



**SPMUD BOARD OF DIRECTORS
REGULAR MEETING: 4:30 PM**

August 6, 2020

Zoom Meeting: 1 (669) 900-9128

Meeting ID: 825 7036 1744

The District’s regular Board meeting is held on the first Thursday of every month. This notice and agenda are posted on the District’s web site (www.spmud.ca.gov) and posted in the District’s outdoor bulletin board at the SPMUD Headquarters at the above address. Meeting facilities are accessible to persons with disabilities. Requests for other considerations should be made through the District Headquarters at (916)786-8555.

Pursuant to the Governor’s Executive Order N-29-20, issued March 17, 2020, the August 6, 2020 meeting of the SPMUD Board of Directors will occur via teleconference using Zoom Meeting 1 (669) 900-9128, <https://us02web.zoom.us/j/82570361744>. Public comments can be emailed to ecostan@spmud.ca.gov from the time the agenda is posted until the matter is heard at the meeting. Comments should be kept to 250 words or less.

AGENDA

I. CALL MEETING TO ORDER

II. ROLL CALL OF DIRECTORS

- | | |
|-----------------------------------|--------|
| Director Gerald Mitchell, | Ward 1 |
| Vice President William Dickinson, | Ward 2 |
| President John Murdock, | Ward 3 |
| Director Victor Markey, | Ward 4 |
| Director James Williams, | Ward 5 |

III. PLEDGE OF ALLEGIANCE

IV. CONSENT ITEMS

[pg 4 to 16]

Consent items should be considered together as one motion. Any item(s) requested to be removed will be considered after the motion to approve the Consent Items.

ACTION: (Roll Call Vote)

Motion to approve the consent items for the August 6, 2020 meeting

1. MINUTES from the July 2, 2020 Regular Meeting. [pg 4 to 8]
2. ACCOUNTS PAYABLE in the amount of \$1,108,840 through July 28, 2020. [pg 9 to 13]
3. QUARTERLY INVESTMENT REPORT in the total amount of \$63,053,061 through June 30, 2020. [pg 14 to 16]

V. PUBLIC COMMENTS

Items not on the Agenda may be presented to the Board at this time; however, the Board can take no action.

Public comments can be emailed to ecostan@spmud.ca.gov from the time the agenda is posted until the matter is heard at the meeting. Comments should be kept to 250 words or less.

VI. BOARD BUSINESS

Board action may occur on any identified agenda item. Any member of the public may directly address the Board on any identified agenda item of interest, either before or during the Board's consideration of that item.

1. RESOLUTION #20-23 AUTHORIZATION TO EXECUTE CHANGE ORDER #5 TO THE FOOTHILL SEWER REPLACEMENT PROJECT CONTRACT FOR AN ALTERNATIVE DRIVABLE SURFACE FOR THE ACCESS ROAD [pg 17 to 23]

The District has a construction contract with Garney Pacific for the Foothill Trunk Sewer Replacement Project. Change Order #5 is necessary to authorize the change from an aggregate base access road to a GrassPave2 access road behind the existing homes along Corona Circle. The GrassPave2 alternative surface treatment will support the District's maintenance vehicles while blending in with the natural surroundings.

Action Requested: Roll Call Vote

Staff recommends that the Board of Directors adopt Resolution 20-23, authorizing the General Manager to execute Change Order #5 with Garney Pacific, Inc. for a GrassPave2 alternate surface treatment for the access road for an amount of \$68,300.

2. GIS AND PUBLIC FACING WEB MAP WORKSHOP

Staff will provide a demonstration of the District GIS Software and Public Facing Web Map used to view boundaries, parcel data, and the location of District assets.

Action Requested: Informational Item

3. COVID-19 PANDEMIC ILLNESS [pg 24 to 25]

Staff will provide an update of District operations in response to the COVID-19 Outbreak.

Action Requested: Informational Item

VII. REPORTS [pg 26 to 35]

The purpose of these reports is to provide information on projects, programs, staff actions and committee meetings that are of general interest to the Board and public. No decisions are to be made on these issues.

- 1. Legal Counsel (A. Brown)
- 2. General Manager (H. Niederberger)
 - 1) ASD, FSD & TSD Reports
 - 2) Informational items

3. Director's Comments: Directors may make brief announcements or brief reports on their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

VIII. ADDITIONAL PUBLIC COMMENTS

Public comments can be emailed to ecostan@spmud.ca.gov from the time the agenda is posted until the matter is heard at the meeting. Comments should be kept to 250 words or less.

IX. ADJOURNMENT

If there is no other Board business the President will adjourn the meeting to its next regular meeting on **September 3, 2020 at 4:30 p.m.**

**REGULAR BOARD MINUTES
SOUTH PLACER MUNICIPAL UTILITY DISTRICT**

Meeting	Location	Date	Time
Regular	Zoom Meeting	July 2, 2020	4:30 p.m.

I. CALL MEETING TO ORDER: The Regular Meeting of the South Placer Municipal Utility District Board of Directors was called to order with President Murdock presiding at 4:30 p.m.

II. ROLL CALL OF DIRECTORS:

Present: President John Murdock, Vice President Will Dickinson, Director Jim Williams, Director Vic Markey, Director Jerry Mitchell

Absent: None

Vacant: None

Staff: Adam Brown, Legal Counsel
Herb Niederberger, General Manager
Carie Huff, District Engineer
Eric Nielsen, Assistant Superintendent
Emilie Costan, Administrative Services Manager

III. PLEDGE OF ALLEGIANCE: President Murdock led the Pledge of Allegiance.

IV. CONSENT ITEMS:

1. MINUTES from the June 4, 2020 Regular Meeting.
2. MINUTES from the June 4, 2020 Special Meeting.
3. ACCOUNTS PAYABLE in the amount of \$2,590,689.42 through June 24, 2020.

