	1,572.14	DFT0003498
1229	Pers (EFT)	03/23/2018	Bank Draft	0.00	1,670.90	DFT0003499
1229	Pers (EFT)	03/23/2018	Bank Draft	0.00	1,746.58	DFT0003500
1149	Internal Revenue Service	03/23/2018	Bank Draft	0.00	11,237.62	DFT0003501
1098	EDD (EFT)	03/23/2018	Bank Draft	0.00	3,279.86	DFT0003502
1098	EDD (EFT)	03/23/2018	Bank Draft	0.00	815.67	DFT0003503
1149	Internal Revenue Service	03/23/2018	Bank Draft	0.00	2,628.22	DFT0003504
1149	Internal Revenue Service	03/23/2018	Bank Draft	0.00	7,782.39	DFT0003505
1645	Aspire Retirement Solutions	03/15/2018	Bank Draft	0.00	4,595.25	DFT0003506
1015	American Fidelity Assurance	03/23/2018	Bank Draft	0.00	999.24	DFT0003507
1230	Pers (EFT)	03/23/2018	Bank Draft	0.00	41,188.12	DFT0003508

Check Report

Date Range: 02/23/2018 - 03/29/2018

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
1586	Principal Life Insurance Company	03/23/2018	Bank Draft	0.00	316.21	DFT0003510

Bank Code AP Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	125	78	0.00	2,866,845.82
Manual Checks	0	0	0.00	0.00
Voided Checks	0	5	0.00	0.00
Bank Drafts	80	80	0.00	234,856.25
EFT's	0	0	0.00	0.00
	205	163	0.00	3,101,702.07

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	125	78	0.00	2,866,845.82
Manual Checks	0	0	0.00	0.00
Voided Checks	0	5	0.00	0.00
Bank Drafts	80	80	0.00	234,856.25
EFT's	0	0	0.00	0.00
	205	163	0.00	3,101,702.07

Fund Summary

Fund	Name	Period	Amount
100	GENERAL FUND	2/2018	93,061.80
100	GENERAL FUND	3/2018	3,008,640.27
			3,101,702.07

Account Number	Name	Date	Type	Amount	Reference	Packet
102-0000426-02	LP, RBK Developments	3/14/2018	Refund	\$ 10.64	Check #: 9771	UBPKT04860
102-0001042-02	Murphy, James	3/14/2018	Refund	\$ 89.90	Check #: 9772	UBPKT04860
102-0007232-01	Cisneros, Elsa	3/14/2018	Refund	\$ 93.71	Check #: 9773	UBPKT04860
102-0007446-02	Kravchuk, Roman	3/14/2018	Refund	\$ 93.00	Check #: 9774	UBPKT04860
102-0009280-01	Whitefoot, Larry	3/14/2018	Refund	\$ 100.50	Check #: 9775	UBPKT04860
102-0009890-01	Egvud, John	3/14/2018	Refund	\$ 92.77	Check #: 9776	UBPKT04860
102-0010929-02	Reese, Richard and Ruth	3/14/2018	Refund	\$ 238.80	Check #: 9777	UBPKT04860
102-0011135-03	Heuer, Patrick and Angelina	3/14/2018	Refund	\$ 94.72	Check #: 9778	UBPKT04860
102-0011145-01	Landa, Curtis and Janiece	3/14/2018	Refund	\$ 27.83	Check #: 9779	UBPKT04860
102-0012316-01	DEAN A KAPSALIS	3/14/2018	Refund	\$ 93.00	Check #: 9780	UBPKT04860
103-0004592-02	Trust, Arcadia	3/14/2018	Refund	\$ 26.63	Check #: 9781	UBPKT04860
106-0015887-02	Rawson, Tim and Samantha	3/14/2018	Refund	\$ 170.00	Check #: 9782	UBPKT04860
112-1023174-01	ANH NGUYEN	3/14/2018	Refund	\$ 123.85	Check #: 9783	UBPKT04860
112-1025939-03	Lexicon Government Services LLC	3/14/2018	Refund	\$ 86.45	Check #: 9784	UBPKT04860
112-1027703-00	Homes, TKR	3/14/2018	Refund	\$ 7.26	Check #: 9785	UBPKT04860
112-1027722-00	CalAtlantic Group Inc.	3/14/2018	Refund	\$ 45.74	Check #: 9786	UBPKT04860
112-1027779-00	CalAtlantic Group Inc.	3/14/2018	Refund	\$ 70.76	Check #: 9787	UBPKT04860
112-1027869-00	CalAtlantic Group Inc.	3/14/2018	Refund	\$ 30.83	Check #: 9788	UBPKT04860
112-1028087-00	KB Home Sacramento Inc	3/14/2018	Refund	\$ 93.00	Check #: 9789	UBPKT04860
112-1028104-00	KB Home Sacramento Inc	3/14/2018	Refund	\$ 93.00	Check #: 9790	UBPKT04860
112-1028105-00	KB Home Sacramento Inc	3/14/2018	Refund	\$ 93.00	Check #: 9791	UBPKT04860
112-1022832-02	Delgado, Robert	3/21/2018	Refund	\$ 93.05	Check #: 9806	UBPKT05039
TOTAL				\$ 1,868.44		

SPMUD BOARD INVESTMENT REPORT
MEETING DATE: 04/05/18

INVESTMENT		TOTAL FUNDS	Fund 100	Fund 300	Fund 400
			General	CIP & Expansion	Capital Replacement & Rehabilitation
Allocation to Fund Type			22.10%	39.34%	38.56%
CALTRUST	Annual Rate of Return				
Balance at inception		\$ 19,000,000	\$ 4,199,789	\$ 7,474,188	\$ 7,326,023
Cumulative Income	2.56%	\$ 486,733	\$ 107,588	\$ 191,470	\$ 187,675
Cumulative Unrealized Gain/Loss	-1.55%	\$ (295,446)	\$ (65,306)	\$ (116,222)	\$ (113,918)
Cumulative Realized Gain/Loss	0.00%	\$ -	\$ -	\$ -	\$ -
Cumulative Balance at beginning of month		\$ 19,191,287	\$ 4,242,071	\$ 7,549,436	\$ 7,399,780
Current month income	0.13%	\$ 24,882	\$ 5,500	\$ 9,788	\$ 9,594
Current month Unrealized Gain/Loss	-0.16%	\$ (30,428)	\$ (6,726)	\$ (11,970)	\$ (11,732)
Current month Realized Gain/Loss	0.00%	\$ -	\$ -	\$ -	\$ -
TOTALS		\$ 19,185,741	\$ 4,240,846	\$ 7,547,254	\$ 7,397,641
WELLS FARGO - Fixed Income Securities	Actual Rate of Return				
Balance at inception		\$ 18,000,000	\$ 3,978,747	\$ 7,080,810	\$ 6,940,443
Transfers		\$ 4,000,000	\$ 884,166	\$ 1,573,513	\$ 1,542,321
Cumulative Income	2.46%	\$ 442,778	\$ 97,872	\$ 174,179	\$ 170,727
Cumulative Unrealized Gain/Loss	-2.78%	\$ (500,929)	\$ (110,726)	\$ (197,055)	\$ (193,148)
Cumulative Realized Gain/Loss	0.00%	\$ -	\$ -	\$ -	\$ -
Cumulative Balance at beginning of month		\$ 21,941,849	\$ 4,850,060	\$ 8,631,447	\$ 8,460,342
Current month income	0.14%	\$ 31,006	\$ 6,854	\$ 12,197	\$ 11,955
Current month Unrealized Gain/Loss	-0.23%	\$ (51,297)	\$ (11,339)	\$ (20,179)	\$ (19,779)
Current month Realized Gain/Loss	0.00%	\$ -	\$ -	\$ -	\$ -
Market Average/Yield to Worst	1.16%				
TOTALS		\$ 21,921,558	\$ 4,845,575	\$ 8,623,465	\$ 8,452,518
LAIF (Local Agency Investment Fund)	Annual Rate of Return				
Balance		\$ 5,071,231	\$ 1,120,953	\$ 1,994,912	\$ 1,955,366
Quarterly Interest	0.00%	\$ -	\$ -	\$ -	\$ -
TOTALS		\$ 5,071,231	\$ 1,120,953	\$ 1,994,912	\$ 1,955,366
PLACER COUNTY TREASURY	Annual Rate of Return				
Balance		\$ 5,138,912	\$ 1,135,913	\$ 2,021,537	\$ 1,981,463
Monthly Interest	1.77%	\$ 6,970	\$ 1,541	\$ 2,742	\$ 2,687
TOTALS		\$ 5,145,882	\$ 1,137,454	\$ 2,024,278	\$ 1,984,150
SUB-TOTALS		\$ 51,324,412	\$ 11,344,826	\$ 20,189,910	\$ 19,789,675
CHECKING ACCOUNT BALANCE		\$ 3,272,357	\$ 723,327	\$ 1,287,274	\$ 1,261,756
GRAND TOTALS		\$ 54,596,769	\$ 12,068,153	\$ 21,477,184	\$ 21,051,431

Investments are in compliance with Policy# 3120 - Investment Policy, and have the ability to meet the next six months of cash flow requirements.

*Please note information presented is current at print time, and may be delayed by approximately 30 days.

SOUTH PLACER MUNICIPAL UTILITY DISTRICT

STAFF REPORT

To: Board of Directors

From: Eric Nielsen, District Engineer

Cc: Carie Huff, Associate Engineer

Subject: Acceptance of the Bill of Sale for Sewer Improvements within Wildcat Subdivision

Meeting Date: April 5, 2018

Overview

The Wildcat Subdivision is located in Rocklin at the southwest corner of the intersection of Whitney Ranch Parkway and Wildcat Boulevard. The Wildcat Subdivision consists of 122 single-family residential homes for a total of 122 EDUs. The Wildcat Subdivision improvements include the following infrastructure:

- Installation of three thousand three hundred and thirty-eight (3,338) linear feet of sanitary sewer pipe;
- Installation of eighteen (18) manholes;
- Installation of two (2) flushing branches.

Recommendation

Staff recommends that the Board of Directors accept the attached Bill of Sale for the Wildcat Subdivision.

Strategic Plan Goal

This action is consistent with SPMUD Strategic Plan Goals:

Goal 1.1: Engage Customers to determine expectations.

Goal 1.2: Establish and meet Service Level(s) by Department.

Goal 3.1: Plan all projects to ensure adherence to District standards and ordinances.

Fiscal Impact

The estimated value of the contributed capital is \$1,577,769.

Attachments:

1. Bill of Sale
2. Map – Wildcat
3. Wildcat Asset Inventory


BILL OF SALE

Meritage Homes of California, Inc, a California Corporation, does hereby grant, bargain, sell and convey to SOUTH PLACER MUNICIPAL UTILITY DISTRICT all of its rights, title and interest in and to all public sewer pipes, lines, mains, manholes, and appurtenances installed by its contractor in that subdivision/project commonly known as Wildcat Subdivision.

Grantor herein does hereby warrant and guarantee to SOUTH PLACER MUNICIPAL UTILITY DISTRICT that all of the personal property described herein consisting of sewer pipes, lines, mains, manholes, and appurtenances are free and clear of all mechanics liens and encumbrances of any type, nature or description whatsoever.

Dated this MARCH 19, 2018

By: Meritage Home of California, Inc.

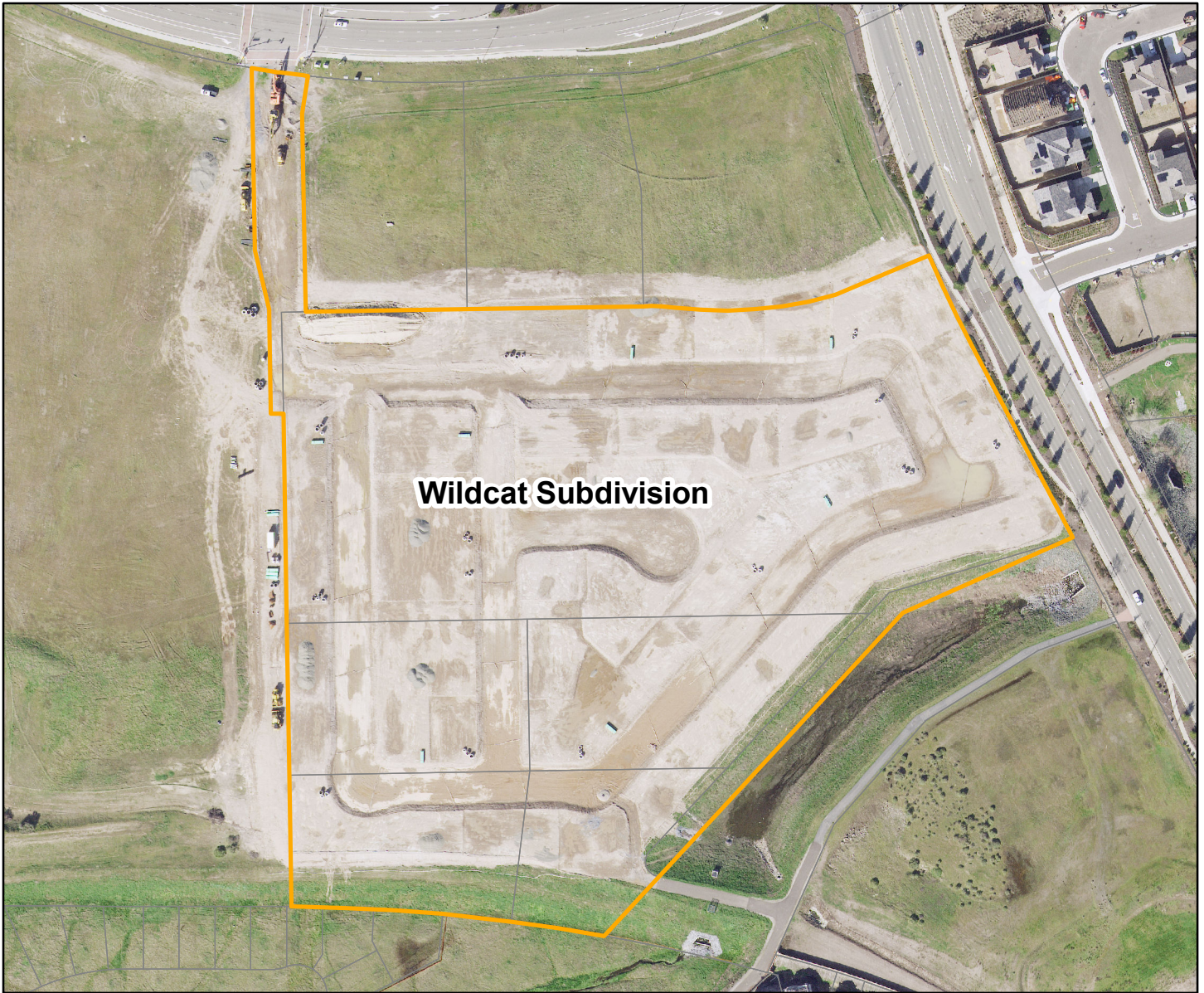


Signature

NICHOLAS ARENSON

Name (Please Type or Print)

VICE PRESIDENT



0 100 200 Feet
1 in = 200 ft



Wildcat Subdivision

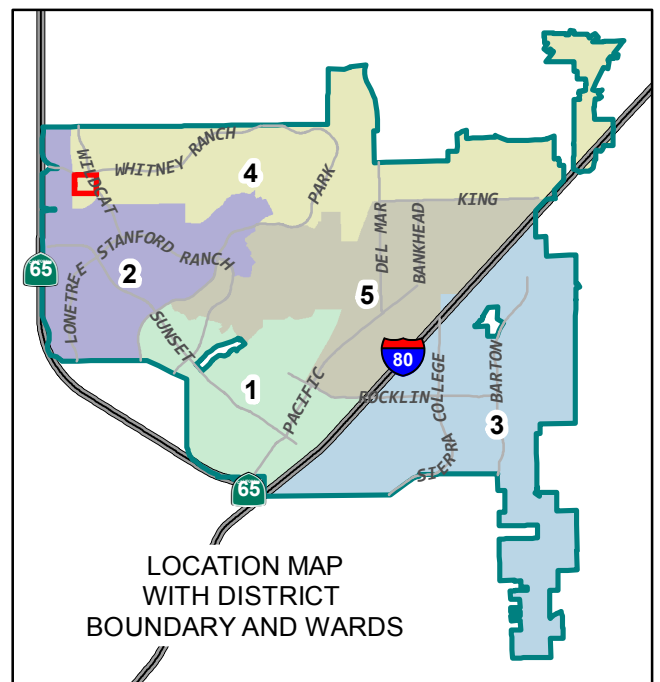
122 EDUs

Date: 3/26/2018

Author: Curtis Little

Document Path:

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LOCATION MAP
WITH DISTRICT
BOUNDARY AND WARDS

SOUTH PLACER MUNICIPAL UTILITY DISTRICT

WILDCAT SUBDIVISION

ASSET INVENTORY

Structure ID	Component Type	Diameter (in)
N03-080	Manhole	60
N03-081	Manhole	48
N03-082	Manhole	48
N03-083	Manhole	48
N03-084	Manhole	48
N03-085	Manhole	48
N03-086	Manhole	48
N03-087	Manhole	48
N03-088	Manhole	48
N03-089	Manhole	48
N03-090	Manhole	48
N03-091	Manhole	48
N03-092	Manhole	48
N03-093	Manhole	48
N03-094	Manhole	48
N03-095	Manhole	48
N03-F02	Flushing Branch	6
N03-F01	Flushing Branch	6

Pipe ID	Diameter (in)	Material	Length (ft)
N03-080	8	DIP431	270.3
N03-082	6	SDR26	215.0
N03-083	6	SDR26	182.0
N03-084	6	SDR26	453.2
N03-085	6	SDR26	180.0
N03-086	6	SDR26	204.9
N03-087	6	SDR26	252.0
N03-088	6	SDR26	252.0
N03-089	6	SDR26	182.0
N03-090	6	SDR26	300.0
N03-091	6	SDR26	122.8
N03-092	6	SDR26	394.4
N03-093	6	SDR26	202.1
N03-094	6	SDR26	194.3
N03-095	6	SDR26	65.8
N03-F01	6	SDR26	28.8
N03-F02	6	SDR26	31.9

SOUTH PLACER MUNICIPAL UTILITY DISTRICT

STAFF REPORT

To: Board of Directors

From: Eric Nielsen, District Engineer

Cc: Herb Niederberger, General Manager

Subject: 3264 Taylor Road Refund Agreement

Meeting Date: April 5, 2018

Overview

During the regularly scheduled meeting of the Board of Directors held on March 1, 2018, the Board considered the receipt of the Bill of Sale and a potential refund agreement for the development at 3264 Taylor Road in Loomis. The development required the construction of an 8-inch sewer to serve the project. The Board considered a presentation by staff and heard comments from the property owner. The Board approved the Bill of Sale but continued the discussion one month providing direction to staff to consider cost information provided by the developer and to determine if the Town of Loomis had more current information on the development potential within the refund agreement area.

Staff proceeded as directed by the Board. The amount of the refund agreement was adjusted to allow for engineering costs at the rate consistent with Ordinance 15-01. Staff attempted to compare line item costs to the District's Schedule of Values; however, no line item costs were provided, so a comparison could not be made. Staff also met with the Town of Loomis to review the general process for refund agreements and to determine if any additional information was available for the anticipated development (i.e., EDU projections) for the parcels within the agreement area. The Town officials concurred with the District's development estimates and no other additional information was made available. The original projections remain.

Recommendation

Staff recommends that the Board of Directors:

- Adopt Resolution 18-08 to authorize the General Manager to execute the refund agreement for the 8-inch sewer to 3264 Taylor Road.

Strategic Plan Goal

This action is consistent with SPMUD Strategic Plan Goals:

Goal 1.1: Engage Customers to determine expectations.

Goal 3.1: Plan all projects to ensure adherence to District standards and ordinances.

Fiscal Impact

District funds will not be used for the installation of facilities within the boundaries of this project. The refund agreement value of the contributed capital is estimated at \$185,614. Properties along

the extension of the 8-inch sewer will refund to the developer a pro-rated share of the cost of construction of the 8-inch sewer as detailed in this refund agreement at the time that improvement plans for those properties are approved.

Attachments:

1. Resolution 18-08 – Authorization to Execute the 3264 Taylor Road Refund Agreement
2. 3264 Taylor Road Sewer Refund Agreement

SOUTH PLACER MUNICIPAL UTILITY DISTRICT

RESOLUTION NO. 18-08

AUTHORIZATION TO EXECUTE THE 3264 TAYLOR ROAD REFUND AGREEMENT

WHEREAS, it is necessary that sanitary wastewater facilities be installed to provide wastewater disposal services to the project, commonly known as 3264 Taylor Road, Town of Loomis, County of Placer, State of California; and

WHEREAS, the District certifies that the sewer pipe capacity, size, and location is adequate to carry design flow from the entire tributary area as determined by the General Manager; and

WHEREAS, the District deems it necessary that wastewater facilities be constructed which will be, or can be, used for the benefit of property not participating in the cost of construction of said facilities; and

WHEREAS, the contracting party is willing to construct and install the wastewater facilities, as hereinafter described, at its own expense, and thereafter dedicate said facilities to District for a public use, in return for partial reimbursement therefore pursuant to the terms and conditions of this agreement; and

NOW, THEREFORE BE IT RESOLVED by the Board of Directors of the South Placer Municipal Utility District that

1. the attached refund agreement is adopted in its entirety;
2. the General Manager, or his designee, is hereby authorized as the District's Agent to implement the purpose and requirements of the refund agreement and will administer the attached refund agreement in consultation with the Districts Legal Counsel.

PASSED AND ADOPTED at a Regular Meeting of the South Placer Municipal Utility District Board of Directors at Rocklin, CA this 5th day of April 2018.

Signed: _____
Gerald P. Mitchell, President of the Board of Directors

Attest: _____

Joanna Belanger, Board Secretary

3264 Taylor Road
REFUND AGREEMENT

SOUTH PLACER MUNICIPAL UTILITY DISTRICT
MASSIE FAMILY TRUST

This agreement is made and entered into this _____ day of _____, 2018 by and between SOUTH PLACER MUNICIPAL UTILITY DISTRICT, a public agency, hereinafter referred to as District, and MASSIE FAMILY TRUST, hereinafter referred to as Developer.

WITNESSETH

WHEREAS, it is necessary that sanitary wastewater facilities be installed to provide wastewater disposal services to Developer's project, commonly known as 3264 Taylor Road, Town of Loomis, County of Placer, State of California; and

WHEREAS, District deems it necessary that wastewater facilities be constructed which will be, or can be, used for the benefit of property not participating in the cost of construction of said facilities; and

WHEREAS, Developer is willing to construct and install the wastewater facilities, as hereinafter described, at its own expense, and thereafter dedicate said facilities to District for a public use, in return for partial reimbursement therefore pursuant to the terms and conditions of this agreement.

NOW, THEREFORE, IT IS MUTUALLY AGREED BY AND BETWEEN THE PARTIES HERETO AS FOLLOWS:

1. Developer has furnished, at its sole cost and expense, all necessary labor, materials, machinery, apparatus, and other means of construction, and do all the work required to construct the following described wastewater facilities: an 8-inch sewer line with manholes and all related appurtenances as the same are generally depicted on the drawing attached hereto, marked Exhibit "A" and made a part hereof, all within the scope of sewer construction for providing service to 3264 Taylor Road.

2. Plans for the above improvements were approved by the District and the construction thereof shall be in accordance with all of the ordinances, rules, regulations and specifications of District, as such may be amended from time to time. It is expressly understood and agreed by Developer that unless and until said wastewater facilities are constructed and installed in the manner herein provided and accepted by District, District shall have no obligation whatsoever to maintain said facilities or to provide wastewater service therefrom.

3. Developer agrees that upon the completion of construction and installation of said wastewater facilities in accordance with the plans and specifications, ordinances, rules, and regulations of District, said facilities shall become the property of District upon its acceptance, free and clear of all costs, liens, encumbrances, or restrictions whatsoever, and Developer shall defend, indemnify and hold harmless the District from and against any and all suits, actions, damages, regulatory actions or proceedings, enforcement claims or claims of every type and description resulting from or by reason of the performance by Developer of this agreement.

Developer agrees to transfer legal title to said facilities to District together with any and all necessary easements pertaining thereto in a form satisfactory to District.

4. In consideration of construction and installation of said wastewater facilities at Developer's expense, District agrees that the first 80 Equivalent Dwelling Units (EDU) within the real property shown on the map attached hereto, marked Exhibit "B" and made a part hereof, located adjacent to and upstream and downstream from Developer's project shall be subject to an in-lieu of construction fee. Said in-lieu fee shall be paid to Developer as partial reimbursement for construction of said wastewater facilities. The amount to be collected by District and paid to Developer shall be calculated according to the following schedule and formula:

District covenants and agrees to collect the sum of \$2,320.18 for each EDU as determined by District to be developed in connection with improvement plans for sewer facilities for development of properties shown on said Exhibit "B". The total sum for all EDU's so determined shall be collected prior to District approval of said improvement plans. In the event improvement plans for sewer facilities for properties shown on Exhibit "B" have been approved by District prior to the date of this agreement, said total sum shall be collected coincident with the submittal of the document transferring legal title of such improvement plan sewer facilities to District. In the event improvement plans for sewer facilities for properties shown on Exhibit "B" are not required, such as in the case of an individual applicant connecting an existing parcel of land or increases in EDU determinations of a parcel previously connected, the total sum of all applicable EDU's for said individual connection or increase shall be collected coincident with District's issuance of the sewer service application permit. The amounts collected by District shall be paid to Developer on a quarterly basis or at such other time as District and Developer may agree upon in writing. It is expressly understood that unless and until said wastewater facilities are constructed and installed in the manner herein provided and transferred to and accepted by District, District shall have no obligation to pay to Developer any of the sums collected herein.

5. Notwithstanding any other provision of this agreement, the total refund by District of the aforementioned sums shall not exceed the sum of \$185,614, or the amount collected within a period of ten years from the date of this agreement at which time this agreement shall cease and terminate and District shall be under no further obligation to make payments to Developer. It is expressly understood that District shall not be obligated to pay to Developer any public funds of District, but shall only be obligated to collect the sums provided for above from the developers/applicants of the properties shown on Exhibit "B". No interest shall be paid by District to Developer on any of the above sums refunded pursuant to the terms of this agreement.

6. Developer agrees that the refund as provided above represents the equitable share of the wastewater facilities construction costs for the benefiting properties shown on Exhibit "B". Developer warrants that District's obligation as provided above is with Developer, and no third party has any claim on District for said share of wastewater facilities construction costs or amounts refundable.

7. This agreement shall not be construed to limit the right of District to hereafter enlarge, relocate, or extend said wastewater facilities nor the granting to Developer a right to any specified capacity in any other sanitary wastewater facilities or wastewater treatment plant

of District now in existence or hereafter to be constructed, other than such rights, if any, that any other property owner within District would have therein.

8. Neither this agreement nor any provision thereof shall be construed to require or obligate District to expend any public funds for the direct benefit of Developer.

9. Any notices or communications required to be made herein shall be made, by deposit in the U.S. Mail, First Class Postage prepaid to:

District: South Placer M.U.D.
5807 Springview Drive
Rocklin, CA 95677

Developer: Massie Family Trust
1801 Tribute Road
Sacramento, CA 95815

Either party may amend its address for notice by notifying the other in writing.

10. This agreement is not assignable by Developer without the written consent of District, which consent shall not unreasonably be withheld. No assignment shall relieve Developer of any promise or obligation made or assumed by him herein.

11. This agreement and its obligations, terms and conditions shall inure to the benefit of the heirs, successors and assigns of Developer and to the successors in interest of District.

12. This agreement is authorized by the provisions of Section 12721 and 12841(b) of the Public Utilities Code of the State of California.

13. In any action arising out of the performance of this agreement, whether in tort, contract, declaratory relief or otherwise, the prevailing party shall be entitled to recover reasonable attorney's fees and litigation expenses (including court costs and expert witness fees) from the other party. These fees, which may be set by the court in the same action or in a separate action brought for that purpose, are in addition to any other relief to which the prevailing party may be entitled. This provision applies to the entire agreement.

14. This agreement supersedes any and all other agreements, either oral or in writing, between the parties with respect to the subject of this agreement. This agreement contains all the covenants and agreements between the parties with respect to the matters herein, and each party to this agreement acknowledges that no representations, inducements, promises or agreements have been made by or on behalf of any party except those covenants and agreements embodied in this agreement. No agreement, statement or promise not contained in this agreement shall be valid or binding.

15. The validity of this agreement and of any of its terms or conditions, as well as the rights and duties of the parties under this agreement, shall be construed pursuant to and in accordance with the laws of the State of California.

16. If any term of this agreement is held by a court of competent jurisdiction to be void or unenforceable, the remainder of the agreement terms shall remain in full force and effect and shall not be affected.

IN WITNESS WHEREOF, the parties hereto have executed the within agreement the day and year first written above.

ATTEST

SOUTH PLACER MUNICIPAL UTILITY DISTRICT

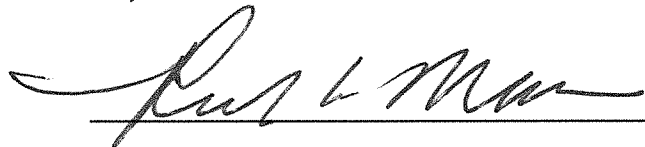
Joanna Belanger, Secretary

Herb Niederberger, General Manager

APPROVED AS TO FORM

Adam C. Brown, District Counsel

MASSIE FAMILY TRUST



Printed Name:

Title:

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

CIVIL CODE § 1189

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)
County of Sacramento)
On March 27, 2018 before me, Heather Johnson, notary public,
Date Here Insert Name and Title of the Officer
personally appeared Ricky W. Massie
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



Signature Heather Johnson
Signature of Notary Public

Place Notary Seal Above

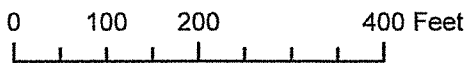
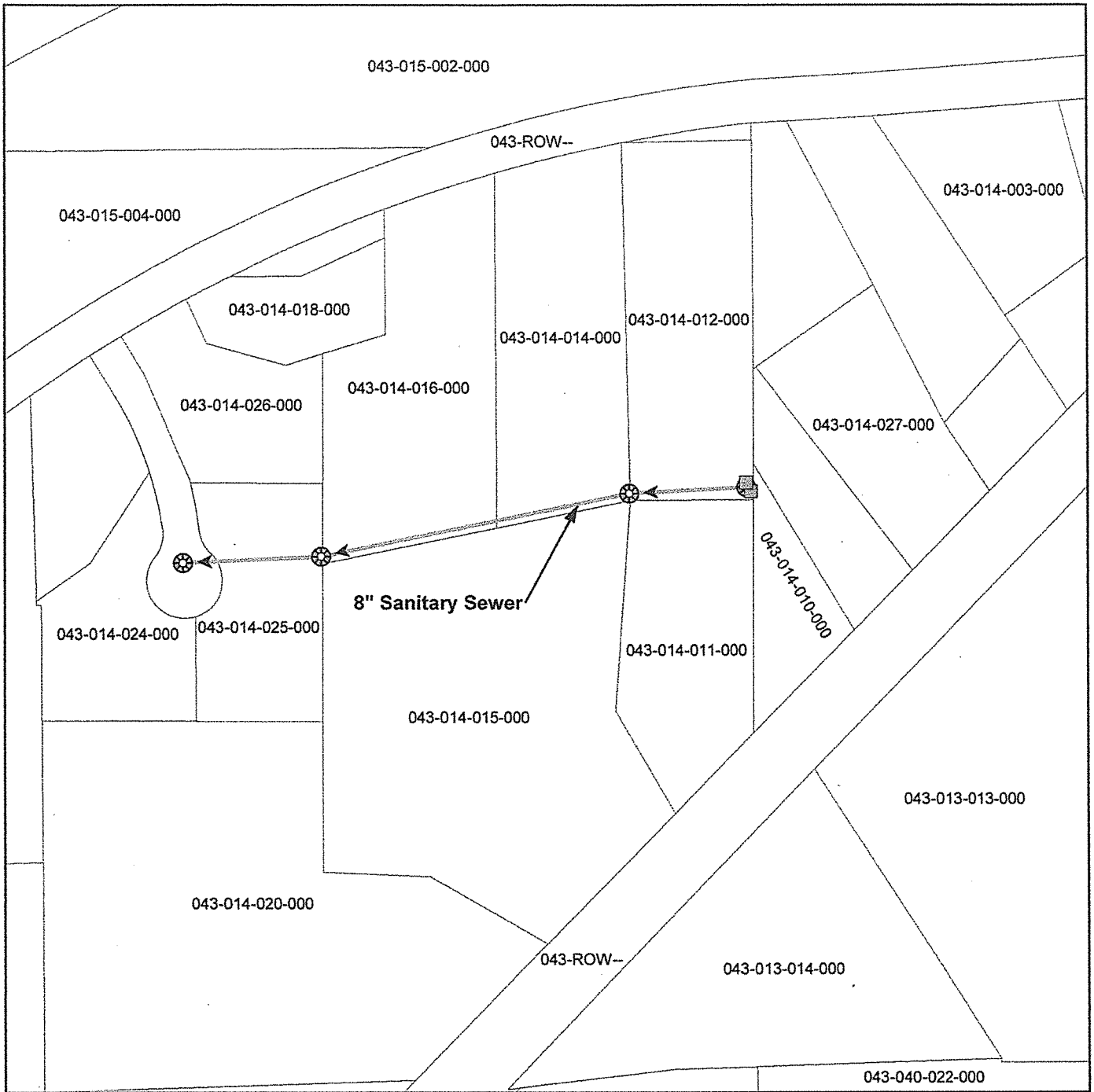
OPTIONAL

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document
Title or Type of Document: Refund Agreement Document Date: 3/27/18
Number of Pages: 6 Signer(s) Other Than Named Above: Joanna Belanger, Adam C. Brown, Herb Niederberger

Capacity(ies) Claimed by Signer(s)
Signer's Name: Ricky W. Massie
 Corporate Officer — Title(s): _____
 Partner — Limited General
 Individual Attorney in Fact
 Trustee Guardian or Conservator
 Other: _____
Signer Is Representing: Massie family Trust

Signer's Name: _____
 Corporate Officer — Title(s): _____
 Partner — Limited General
 Individual Attorney in Fact
 Trustee Guardian or Conservator
 Other: _____
Signer Is Representing: _____



1 in = 200 ft



Exhibit A

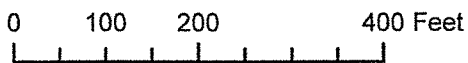
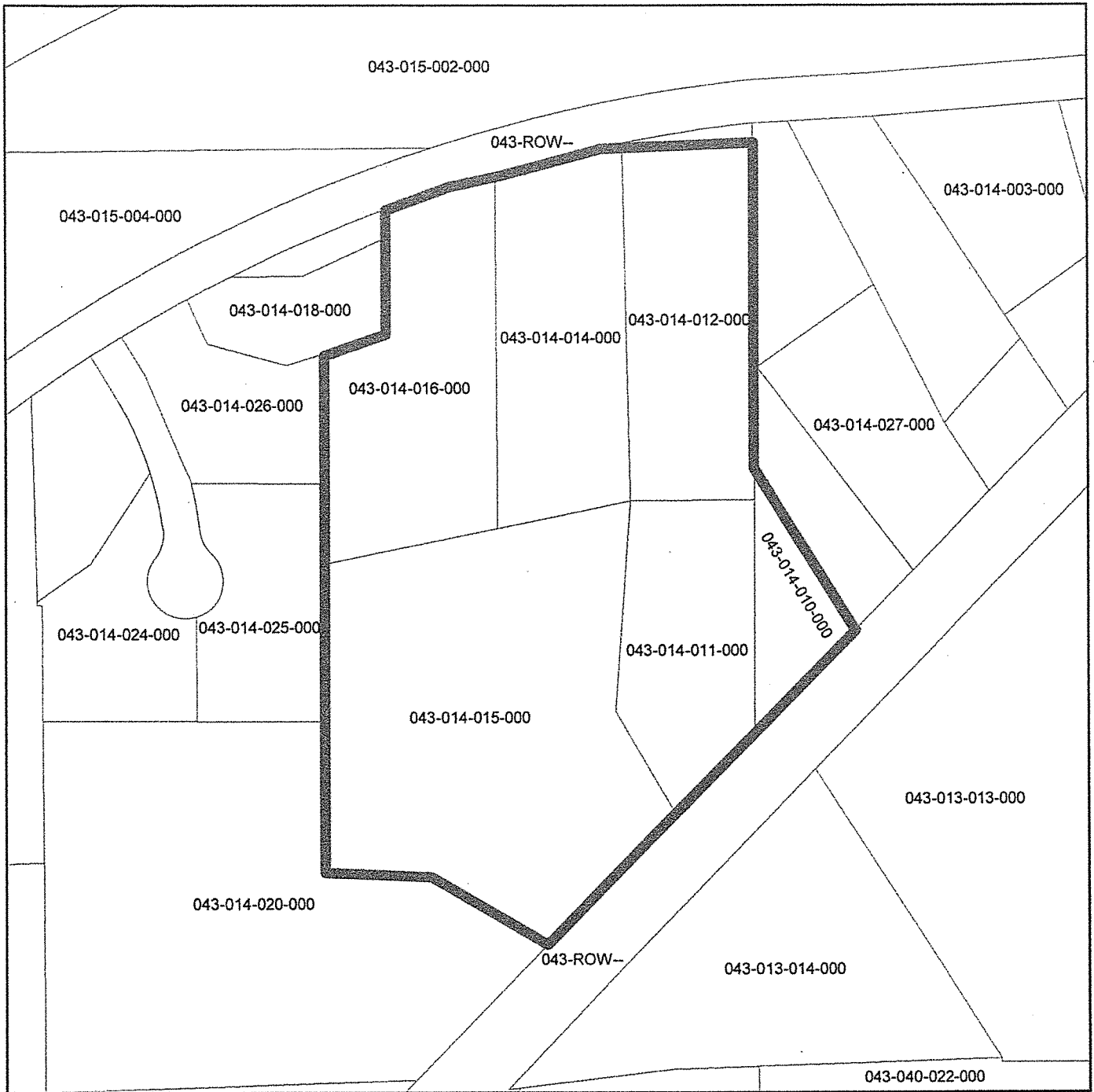
3264 Taylor Road

Date: 2/15/2018

Author: Eric Nielsen

Document Path: G:\spsmud_gis\mxd\Curtis\Exhibit Maps\ExhibitA_3264Taylor.mxd





1 in = 200 ft



Exhibit B

3264 Taylor Road Refund Area Map

Date: 2/15/2018

Author: Eric Nielsen

Document Path: G:\spsmud_gis\mxd\Curtis\Exhibit Maps\ExhibitA.mxd



SOUTH PLACER MUNICIPAL UTILITY DISTRICT
STAFF REPORT

To: Board of Directors

From: Herb Niederberger, General Manager

Cc: Sam Rose, Superintendent
Eric Nielsen, District Engineer
Joanna Belanger, Administrative Services Manager

Subject: Adopt Ordinance 18-01, SPMUD Sewer Code

Meeting Date: April 5, 2018

Overview

Over the last several years the Board of Directors has adopted various ordinances that created laws that govern the District. These ordinances include:

- Ordinance 09-01, Fats, Oils and Grease
- Ordinance 09-02, Sewer Use
- Ordinance 15-01, Credits and Reimbursements
- Ordinance 15-03, Easement Encroachments
- Ordinance 17-01, SB 1069 conformance and District Ownership of Lower Laterals
- Ordinance 17-04, Lifeline Low-Income Rate Assistance

Staff has proposed to compile into one document, all applicable ordinances of the South Placer Municipal Utility District and adoption of this consolidated Sewer Code. Such compilation and consolidation will make the laws of the District more accessible, readable and understandable to those persons governed by such laws, and by those persons administering such laws. Staff presented each of the 5 separate chapters of the proposed code to the Policy and Ordinance Advisory Committee over the months of January and February 2018. The Advisory Committee provided feedback on each of the chapters and recommended that the Code in its entirety be brought before the Board of Directors for consideration.

Notice of the scheduled Public Hearing regarding Ordinance 18-01 was published in the Sacramento Bee on March 22 and 29, 2018.

Recommendation

Staff recommends that the Board of Directors:

1. Introduce the attached Ordinance 18-01, Creating a South Placer Municipal Utility District Sewer Code

ITEM VI.2

2. Conduct a public hearing regarding implementation of Ordinance 18-01.
3. Schedule adoption of Ordinance 18-01 for the next regularly scheduled meeting of the Board of Directors on May 3, 2018.
4. The Ordinance will become effective on June 1, 2018.

Strategic Plan Goals

This action is consistent with SPMUD Strategic Plan Goals:

Goal 1.2: Improve Communications.

Goal 1.3: Maintain transparency with all District activities

Goal 4.3: Implement the FSE FOG permit system.

Goal 7.3: Business Efficiencies

Fiscal Impact

It is not anticipated that adoption of Ordinance 18-01 and the consolidation of these Ordinances into a SPMUD Sewer Code will have any unanticipated fiscal impacts. on

Attachments

Ordinance 18-01

SPMUD Sewer Code

SOUTH PLACER MUNICIPAL UTILITY DISTRICT

ORDINANCE NO. 18-01

**AN ORDINANCE CONSOLIDATING ORDINANCES 09-01, 09-02, 15-01, 15-02, 15-03,
17-01 AND ARE 17-04 INTO THE
SOUTH PLACER MUNICIPAL UTILITY DISTRICT SEWER CODE**

**BE IT ENACTED BY THE BOARD OF DIRECTORS OF SOUTH PLACER MUNICIPAL
UTILITY DISTRICT AS FOLLOWS:**

SECTION 1

Ordinances 09-01, 09-02, 15-01, 15-02, 15-03, 17-01 and 17-04 are being consolidated into one consolidated South Placer Municipal Utility District Sewer Code; said Sewer Code being attached hereto.

SECTION 2

This Ordinance shall be become effective June 1, 2018.

SECTION 3

Ordinances 09-01, 09-02, 15-01, 15-02, 15-03, 17-01 and 17-04 are hereby rescinded.

SECTION 4

Any subsequent changes to the adopted Sewer Code shall be made by Ordinance adopted by the Board of Directors.

SECTION 5

This Ordinance was introduced at a regular meeting of the Board of Directors held on the 5th Day of April, 2018 during which a public hearing was conducted, and testimony was received.

SECTION 6

Upon final passage, a summary of this Ordinance, shall be published once a week for two successive weeks in a newspaper of general circulation within the District, pursuant to the provisions of Sections 11534 and 11910 of the Public Utilities Code.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of South Placer Municipal Utility District on this 3rd day of May, 2018 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

SOUTH PLACER MUNICIPAL UTILITY DISTRICT

By: _____
Gerald Mitchell, President

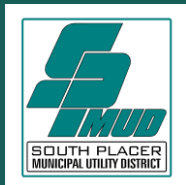
ATTEST:

Joanna Belanger, Board Secretary

SOUTH PLACER MUNICIPAL UTILITY DISTRICT

SEWER CODE

ADOPTED PER ORDINANCE 18-01



5807 SPRINGVIEW DRIVE
ROCKLIN, CA 95677

Phone: 916-786-8555

Website: www.spmud.ca.gov

JUNE 2018

SOUTH PLACER MUNICIPAL UTILITY DISTRICT CODE

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South Placer Municipal Utility District Code

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CHAPTER 1 - GENERAL PROVISIONS

1.01 - Definitions

As used in this Code, or any Chapter of this Code, the following words and phrases shall have the meaning given in this chapter.

1.01.005 - Appeal

A request for a review of the District General Manager's determination or action pursuant to, or interpretation of, any provision of this Code.

1.01.010 - Board of Directors

The legislative body of the South Placer Municipal Utility District, also referred to herein at times as the "Board".

1.01.015 - Code

The South Placer Municipal Utility District Code.

1.01.020 - District

The South Placer Municipal Utility District, a statutorily created district operating under the authority of and pursuant to the provisions of the California Municipal Utility District Act (Public Utility Code commencing at Section 11501 et seq).

1.01.025 - District General Manager

The General Manager as appointed by the Board of Directors of the South Placer Municipal Utility District in accordance with the California Municipal Utility District Act (Public Utility Code commencing at Section 11501 et seq) or any District employee or agent of the District authorized by the General Manager to act on their behalf to enforce the provisions of this code.

1.01.030 - Gender

The masculine gender includes the feminine and neuter.

1.01.035 - Person

Any natural person, firm, association, joint venture, joint stock company, partnership, club, company, corporation, business trust, or organization of any kind.

1.01.040 - Shall - May

The term "shall" is mandatory and the term "may" is permissive.

1.01.045 - State

The State of California, inclusive of all legislative codes and regulations lawfully adopted.

CHAPTER 1.05 - CODE ADOPTION

1.05.010 - Code Adopted - Effective Day

This Code, as compiled from the ordinances of the South Placer Municipal Utility District, is the official code of the District. This Code shall take effect the first day of the month following adoption. This Code shall be applicable and controlling with respect to all subjects included in this Code in lieu of all ordinances which are superseded and replaced by this Code. Three copies of this Code shall be permanently retained on file with the Secretary of the Board of Directors for use and examination by the public.

1.05.015 - Purpose of Codification

The purpose of this Code is to compile in one document and place, the ordinances of the South Placer Municipal Utility District. Such compilation will make the laws of the District more accessible, readable and understandable to those persons governed by such laws, and by those persons administering such laws.

1.05.020 - Title - Citation - Reference

This Code shall be known as the "South Placer Municipal Utility District Code." It shall be sufficient to refer to this Code as the "South Placer Municipal Utility District Code" in any prosecution for violation of any provision of this Code in any proceeding at law or equity. It shall be sufficient to designate any ordinance adding to, amending, correcting or repealing all/or any part of this Code as an addition to, amendment to, correction of, or repeal of the "South Placer Municipal Utility District Code." References to this Code may be to the titles, chapters, sections and subsections of the "South Placer Municipal Utility District Code" and such reference shall apply to that numbered title, chapter, section or subsection as it appears in this Code.

1.05.030 - Repeal

This Code consists of all ordinances of the South Placer Municipal Utility District and the following ordinances are hereby repealed as of the effective date of this Code: Ordinances 09-01, 09-02, 15-01, 15-03, 17-01 and 17-04.

1.05.040 - Continuity of Provisions

The provisions of this Code, insofar as they are substantially the same as previously existing ordinance provisions relating to the same subject matter, shall be construed as restatements and continuations thereof and not as new enactments.

1.05.050 - Actions and Proceedings Continued

No actions or proceedings commenced before this Code takes effect, and no right accrued, is affected by the provisions of this Code, but all procedure thereafter taken shall conform to the provisions of this Code so far as possible.

1.05.060 - Licenses and Permits Continued

Any rights given by license, permit or certificate under any ordinance repealed by this Code are not affected by the enactment of this Code or by such repeal; but such rights shall hereafter be exercised according to this Code.

1.05.070 - Reference

Whenever reference is made to any portion of this Code or of any other laws of the state, District or District, the reference applies to all amendments and additions now or hereafter made

1.05.080 - Delegation

Whenever, by this Code, a power is granted to a public officer or a duty is imposed upon a public officer, the power may be exercised, or the duty performed by a deputy of the officer or by a person authorized pursuant to law by the officer, unless expressly provided otherwise by this Code.

1.05.090 - Interpretation

In their interpretation and application, the provisions of this Code shall be held to be minimum requirements and shall be liberally construed in favor of the governing body and shall not be deemed a limitation or repeal of any other powers granted by State statutes.

1.05.100 - Applicability of Chapter

Unless the provision or the context otherwise requires, the general provisions, rules of construction and definitions set forth in this chapter shall govern the construction of this Code.

1.05.110 - Title, Chapter, and Section Headings

Title, chapter, and section headings do not govern, limit, modify or in any way affect the scope, meaning or intent of the provisions of any title, chapter or section.

1.05.130 - Severability

If any title, chapter, section, subdivision, sentence, clause, phrase or provision of this Code, or the application thereof, to any person or circumstances, is held to be unconstitutional or invalid by a court of competent jurisdiction, the remainder of this Code,

or the application of such provisions to other persons or circumstances shall not be affected thereby.

1.05.140 - Application to Government Agencies

The provisions of this Code shall apply to all government agencies, their officers, employees, or agents, to the extent authorized by law.

1.05.150 - Time of Day

Whenever a certain hour or time of day is specified in this Code, such hour or time shall be standard time or daylight savings time, whichever is in current use in the District.

1.05.160 - Liability

No provision of this Code shall be construed as imposing upon the District any liability or responsibility for personal injury or property damage resulting from any activity or condition, which arises or exists by virtue of any provision or requirement of this Code, including construction, installation or repair of any facility; equipment or property, or from any defect therein; nor shall the District or any officer or employee thereof be held as assuming any liability or responsibility by reason of any inspection authorized herein.

CHAPTER 1.10 - JUDICIAL REVIEW OF DISTRICT DECISIONS

1.10.010 - State Law Applicable

Pursuant to the provisions of Section 1094.6 of the Code of Civil Procedure, the provisions of said section are made applicable to the decisions of the Board of Directors of the South Placer Municipal Utility District, and to the decisions of all other commissions, boards, officers and agents of the South Placer Municipal Utility District, except where a limitation of actions is otherwise provided by this Code.

1.10.020 - Judicial Review - 90-Day Limit

Judicial review of any decision subject to the provisions of this chapter and Code of Civil Procedure Section 1094.6 may be had only if the Petition for Judicial Review is filed within 90 days after the decision becomes final; provided, that pursuant to the provisions of Section 1094.6(d) of the Code of Civil Procedure, if the petitioner files a request for the record within 10 days after the date the decision becomes final, the time within which a petition for judicial review may be filed shall be extended to not later than the thirtieth day following the date on which the record is either personally delivered or mailed to the petitioner or his attorney of record, if he has one.

1.10.030 - Record Preparation - Costs

- A. As provided in Section 1094.6, any person who requests preparation of the administrative record shall be responsible for the payment of the actual costs of transcribing or otherwise preparing the record. Actual costs shall include, but not be limited to: the salary and fringe benefit rates of pay by the District or District personnel time consumed in typing a transcript and reproducing, assembling and compiling the transcript and exhibits; the unit cost (including pro-rated rental) of equipment utilized in reproduction; the cost of materials and supplies; and the cost to the District of having a transcript typed when testimony has been recorded by a court reporter. Each board, commission, officer, employee or agent whose decision will be subject to the limitations established by this chapter, may, from time to time, by resolution in the case of such boards and commissions and by written order in the case of such officers, employees and agents, determine and promulgate unit costs of preparing the record.
- B. Before commencing preparation of a transcript or other record, the officer or employee responsible for preparation shall estimate the actual total cost. Preparation of the record shall not be commenced until the person requesting preparation of the record has deposited the full amount of the cost estimate.
- C. If the deposit exceeds the actual costs, the difference shall be refunded. If the actual cost exceeds the estimate, the difference shall be paid when the record is delivered.
- D. The limitations of action, shall not be extended pursuant to the provision of Section 1094.6(d) or Section 1.10.020 of this Code, beyond 90 days after the decision becomes final, unless the petitioner deposits pursuant to the provisions of subsection (b) of this section, the estimated actual total cost of preparing the transcript within 10 calendar days after he has been furnished with the written estimate of such cost.

1.10.040 - Notice

Every written decision or notice thereof to which the provisions of this chapter and Section 1094.6 of the Code of Civil Procedure apply, shall refer to and be accompanied, by attachment, by a copy of the provisions of this chapter.

CHAPTER 1.15 – ADMINISTRATION

1.15.010 - Appeals

Unless otherwise expressly provided, if the applicant for any permit authorized or required by any title to this Code, the permittee, or other persons are dissatisfied with any determination made by the District General Manager, or other officers or agents of the South Placer Municipal Utility District, regarding the interpretation or implementation of the provisions contained in any title to this Code, such person may appeal to the Board

of Directors. Any such appeal shall be in writing, shall state the specific reasons therefor and grounds asserted for relief, and shall be filed with the Secretary of the Board of Directors not later than twenty (20) calendar days after the date of the action being appealed. If an appeal is not filed within the time or in the manner prescribed above, the right to review of the action against which the complaint is made shall be deemed to have been waived.

1.15.020 - Appeal Fee

The Board of Directors shall by resolution adopt and, from time to time, amend a fee for the filing of appeals. Such fee shall be for the sole purpose of defraying costs incurred for the administration of appeals. The fee for an appeal shall be paid at the time of and with the filing of an appeal. No appeal shall be deemed valid unless the prescribed fee has been paid.

1.15.030 - Appeal Hearings

- A. Immediately upon receipt of any Notice of Appeal filed within the said 20 calendar day period, the Secretary shall mail copies thereof to each member of the Board of Directors.

- B. Not later than the next regularly scheduled meeting following thirty (30) calendar days after the date of filing an appeal within the time and in the manner prescribed by Section 1.15.010, the Board of Directors shall either:
 - 1. Conduct a hearing for the purpose of determining whether the appeal should be granted. Written notice of the time, date and place of the hearing shall be served upon the District General Manager and the officer or agent whose determination is the subject of the appeal, the applicant or permittee, and the appellant not later than ten days preceding the date of the hearing; or
 - 2. Hear the appeal or set a time convenient to the Board of the hearing of such appeal.

- C. The aggrieved or appealing party, or his authorized representative, shall be personally present at the hearing of such appeal and failure of said aggrieved party or his authorized representative to appear at said hearing shall constitute sufficient grounds to affirm the decision of the General Manager.

1.15.040 - Actions on Appeals

- A. The Board of Directors shall review the entire proceeding or proceedings relating to the act or decision being appealed, de novo, and may make any order it deems just and equitable, including the granting of any permit authorized or required by any title to this Code. Any hearing may be continued from time to time.
- B. At the conclusion of the hearing, the Board of Directors shall prepare a written decision which either grants or denies the appeal and contains findings of fact and conclusions. The written decision, including a copy thereof, shall be filed with the Secretary of the Board of Directors. The Secretary shall serve such decision on the applicant or permittee, the appellant, and the District General Manager. The decision of the Board of Directors shall become final upon the date of filing and service of the written decision with respect to any appeal.

1.15.050 - Notices

- A. All notices for public hearing shall be in conformance with Public Utility Code Section 14401, et seq, and Government Code Section 6060, et seq, unless otherwise specified.
- B. Except as otherwise specifically set forth, any notice authorized or required by this Code shall be deemed to have been filed, served and effective for all purposes on the date when it is personally delivered in writing to the party to whom it is directed or deposited in the United States mail, first class postage prepaid, and addressed to the party to whom it is directed.
- C. Except as otherwise specifically set forth, whenever a provision in this Code requires a public hearing to be conducted, notice of the time, date, place and purpose of the hearing shall be published at least once not later than ten (10) calendar days in advance of the date of commencement of the hearing in a newspaper of general circulation which is published within the District. The same type of notice shall also be served on each permittee whose permit may be affected by the action taken at the conclusion of the hearing.

1.15.060 - Changes in Construction Contracts

The District General Manager or his designee is hereby authorized on behalf of, and in the name of, the District to order changes, alterations, or additions of work being performed under construction contracts, and execute and authorize payment of such orders in accordance with the provisions of the Public Contract Code, Section 20142. Change Orders issued and executed pursuant to the authority conferred by this Section shall be in accordance with the monetary limits stated in the Public Contract Code, Section 20142.

CHAPTER 1.20 VOTING BY THE BOARD OF DIRECTORS

1.20.010 - Voting by the Board of Directors

If action by the Board of Directors is a tie vote on any matter, whether or not the matter is before the Board on appeal, the Board may, following the tie vote, and in advance of adjournment of the meeting during which the tie vote occurred, continue the matter for further consideration and determination to a time and date certain not later than 30 calendar days following the date on which the tie vote occurred. If the matter is not continued for further consideration and determination in the manner specified above, such tie vote shall be deemed to constitute a denial or disapproval effective on the date the tie vote occurs of the matter (and in the case of an appeal, denial of the action requested by the application, as distinguished from denial of the appeal), and such action shall be deemed to be final and not subject to reconsideration. If during the meeting to which consideration and determination is continued pursuant to this section another tie vote occurs, the matter shall, effective on the date of such continued meeting, be deemed denied in the manner described above and the action shall be deemed to be final in the manner prescribed above. During the meeting to which consideration and determination is continued pursuant to this section, no new or additional evidence shall be received or considered unless any public hearing required by law has been reopened and any notice thereof required by law has been given.

CHAPTER 1.25 – ENFORCEMENT

1.25.005 - Responsibility

The District General Manager is charged with enforcement of this Code and with the coordination of all District and District officials and departments in order to achieve its purpose. The District General Manager may take such other steps and may apply to such court or courts as have jurisdiction to grant relief as will abate and restrain and enjoin any person from taking any action contrary to the provisions of this Code.

1.25.010 - Violations

- A. Violating any provision contained in this Code is an infraction.
- B. Violating any provision of this Code following a violation notice from the District General Manager shall constitute a misdemeanor, and upon conviction the violating person may be punished by a fine up to \$1,000 or imprisonment in the District jail for up to six (6) months, or both.

C. Violating any provision of this Code constituting unauthorized use of District facilities is a public nuisance.

D. Any violation of this Code may be remedied by injunction or other civil proceeding pursuant to direction by the Board of Directors.

E. Violating any provision of this Code shall be subject to an administrative penalty as set forth in this Chapter.

F. Each person commits a separate offense each and every day during any portion of which a violation of any provision of this Code is committed, continued, or permitted. Any violation persisting more than one twenty-four (24) hour period is a continuing violation.

G. The penalties and remedies authorized by this chapter are cumulative and in addition to any other remedies or penalties authorized or imposed under any other provision of this Code or any other applicable law or regulation.

1.25.020 - Administrative Penalty

A. A notice of a violation and administrative penalty shall be provided according to Chapter 1.15 of this Code, except the publication requirements shall not apply. A notice of violation and administrative penalty shall be directed to the owner or occupant of the premises where the violation occurred.

B. A party provided notice of a violation and administrative penalty may appeal the notice by filing a written appeal with the District General Manager no later than twenty (20) days after the notice of violation and administrative penalty is issued. The appeal must specify the grounds for appeal and shall provide the appellant's address and telephone number.

C. Upon timely receipt of an appeal, the District General Manager shall set the matter for a review hearing at the earliest practical date. The District General Manager shall provide written notice of the hearing to the appellant no less than seven (7) days prior to the date of the hearing. At the hearing, a Hearing Officer meeting the pertinent qualifications of Government Code Sections 27720 et seq. shall hear relevant evidence presented by the appellant and District staff, and may uphold, modify, or rescind the notice of violation and administrative penalty. The Hearing Officer shall provide the appellant a written determination, which shall be the final administrative determination of the matter. The Hearing Officer's determination shall advise that the time limit and manner for judicial review is governed by California Government Code 53069.4, or its successor statute.

D. The failure of the owner or occupant of the premises where the violation occurred to file a timely notice of appeal shall constitute an irrevocable waiver of the right to appeal and a failure to exhaust the owner's and occupant's administrative remedies for the notice of violation and administrative penalty.

E. Upon determining after an appeal that an administrative penalty shall be imposed, or upon issuance of a notice of violation and administrative penalty and expiration of the appeal period with no appeal filed, the administrative penalty amount shall be included on the bill for water service provided to the premises where the violation occurred and shall be collected together with the water service fees for the premises.

1.25.030 - Administrative Penalty Amounts

The following penalties may be imposed for any violation of this Code. Penalties identified in this section may be imposed to the owner of the premises where the violation occurs regardless of whether the violation is committed by the owner of the premises.

A. First Violation - During Any Twelve (12) Month Period. No penalty shall be imposed, but a written notice describing the violation and the penalties for subsequent violations shall be issued to the owner and occupant (if different than the owner) of the premises where the violation occurred.

B. Second Violation - During Any Twelve (12) Month Period. A penalty of \$100 shall be imposed.

C. Third Violation - During Any Twelve (12) Month Period. A penalty of \$200 shall be imposed.

D. Each Additional Violation - During Any Twelve (12) Month Period. A penalty of \$500 shall be imposed. (WAO-0092 § 4, 2015)

South Placer Municipal Utility District Code

Chapter 2 - Sewer Use

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CHAPTER 2 SEWER USE

CHAPTER 2.00 - General

This Chapter in whole or in part is based on excerpts from Ordinance 09-02 adopted by the Board of Directors on July 2, 2009 and shall govern the use of public and private sewers and establish the rules and regulations for service and services rendered by the District.

CHAPTER 2.01 - Definitions

As used in this Code, the following words and phrases shall have the meaning given in this chapter.

2.01.005 - Accessory Dwelling Unit (ADU)

Accessory Dwelling Unit shall have the meaning set forth in California Government Code Section 65852.2.

2.01.010 – Board

Board of Directors of the South Placer Municipal Utility District (District).

2.01.015 - Biochemical Oxygen Demand (BOD)

The quantity of Oxygen utilized in the biochemical oxidation of organic matter under standard laboratory procedure, five (5) days at twenty (20) degrees centigrade expressed in terms of weight and concentration (milligrams per liter (mg/l)).

2.01.020 - Building Drain

That part of the lowest horizontal piping of a drainage system which receives the discharge from waste and other drainage pipes inside the walls of the building and conveys it to the building sewer two (2) feet outside the outer face of the building wall.

2.01.025 - Building Sewer

A pipeline connecting a building drain to a public sewer, consisting of an upper lateral and a lower lateral.

2.01.030 - Chemical Oxygen Demand (COD)

Chemical Oxygen Demand: Measurement of the oxygen required to oxidize soluble and particulate organic matter in water expressed in terms of weight and concentration (milligrams per liter (mg/l))

2.01.035 - Collector Sewer

The public sanitary sewer main to which various building or private sewers are connected, owned and operated by the District.

2.01.040 - District

The South Placer Municipal Utility District, a statutorily created district operating under the authority of and pursuant to the provisions of the California Municipal Utility District Act (Public Utility Code commencing at Section 11501 et seq).

2.01.045 - District General Manager

The General Manager as appointed by the Board of Directors of the South Placer Municipal Utility District in accordance with the California Municipal Utility District Act (Public Utility Code commencing at Section 11501 et seq) or any District employee or agent of the District authorized by the General Manager to act on their behalf to enforce the provisions of this code.

2.01.050 - District Specifications

The Standard Specifications and Improvement Standards for Sanitary Sewers prepared and ordered effective by the General Manager pursuant to the provisions of Section 11937(e) of the Municipal Utility District Act, Division 6, of the Public Utilities Code, and State of California. All work associated with wastewater systems shall be performed pursuant to and in compliance with this Code and the District Specifications.

2.01.055 - Domestic Wastewater

Wastes originating in a residential facility or dwelling.

2.01.060 – Equivalent Dwelling Unit (EDU)

The unit of measurement, used to determine design and fee requirements based on the typical average flow and strength of wastewater from a single family residential occupancy.

2.01.065 – Fats, Oils, and Grease (FOG)

Any substance such as vegetable or animal product that is used in, or is a byproduct of, the cooking or food preparation process, and that becomes or may become viscous, or solidifies or may solidify, with a change in temperature or other conditions.

2.01.070 – Food Service Establishment (FSE)

Any facility, including but not limited to, any commercial entity within the boundaries of the District, operating in a permanently constructed structure such as a room, building or place, or portion thereof, maintained, used or operated for the purpose of storing, preparing, serving or manufacturing, packaging or otherwise handling food for sale to other entities, or for consumption by the public, its members or employees, and which has any process or device that uses or produces FOG, or grease vapors, steam, fumes, smoke or odors that are required to be removed by an exhaust hood pursuant to California Health and Safety Code section 114149.1 or in accordance with the California Uniform Retail Food Facilities Law (CURFFL) (California Health and Safety Code sections 113700, et seq.). A limited food preparation establishment may not be considered to be an FSE when engaged only in reheating, hot holding, or assembly of ready to eat food products, provided that there is no wastewater discharge containing a significant amount of FOG.

2.01.075 – Garbage

Solid wastes from the preparation, cooking and dispensing of food and from the handling, storage and sale of produce.

2.01.080 - Industrial Wastewater

The liquid wastes originating from industrial processing.

2.01.085 - Lower Lateral

That part of building sewer within the public right-of-way, extending from the property line or public sewer easement line, typically at the PLCO, to the public sewer, by gravity flow.

2.01.090 - Multiple Dwelling

Any structure for residential occupancy consisting of more than one dwelling unit.

2.01.095 – Non-Dispersible

Any item that requires more than 20 seconds to begin to disperse after contact with water. This includes “Flushable Products” that do not disperse and have structural strength and

do not tear easily, such as paper products, specifically paper towels and facial tissues, sanitary products such Baby Wipes and other cleansing products that are indestructible and advertised as flushable but are non-dispersible.

2.01.100 - Non-residential Wastewater

Wastewater originating from sources other than residential discharges.

2.01.105 - Owner / Applicant

The record owner of the real property being served or to be served by the District's wastewater system, or his duly authorized agent. The record owner of such real property shall be billed and liable to the District for the payment of all authorized fees, rates, tolls, rentals or other charges.

2.01.110 - Participation Charge

Also known as a connection fee or development impact fee, the sum paid to the District in lawful money of the United States by any person, for the privilege of connecting to the District's facilities whether such connection is voluntary or mandatory. The District's facilities shall include local collection systems, trunk lines, treatment plants, and capacity.

2.01.115 – Persons

Any individual, partnership, co-partnership, firm, company, association, society, corporation, joint stock company, trust, estate, governmental entity or any other legal entity, or their legal representatives, agents or assigns. The masculine gender shall include the feminine and the singular shall include the plural where indicated by context.

2.01.120 – pH

The logarithm (base 10) of the reciprocal of the concentration of hydrogen ions expressed in grams per liter of solution.

2.01.125 - Property Line Cleanout (PLCO)

The publicly-owned clean out installed on the building sewer near the public right-of-way, within the P.U.E., intended for access of the publicly owned Lower Lateral.

2.01.130 – Private Sewer

Any sewer facilities which remain under private ownership by a single property owner.

2.01.135 - Properly Shredded Garbage

Wastes from the preparation, cooking and dispensing of food which have been shredded to such degree that all particles will be carried freely under the flow conditions normally prevailing in public sewers, with no particle greater than 0.5 inches in any dimension.

2.01.140 - Public Sewer

A sewer in which all owners of abutting property have equal rights and is controlled by public authority.

2.01.145 – Readily Accessible

Capable of being accessed quickly, and without obstruction, for maintenance, repair, or inspection without requiring the District or its agents, to uncover, remove obstacles or repair sewer facilities in order to use.

2.01.150 - Service Charge

The periodic charge assessed to the real property owner by the District for the capability of conveying, treating and disposing of wastewater.

2.01.155 – Sewer

A pipe or conduit that carries wastewater or drainage water.

2.01.160 – Single Family Residence (SFR)

Any free-standing structure used for residential occupancy and consisting of one dwelling unit

2.01.165 – Sanitary Sewer Overflow (SSO)

Any overflow, spill, release, discharge or diversion of untreated or partially treated wastewater from a sanitary sewer system.

2.01.170 – Structure

A building or other constructed facility used for human occupancy, employment, recreation or other purpose.

2.01.175 - Suspended Solids

The total suspended matter that floats on the surface of, or is suspended in, water, wastewater, or other liquids; and which is removable by laboratory filtering.

2.01.180 – Uniform Plumbing Code (UPC)

The most current edition of the Uniform Plumbing Code published by the International Association of Plumbing and Mechanical Officials (IAPMO).

2.01.185 - Upper Lateral

That part of the building sewer running from two (2) feet outside the outer face of the building wall to the public right-of-way; privately owned and maintained.

2.01.190 - Wastewater

The liquid and water carrying industrial or domestic wastes from dwellings, commercial buildings, industrial facilities, FSEs and institutions, whether treated or untreated, which is discharged into or permitted to enter the public sewer and the POTW.

2.01.195 - Wastewater Collection System

The pipe system and appurtenances for collecting and carrying water and water-carried wastes from domestic, non-residential and industrial sources to a wastewater treatment plant.

2.01.200 - Wastewater System

All facilities for collecting, pumping, treating and disposing of wastewater.

2.01.205 Wastewater Treatment Plant

An arrangement of pipes, equipment, devices, tanks and structures for treating wastewater and industrial wastes.

2.01.210 - Water Course

A natural or manmade channel in which a flow of water occurs, either continually or intermittently.

CHAPTER 2.02 PUBLIC SEWER

2.02.001 - Permission Required

No person shall uncover, make any connections with or opening into, use, alter or disturb any public sewer or appurtenance without first obtaining permission from the District and paying all fees and charges as established under the provisions of this Code.

2.02.002 - Protect from Damage

- A. No person shall maliciously, willfully, or negligently break, damage, destroy, uncover, deface, remove or tamper with any structure, appurtenance or equipment which forms any part of the District's public sewer system or any private sewer facility which may directly or indirectly affect any of the District's public sewer system.
- B. Any person violating the provisions of this Chapter shall be responsible for any and all costs, damages, repair and/or replacement of any structure, appurtenance or equipment caused to the District by such violations.

2.02.003 - System Accessibility

- A. It is the customer's responsibility to ensure the Property Line Clean Out (PLCO) is readily accessible at all times. When a PLCO cannot be accessed by the District, the customer will be notified and shall correct the condition(s). If the issue is not rectified within 30 days after notification, District staff will make the correction(s) and the customer will be responsible for actual costs incurred. This is the customer's responsibility.
- B. Representatives of the District shall have the right of ingress to the customer's premises at reasonable hours for any purpose reasonably connected with furnishing of sewer service.

2.02.004 - Connection to the Public Sewer Required

- A. It is unlawful for the owner or lessee of any lot or parcel of land situated within the District, which lot or parcel has thereon a building equipped with any plumbing fixture, to neglect or refuse to have any such buildings connected with the District wastewater collection system so that the drainage from each and every such plumbing fixture shall flow into the sewer; provided, that there is such a sewer in the street, alley or right-of-way near such lot or parcel of land and not more than 300 feet distant from such building. Domestic plumbing systems that incorporate nonpotable water reuse systems, such as gray water reuse systems, shall be

exempt from this section provided that they are installed and constructed in accordance with local municipal ordinances or codes, the then current provisions of California Plumbing Code, Chapter 16 - Alternate Water Sources For Nonpotable Applications and Chapter 16A - Nonpotable Water Reuse Systems, governing the construction, alteration, discharge, use, and repair of gray water systems.

- B. When ordered by the District, or when and where the state, county, or city public health department determines a health hazard exists or is imminent, the owner of all structures, as defined within this Code, situated within the limits of the District and abutting on any street, alley or right-of-way or in proximity thereto in which there is located a public sewer of the District, is hereby required at his/her expense to connect such structures directly with the proper public sewer in accordance with the provisions of this Code, within 90 days after receipt of written, mailed notice to do so, provided said public sewer is within 300 feet of the nearest property line of the property containing such structures; unless otherwise waived by the General Manager upon exigent circumstances.
- C. In the event of a violation of this Chapter, the District may connect such structures to the public sewer and the owner or occupant of such structures shall be jointly and severally responsible to the District for the cost of such connection in addition to the regular participation charge, monthly service charge and any other reasonable and necessary charges imposed by the District and such costs shall become a lien on the real property pursuant to the applicable provisions of the Health & Safety Code of the State of California.

2.02.005 - Prohibited Discharges

- A. No person shall discharge or cause to be discharged any storm water, surface water, ground water, roof run off, subsurface drainage, cooling water, refrigeration or air conditioner cooling water, swimming pool drainage from single family residences or industrial process waters to any public sewer.
- B. Except as hereinafter provided, no person shall discharge or cause to be discharged any of the following described waters, wastewaters or wastes to any public sewers:
 - 1. Any liquid or vapor having a temperature higher than 150-degrees F.
 - 2. Any water or waste which may contain more than 100 parts per million, by weight, of FOG.
 - 3. Any gasoline, benzene, naphtha, fuel oil, or other flammable or explosive liquid, solid or gas.
 - 4. Any garbage that has not been properly shredded.
 - 5. Any discharge of wastes from recreational vehicles (RV) outside of permitted RV dump sites or camping sites.

6. Any ashes, cinders, sand, mud, straw, shavings, metal, glass, rags, non-dispersible item, feather, fur, plastic, wood, paunch manure, or any other solid or viscous substances capable of causing obstruction to the flow in sewers and/or causing or with the potential to cause SSO's or other interference with the proper operation of the sewage works.
 7. Any waters or wastes having a pH lower than 5.5 or higher than 9.0 or having any corrosive property capable of causing damage or hazard to the structures, equipment, and personnel of the sewage works.
 8. Any waters or wastes containing a toxic or poisonous substance in sufficient quantity to injure or interfere with any sewage treatment process, constitute a hazard to humans or animals, or create any hazard in the receiving waters of the sewage treatment plant.
 9. Any waters or waste containing suspended solids of such character and quantity that unusual attention or expense is required to handle such materials at the sewage treatment plant.
 10. Any noxious or malodorous gas or substance capable of creating a public nuisance.
- C. The admission into the public sewers of any wastewater or wastes generated from any nonresidential type use shall conform to SPMUD Ordinance 88-3, the District's ordinance adopting Chapter 14.26 of the Municipal Code of the City of Roseville relating to industrial wastewater.
- D. Discharge from FSE's shall be in conformance with Chapter 3 of this Code, establishing requirements regarding Fats, Oils, and Grease.
- E. No provision of this Code shall be construed to prohibit any special agreement or contract between the District and any non-residential user whereby waste of unusual strength, characteristic or quantity as determined by this Code may be accepted for treatment, subject to payment therefore. Any agreement made in accordance with this section shall conform to provisions of this Code and Ordinance 88-3.

2.02.006 - Preliminary Treatment:

- A. Where preliminary treatment facilities are provided for any wastewater or wastes, they shall be maintained continuously in satisfactory effective operation, by the owner at his expense.
- B. Grease, oil and sand interceptors, as required by the District, shall be provided for the proper handling of liquid wastes containing grease or any flammable wastes, sand or other harmful ingredients, except that such interceptors shall not be required for private living quarters or dwelling units.

- C. All interceptors shall be of a type and capacity approved by the District and shall be located as to be readily accessible for cleaning and inspection.
- D. All grease, oil and sand interceptors shall be maintained by the owner, at his expense, in continuously efficient operation, at all times.

CHAPTER 2.03 CHARGES AND FEES

2.03.001 - Participation Charges – General

- A. No person shall connect any building sewer, alter, or change the use of any commercial structure or equivalent dwelling unit or portion thereof, or enlarge any commercial structure until a participation charge for each connection, enlargement, alteration, or change of use has been paid to the District.
- B. The provisions of this Chapter are enacted pursuant to the provisions of Article IV, Chapter 6, Sections 5400 et seq. of the Health and Safety Code and Section 66000 of the Government Code. Pursuant to the provisions of Section 5474 of the Health and Safety Code all participation charges fixed herein for the privilege of connecting to the District's wastewater system shall be due and payable prior to such connection.
- C. Notwithstanding the preceding, payment of participation fees due the District from non-residential users may, at the District's discretion, be deferred and made payable over a period of time under such terms and conditions as may be imposed by the Board in accordance with District Policy 3350 – Deferred Participation Charges or any amendments thereto.
- D. In the event a structure is altered to produce more than a single EDU, an additional participation charge shall be due for each additional EDU or portion thereof produced. Payment of such fees and charges shall be the responsibility of the real property owner.
- E. In the event additional participation charges become due from a structure previously connected to District's wastewater system, such charges shall become due immediately upon completion of the enlargement or alteration which results in additional participation charges and in the event such charges are not paid when due, the amount of such charges shall constitute a lien against the respective lots or parcels of land to which the facilities are connected. Prior to making such fees

or charges a lien, the District shall give notice to the owners of the lots or parcels of land affected pursuant to the provisions of Section 5474 of the Health and Safety Code.

- F. In the event a connection, change in use or alteration of any commercial structure, enlargement of any commercial structure, or change in number of equivalent dwelling units within a structure has been made in violation of the provisions of this Section, the real property owner where such connection, alteration, change, or enlargement has occurred shall be responsible to the District for the payment of participation charges, and, in addition, may be required to disconnect the building sewer from the public sewer and reconnect to the public sewer under the District's supervision and shall be required to pay, in addition to such participation charge a reconnection charge in accordance with the District's Fee Schedule Resolution, together with all actual costs and expenses incurred by the District in making such reconnection. A basic participation charge for each equivalent dwelling unit shall be fixed and established by ordinance/code and may be changed from time to time by the Board of Directors in accordance with provisions of Sections 12809 and 14401 of the Public Utilities Code and Section 66000 of the Government Code.

2.03.003 - Participation Charges – Commercial/Industrial:

Determination of Commercial or Industrial Equivalent Dwelling Units. For purposes of this Code, commercial or industrial EDU's shall be determined as follows:

A. General Regulations

1. Not Less than 1 EDU per building.
2. Prescribed participation charges apply only to the particular uses listed herein. Where multiple uses, and/or tenants within the meaning of this Code, are contained or can be contained in the same structure, the General Manager, based on building permit data, applicable zoning, and plans of the developer, will allocate the respective square footage for the various uses and/or tenants, and determine a composite participation charge composed of the respective participation charges for each such use and/or tenant. Subsequent modifications to any structure may result in reclassification and the assessment of additional incremental participation charges.
3. No refunding of previously paid participation charges will be made where modifications are made to any structure which places it in a classification with a lower participation charge rate.

4. The real property owner shall be responsible for payment of any and all additional charges.

B. Low Strength-Low Quantity Commercial or Industrial Users-

For commercial or industrial units having wastewater strength of less than 200 mg/1 B.O.D. and/or suspended solids, and a quantity of less than 25,000 gpd, an EDU shall be determined as follows:

<ol style="list-style-type: none"> 1. Low Occupancy User <ol style="list-style-type: none"> a) Parking Garage b) Regional Distribution Facilities c) Storage Buildings 	Per every 5 Employees (NOT Less than 1 EDU)
<ol style="list-style-type: none"> 2. Low-Density Users <ol style="list-style-type: none"> a) Church (w/o Kitchen) b) Warehouse / Commercial Storage 	$\frac{1}{6}$ EDU per 1,000 sq. ft.
<ol style="list-style-type: none"> 3. Medium Density User <ol style="list-style-type: none"> a) Church (w/ Kitchen and Meeting Hall) b) School (w/o Cafeterias and w/o Gymnasiums w/ Showers) c) Bowling/Entertainment Center (w/o Showers) d) Day Care Center (w/o Kitchen) e) Sports/Fitness Center (w/o Showers) f) Retail Store g) Bank/Offices (Other than Medical/Dental) h) Chiropractor's Office i) Theatres (Theaters that provide dining services shall be considered a FOG producing FSE) j) Auditorium/Halls/Lodges 	$\frac{1}{3}$ EDU per 1,000 sq. ft.
<ol style="list-style-type: none"> 4. High Density User. <ol style="list-style-type: none"> a) Barber/Beauty Shop/Nail Salon b) School (w/ Cafeterias or Gymnasiums w/ Showers) c) Bowling/Entertainment Center (w/ Kitchen) d) Day Care Center (w/ Kitchen) e) Sports/Fitness Center (w/ Showers) f) Medical/Dental Facility g) Service Station / Mechanic Shop h) Pet Grooming Center i) Veterinary Clinic j) Bars 	$\frac{2}{3}$ EDU per 1,000 sq. ft

k) Coffee Shops/Kiosks(w/ limited food preparation) l) Ice Cream / Frozen Yogurt / Shaved Ice	
5. Special Commercial User a) Car Wash (per Automatic Wash Stall) b) Car Wash (per Self-service Wash Stall) c) Laundromat d) Market/Mini-market (w/o Disposal) e) Market/Mini-market (w/ Disposal) f) FSE (FOG producing establishment) g) FSE (Non FOG Producing Establishment, w/ limited food preparation) h) FSE Outside/Overflow Dining Area i. w/ Covered Area ii. w/o Covered Area, but fenced j) Mortuaries k) Hospital l) Rest Home/Convalescent Hospital/Memory Care/Assisted Living m) Camping/Recreational Vehicle Site n) Recreational Vehicle Dump Site o) Hotel/Motel Unit (w/ Kitchen) p) Hotel/Motel Unit (w/o Kitchen)	8 EDU per Unit 2 EDU per Unit 2/3 EDU per Washer 2/3 EDU per 1,000 sq. ft. 2 EDU per 1,000 sq. ft. 2 EDU per 1,000 sq. ft. 1 EDU per 1,000 sq. ft. 2 EDU per 1,000 sq. ft. 1 EDU per 1,000 sq. ft. 2 EDU per 1,000 sq. ft. 1/2 EDU per Licensed Bed 1/3 EDU per Licensed Bed 1/2 EDU per Site 1 EDU per Site 1 EDU per Unit 1/2 EDU per Unit
6. Other Commercial/Industrial Users not listed	Based on a Study authorized by the General Manager

2.03.004 - Participation Charges – High Strength-High Quantity Commercial or Industrial Users

A. For commercial or industrial users having wastewater strength of greater than 300 mg/l BOD or COD and 50mg/l suspended solids, and/or a quantity of greater than or equal to 25,000 gallons per day (gpd), and/or requiring either special handling or treatment, an EDU shall be determined as follows:

$$EDU's = \frac{gpd}{175} \left[0.61 + \frac{BOD \text{ or } COD, \text{ mg/L}}{300} (0.22) + \frac{suspended \text{ solids } \text{mg/L}}{50} (0.17) \right]$$

1. In addition, special treatment and/or handling costs may be added as determined by the General Manager.
2. Industrial processing plants and similar heavy or unusual uses not classified by the provisions of this Code shall be charged participation charges and fees as determined by the General Manager.

2.03.005 - Participation Charges – Residential

- A. Determination of Residential Equivalent Dwelling Units. For purposes of this Code, Residential Equivalent Dwelling Units (“EDU’s”) shall be determined as follows: All dwelling units, including, but not limited to single family homes, duplexes, condominiums, mobile homes, and apartments shall be one (1) EDU per living unit, except for Accessory Dwelling Units (“ADUs”) as provided below:
1. An ADU set forth in shall not be considered a Residential EDU for the purposes of the assessment of a Participation Charge applicable to the ADU, and shall not be assessed a Participation Charge, provided the following conditions are met:
 - a. The ADU is not intended for sale separate from the primary residence and may be rented. If the ADU is built on a portion of the lot that can be split from the primary residence, the ADU shall be considered a separate Residential EDU for the purposes of the assessment of a Participation Charge.
 - b. The ADU is either attached to the existing dwelling and located within the living area of the existing dwelling or detached from the existing dwelling and located on the same lot as the existing dwelling.
 - c. The increased floor area of an attached ADU shall not exceed 50 percent of the existing living area, with a maximum increase in floor area of 1,200 square feet.
 - d. The total area of floorspace for a detached ADU shall not exceed 1,200 square feet.
 2. Any other living unit not meeting the above definition of an ADU shall be considered a Residential EDU and shall pay the appropriate Participation Charge as authorized by this code.
 3. Notwithstanding the foregoing, an ADU shall be billed at the same rate as a Residential EDU for purposes of the assessment of the Monthly Service Charge
- B. There shall be no participation charge for a central recreation building or washroom in a residential mobile home park, condominium or apartment complex so long as the use thereof is restricted to occupants of the mobile home park, condominium or apartments. The real property owner shall substantiate the private, restricted use of said facilities in writing to the District.

2.03.006 - Monthly Service Charges – General

- A. A monthly service charge for each equivalent dwelling unit shall be fixed and established by ordinance/code and may be changed from time to time by the Board of Directors in accordance with provisions of Sections 12809 and 14401 of the Public Utilities Code. The monthly service charge for multiple dwelling units shall be the basic EDU rate multiplied by the number of equivalent dwelling units.
- B. In the event a structure is altered to produce more than a single EDU, an additional monthly service charge shall be due for each additional EDU or portion thereof produced. Payment of such charges shall be the responsibility of the real property owner.
- C. The real property owner shall remain liable for the monthly service charge as long as the building sewer is connected to the public sewer system, regardless of vacancy. Before an owner can be removed from billing for monthly service charges, the building sewer shall be physically disconnected from the public system at the property line cleanout or point of connection with the public system in accordance with the District Specifications. Reconnection shall be made under the direction of the District. All work and costs shall be the responsibility of the owner and shall be inspected and approved by the District. In cases of vacancy where the property is not physically disconnected, the service charge shall be based on the classification of the last occupant(s) of the structure.

2.03.007 - Monthly Service Charges – Commercial/Industrial

- A. The Determination of Monthly Service Charges for Commercial or Industrial EDU's shall be as follows:
 - 1. For purposes of this Code, the monthly service charge, which is billed quarterly, for Low Strength-Low Quantity commercial or industrial EDU's shall be determined in accordance with the classifications set forth in 2.03.003 B. for sewer participation charges.
 - 2. The monthly service charge, which is billed quarterly, for High Strength-High Quantity commercial or industrial EDU's shall be determined in accordance with the formula set forth in 2.03.004 for sewer participation charges.
 - a. In addition, special treatment and/or handling costs may be added as determined by the General Manager.
 - 3. In no case shall the monthly service charge for a structure be less than one (1) EDU per business. Quarterly service charge billings shall be in the name of and be the responsibility of the real property owner.

4. Industrial processing plants and similar heavy or unusual uses not classified by the provisions of this Code shall be charged monthly service charges and fees as determined by the General Manager.
- B. Unoccupied Use – In cases of vacancy where commercial property is not physically disconnected from the sewer, the service charge shall be based on the classification of the last occupant(s) of the structure, unless the owner makes written application for a change in use from “occupied” to “unoccupied”. A commercial property owner is, under certain conditions, eligible for a reduction in monthly service charges for a building/space when a “change in use” from “occupied” to “unoccupied” occurs.
1. The building/space shall have been unoccupied for a continuous three-month period immediately preceding the request for a change in use. Waiver or reduction in the ongoing service charge applicable for the last occupied use will not be made for this three-month or prior periods.
 2. The property owner shall apply (on a form to be provided by the District) for the change in use from occupied to unoccupied for the reduction in the monthly service charge. Reapplication for the reduction in the monthly service charge shall be made by the owner on a quarterly basis. The Application for an ongoing unoccupied use shall be received by the District between the 15th and 21st day of the end month of the applicable billing quarter (i.e. Mar., Jun., Sept., Dec.).
 3. In the event a building/space remains unoccupied and the owner does not reapply, the monthly service charge shall revert to the last occupied use.
 4. The minimum charge for the unoccupied use shall be calculated at 1/3 EDU per 1,000 square feet (sq.ft.), (but not less than 1 EDU per building/space when the square footage is less than 3,000 sq. ft).
 5. The property owner shall promptly notify the District when re-occupancy occurs. This application terminates upon re-occupancy.
 6. The property/customer account must be current (no past due balances) for the application to be considered.
 7. The District shall be notified of any change in property ownership. Any Application and the terms and conditions in effect at the time of a transfer or sale of the property will be binding on the successor.

2.03.008 - Monthly Service Charges – Residential

- A. The Determination of Monthly Service Charges for Residential EDU's shall be as follows:
 - 1. For purposes of this Code the monthly service charge, which is billed quarterly, for residential EDU's shall be determined as follows: Dwelling units, including, but not limited to single family homes, duplexes, condominiums, mobile homes, secondary living units and apartments shall be one (1) EDU per living unit.
 - 2. In no case shall the monthly service charge for a residential structure be less than one (1) EDU per dwelling unit. Quarterly service charge billings shall be in the name of and be the responsibility of the real property owner.

2.03.009 - Lifeline Low-Income Rate Assistance Program.

- A. Every qualified household shall receive a discount of \$5.00 per month on utility rates.
 - 1. The program will be limited on an annual basis to the first 500 households who apply to participate in the program and qualify under the income eligibility requirements. Staff shall establish a process to accept and select qualifying households. The process shall include a provision that should more than 500 households apply and qualify and additional District resources from delinquent fees are prudently available for use as determined by District staff such that additional eligible households may participate, the additional eligible households shall be selected by random lottery.
- B. Qualified Households – Only an owner-occupant of residential property who is currently billed as a customer of the District is eligible to apply. To qualify, the total combined gross annual income (based on the number of household members) of all persons residing in a dwelling unit must be at or below the amount currently in the use by the Pacific Gas and Electric Company California Alternative Rates for Energy (CARE) program available for residential single-family occupants.
 - 1. Applicants must submit to the Administrative Services Department proof of their eligibility in the CARE program to qualify.
 - 2. The total income of all adult residents in the household, who actually occupy the dwelling unit, must meet the income requirements for the CARE Program.

- C. Each household shall be required to re-qualify on an annual basis and shall submit the updated proof of PG&E CARE program eligibility to the District as part of the requalification.

2.03.010 - Charges and Fees – Other Regulations

- A. Pursuant to the provisions of Section 12811 of the Public Utilities Code, all fees, tolls, rates, rentals or other charges established by the provisions of this Code may be collected by any lawful means including an action at law and all remedies for the collection and enforcement thereof are cumulative and may be pursued alternatively or consecutively.
- B. Pursuant to the provisions of Section 12811.1 of the Public Utilities Code, the owner of record of real property within the District is required to pay the fees, tolls, rates, rentals, or other charges for services rendered to a lessee, tenant, or other occupant of the property and those fees, tolls, rates, rentals and other charges that have become delinquent together with interest and penalties thereon, will constitute a lien on the property when a certificate is filed in the Office of the County Recorder and such lien has the force, effect, and priority of a judgment lien.
- C. Any fees, rates, or charges imposed or established by the provisions of this (all) Code(s) shall not exceed the reasonable cost to the District of the rendition of the service for which the fee or charge is imposed.

CHAPTER 2.04 APPLICATION PERMITS

2.04.001 - Compliance with District Regulations

- A. Any application to connect to the District's sewer system shall comply with all District specifications, codes, ordinances, rules, and regulations.
- B. All multiple residential complexes, commercial establishments and other non-residential type use shall include a completed Declaration of Density form provided by the District. The Declaration of Density shall be completed by the real property owner at the time that sewer service is applied for.

2.04.002 - Classes of Applications

- A. There shall be three (3) classes of sewer applications as follows:
 - 1. For residential service.

2. For commercial service.
3. For service to establishments producing industrial wastes.

2.04.003 - Application for Permit:

- A. In cases where connection is required to an existing lower lateral, the owner/applicant shall make application on the Participation Application form provided by the District and pay the applicable inspection fees in accordance with the District's Fee Schedule Resolution.
- B. In the case of subdivisions and/or construction of public sewer facilities to be dedicated to the District, no application shall be accepted by the District until said facilities have been constructed and accepted by the District, unless otherwise authorized by the General Manager.
- C. The plan check and inspection fees for construction of such public sewer facilities shall be paid in accordance with the District's Fee Schedule Resolution.
- D. In cases where the owner/applicant must construct an individual building sewer to an existing collector sewer, all procedures and work shall conform to applicable sections of the District Specifications. The owner/applicant shall be responsible for all fees and costs in accordance with the District's Fee Schedule Resolution.
- E. The Participation Application shall be supplemented by any other information considered pertinent by the General Manager.
- F. All participation charges shall be paid at the time of application for service.
- G. No application for sewer service will be accepted without a copy of a valid building permit.

CHAPTER 2.05 SEWER DESIGN AND CONSTRUCTION REQUIREMENTS

2.05.001 - General

The design and construction of building sewers, private sewers, and public sewers shall be in conformance with this Code and the District Specifications.

2.05.002 - Building Sewers

- A. All costs and expenses incidental to the installation and connection of any building sewer to the District's facilities shall be borne jointly and severally by the owner/applicant thereof and said owner/applicant shall indemnify the District from loss or damage that may directly or indirectly be occasioned to any party by the installation of the building sewer.
- B. A separate and independent building sewer shall be provided for every structure on a parcel; provided, however, that the provisions of this Section may be waived by the General Manager.
 - 1. If waived by the General Manager, two or more structures on a single parcel under one ownership may be served by the same common building sewer if it is unlikely, under local agency zoning and general plans, that the parcel can be subdivided in the future
 - 2. If for any reason, the property is subsequently divided, each building is required to then be separately and independently connected to the public sewer. It shall be unlawful for the owner(s) of the subdivided property to thereafter continue to use in common the same building sewer.
 - 3. No additional structure(s) on a single parcel shall connect to or be served through any other structure's building drain.
 - 4. Any additional structure(s) on a single parcel where the wastewater must be lifted by artificial means for discharge shall be separately and independently connected to a collector sewer.
- C. No backfill shall be placed until the work has been inspected by the District, and in the event of a violation of this requirement, the sewer facilities must be uncovered at the owner/applicant's expense, and the District shall have the right to disconnect said property from the District sewer system until such violation is corrected. The owner of said property shall pay to the District a reconnection charge in accordance with the District's Fee Schedule Resolution prior to the reconnection, together with all costs and expenses incurred by the District in making such reconnection.
- D. Existing building sewers may be used in connection with new structures only when they are found, after examination and test, to meet all of the requirements of the District Specifications. All examinations and testing shall be done by the real property owner under District inspection. Said owner shall be responsible for all associated costs for such examinations and testing and shall be responsible to correct all deficiencies at his/her expense prior to making connection; provided

however, that in cases when the building sewer lower lateral has previously been in service with the District, the District may opt to perform repairs on the lower lateral at its expense.

- E. Any damage to the District sewer facilities caused as a result of the installation of a building sewer shall be the responsibility of the owner/applicant, and the owner/applicant shall be responsible for all costs incurred by the District.

2.05.003 - Private Sewers

- A. All private sewer systems shall be designed and constructed in accordance with applicable sections of this Code and District Specifications.
- B. The District shall have the right to inspect the installation and/or repair of all private laterals, mains and appurtenances, and the owner/applicant or operator shall be obligated to pay to the District applicable fees and costs in accordance with the District's Fee Schedule Resolution.
- C. In the case of mobile home parks, as with all private sewer systems, all in-tract laterals, mains, and appurtenances shall be and remain the property of the mobile home park owners, and the District shall have no obligation to operate, maintain, repair or replace any private facilities.

2.05.004 - Public Sewers – Main Extensions

- A. Main Extensions. Each property owner is responsible for the installation of a collector sewer across the property frontage or through the property, as the case may be, to serve additional land in the natural drainage or shed area. Said installation shall be made at the sole cost of the owner/applicant or developer of the property or property frontage.
- B. There shall be on file in the District's office a Master Plan or System Evaluation and Capacity Assurance Plan (SECAP) showing the District's existing and proposed trunk sewer system (Trunk Sewer Mains and Major Facilities) to accommodate future growth.
 - 1. In the event that the connection of a structure or property to the District's sewer system involves a main extension which forms a part of the District's existing or proposed trunk system (Major Facilities) as shown in the aforesaid Master Plan or SECAP, the District may participate in the cost of installation of said main extension to the extent that the amount or size of pipe and appurtenances involved constitute a benefit to the District generally and the cost of such main extension and appurtenances

benefiting only the owner/applicant or developer of the property or structure shall be borne by such owner/applicant or developer.

2. In the event that the connection of a structure or property to the District sewer system does not involve an extension to the District trunk system as shown by the aforesaid Master Plan or SECAP, said installation shall be made at the sole cost of the owner/applicant or developer.
- C. In the event the District requires that an owner/applicant or developer construct or reconstruct sewers of a size larger than would normally be required to serve the real property owner/applicant or developer, the District may agree in writing to participate in the cost of the oversizing of such facilities.
1. In no event shall the District be obligated to participate in the cost of oversizing such facilities that have already been constructed and accepted by the District.
- D. The District may, in its discretion, negotiate and enter into a Credit or Reimbursement Agreement under the terms of Chapter 4 of this Code, whereby a property owner or developer may obtain credits in lieu of payment of sewer Participation Charges for the construction of Trunk Sewer Mains and Major Facilities (as defined in 4.01.035) and/or seek reimbursement for the costs of construction of Major Facilities under the eligibility criteria set forth herein.
1. In no event shall the District be obligated to consider, negotiate or enter into any Credit or Reimbursement Agreement for facilities that have already been constructed and accepted by the District.
- E. The District may, in its discretion, negotiate and enter into refund agreements with the owner of lands in cases where such lands are being improved and the owner has or will install facilities which can be used for the benefit of property adjacent to but not participating in the original cost of construction. The amount of refund agreement shall be computed solely upon the quantity of sewer actually installed using a Schedule of Values for Pipeline Construction Costs adopted by Board Resolution,
1. In no event shall the District be obligated to consider, negotiate or enter into any refund agreement for facilities that have already been constructed and accepted by the District.

2. In no event shall the obligation assumed by the District pursuant to any refund agreement extend beyond the term of 10 years from the date of such agreement.
- F. All public sewer main extensions and/or installations shall be within public rights of way or properly granted/dedicated easements to the District.
 - G. District funds representing basic participation charges shall not be used for the purpose of financing or in any way participating in the cost of wastewater collection systems required by the District to be built by others.

CHAPTER 2.06 VIOLATIONS

2.06.001 - Public Nuisance

A violation of this Code shall constitute a public nuisance and may be abated by legal action

2.06.002 - Notice to Correct

Any violation of this Code must be corrected by the record owner of the real property immediately upon notification by the General Manager to do so, and in the event such violation is not corrected within five (5) days after such notification, the District may pursue any remedy available to it under the law, including a declaration that such violation constitutes a public nuisance.

2.06.003 - Costs and Expenses

Any costs and expenses incurred by the District in correcting violations and/or pursuing any remedy available to it under the law shall be the responsibility of the record owner of the real property.

2.06.004 - Civil and Criminal Penalties

Any person violating the provisions of this Code shall be subject to any and all existing criminal and civil penalties provided for under the laws of the State of California, and in addition thereto, shall be responsible to the District for any and all damages caused to the District by such violations.

CHAPTER 2.07 MISCELLANEOUS PROVISIONS

2.07.001 - Conflicts

In the event of a conflict between any provision of this Code and the provisions of any other ordinance, rule or regulation promulgated by any California city or county or by any federal or state agency, the provisions of this Code shall prevail except in cases where Federal or California law provide otherwise.

2.07.002 - Severability

It is hereby declared that in the event any provision or section of this Code is declared void or invalid by any Court of competent jurisdiction, that the remaining sections of the Code shall not be affected thereby, and it is the intent of said Board of Directors to enact each and every, all and singular, of the provisions of this Code irrespective of any provision which may be declared null and void.

2.07.003 - Vested Contractual Rights Not Affected

No provision of this Code shall be construed as altering or affecting any vested contractual rights between the District and any person, firm, or corporation with whom a valid contract exists as of the effective date of this Code.

2.07.004 - Prior Ordinance Repealed

All prior Ordinances of South Placer Municipal Utility District affecting items in this Code are hereby repealed as of the date of adoption of this Code by the Board.

South Placer Municipal Utility District Code

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CHAPTER 3 – FATS, OILS & GREASE

CHAPTER 3 .00 GENERAL

3.00.001 – Purpose

- A. This Chapter in whole or in part is based on excerpts from Ordinance 09-01 adopted by the Board of Directors on March 5, 2009 and shall govern the use of public and private sewers and establish the rules and regulations for the prevention of blockages of the sewer lines resulting from discharges of fats, oils, and grease (FOG) into the public sewer, and to specify appropriate FOG discharge requirements for food service establishments (FSEs).
- B. The requirements of this Code shall supplement and be in addition to the requirements of the Districts Ordinance 01-01, and amendments updates, and/or replacements thereto, establishing rules and regulations for services rendered by South Placer Municipal Utility District, and the District's Ordinance 88-3, an ordinance adopting Chapter 14.26 of the Roseville Municipal Code related to Industrial Wastewater, and amendments thereto.
1. This Code shall apply to both direct and indirect discharge of wastewater containing FOG carried to the public sewer.
 2. The provisions set forth in this Code are designed to ensure compliance with federal, state and local laws and regulations, and to allow the District to meet applicable standards.
 3. This Code also establishes quantity and quality standards on all discharges containing FOG, which may alone or collectively cause or contribute to FOG accumulation in the sewer facilities causing or potentially causing or contributing to the occurrence of sanitary sewer overflows (SSOs).

CHAPTER 3 .01 DEFINITIONS

Unless otherwise defined herein, terms related to water quality shall be as adopted in the latest edition of Standard Methods for Examination of Water and Wastewater, published by the American Public Health Association, the American Water Works

Association and the Water Environment Federation. Testing procedures for waste constituents and characteristics shall be as provided in 40 Code of Federal Regulations 136. Subject to the foregoing, the meaning of the terms used in this Code shall be as follows:

3.01.005 – Automatic solids transfer unit / automatic grease removal device

Any hydromechanical grease interceptor that automatically, mechanically removes non-petroleum fats, oils, and grease (FOG) from the interceptor, the control of which are automatically initiated.

3.01.010 – Best Management Practices (BMPs)

Best Management Practices are activities, prohibitions, maintenance procedures and other management practices to prevent or reduce the direct or indirect introduction of FOG into the public sewer.

3.01.015 - Board

Board of Directors of the South Placer Municipal Utility District (District).

3.01.020 - Change in operations

Any change in the ownership, food types, or operational procedures that have the potential to change the amount of FOG discharged by FSEs in an amount that alone or collectively causes or creates a potential for SSOs to occur.

3.01.025 - Collection system

Portions of the public sewer consisting of all pipes, sewers and conveyance systems conveying wastewater to the publicly owned treatment works excluding privately owned sewer lateral line connections.

3.01.030 - Compliance schedule

A time schedule, enforceable under the provisions of this Code that contains increments of progress (e.g. milestones, in the form of dates). These milestones shall be for the commencement and/or completion of major events leading to the construction and operation of additional pretreatment facilities or the implementation of policies, procedures or operational management techniques required for permittees to comply with

all applicable federal, state or local environmental regulations which may directly or indirectly affect the quality of the permittee's wastewater.

3.01.035 - Composite sample

A collection of individual samples obtained at selected intervals based on an increment of either flow or time. The resulting mixture (composite sample) forms a representative sample of the waste stream discharged during the sampling period.

3.01.040 - Discharger

Any person who discharges or causes a discharge of wastewater directly or indirectly to the public sewer.

3.01.045 - District

The South Placer Municipal Utility District, a statutorily created district operating under the authority of and pursuant to the provisions of the California Municipal Utility District Act (Public Utility Code commencing at Section 11501 et seq).

3.01.050 - District General Manager

The General Manager as appointed by the Board of Directors of the South Placer Municipal Utility District in accordance with the California Municipal Utility District Act (Public Utility Code commencing at Section 11501 et seq) or any District employee or agent of the District authorized by the General Manager to act on their behalf to enforce the provisions of this code.

3.01.055 - District Specifications

The Standard Specifications and Improvement Standards for Sanitary Sewers prepared and ordered effective by the General Manager pursuant to the provisions of Section 11937(e) of the Municipal Utility District Act, Division 6, of the Public Utilities Code, State of California and as delineated in Chapter 5 of this Code. All work associated with wastewater systems shall be performed pursuant to and in compliance with this Code and the District Specifications.

3.01.060 - Equivalent Dwelling Unit (EDU)

The unit of measurement, used to determine design and fee requirements based on the typical average flow and strength of wastewater from a single family residential occupancy.

3.01.065 - Fats, Oils, and Grease (FOG)

Any substance such as vegetable or animal product that is used in, or is a byproduct of, the cooking or food preparation process, and that becomes or may become viscous, or solidifies or may solidify, with a change in temperature or other conditions.

3.01.070 - FOG control program

The program developed by the District, as required by, and pursuant to State Water Resources Control Board Order No. 2006-0003, and any subsequent modifications.

3.01.075 - FOG Wastewater Discharge Permit (WDP)

FOG Wastewater Discharge Permit, a permit issued by the District, subject to the requirements and conditions established by the General Manager, authorizing a Permittee to discharge wastewater from an FSE into the public sewer.

3.01.080 - Food Service Establishment (FSE)

Food Service Establishment, any facility, including but not limited to, any commercial entity within the boundaries of the District, operating in a permanently constructed structure such as a room, building or place, or portion thereof, maintained, used or operated for the purpose of storing, preparing, serving or manufacturing, packaging or otherwise handling food for sale to other entities, or for consumption by the public, its members or employees, and which has any process or device that uses or produces FOG, or grease vapors, steam, fumes, smoke or odors that are required to be removed by an exhaust hood pursuant to California Health and Safety Code section 114149.1 or in accordance with the California Uniform Retail Food Facilities Law (CURFFL) (California Health and Safety Code sections 113700, et seq.). A limited food preparation establishment may be considered a non-FOG producing FSE when engaged only in reheating, hot holding, or assembly of ready to eat food products, provided that there is no wastewater discharge containing a significant amount of FOG.

3.01.085 - Food grinder

Any device installed in the plumbing or sewage system for the purpose of grinding food or food waste, also commercial called a garbage disposal.

3.01.090 - Grab sample

A sample taken from a waste stream on a one-time basis without regard to the flow in the waste stream and without consideration of time.

3.01.095 - Grease control device (GCD)

Any mechanism, device or process which attaches to, or is applied to, wastewater plumbing fixtures and lines, the purpose of which is to trap, collect or treat FOG prior to it being discharged into the public sewer. A grease control device may also include any other proven method to reduce FOG subject to the approval of the General Manager.

3.01.100 – Gravity grease interceptor(GGI)

A plumbing appurtenance or appliance that is installed in a sanitary drainage system to intercept non-petroleum fats, oils, and grease (FOG) from a wastewater discharge and is identified by volume, baffle(s), not less than two compartments, and gravity separation. Gravity grease interceptors are typically installed outside.

3.01.105 - Hot spots

Areas in the collection system of sewer lines that must be cleaned or maintained frequently to avoid blockages of the public sewer caused by FOG.

3.01.110 – Hydromechanical grease interceptor (HGI)

A plumbing appurtenance or appliance that is installed in a sanitary drainage system to intercept nonpetroleum fats, oil, and greases (FOG) from a wastewater discharge and is identified by flow rate, and separation and retention efficiency. The design incorporates air entrainment, hydromechanical separation, interior baffling, and/or barriers in combination or separately.

3.01.115 - Inspector

Any person authorized by the General Manager to inspect any existing or proposed wastewater generation, conveyance, processing and/or disposal facilities.

3.01.120 - Manifest

The receipt which is retained by a permittee for the disposal of FOG, recyclable wastes and/or liquid wastes.

3.01.125 - New construction

Any structure planned or under construction that the sewer facilities have not been approved by the District.

3.01.130 - Obstruction

Any discharge which, alone or in combination with discharges from other sources, inhibits or disrupts the public sewer, operations or is otherwise a violation of any District Ordinance, Code or State discharge requirements.

3.01.135 - Permittee

The holder or holders of a FOG WDP issued for an FSE and is subject to the requirements and conditions established in this Code or as otherwise established by the General Manager.

3.01.140 - Person

Any individual, partnership, co-partnership, firm, company, association, society, corporation, joint stock company, trust, estate, governmental entity or any other legal entity, or their legal representatives, agents or assigns. The masculine gender shall include the feminine and the singular shall include the plural where indicated by context.

3.01.145 - Property owner

The record owner of the real property upon which is located an FSE being served or to be served by the District's wastewater system, or his duly authorized agent.

3.01.150 – Publicly Owned Treatment Works (POTW)

A wastewater treatment plant as defined by Section 212 of the Clean Water Act (33 United States Code 1291). The District's public sewer is a satellite wastewater collection system to the regional POTW located in the City of Roseville.

3.01.155 - Public sewer

A sewer in which all owners of abutting property have equal rights and is controlled by a public authority.

3.01.160 - Remodeling

Any physical alteration and/or operational change to an FSE.

3.01.165 - Sanitary sewer

A sewer which carries wastewater or sewage and to which storm, surface and groundwaters are not intentionally admitted.

3.01.170 - Sewer facilities (or system)

Any and all facilities used for collecting, conveying, pumping, treating and disposing of wastewater.

3.01.175 - Sewer lateral

A Building Sewer as defined in the latest edition of the Uniform Plumbing Code (UPC). It is the wastewater connection between the building's wastewater drain facilities and a public sewer.

3.01.180 - Shall - May.

The term "shall" is mandatory and the term "may" is permissive.

3.01.185 - User

Any person who contributes, causes or permits the contribution of wastewater into the public sewer and the POTW.

3.01.190 - Wastewater

The liquid and water carrying industrial or domestic wastes from dwellings, commercial buildings, industrial facilities, FSEs and institutions, whether treated or untreated, which is discharged into or permitted to enter the public sewer and the POTW.

3.01.195 - Wastewater Collection system

The pipe system and appurtenances for collecting and carrying water and water-carried wastes from domestic, non-residential and industrial sources to a wastewater treatment plant.

3.01.200 - Wastewater system

All facilities for collecting, pumping, treating and disposing of wastewater.

3.01.205 - Wastewater Treatment Plant (WWTP)

An arrangement of pipes, equipment, devices, tanks and structures for treating wastewater and industrial wastes.

CHAPTER 3 .02 REGULATIONS

3.02.001 - FOG Wastewater Discharge Permit (FOG WDP) required

No person shall discharge, or cause to be discharged, any wastewater from FSEs directly or indirectly into the public sewer without first obtaining a FOG WDP pursuant to this Code.

3.02.002 - FOG discharge limitation

No FSE/Permittee shall discharge FOG, or cause FOG to be discharged into the public sewer that causes an SSO, exceeds a concentration level of 100 parts per million by weight of fats, oil or grease, or that may accumulate and/or cause or contribute to blockages in the public sewer. Property owner is responsible for the effectiveness of the grease control device to comply with the FOG discharge limitation of this code. Property owner shall provide means for the District to access the discharge from the FSE to inspect, sample, and confirm the FSE/Permittee is not exceeding the maximum concentration level of FOG.

3.02.003 - Public sewer overflows; public nuisance; abatement orders and cleanup costs

Any FSE/Permittee determined by the General Manager to have contributed to a sewer blockage, SSO or any public sewer obstruction resulting from the discharge of

wastewater or waste containing FOG, shall subject the property owner to an order to install and maintain a grease interceptor, and may be subject to a plan to abate the nuisance created by sewer line failures and blockages, SSOs or any other public sewer obstruction. SSOs may cause threat and injury to public health, safety, and welfare of life and property and are hereby declared public nuisances. Furthermore, SSOs caused by FSEs, alone or collectively, are the responsibility of the property owner, FSE/Permittee, and individuals who are responsible officers or owners of the FSE. If the General Manager determines that the public health and safety require the District to act immediately to contain and clean up any SSO caused by blockage of a private or public sewer lateral or system serving an FSE, or if the District so acts at the request of the property owner and/or the operator of the FSE, or because of the failure of the property owner or FSE to abate the condition causing immediate threat of injury to the health, safety, welfare, or property of the public, the District's costs for such abatement shall be entirely borne jointly and severally by the property owner, FSE/Permittee, and individuals who are responsible officers or owners of the FSE and may constitute a debt to the District, due and payable upon the District's demand for reimbursement of such costs.

3.02.004 - Best Management Practices (BMP's) required

Every FSE/Permittee shall implement BMP's in its operations, in accordance with the requirements and guidelines established by the District, to minimize the discharge of FOG to the grease control device and/or the public sewer. Detailed requirements for BMPs shall be specified in the FOG WDP and all FSE/Permittee as required, at a minimum, to comply with the BMPs set forth therein as well as any additional BMPs established by the General Manager. BMPs may include, but are not limited to, kitchen practices and employee training procedures that are essential in minimizing FOG discharge to the public sewer.

3.02.005 - Prohibitions

FSE's/Permittee's are prohibited from doing any of the following:

- A. Installing food grinders or garbage disposals in the plumbing system or new construction. All FSEs that undergo a change in operations or remodeling shall remove any existing food grinders concurrent with such change or remodeling, except as otherwise expressly allowed by the General Manager.
- B. Introducing any additives into an FSE's plumbing system and/or grease control devices for the purpose of emulsifying FOG, and/or chemically treating FOG for grease remediation, including low-temperature chemical dishwashers, and/or as a supplement to grease control device maintenance, unless a

specific written authorization from the District is first obtained.

- C. Disposing waste cooking oil into the public sewer.
- D. Discharging wastewater with temperatures in excess of 140°F into any grease control device.
- E. Connecting or discharging dishwashers and food waste disposal units into any grease control device.
- F. Discharging wastes containing fecal materials from toilets, urinals, washbasins or other fixtures to waste lines directed to grease interceptors and/or other grease control devices, or vice versa.
- G. Discharging FOG and solid materials removed from a grease control device to the public sewer.
- H. Operating grease control devices with FOG and solids accumulation exceeding twenty-five percent (25%) of the design hydraulic depth of the grease control device.
- I. Discharging FOG and other pollutants above the local discharge limits set forth in the Roseville Municipal Code, Chapter 14.26 and amendments thereto, as adopted under District Ordinance 88-3.

3.02.006 - FOG pretreatment required

Every FSE/Permittee shall, at the time of construction, remodel, and/or change in operations, install, operate and maintain an approved type and adequately sized grease interceptor necessary to maintain compliance with the objectives of this Code, subject to the variance and waiver provisions of 3.02.011. The grease interceptor shall separate and remove FOG contained in wastewater from FSEs prior to discharge to the public sewer. Fixtures, equipment, and drain lines located in the food preparation and clean up areas of any FSEs that are a source, or potential source, of FOG discharges shall be connected to the grease interceptor. Compliance shall be established as follows:

A. New construction of FSEs

New construction of any FSE shall include complete installation of an adequately sized grease control device(s) exterior to the FSE, prior to commencing discharges of wastewater to the public sewer. Property owner shall

be responsible for the design, ownership, operation, maintenance, and effectiveness of grease control device(s).

B. Existing FSEs

1. Any existing FSE, which, in the General Manager's determination, has caused or contributed to grease-related blockage in the public sewer, has one or more sewer laterals connected to hot spots, and/or has contributed significant FOG to the public sewer, shall be deemed to have reasonable potential to adversely impact the public sewer and shall be required to install grease control device(s) within Ninety (90) days upon issuance of written notification by the General Manager.
2. Any existing FSE or FSE that changes ownership or that undergoes remodeling and/or a change in operations, as defined in this Code, shall be required to install grease control device(s) or to obtain a variance or waiver in accordance with Chapter 3.02.010.

3.02.007 - Commercial properties

Any property owner, or his duly authorized designee, of a commercial property where multiple FSEs are located shall be responsible for the installation and maintenance of grease control device(s) serving the FSEs that are located on a single parcel.

3.02.008 - Grease interceptor requirements

- A. Any FSE/Permittee required by this Code to provide FOG pretreatment shall install, operate, and maintain an approved type and adequately sized grease control device(s) necessary to maintain compliance with the objectives of this Code.
- B. Sizing of the grease control device shall conform to the then current edition of the Uniform Plumbing Code. Grease control devices shall be constructed in accordance with the District's Standard Specifications and Improvement Standards for Sanitary Sewers. Grease control devices shall be designed, maintained, and operated to meet the FOG discharge limitation defined in 3.02.002.
- C. The grease interceptor shall be installed at a location where it shall be at all times readily accessible for inspection, cleaning, and removal of accumulated grease.

3.02.009 – Grease control device maintenance requirements

- A. FSE's/Permittees shall maintain grease control device(s) in efficient operating condition by periodic removal of the full content of the interceptor, which includes, but is not limited to, wastewater, accumulated FOG, floating materials, and solids.
- B. The District may require any FSE with a grease control device to submit data and information necessary to establish the required maintenance frequency of the grease control device.
- C. The required maintenance frequency for every FSE with a grease control device shall be determined in one of the following methods:
 - 1. Grease control devices shall be fully pumped out and cleaned at a frequency such that the combined FOG and solids accumulation in the grease control device does not exceed twenty-five percent (25%) of the total designed hydraulic depth of the grease interceptor. This is to ensure that the minimum hydraulic retention time and required available hydraulic volume is maintained to effectively intercept and retain FOG from being discharged to the public sewer.
 - 2. Grease control devices shall be fully pumped out and cleaned quarterly when the frequency described in 3.02.009C.1. has not been established. The maintenance frequency shall be adjusted when sufficient data has been obtained to establish an average frequency based on the requirements described in 3.02.009C.1. and guidelines adopted by the District pursuant to the FOG control program, The District may change the required maintenance frequency at any time to reflect changes in actual operating conditions in accordance with the FOG control program. Based on the actual generation of FOG from the FSE, the required maintenance frequency may increase or decrease.
 - 3. Every FSE with a grease interceptor shall fully pump out and clean its grease interceptor not less than once every six (6) months.
 - 4. The owner, operator or FOG WDP Permittee of an FSE may submit a request to the District for a change in the required maintenance frequency at any time. The FSE has the burden of responsibility to demonstrate that the requested change in frequency reflects actual operating conditions based on the average FOG accumulation over time and meets the requirements described in 3.02.009C.1. and that it is in full compliance

with the conditions of its FOG WDP and this chapter. Upon determination by the District that the requested revision is justified, the required maintenance frequency shall be revised accordingly.

5. If the grease control device, at any time, contains FOG and solids accumulation exceeding the requirements described in 3.02.009C.1. the FSE shall be required to have the grease control device serviced immediately such that all FOG, and other materials are completely removed from the grease control device. If deemed necessary, the District may also increase the required maintenance frequency of the grease control device.
- D. All grease control devices are required to have fittings and appurtenances as designed for proper function. Any interceptor that does not have the required fittings and appurtenances shall be repaired and/or retro-fitted with appropriate fittings and appurtenances.
 - E. No FOG that has accumulated in a grease control device shall be allowed to pass into any sewer lateral or public sewer.
 - F. Wastewater, accumulated FOG, floating materials, solids, and other materials removed from the grease control device shall be disposed of by waste haulers at an approved disposal site in accordance with all applicable federal, state, and/or local laws.
 - G. The General Manager may direct District staff to service an FSE's grease control device if, in the determination of the General Manager, the FSE/Permittee has failed to comply with the terms of the FOG WDP or with this Code. The FSE shall be responsible for any and all expenses of the District in undertaking such work, in addition to being subject to any enforcement action taken by the District as provided for in this Code.

3.02.010 - Variance and waiver of requirement for grease control device

- A. Variance from requirement to install grease control device(s).
An FSE may request that the District grant a variance from the requirement to install grease control device(s) to allow alternative pretreatment technology in lieu of a grease control device, if the FSE demonstrates that the alternative equals or exceeds the effectiveness of a grease control device, and that it is impossible or impracticable to install, operate, and maintain a grease control device. The District's determination to grant a variance will be based upon, but

not limited to, an evaluation of the following conditions:

1. There is inadequate space for installation and maintenance of a grease control device.
2. There is inadequate slope for gravity flow between kitchen plumbing fixtures and the grease control device and/or between the grease control device and the sewer lateral or the public sewer.
3. The FSE can prove that the alternative pretreatment technology is equally or more effective than a grease control device in controlling its FOG discharge. The FSE must be able to demonstrate, after installation of the proposed alternative pretreatment, its effectiveness to control FOG discharge through visual monitoring and water quality sampling of private sewer piping downstream from the FSE, for at least three (3) months, at its own expense. A variance may be granted if the results show no visible accumulation of FOG in the downstream sewer lines and the FOG discharge limitation per 3.02.002 is not exceeded. Any variance issued pursuant to this section may be revoked at any time at the discretion of the General Manager.

B. Conditional waiver of requirement to install grease control device(s).

A conditional waiver of the requirement to install a grease control device may be granted for FSEs that the District determines to have negligible FOG discharge and insignificant impact to the public sewer. Although a conditional waiver from installation of a grease control device may be granted, the FSE may be required to provide space and plumbing segregation for future installation of a grease control device. The General Manager's determination to grant or revoke a conditional waiver shall be based upon, but not limited to, an evaluation of the following conditions:

1. Quantity of FOG discharge as measured or indicated by the size of the FSE based on water usage, menu, seating capacity, number of meals served, amount of on-site consumption of prepared food, number of plumbing fixtures and other conditions that may reasonably be shown to contribute to FOG discharges.
2. Adequacy of implementation of BMPs and compliance history.
3. Sewer size, grade, condition based on visual and other information, FOG deposition in the sewer by the FSE, and history of maintenance and

SSOs caused by FOG from the FSE.

4. Changes in operations that significantly affect FOG discharge.
 5. Any other condition that the District deems reasonably related to the generation of FOG discharges.
- C. Waiver of grease control device installation requirement with a grease disposal mitigation fee.

Where the installation of a grease control device is not feasible, and no equivalent alternative pretreatment can be installed, an FSE may be granted a waiver of the grease control device requirement upon the payment of a grease disposal mitigation fee as described in 3.03.003. Additional requirements may also be imposed to mitigate the discharge of FOG into the public sewer. The General Manager's determination to grant the waiver upon the payment of a grease disposal mitigation fee will be based upon, but not limited to, an evaluation of the following conditions:

1. There is inadequate space for installation and/or maintenance of a grease control device.
2. There is inadequate slope for gravity flow between kitchen plumbing fixtures and the grease control device and/or between the grease control device and the sewer lateral or the public sewer.
3. A variance from grease control device installation to allow alternative pretreatment technology cannot be granted.

- D. Application for variance or waiver of requirement for grease control device.

An FSE may submit to the District an application for waiver or variance from the grease control device requirement. The FSE bears the burden of demonstrating that the installation of a grease control device is not feasible or otherwise required. Upon determination by the General Manager that reasons are sufficient to justify a variance or waiver, the FOG WDP will be issued or revised to include the variance or waiver and relieve the FSE from the requirement to install a grease control device.

- E. Terms and conditions of variance or waiver.

A variance or waiver shall contain the terms and conditions that serve as the basis for its issuance. A variance or waiver may be revoked by the General Manager at any time upon determination that any of the terms or conditions for its issuance is not satisfied or if the conditions upon which the variance or waiver was based have changed so that the justification for the variance or waiver no longer exists. The variance or waiver shall be valid so long as the FSE remains in compliance with the terms and conditions until the expiration date specified in the variance or waiver.

CHAPTER 3 .03 FEES

3.03.001 - Purpose

It is the purpose of this section to provide for the recovery of costs from users of the public sewer for the implementation of the program established in this Code.

3.03.002 - Charges and fees

The District may adopt charges and fees by resolution which may include, but not be limited to:

- A. Fees for reimbursement of costs or setting up and operating the District's FOG program.
- B. Fees for consistent removal by the District of pollutants otherwise subject to Federal Pretreatment Standards;
- C. Other fees as the District may deem necessary to carry out the requirements contained in this Code.

Costs incurred by the District as a result of required on-site sampling and analysis shall be reimbursed to the District by the Property Owner/Permittee.

3.03.003 - Grease disposal mitigation fee

Any FSE that operates under a District approved waiver, as provided in 3.02.011 C, without a grease control device may be required to pay an annual grease disposal mitigation fee. The grease disposal mitigation fee is intended to cover the costs of increased maintenance of the public sewer, for inspection and cleaning of FOG that a usual and customary, and properly maintained, grease control device would otherwise prevent from entering the public sewer. This section shall not be interpreted

to allow new construction or an existing FSE undergoing remodeling and/or a change in operations to operate without an approved grease interceptor or a grease trap unless the General Manager has determined that it is impossible or impracticable to install and/or operate a grease control interceptor or a grease trap for the subject facility under the provisions of 3.02.011 of this Code.

The grease disposal mitigation fee shall be adjusted periodically by the General Manager based on the estimated annual increased cost of maintaining the public sewer for inspection and removal of FOG and other viscous or solidifying agents attributable to the FSE resulting from the lack of a grease control device.

3.03.004 - Collection of Fees

A. Pursuant to the provisions of Section 12811 of the Public Utilities Code, all fees, tolls, rates, rentals or other charges established under provisions of this Code may be collected by any lawful means including an action at law and all remedies for the collection and enforcement thereof are cumulative and may be pursued alternatively or consecutively.

B. Pursuant to the provisions of Section 12811.1 of the Public Utilities Code, the owner of record of real property within the District is required to pay fees, tolls, rates, rentals and other charges that have become delinquent together with interest and penalties thereon, for services rendered to a lessee, tenant; or other occupant of the property and those fees, tolls, rates, rentals and other charges will constitute a lien on the property when a certificate is filed in the Office of the County Recorder and such lien has the force, effect and property judgment lien.

C. Any fees, rates, or charges established by any of the provisions of this Code shall not exceed the reasonable cost to the District of the rendition of the service for which the fee or charge is imposed.

CHAPTER 3 .04 ADMINISTRATION

3.04.001 - FOG WDP application

A. Any person required to obtain a FOG WDP for an FSE shall, jointly with the property owner, complete and file with the District, prior to commencing or continuing discharges, an application in a form prescribed by the General Manager.

B. Site plans, floor plans, mechanical and plumbing plans, and details to show

all sewers, grease control device or other pretreatment equipment and appurtenances with sizes, locations, and elevations shall be submitted with the application.

- C. Other information related to the business operations and potential discharge may be requested to properly evaluate the FOG WDP application.
- D. After evaluation of the data furnished, the FOG WDP may be issued, subject to terms and conditions set forth in this Code and as otherwise determined by the General Manager.

3.04.002 - FOG WDP application fee

The FOG WDP application fee in accordance with the provisions of this Code shall accompany submission of the FOG WDP application.

3.04.003 - FOG WDP conditions

The issuance of a FOG WDP may include, but is not limited to, any of the following conditions or limits:

- A. Limits on discharge of FOG and other pollutants.
- B. Requirements for proper operation and maintenance of grease control devices.
- C. Grease control device maintenance frequency and schedule.
- D. Requirements for implementation of BMP's.
- E. Requirements for maintaining and reporting status of BMP's.
- F. Requirements for maintaining and submitting logs and records, including waste hauling records and waste manifests including the ultimate disposition of the wastes that contain FOG.
- G. Requirements to self-monitor.
- H. Requirements to self-report.
- I. Requirements for the FSE to construct, operate and maintain, at its own expense, grease control device(s) and sampling facilities.

- J. Additional requirements as otherwise determined to be reasonably appropriate by the General Manager to protect the public sewer or as specified by other regulatory agencies.
- K. Other terms and conditions which may be reasonably applicable to ensure compliance with this Code

3.04.004 - FOG WDP modification of terms and conditions

- A. The terms and conditions of an issued FOG WDP may be subject to modification in the sole discretion of the General Manager during the life of the FOG WDP based on:
 - 1. The permittee's current or anticipated operating data;
 - 2. Changes in the requirements of state or federal regulatory agencies that oversee and monitor the District; or
 - 3. A determination by the General Manager that such modification is appropriate to further the objectives of this chapter and all applicable regulations.
- B. A Permittee may request modification of the terms and conditions of an issued FOG WDP. Any request shall be in writing stating the requested change and the reasons for the change. The General Manager shall review the request, make a determination on the request, and respond in writing.
- C. A permittee shall be informed by the District of any change in the FOG WDP limits, conditions and/or requirements at least forty-five (45) days prior to the effective date of the change. Any changes or new conditions in the FOG WDP shall include a reasonable time schedule for compliance.

3.04.005 - FOG WDP Duration and Renewal

FOG WDP's shall be issued and renewed according to the conditions set in the FOG WDP. At least thirty (30) days prior to the expiration (if one exists) of the FOG WDP, the Permittee shall apply for renewal and pay the applicable fees for the renewal of the WDP in accordance with the provision of this Code. A Permittee shall also pay any delinquent invoices in full prior to any FOG WDP renewal.

3.04.006 - Exemption from FOG WDP

- A. A limited food preparation establishment may be considered by the General Manager to be a low-FOG producing FSE and may be exempted from obtaining a FOG WDP. Exempt establishments shall be engaged only in reheating, hot holding or assembly of ready to eat food products, provided that, in the District's determination the wastewater discharge does not contain a significant amount of FOG.
- B. An exemption from obtaining a FOG WDP shall be requested in writing. If the General Manager determines that the reasons for the request are valid, an exemption may be granted.
- C. A limited food preparation establishment may be required to follow the BMPs defined for all FSEs. A limited food preparation establishment that discharges FOG at any time in excess of the defined limits per 3.02.002 may be reclassified as an FSE and required to obtain a FOG WDP at the General Manager's discretion.

3.04.007 - Non-transferability of a FOG WDP

A FOG WDP issued pursuant to this Code is for a specific FSE and for a specific operation and creates no vested rights. No holder of a FOG WDP shall assign, transfer and/or sell the FOG WDP and/or use the FOG WDP on any property or premises or for any facilities, operations and/or discharges not expressly encompassed within the FOG WDP.

3.04.008 - Facilities and drawing submittal requirements

An FSE/Permittee shall submit two (2) copies of facility site plans, mechanical and plumbing plans and details to show all sewer locations and connections. The submittal shall be in a form and content acceptable to the General Manager for review of the existing or proposed grease control device(s), monitoring facilities, metering facilities, and operating procedures. The review of the plans and procedures shall in no way relieve the FSE of the responsibility of modifying the facilities or procedures in the future as necessary to produce an acceptable discharge per 3.02.002, and to meet the requirements of this Code or the requirements of any other regulatory agency.

The District may require the drawings be prepared by a California registered architect, civil, mechanical or electrical engineer. If allowed by the District General Manager, these drawings may be prepared by a qualified plumbing or mechanical contractor.

3.04.009 - Monitoring and Reporting Requirements

- A. The District may require periodic reporting of the status of implementation of BMPs, in accordance with the FOG control program.
- B. The District may require visual monitoring at the sole expense of the Owner/FSE/Permittee to observe the actual conditions of the FSE's sewer lateral and sewer lines downstream. The District may require reports for self-monitoring of wastewater constituents and FOG characteristics of the permittee needed for determining compliance with any conditions or requirements as specified in the FOG WDP or this Code. Monitoring reports of the analyses of wastewater constituents and FOG characteristics shall be in a manner and form approved by the District and shall be submitted upon request of the General Manager. Failure by the permittee to perform any required monitoring, or to submit monitoring reports required by the General Manager constitutes a violation of this Code and shall be cause for the District to initiate all necessary tasks and analyses to determine the wastewater constituents and FOG characteristics for compliance with any conditions and requirements specified in the FOG WDP or in this Code. The Permittee shall be responsible for any and all costs and expenses of the District in undertaking such monitoring analyses and preparation of reports.
- C. An FSE/Permittee shall self-report by electronically submitting, via email to the District, a copy of records (i.e., logbooks, manifests, receipts, invoices) provided at the time of each pump-out/cleaning/maintenance/repair of the grease control device. Submitted records shall indicate, at a minimum, the date of service, a description of the services provided, and the volume of material removed from the grease control device(s).
- D. Other reports may be required, such as compliance schedule progress reports, FOG control monitoring reports, and any other reports deemed reasonably appropriate by the General Manager to ensure compliance with this Code.

3.04.010 - Recordkeeping requirements

The Permittee shall be required to keep all manifests, receipts, and invoices of all cleaning, maintenance, grease removal of/from the grease control device, disposal carrier and disposal site location for no less than three years. The permittee shall, upon request, make the manifests, receipts and invoices available to the District, any inspector and/or any enforcement officer. These records may include:

- A. An on-site logbook of grease control device cleaning and maintenance practices.
- B. A record of BMPs being implemented, including employee training.
- C. Copies of records and manifests of waste hauling of grease control device contents.
- D. Records of sampling data and sludge height monitoring for FOG and solids accumulation in the grease control device(s).
- E. Records of any spills and/or cleaning of the sewer lateral.
- F. Any other information deemed appropriate by the General Manager to ensure compliance with this Code.

3.04.011 - Falsifying information or tampering with process

It shall be unlawful to make any false statement, representation, record, report, plan or other document that is filed with the District or to tamper with or knowingly render inoperable any grease control device, monitoring device or method or access point required under this Code.

3.04.012 - Inspections and sampling conditions.

- A. The District may inspect or order the inspection and sample the wastewater discharges of any FSE/Permittee to ascertain that the requirements of this Code are being met and the Permittee is complying with all conditions of the FOG WDP. The Permittee shall allow access to the FSE/Permittee premises, during normal business hours, for purposes of inspecting the FSE's grease control devices reviewing the manifests, receipts and invoices relating to the cleaning, maintenance and inspection of the grease control devices.
- B. The District shall have the right to place or order the placement on the property, containing an FSE, or other locations as determined by the General Manager, such devices as are necessary to conduct sampling or metering operations. Where an FSE/Permittee has security measures in force, the permittee shall make necessary arrangements so that the District and/or an inspector shall be permitted to enter without delay for the purpose of performing their specific responsibilities.
- C. In order for the District to determine the wastewater characteristics of the

discharger for purposes of determining compliance with FOG WDP requirements, the Permittee shall make available for inspection and copying by the General Manager, an inspector, an enforcement officer and/or service personnel, all notices, monitoring reports, waste manifests, and records including, but not limited to, those related to wastewater generation and wastewater disposal.

3.04.013 - Right of entry

Users or Permittees of properties where FSE wastewater is created or discharged shall allow the General Manager, an inspector and/or an enforcement officer, reasonable access to all parts of the wastewater generating and disposal facilities for the purposes of inspection and sampling during all times the FSE is open, operating, or any other reasonable time. No persons or occupants of an FSE shall interfere with, delay, resist or refuse entrance to the General Manager, an inspector and/or an enforcement officer attempting to inspect any facility involved directly or indirectly with a discharge of wastewater to the public sewer. In the event of an emergency involving an actual or imminent SSO, the General Manager, an inspector and/or an enforcement officer may immediately enter upon the property and may access adjoining businesses or properties that share a public sewer with an FSE in order to prevent or remediate the actual or imminent SSO.

3.04.013 - Notification of spill.

- A. In the event a permittee is unable to comply with any FOG WDP condition due to a breakdown of equipment, accidents, or human error or the Permittee has reasonable opportunity to know that their discharge will exceed the discharge provisions of the FOG WDP or this Code, the User/Permittee shall immediately notify the District by telephone at the number specified in the FOG WDP. If the material discharged to the public sewer has the potential to cause or result in sewer blockages or SSOs, the user/permittee shall immediately notify the District.
- B. Confirmation of this notification shall be made in writing to the District at the address specified in the FOG WDP postmarked no later than two (2) calendar days from the date of the incident. The written notification shall state the date of the incident, the reasons for the discharge or spill, what steps were taken to immediately correct the problem, and what steps are being taken to prevent the problem from recurring.
- C. Such notification shall not relieve the User/Permittee of any expense, loss, damage or other liability which may be incurred as a result of damage or loss

to the District or any other damage or loss to persons or property; nor shall such notification relieve the permittee of any fees or other liability which may be imposed by this Code.

3.04.014 Notification of planned changes

A Permittee shall notify the District in writing at least sixty (60) days prior to any facility expansion or remodeling, or process modifications that may result in new or substantially increased FOG discharges or a change in the nature of the discharge. A Permittee shall submit any information requested by the District for evaluation of the effect of such expansion or remodeling on the permittee's FOG discharge to the public sewer.

CHAPTER 3 .05 ENFORCEMENT

3.05.001 - Harmful discharge

- A. The District may, upon order of the General Manager, suspend the wastewater service or revoke a FOG WDP when such suspension or revocation is necessary in order to stop an actual or threatened discharge which presents or may present an imminent or substantial endangerment to the health or welfare of persons, to the environment, or which causes obstruction to the collection system or causes the District to violate any condition of its permits or Federal and/or State regulations.

- B. Any FSE/Permittee notified of a suspension of the wastewater treatment service and/or revocation of a FOG WDP shall immediately stop or eliminate all nonconforming discharges to the public sewer. In the event of a failure of the FSE/Permittee to comply with the suspension order, the General Manager may take any and all such steps as he deems necessary, including immediate severance of the sewer connection, to prevent or minimize damage to the collection system. The District may reinstate the FOG WDP and/or the wastewater service upon proof of the elimination of the nonconforming discharge. A detailed written statement submitted by the FSE/Permittee describing the causes of the harmful discharge and the measures taken to prevent any future occurrence shall be submitted to the General Manager within fifteen (15) days of the date of occurrence of the discharge.

3.05.002 - Determination of non-compliance with FOG WDP conditions

A. Sampling and inspection procedures

1. Sampling and inspection of FSEs shall be conducted in the time, place, manner, and frequency determined at the discretion of the General Manager.
2. Noncompliance with FOG WDP discharge conditions, or any discharge provisions of this Code may be determined by an inspection of the grease control device and associated manifest and documentation, or analysis of a grab or composite sample of the effluent of an FSE.
3. Any sample taken from a sample point, as determined representative by the District, is considered representative of the discharge to the public sewer.

B. Notice of Non-compliance/Notice of Violation

1. Any Permittee found to be in violation of this Code and/or the FOG WDP terms and conditions may be issued a Warning of Non-Compliance in which there will be a specified time period to correct tile violation.
2. If the violation is not corrected within the specified time period the Permittee will be issued a Notice of Violation, with a specified time period to correct the violation.
3. If the violation is not corrected within the time period specified in the Notice of Violation, the Permittee shall be deemed to be in noncompliance.

C. Noncompliance Fee

1. Any Permittee deemed by the General Manager to be in noncompliance with the terms and conditions specified in the FOG WDP or with any provision of this Code may be required to pay a noncompliance fee. The purpose of the noncompliance fee is to compensate the District for costs of additional inspection and follow-up, sampling, monitoring, laboratory analysis, treatment, disposal, and administrative processing incurred as a result of the noncompliance and shall be in addition to and not in lieu of any penalties as may be

assessed pursuant to 3.05.005. Noncompliance fees shall be in the amount determined by the General Manager.

3.05.003 - Compliance Schedule

- A. Upon determination that a permittee is in noncompliance with the terms and conditions specified in the FOG WDP or any provision of this Code or needs to construct and/or acquire and install a grease control device, the District may require the permittee to enter a compliance schedule on terms and conditions specified by the General Manager.
- B. The compliance schedule may contain terms and conditions including but not limited to requirements for installation of a grease control device and facilities, submittal of drawings or reports, audit of waste hauling records, BMPs and waste minimization practices, payment of fees, or other provisions to ensure compliance with this Code.
- C. If compliance is not achieved in accordance with the terms and conditions of a compliance schedule during its term, the General Manager may issue an order suspending or revoking the FOG WDP pursuant to 3.05.004 of this Code.

3.05.004 - FOG WDP suspension and/or revocation

- A. The General Manager may suspend and/or revoke any FOG WDP when the District determines that a Permittee:
 - 1. Fails to comply with the terms and conditions of a compliance schedule order.
 - 2. Knowingly provides a false statement, representation, record, report, or other document to the General Manager.
 - 3. Refuses to provide records, reports, plans, or other documents required by the General Manager to determine FOG WDP terms or conditions, discharge compliance or compliance with this Code.
 - 4. Falsifies, tampers with or knowingly renders inaccurate any monitoring device or sample collection method.
 - 5. Refuses reasonable access to the FSE for the purpose of inspection and monitoring.

6. Fails to make timely payment of all amounts owed to the District for all costs, charges and fees required or imposed under this Code.
7. Causes obstruction, sewer blockages or SSOs in the public sewer.
8. Violates grease control device maintenance requirements, any condition or limit of its FOG WDP or any provision of this Code.
9. Fails to report significant changes in operations, or wastewater constituents and characteristics.

3.05.005 - Violation- Penalty

- A. Any violation of this Code, or the orders, rules, regulations and permits issued under this Code is unlawful.
- B. Any user, discharger and/or permittee in violation of this Code, or the orders, rules, regulations and permits issued under this Code, may be ordered by the General Manager to cease and desist operations until the violation is corrected. Continuance of operations after notice to cease and desist has been furnished to the User, Discharger and/or Permittee shall be unlawful and may result in the severance of the sewer connection. Each day in which any such violation shall continue shall be deemed a separate offense.
- C. The violation of any of the provisions of this Code, or the orders, rules, regulations and permits issued under this Code, or the doing of any act prohibited or the failure or omission to do any act required by this Code, or the orders, rules, and regulations and permits issued under this Code, is a public nuisance and may be enjoined by the District.
- D. If any violation of this Code, or the orders, rules, regulations and permits issued under this Code, causes damage to the District's wastewater system, the District may seek to recover civil damages from the User, Discharger, Owner and/or Permittee causing such damage.
- E. Civil Penalties. Pursuant to the authority of California Government Code Sections 54739 – 54740, any person who violates any provision of this Code shall be liable civilly for a sum not to exceed \$25,000 per violation, for each day in which such violations occur. Pursuant to the authority of the Clean Water Act, 33 U.S.C. Section 1251 et seq., any person who

violates any provision of this Code shall be liable civilly for a sum not to exceed \$25,000 per violation, for each day in which such violations occur. Pursuant to California Government Code Sections 54740.5 and 54740.6, the District may impose administrative fines up to the greater of \$5000 per day or \$10 per gallon for discharge violations. Each violation and each day in which a violation occurs may constitute a new and separate violation of this Code and shall be subject to the penalties contained within.

- F. Criminal Penalties. Any person who violates any provision of this Code is guilty of a misdemeanor, which upon conviction is punishable by a fine not to exceed \$1,000, or imprisonment for not more than thirty (30) days, or both. Each violation and each day in which a violation occurs may constitute a new and separate violation of this Code and shall be subject to the penalties contained herein.
- G. The remedies and provisions of this section are cumulative and are in addition to any other remedy or provision of law.

South Placer Municipal Utility District Code

Chapter 4 - Credit and Reimbursement Agreements

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CHAPTER 4 CREDIT AND REIMBURSEMENT AGREEMENTS

4.00 - Purpose

This Chapter in whole or in part is based on excerpts from Ordinance 15-01 adopted by the Board of Directors on August 6, 2015 and shall govern the framework whereby a property owner or developer may obtain credits in lieu of payment of sewer Participation Charges for the construction of Major Facilities (as defined herein) and/or seek reimbursement for the costs of construction of Major Facilities under the eligibility criteria set forth herein. This Code shall further the policy of the Board of Directors of the District to provide alternative mechanisms to facilitate the construction and financing of District infrastructure.

CHAPTER 4 .01 – DEFINITION

4.01.001 - Applicant

The owner or authorized agent of the owner, or subdivider of real property who applies for credits against Participation Charges or a reimbursement agreement pursuant to the provisions of this Code with respect to the acquisition or construction of Major Facilities, a portion of which benefits the applicant's property.

4.01.005 - Benefit Area

The area comprising all lands benefited by the improvements, or any portion thereof, acquired or constructed pursuant to this Code with respect to which a reimbursement agreement has been entered into.

4.01.010 - Benefitted Property

Any parcel or parcels of improved or unimproved real property benefited by any improvement, or any portion thereof, acquired or constructed pursuant to this Code with respect to which a reimbursement agreement has been entered into.

4.01.015 – Board

Board of Directors of the South Placer Municipal Utility District (District).

4.01.020 - District

The South Placer Municipal Utility District, a statutorily created district operating under the authority of and pursuant to the provisions of the California Municipal Utility District Act (Public Utility Code commencing at Section 11501 et seq).

4.01.025 - District General Manager

The General Manager as appointed by the Board of Directors of the South Placer Municipal Utility District in accordance with the California Municipal Utility District Act (Public Utility Code commencing at Section 11501 et seq) or any District employee or agent of the District authorized by the General Manager to act on their behalf to enforce the provisions of this code.

4.01.030 - District Specifications

The Standard Specifications and Improvement Standards for Sanitary Sewers prepared and ordered effective by the General Manager pursuant to the provisions of Section 11937(e) of the Municipal Utility District Act, Division 6, of the Public Utilities Code, State of California and as delineated in Chapter 5 of this Code. All work associated with wastewater systems shall be performed pursuant to and in compliance with this Code and the District Specifications.

4.01.035 – Trunk Sewer Mains and Major Facilities

Trunk sewer upgrades and expansion facilities that have been identified by the District's System Evaluation and Capacity Assurance Plan (SECAP) as necessary to serve new development within the District's service area boundaries and which in the General Manager's determination are suitable both in terms of size, scope, expense and general benefit to the District so as to be eligible for credits and/or reimbursements under the provisions of this Code.

4.01.040 – Person

Any individual, partnership, co-partnership, firm, company, association, society, corporation, joint stock company, trust, estate, governmental entity or any other legal entity, or their legal representatives, agents or assigns. The masculine gender shall include the feminine and the singular shall include the plural where indicated by context.

4.01.045 - Participation Charge

The Sewer Participation Charge as contained in 2.03, Charges and Fees, also known as a fee, connection fee, participation fee or developer impact fee, shall mean the sum paid to the District in lawful money of the United States by any person, for the privilege of connecting to the District's facilities, whether such connection is voluntary or mandatory, to be used to fund the fair share portion of the cost of construction of the trunk sewer upgrades and expansion facilities that have been identified by the District's System Evaluation and Capacity Assurance Plan (SECAP) as necessary to serve new development within the District's service area boundaries. The District's facilities shall include local collection systems, trunk lines, and capacity.

4.01.050 - Property Owner

The record owner of the real property upon which is being served or to be served by the District's Wastewater system.

4.01.055 - Wastewater Collection System

The pipe system and appurtenances for collecting and carrying water and water-carried wastes from domestic, nonresidential and industrial sources to a wastewater treatment plant.

4.01.060 - Wastewater System

All facilities for collecting, pumping, treating and disposing of wastewater.

CHAPTER 4 .02 - APPLICATION

Any owner or subdivider of real property who or which is required by the District to bear the costs of constructing and installing improvements which are dedicated to, or acquired for, public use and which contain supplemental size, capacity, numbers or length which benefit or benefits property not owned by said owner or not within said subdivider's subdivision, may apply for credits and/or a reimbursement agreement pursuant to which such improvements shall be acquired or constructed and providing for reimbursement of the excess costs thereof from Benefitted Properties and/or the Benefit Area, as such may be determined by the District. Applications shall be made in the form and manner prescribed by the General Manager.

CHAPTER 4 .03 - CREDITS

Upon application by the property owner or the property owner's authorized representative, the District may authorize credit for the construction of any eligible Trunk Sewer Mains or Major Facilities, described in 4.01.035 in lieu of payment of all, or a portion of, the sewer Participation Charge required. If authorized, such credit shall be recognized only by prior written agreement between the parties, based upon the provisions hereinafter stated.

4.03.001 – Construction Costs Allowable for Credit

- A. Trunk Sewer Mains: The amount of credit for construction of Trunk Sewer Mains shall be computed solely upon the quantity of Trunk Sewer Main actually installed using a Schedule of Values for Pipeline Construction Costs adopted by Board

Resolution, plus eight (8) percent of that amount. The eight percent (8%) of the allowable credit is an offset for engineering costs. Competitive bidding or actual costs shall not be used as a basis for the credit determination. Credit for change orders shall be limited to an adjustment of creditable quantities to reflect actual final installed quantities. Credit shall not be allowed for other change orders or claims.

- B. Major Facilities: The amount of credit for construction of Major Facilities shall equal the actual cost of construction as determined under a construction contract awarded by the competitive bid process in accordance with California state law and District policy, plus eight (8) percent of the actual cost of construction as an offset for engineering costs. This credit shall be allowed only if the actual cost of construction is the result of a competitive bidding process that is consistent with competitive bidding and prevailing wage requirements of the Public Contracts Code and Labor Code that would be imposed on the District as if it was contracting directly for the construction.
- C. Notwithstanding any provision herein to the contrary, credits shall not be allowed for costs incurred for the purpose of accelerating a development schedule, unless required by the District, and then only if the amount of such credit is approved in writing by the District Engineer prior to commencement of the work.
- D. Credits shall not be allowed for additional costs incurred when the proximate cause is an action or inaction of the owner, developer, or Applicant, including but not limited to delays, lost productivity, change orders and claims.

4.03.002 - Competitive Bid Process

Credit for actual cost when authorized herein shall only be allowed if:

- A. A project for the construction of an eligible Major Facility is advertised and awarded in the same manner and subject to the same laws and regulations as if the District was advertising and awarding the project, including but not limited to compliance with the California Labor and Public Contracts Codes, and incorporation into the construction contract documents the District Specifications then in effect. Projects shall be advertised for a minimum of thirty (30) days and shall not be advertised for bidding prior to approval of the improvements plans by the District and any other jurisdiction for which approval is required. Project bids shall not include schedule acceleration or acceleration alternatives; and
- B. All real property interests necessary to complete delivery of the Major Facilities to the District have been transferred to District or other jurisdiction as appropriate.

4.03.003 - Apportionment of Credit

Credit for Major Facilities shall be uniformly apportioned among the parcels for which the Major Facilities were approved at the time of installation.

4.03.004 - Participation Charge Credit

Credits allowed pursuant to this Code shall be applied toward a maximum of 50% of the amount of the Participation Charges due for the real property to which the credit is apportioned. Allowable costs of construction of Major Facilities which exceed the amount of Participation Charge credits allowed in this Chapter shall be reimbursed in accordance with 4.04001.

4.03.005 - Divided Parcel Credit

Where credit is allowed pursuant to this Code and apportioned to a particular parcel that is to be divided, the credit shall be apportioned uniformly among the divided parcels.

4.03.006 - Designated Construction

Unless otherwise determined by the Board, an owner of real property shall construct any Major Facility shown by the District to be designated for construction on that real property.

4.03.007 - Public Financing District Credits

Credits for Major Facilities financed by an assessment district, community facilities (Mello Roos) district, special tax district, or similar public infrastructure financing may be allowed by the District. The Applicant shall immediately notify District of any proposal to provide funding for construction of Major Facilities by a public infrastructure financing entity. The District may, at its sole discretion, redetermine and reassign credits for sewer Participation Charges based on the amount of public funding thereby provided.

Any credit allowed shall be for a pro rata portion of those incidental expenses of the public infrastructure financing entity which are considered by the Board to be the ordinary expenses for construction of Major Facilities, and which are not incidental to and peculiar to the public infrastructure financing entity. Such incidental expenses for which credit shall not be allowed include, but are not limited to, attorneys' fees, preparation of legal descriptions, preparation of documents, all expenses related to the sale of bonds, and other expenses required by the Placer County Treasurer or appropriate administrative authority.

CHAPTER 4 .04 - REIMBURSEMENT AGREEMENTS

4.04.001 - Reimbursement Agreement Terms

Where allowable costs of construction of Major Facilities exceed the amount of any Participation Charge credits, then in that event the amount of such exceedance shall be reimbursed by the District to the entity which constructed the Major Facilities, provided:

- A. The Major Facilities were constructed pursuant to plans approved by the District Engineer prior to commencement of any construction.
- B. The construction was not financed by a public infrastructure financing entity.
- C. Fee requirements, allowable credits and reimbursable amounts all have been determined consistent with this Code.
- D. The Applicant has paid all fees required by the Code.
- E. The reimbursement request was submitted in writing to the District prior to the final approval of an improvement plan, or where no improvement plan is filed, prior to commencement of any construction.
- F. A written reimbursement agreement has been executed by the party who executed the subdivision agreement with the County of Placer, City of Rocklin, or Town of Loomis. Where no subdivision map is to be filed and before the time the improvement plans for the real property are approved by the County of Placer, City of Rocklin, or Town of Loomis, the written reimbursement agreement shall be executed by the owner of the real property where the construction of the Major Facilities will occur.
- G. The written reimbursement agreement shall set forth the terms, conditions, amount of reimbursement and time frame for reimbursement, including no prepayment penalties and interest per annum at the net County of Placer treasury pool rate for the prior fiscal year on the unpaid balance, with interest not beginning to accrue until sixty (60) days have passed from the date construction is accepted by the District and from the date of receipt by the District of releases of liens, claims, and encumbrances on the Major Facilities, a reimbursement invoice for an amount consistent with the terms of the reimbursement agreement, and all documents necessary to substantiate the actual costs.
- H. Notwithstanding any other provisions contained herein, reimbursements will be made under the following terms:

- a. Reimbursements less than \$100,000 shall be made within the year of execution of the reimbursement agreement.
 - b. Reimbursements greater than \$100,000, but less than \$1,000,000, shall be made over 5 years, commencing at the date of the execution of the reimbursement agreement.
 - c. Reimbursements greater than \$1,000,000, shall be made over 10 years, commencing at the date of the execution of the reimbursement agreement.
- I. The Board has approved the written reimbursement agreement.
 - J. The General Manager shall provide for the accounting of the collection and payment of reimbursement charges from the Benefit Area or Benefitted Property. Nothing herein contained shall require the District to segregate reimbursement charges collected by the District from general funds of the District or to maintain special funds or accounts for such charges.
 - K. The maximum term of any reimbursement agreement authorized by this Code shall be ten (10) years. Upon expiration of the term, all obligations of the District thereunder to collect the reimbursement charge and to reimburse the applicant shall cease.

4.04.002 - Public Financing District Reimbursements

If reimbursement is sought from the District for the construction of Major Facilities financed by an assessment district, community facilities (Mello Roos) district, special tax district, or any similar public infrastructure financing entity, then any reimbursement from the District due there from shall be paid solely to the assessment district, community facilities (Mello Roos) district, special tax district, or any similar public infrastructure financing entity, or its successor, and not to the person constructing or causing the construction of the project. At no cost to the District, the person claiming entitlement to reimbursement shall have the entire burden of establishing to the District's complete satisfaction that the project is not constructed as a project of an assessment district, community facilities (Mello Roos) district, special tax district, or any similar public infrastructure financing entity. At no cost to the District, such District satisfaction may include, by way of illustration and not limitation, reimbursement conditioned upon indemnification, bond, mediation, judicial interpleader, and payment of District's actual attorney's fees. Notwithstanding the foregoing, the District Engineer may determine, in his or her sole discretion that reimbursement may be made to the property owner who constructed the Major Facilities.

If the construction of Major Facilities is financed by a public infrastructure financing entity and where the person, firm or corporation seeking reimbursement has deposited cash

into the incidental expense special deposit trust fund established for the financing of the assessment district, reimbursement may be allowed provided all provisions of this Code are met. The reimbursable amount shall be the lesser of the amount of the cash deposit or the amount by which the allowable costs for construction exceed the amount of any water development fee.

By entering into a reimbursement agreement, the District shall not be deemed an insurer of payment to the applicant of any reimbursement charge or charges or otherwise guarantee the collection and payment over to the applicant of any reimbursement charge.

CHAPTER 4 .05 - MISCELLANEOUS PROVISIONS

4.05.001 - Conflicts

In the event of a conflict between any provision of this Code and the provisions of any other ordinance, rule or regulation promulgated by any California city or county or by any federal or state agency, the provisions of this Code shall prevail except in cases where Federal or California law provide otherwise.

4.05.002 - Severability

It is hereby declared that in the event any provision or section of this Code is declared void or invalid by any Court of competent jurisdiction, that the remaining sections of the Code shall not be affected thereby, and it is the intent of said Board of Directors to enact each and every, all and singular, of the provisions of this Code irrespective of any provision which may be declared null and void.

4.05.003 - Vested Contractual Rights Not Affected

No provision of this Code shall be construed as altering or affecting any vested contractual rights between the District and any person, firm, or corporation with whom a valid contract exists as of the effective date of this Code.

South Placer Municipal Utility District Code

Chapter 5 - Encroachments on District Easements and Rights of Way

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CHAPTER 5 ENCROACHMENTS ON DISTRICT EASEMENTS AND RIGHTS OF WAY

CHAPTER 5.00 PURPOSE:

This Chapter in whole or in part is based on excerpts from Ordinance 15-03 adopted by the Board of Directors on September 3, 2015 to establish the criteria whereby the District may grant a property owner permission to encroach on a District easement or right of way, either upon the request of a property owner or upon the discovery of an unlawful encroachment on District property or rights of way. District facilities are located within established easements, property held by the District in fee and rights of way located within roads, subdivisions and undeveloped areas. The District's property and right of way interests must be protected and preserved at all times against unauthorized use, damage to District property and/or facilities, or hindrance of access to said facilities. The District may remove any encroaching structures from its property and rights of way at the property owner's expense. The purpose of this Chapter is to establish guidelines and requirements for certain types of encroachments which may be permitted.

CHAPTER 5.01 DEFINITIONS

5.01.005 - Applicant

The owner or authorized agent of the owner, or subdivider of real property who applies for a permit to encroach on a District-owned property, easement or right of way or who is discovered to have encroached thereon without approval from the District.

5.01.010 – Board

Board of Directors of the South Placer Municipal Utility District (District).

5.01.015 - District

The South Placer Municipal Utility District, a statutorily created district operating under the authority of and pursuant to the provisions of the California Municipal Utility District Act (Public Utility Code commencing at Section 11501 et seq).

5.01.020 - District General Manager

The General Manager as appointed by the Board of Directors of the South Placer Municipal Utility District in accordance with the California Municipal Utility District Act (Public Utility Code commencing at Section 11501 et seq) or any District employee or agent of the District authorized by the General Manager to act on their behalf to enforce the provisions of this code.

5.01.025 – Person

Any individual, partnership, co-partnership, firm, company, association, society, corporation, joint stock company, trust, estate, governmental entity or any other legal entity, or their legal representatives, agents or assigns. The masculine gender shall include the feminine and the singular shall include the plural where indicated by context.

CHAPTER 5.02 PROHIBITED ENCROACHMENTS

5.02.001 - Access

The District must maintain access to its properties and rights of way so that it retains the immediate ability to construct, reconstruct, maintain, repair, test, inspect, relocate, and or operate any of its facilities.

5.02.002 - Prohibited Encroachments

The District may permit certain encroachments in its right of way so long as the encroacher completes an encroachment permit on a form prescribed by the District General Manager and signs an encroachment agreement. The following are encroachments that are prohibited and subject to immediate removal:

- A. Structures/buildings, whether above or below ground, that prohibit free and complete access to District facilities;
- B. Deep rooted trees; however, shallow rooted trees that grow no higher than 15 feet and have a mature root spread of no more than 10 feet may be permitted, provided the trees are planted no closer than 25 feet from the closest edge of the District's pipeline. Bushes and shrubs are generally allowed where they do not block access and they are no more than 3 feet tall. Additionally, trees cannot make the District's easement impassable, even if they comply with the aforementioned criteria.
- C. Large boulders;
- D. Blasting and heavy equipment; and
- E. Permanent structures within 10 feet of a District facility that cannot be removed without damaging other buildings or improvements.

CHAPTER 5.03 GUIDELINES FOR PERMISSIBLE ENCROACHMENTS

- A. All requests for an encroachment permit are determined on a case-by-case basis depending on the recorded document that originally fixed the legal rights of the

District, the location or anticipated location of District facilities, and any other factors that affect the District ownership, use, operation and access to said facilities. All requests for an encroachment permit are subject to review and approval by the District Board of Directors.

- B. The applicant must execute and record an agreement satisfactory to the District in all respects, which shall provide that the property owner shall indemnify and hold the District harmless for any damage to the District's facilities and also any damages to the encroachments, including all expenses incurred by the District, when removal by the District is required.
- C. The applicant must always supply the District with as-builts.
- D. Generally permissible items in an encroachment permit are as follows:
 - 1. Turf and other minor landscaping (trees and deep rooted shrubs not permitted per above);
 - 2. Asphalt per District approved design;
 - 3. Concrete per District approved design.
- E. When an unauthorized use of a District property or easement is discovered, the General Manager shall give notice of the infraction to the Person responsible.
- F. The decision whether to permit an encroachment shall be at the sole discretion of the Board of Directors of the District.
- G. The District may order the immediate removal of any otherwise permitted encroachments in the event such encroachments impair District access, and the cost of such removal shall be borne by the property owner.

CHAPTER 5.04 MISCELLANEOUS PROVISIONS

5.04.001 - Conflicts:

In the event of a conflict between any provision of this Code and the provisions of any other ordinance, rule or regulation promulgated by any California city or county or by any federal or state agency, the provisions of this Code shall prevail except in cases where Federal or California law provide otherwise.

5.04.002 - Severability:

It is hereby declared that in the event any provision or section of this Code is declared void or invalid by any Court of competent jurisdiction, that the remaining sections of the Code shall not be affected thereby, and it is the intent of said Board of Directors to enact

each and every, all and singular, of the provisions of this Code irrespective of any provision which may be declared null and void.

5.04.003 - Vested Contractual Rights Not Affected:

No provision of this code shall be construed as altering or affecting any vested contractual rights between the District and any person, firm, or corporation with whom a valid contract exists as of the effective date of this code.

SOUTH PLACER MUNICIPAL UTILITY DISTRICT
STAFF REPORT

To: Board of Directors

From: Herb Niederberger, General Manager

Cc: Joanna Belanger, Administrative Services Manager

Subject: Adoption of Resolution 18-11 revising Policy 4035 – Director Health Benefits

Meeting Date: April 5, 2018

Overview

California Government Code (CGC) §53200 provides that elected and appointed officials of a State/Local Government and political subdivision may be considered employees of the District for the purposes of providing “health and welfare benefits” to its legislative body. In the past, the Board of Directors adopted Resolution 13-17 on December 5, 2013, which initially set this benefit as a stipend in the amount of \$400/month. Policy 4035, addressing Director Health Insurance and confirming the \$400/month stipend, was adopted on September 3, 2015 within Resolution 15-23.

It has been noted that:

- There has not been an adjustment to the stipend to account for inflation, since the inception of the benefit in 2013; and
- The District’s Civil Service System Employee Manual, also calls for a cash stipend in lieu of benefits for employees who are covered under another health insurance plan.

A review of the US Department of Labor, Bureau of Labor Statistics Consumer Price Index (CPI) for Urban Wage Earners and Clerical Workers (CPI-W) for West – A, indicates that the index has gone up 9.75% from 2013 to 2018. Therefore, it is being proposed that elected and appointed officials shall receive \$440 per month to be used to pay for health and welfare expenses, and payment will be made via direct deposit through the District Payroll process.

Adoption of Resolution 18-11 revising Policy 4035 – Director Health Benefits, achieves this goal. The policy also includes a provision for payment adjustment every 5 years in accordance with the aforementioned index.

Currently, only one District employee receives the cash stipend in lieu of District provided health Insurance. It is anticipated that the Civil Service System Employee Manual will be revised to include the new stipend.

Recommendation

Staff recommends that the Board of Directors adopt Resolution 18-11 revising Policy 4035 – Director Health Benefits.

Strategic Plan Goals

This action is consistent with SPMUD Strategic Plan Goals:

Goal 1.3: Maintain transparency with all District activities

Goal 5.3: Maintain financial responsibility by ensuring allocated funding sources are adequate to meet expenses; and that available funds and resources are managed efficiently

Fiscal Impact

Adoption of this policy is not expected to have a significant impact on District budgeted expenses.

Enclosures:

- Resolution 18-11
- Policy 4035 – Director Health Benefits

SOUTH PLACER MUNICIPAL UTILITY DISTRICT

RESOLUTION NO. 18-11

ADOPTION OF REVISED POLICY 4035 – DIRECTOR HEALTH BENEFITS

WHEREAS, California Government Code (CGC) §53200 provides that elected and appointed officials of a State/Local Government and political subdivision may be considered employees of the District for the purposes of providing “health and welfare benefits” to its legislative body; and

WHEREAS, the District’s Civil Service System Employee Manual, the District offers to employees who are covered under another health insurance plan, a cash stipend in lieu of benefits; and

WHEREAS, On September 3, 2015, the South Placer Municipal Utility District (District) adopted Resolution 15-23 creating a Policy Handbook; and

WHEREAS, the Policy Handbook created by Resolution 15-23, contained Policy 4035 – Director Health Insurance, which reiterated Resolution 13-17 granting Directors a \$400/month stipend in lieu of benefits; and

WHEREAS, in accordance with Section 1 of Policy 1000 – Purpose of Board Policies, policies may be added, eliminated or modified from time to time and will be enacted by resolution of the Board; and

WHEREAS, The Board desires that the \$400/month stipend in lieu of benefits be adjusted to allow for inflation; and

WHEREAS, A review of the US Department of Labor, Bureau of Labor Statistics Consumer Price Index (CPI) for Urban Wage Earners and Clerical Workers (CPI-W) for West – A, indicates that the index has gone up 9.75% from 2013 to 2018.

NOW, THEREFORE BE IT RESOLVED by the Board of Directors of the South Placer Municipal Utility District that the attached Policy 4035 – District Health Benefits:

1. Is revised to reflect that elected and appointed officials shall receive \$440 per month to be used to pay for health and welfare expenses, and payment will be

- made via direct deposit through the District Payroll process;
2. Is revised to reflect that this health and welfare benefit shall be adjusted every 5 years consistent with the US Department of Labor, Bureau of Labor Statistics Consumer Price Index (CPI) for Urban Wage Earners and Clerical Workers (CPI-W) for West – A; and
 3. Is adopted in its entirety and to be included in the aforementioned District Policy Handbook.

PASSED AND ADOPTED at a Regular Meeting of the South Placer Municipal Utility District Board of Directors at Rocklin, CA this 5st Day of April 2018.

Signed: _____
Gerald P. Mitchell, President of the Board of Directors

Attest: _____
Joanna Belanger, Board Secretary

SOUTH PLACER MUNICIPAL UTILITY DISTRICT POLICIES

Policy Name:	4035 - DIRECTOR HEALTH BENEFITS		
Approval Authority:	SPMUD BOARD OF DIRECTORS	Adopted:	9/3/15
Resolution No.	13-17, 15-23, 18-11	Revised:	4/5/18

PURPOSE

The purpose of this policy is to prescribe the manner in which the individual members of the Board of Directors may participate in the health benefits plan provided by the District.

POLICY STATEMENT

Section 1: General

California Government Code (CGC) §53200 provides that elected and appointed officials of a State/Local Government and political subdivision may be considered employees of the District for the purposes of providing “health and welfare benefits” to its legislative body.

In accordance with the District’s Civil Service System Employee Manual, the District offers to employees who are covered under another health insurance plan, a cash stipend in lieu of benefits.

Section 2: Benefit

Elected and appointed officials shall receive \$440 per month to be used to pay for health and welfare expenses, and payment will be made via direct deposit through the District Payroll process.

This health and welfare benefit shall be adjusted every 5 years consistent with the US Department of Labor, Bureau of Labor Statistics Consumer Price Index (CPI) for Urban Wage Earners and Clerical Workers (CPI-W) for West – A.

ITEM VII.2 GENERAL MANAGER REPORT

To: Board of Directors
From: Herb Niederberger, GM
Date: April 5, 2018
Subject: General Manager Monthly Staff Report – March 2018

1) DEPARTMENT REPORTS

Attached are the monthly status reports for the Boards information:

- A. Facility Services Department
- B. Administrative Service Department, and
- C. Technical Services Department

The Department Managers are prepared to answer any questions from the Board.

2) INFORMATION ITEMS

- A. On March 9, 2018, the General Manager, along with President Mitchell, Directors Dickinson and Williams, and District Engineer Manager, Nielsen, attended the Rocklin State of the City address by Rocklin City Manager, Ricky Horst.
- B. On March 21, 2018, the General Manager met with District General Counsel to discuss District legal needs and be updated on several items facing the District. Among the items of discussion were: District Sewer Code, Ordinance 18-01, Railroad Permits and Easements, Director Health Benefits, Draft SPWA Funding and Operations Agreements, and liability of trustee sales versus lease options.
- C. Also, on March 21, The General manager and the Administrative Services Manager, Joanna Belanger, had a conference call with the CalPERS CERBT administrator to receive the 2017-18 CERBT Account Annual Update on the District’s OPEB liability.
- D. Advisory Committee Meetings:

There were no other advisory meetings this month

3) LONG RANGE AGENDA

May 2018
2nd Reading Ordinance – Sewer Code

June 2018
OPEB Actuarial Report

FY 18-19 Budget Workshop
Assignment of Delinquent Accounts

July 2018 (move to June 28, 2018)

Adopt 18-19 Budget
Report on SPWA Issues

August 2018

Foothill Trunk Project – Construction Contract

To: Board of Directors
From: Sam Rose, Superintendent
Cc: Herb Niederberger, General Manager
Subject: Field Services Department Monthly Report
Meeting Date: March 1, 2018

Overview

This report provides the Board with an overview of Field Services operations and maintenance activities from 2/21/2018 through 3/26/2018. The work listed is not all inclusive.

1. Recordable Accidents/Injuries (OSHA 300)

- a. Zero (0)
 - i. 512 days without a Recordable Injury

2. Service Calls, Sanitary Sewer Overflows (SSOs) and Lift Station Alarm Calls

- a. Service Calls
 - i. Twenty-seven (27)
 - A. 22 - Customer's Responsibility
 - B. 3 - SPMUD Responsibility
 - C. 2 - Other
- b. Sanitary Sewer Overflows (SSOs)
 - i. Two (2)
 - A. Eleven (11) Days since last SSO
- c. Lift Station Calls
 - i. Twelve (12)

3. Safety/Training/Professional Development

- a. All Field employees participated in:
 - i. Six (6) "Tailgate" safety sessions.
- b. Confined Space Entry Training

4. Maintenance

a. CCTV Mainline Segments	141 Segments
b. CCTV Service Laterals	156 Laterals
c. Hydro-Clean Mainline Segments	93 Segments
d. Hydro-Clean Service Laterals	13 Laterals
e. Manhole Inspections	206 Manholes
f. Manhole Cleaning	06 Manholes
g. Rodded/Cleaned Service Laterals	02 Laterals
h. Creek-Crossing Inspections	00 Crossings
i. Chemical Root Treatment (Mainline)	00 Segments
j. Chemical Root Treatment (Lateral)	00 Laterals
k. Easement Maintenance	00 Easement(s)
l. Vector Control (Cockroaches)	00 Manholes

5. Construction

a. Service Taps	00 Taps
b. Lateral Installs	00 Laterals
c. Property Line Cleanout Work	
i. Repaired	39 Cleanouts
ii. Installed	02 Cleanout
d. Mainline Repair	01 Mainline
e. Service Lateral Repair	06 Lateral
f. Service Cap-Off	00 Services
g. Manhole Rehabilitation	01 Manholes

6. Facilities

a. Lift Station Operations Checks	58 Operation Checks
b. Lift Station Repair	02 Repairs Performed
c. Lift Station Wet Well Cleaning	13 Wet Wells
d. Lift Station Site Maintenance	01 Sites
e. Flow Recorder Inspection	11 Sites
f. Portable Flow Rec. Installations	00 Installations
g. Corp Yard Water Facility	05 Operational Checks
h. Vehicle/Equip Maintenance	04 Work Orders
i. Vehicle/Equip Inspections	16 Work Orders
j. Corp Yard Maint/Improvements	01 Work Orders

7. Miscellaneous

- | | | |
|---|-----|--------------|
| a. Emergency Culvert Replacement – per Fish & Wildlife direction. | | |
| b. Received (Budgeted) Stand-By Emergency Generator | | |
| c. Began Fleet Maintenance Program contract with Superior Equipment Repair, Inc. for all District Vehicles and Equipment. | | |
| d. One-Year Lower Lateral SSO Update. | | |
| i. 30 SSO's | (#) | (% of Total) |
| A. Root Intrusion: | 23 | 77% |
| B. Debris/Rags: | 05 | 17% |
| C. Offset Joint: | 01 | 3% |
| D. Grease: | 01 | 3% |

ITEM VII.2.1 ASD REPORT

To: Board of Directors

From: Joanna Belanger, Administrative Services Manager

cc: Herb Niederberger, General Manager

Subject: Administrative Services Department Monthly Report

Board Mtg. Date: April 5, 2018

CERBT Annual Report

On March 21, 2018 District Administrative Staff participated in a telephone conference call with representatives from CalPERS regarding the Districts Account Update of the California Employee Benefit Trust (CERBT) formed for the benefit of prefunding the District's obligations for Other Post-Employment Benefits (OPEB) and the requirements under GASB 74 and 75. The report included Asset account summary information as of January 31, 2018 at \$4,746,760.

Newsletter #5

Staff has completed writing Issue#5 of the SPMUD Newsletter. The letter will be included as an insert into the next three months billing cycles (April/May/June). The newsletter includes articles regarding the Loomis Diversion Project, Rate increases effective July 1, 2018, Sewer Overflows, Live Sewer Smart and Fats, Oils and Grease programs (see attachment).

Assignment Notifications

Assignment notifications will be mailed in mid-April to customers to remind them of delinquent balances from 2017. The notification explains that outstanding balances from 2017 must be paid before June 1st, 2018 to avoid being sent to Placer County for collection through their property taxes.

Low Income Lifeline Rate Assistance Program

The Low-Income-Lifeline (LIL) Program became effective on January 1, 2018, offering a \$5/month rate assistance to customers who own and occupy a residence within the District and provide proof of participation in the PG&E CARE Program. To date staff have processed 70 qualified applications.

State of the City event

Several Board Directors and staff attended the City of Rocklin, State of the City event on March 9, 2018, held at Sierra College in Rocklin. The event was an opportunity to hear recent updates, future plans and continuing projects within the City of Rocklin.

Student Intern Position

The District continues to recruit for the position of Student Intern.

Commercial Account Review

Administrative Services continues to audit Commercial Accounts within the District. Notifications will be sent when necessary adjustments are made to accounts per Policy 3160 – Utility Billing Reconciliation & Payment Policy.

OPEB Valuation

Administrative Services are awaiting the Actuarial Valuation of Other Post-Employment Benefit Programs (OPEB) report from the Districts Actuary, Bickmore. This report assesses the Districts OPEB liabilities and provides necessary disclosures as required by GASB to be reported to the California Employers' Retiree Benefit Trust (CERBT). There are two distinct types of OPEB liability:

- An “explicit subsidy” – when the employer contributes directly toward retiree healthcare costs; and
- An “implicit subsidy” – allowing retirees to continue medical coverage at the same premium rates as are charged for active employees.

Staff anticipate bringing the report to the Board in late summer.

CONSTRUCTION UPDATE - LOOMIS DIVERSION SEWER PROJECT

After eight months of construction, the District is working diligently towards the completion of the Loomis Diversion Sewer Project. As of April 2018, our contractor, T&S Construction Company, Inc. (T&S) has installed over 2,300 feet of sewer pipe and appurtenances. Pipeline excavation encountered significantly more hard rock than originally anticipated; a testament to the area’s history of granite quarries. According to Eric Nielsen, District Engineer, “The District was forced to rock hammer and blast considerable rock formations hiding just under the surface of the ground. This has slowed construction of much of the sewer pipeline. We apologize for the inconvenience to those living along the sewer line alignment.”

The installation of sewer pipe beneath Horseshoe Bar Road and Interstate 80 is underway and may be completed by the time you receive this newsletter. The pipeline will be installed by the “auger boring” or “jack and bore” method without disturbing the surface of either roadway. The crossing beneath Horseshoe Bar Road began in February. The crossing of Interstate 80 will begin immediately after the crossing of Horseshoe Bar Road is completed.

The final phases of project construction include the installation of sewer north of Horseshoe Bar Road, the installation of sewer in Dias Lane, and the installation of sewer within Brace Road from Dias Lane to Betty Lane.



5807 Springview Drive,
Rocklin CA 95677
916-786-8555
www.spmud.ca.gov

Newsletter

ISSUE NUMBER 5 – APRIL 2018

SPMUD RATE INCREASE EFFECTIVE JULY 1, 2018

On July 1, 2018, the sewer service charge for South Placer Municipal Utility District residential customers will increase to \$34 per month.

On August 3, 2017, the District Board of Directors unanimously approved increasing wastewater rates for the first time in 5 years. District officials indicated that the series of rate increases will fully fund all operations, maintenance and regulatory obligations as well as capital improvements until 2022. The increase will also provide funding of the District’s pension and other post-employment benefit obligations as well as meet the debt indenture revenue requirements mandated by the South Placer Wastewater Authority.

Commercial, Industrial and Education accounts are charged based on equivalent dwelling units (EDU). An EDU is intended to represent the wastewater generated by a single residential consumer. and the cost of providing the sewer service is allocated to each customer proportionate to the strength and flow of the wastewater generated in EDUs.

The first increase took effect on September 1, 2017. This increase scheduled for July 1, 2018 will raise rates to \$34 per month with the next scheduled increase to \$36 per month, next July 1.



Living Sewer Smart means taking simple action to reduce potential sewage spills which can create a stinky mess in your home and be extremely expensive to clean-up. In some cases, substantial back-ups can lead to sewage draining down the curb and into the stormwater system that can contaminate nearby creeks.

Visit the Live Sewer Smart website for further tips on proper ways to reduce impacts to the sewer system.



FREE FOG PICK-UP PROGRAM

Pour all used cooking oil and grease into a non-breakable container with a lid, such as a coffee can, label it as SPMUD/FOG and place it on your front door step. Then **CALL SPMUD** (916) 786-8212 for pick up! See the District website for more information, www.spmud.ca.gov

We need your help! Is that Sewer or Water I see?

Sanitary Sewer Overflows (SSO's) occur when pipes become blocked and sewage spills from a structure like a manhole or a clean out onto the ground. SPMUD works hard to reduce the likelihood of an SSO as well as the environmental impact, but we need your help.

SPMUD's service area is 31 square miles and contains approximately 390 miles of sewer pipe, serving approximately 70,000 people. Our crew of 15 Maintenance Workers simply can't be everywhere all of the time. With your help we can collectively monitor manholes and cleanouts within the District to lessen the number of SSO's.

Here's how you can help:

If you are experiencing a sewer problem – Call us immediately (916) 786-8555. We respond during business hours within 30 minutes and under 60 minutes after hours and weekends. If the problem is our responsibility we will resolve it – this service is included in the service fees you pay each quarter – no additional charges. If the problem is your responsibility we will inform you and then you can call a plumber or drain service.

Even if you are not experiencing a sewer problem, but you see water on the ground and you are not sure where it came from, Call us immediately. We will gladly come and check it out. Often, sewer on the ground looks just like any other water stain – from sprinklers, rain, etc. Other times it will be discolored and accompanied by tissue and/or food particles. We appreciate your help with assisting us to be good stewards of the environment.



Manhole overflowing



Overflow from clean out



Overflow from clean out

SEWER PROBLEMS?

If you are experiencing a sewer problem, such as plumbing backing up, slow drains, sewer overflowing either inside your home or from the sewer clean out

**PLEASE CONTACT US
IMMEDIATELY**



916-786-8555

SPMUD crews will determine whether the problem is the District's to resolve or whether you should call a plumber. SPMUD has staff on-call 24/7 to address these sewer related issues.



**CALL US FIRST!
(916)786-8555**

● **AFTER HOURS** ●

LISTEN TO PROMPTS

ITEM VII.2.1 TSD REPORT

To: Board of Directors

From: Eric Nielsen, District Engineer

Cc: Herb Niederberger, General Manager

Subject: Technical Services Department Monthly Report

Board Date: April 5, 2018

Loomis Diversion Trunkline Project

Blasting on Dias Lane continues in preparation for future excavation and installation of the sewer line. The contractor completed the installation of the casing beneath Horseshoe Bar Road and the contractor began the installation of the pipeline. The contractor also began excavation of the bore pits for the bore and jack crossing of Interstate 80 and encountered rock. The crossing beneath Interstate 80 will likely require different equipment to handle the mixed media (i.e., rock, decomposed granite, soil) expected within the boring envelope.

Foothill Trunk Sewer Replacement Project

Staff has elected to collect more detailed information to determine the potential presence of hard rock along the entire pipeline alignment to improve the construction contract documents. This work is planned to take place in early April.

FOG Program

Staff continues toward the goal of permitting all (total of 140) Phase 1 and Phase 2 food service establishments (FSEs) by the end of this fiscal year. The status of these efforts is reflected in the performance indicator chart below.

Staff continues to work closely with the owner of 4800 Granite Drive to correct the issues resulting from the private sanitary sewer overflow (SSO) through conditions imposed through a Notice of Violation.

Corporation Yard Perimeter Wall Replacement

The existing concrete masonry perimeter wall along Springview Drive needs to be replaced to address its deteriorated condition and to improve the security of the corporation yard. The plan includes replacing the existing masonry wall with a wrought iron fence with curved pickets, screened by landscaping. The City of Rocklin provided comment on the initial submittal and staff is working to incorporate those comments into the documents for approval.

Sewer Facility Mapping

The District’s maps are being enhanced to include the point locations of the property line cleanouts (PLCOs) by incorporating the findings from the inspections being conducted by the lower lateral crew and by the systematic collection of GPS points. These efforts will continue throughout the year.

Lucity

Staff is working to leverage the existing capabilities of the District’s computer maintenance management system, Lucity, to support the workflow of new construction inspection. The goal is to make the inspection of new facilities a paperless process to improve the efficiency of collecting information in the field, improve the documentation of inspection efforts, and make the process of reporting on those efforts easier.

Department Performance Indicators

The following charts depict the efforts and performance of the department in four areas of work as of March 27th. Additional charts may be added in the future for other areas of work in the department.