Discussion occurred on consent item 3. Vice President Dickinson asked about the \$277,856.09 payment to the Special District Risk Management Authority (SDRMA). ASM Costan shared that the payment was for the District’s Annual Property and Liability Insurance Premiums. The premiums increased substantially from the prior year due to catastrophic losses in the insurance pool. Staff plans to obtain quotes from other available pools prior to next year’s renewal. Director Mitchell asked for clarification on the payment of \$52,247.65 made to the Placer County Department of Public Works. ASM Costan shared that the payment was for the reconciliation of the Rodgersdale and Cavitt Ranch Estates Wastewater Treatment costs.

Vice President Dickinson made a motion to approve the consent items; a second was made by Director Michell; a roll call vote was taken, and the motion carried 5-0.

V. PUBLIC COMMENTS:

President Murdock opened the meeting for public comments. ASM Costan confirmed that no eComments were received. Hearing no other comments, the public comments session was closed.

VI. BOARD BUSINESS

1. RESOLUTION #20-21 ADDENDUM #5 WITH WATER WORKS ENGINEERS FOR FOOTHILL TRUNK CONSTRUCTION PHASE SERVICES

DE Huff presented Addendum #5 with Water Works Engineers and an update on the Foothill Trunk Project to the Board. The addendum expands the scope of work to include an additional \$50,000 in engineering services and an additional \$80,000 in environmental services.

President Murdock asked about additional complications and rock in the project area. DE Huff shared that the rock, especially in the private driveway, has been difficult to work through and a new rock hammer has been brought on site. Director Williams shared that he understood that the District had prepared for rock in order to reduce the need for change orders. DE Huff responded that the District is covered well in the construction contract and specifications.

Vice President Dickinson asked for the percentage of total project cost paid to Water Works Engineers. GM Niederberger responded that approximately one-fifth of the project cost is attributable to Water Works Engineers. Vice President Dickinson asked if this was high for a typical project. DS Nielsen added that the Water Works scope of services includes engineering as well as archaeological engineers, geotechnical services, and construction management. DE Huff added that there is more \$200,000 in monitoring expenses in the Water Works contract.

GM Niederberger shared that there will be an additional change order for grass pavers to replace the proposed gravel road coming to the Board in the next thirty to sixty days.

Director Markey asked about the reason for change orders due to the rock. GM Niederberger clarified that the contractor is not asking for change orders. The change order is due to the time that it is taking the contractor to work through the rock which is thereby increasing the environmental services and monitoring that is needed.

Vice President Dickinson asked who has authority over what is culturally significant. GM Niederberger shared that originally the District believed that the Army Corps of Engineers had jurisdiction over the culturally significant areas; however, the United Auburn Indian Community (UAIC) is exercising additional oversight due to the adjacent cemetery that has been identified as an ancient burial ground. The District is working on an updated agreement with UAIC regarding the need for additional monitoring.

General Counsel Brown shared that the UAIC is citing authority under CEQA which would give them grounds to stop construction work if culturally significant resources are discovered. This is resulting in project delays and unexpected costs for monitoring work that is not well defined outside the permitted area covered in the Memorandum of Agreement (MOA). Vice President

Dickinson asked about the Mitigation Monitoring Plan. General Counsel Brown responded that the UAIC wants oversight beyond what is covered in the MOA and Mitigated Negative Declaration and is requesting that the District pay to have onsite tribal monitors beyond what is covered in the MOA. The District is sensitive to the nature of the area and working to find a middle ground with the UAIC.

Director Markey asked what would happen if we didn't approve the addendum. DE Huff shared that the District could decide to not have the monitoring and run the risk of not complying with the permit. General Counsel shared that especially in a culturally sensitive area the District should make sure to adhere to the permit requirements. Director Markey shared that he is unhappy with the additional expenses.

Public Comment: None

Vice President Dickinson made a motion to adopt Resolution 20-21 Addendum with Water Works Engineers for Foothill Trunk Construction Phase Services; a second was made by Director Mitchell; a roll call vote was taken, and the motion carried 5-0.

2. CONSIDERATION & APPROVAL OF RESOLUTION #20-22 ADOPTING THE FISCAL YEAR 2020/21 BUDGET AND PROPOSED SPENDING PLAN

GM Niederberger gave a presentation on the Final Budget document for FY 20/21. He shared the revenue, general fund expense, and capital fund expense schedules and summarized key areas of the budget.

Director Mitchell asked if the \$3 Million in CEPPT contributions would leave an unfunded accrued liability balance of \$0.76 Million. GM Niederberger shared that while the funds are set aside in the trust for the purpose of meeting the unfunded liability, they are available to be used for other CalPERS related expenses if an emergency were to arise.

Director Markey asked for details on the Newcastle Master Plan Improvements. GM Niederberger shared that the District is working on a project to move a main pipeline that traverses several backyards and basements out to the main street. DS Nielsen also shared that there are some smaller access projects planned for Newcastle.

Director Williams asked whether the legal services charges are higher this year due to the Foothill Trunk Project. GM Niederberger shared that the legal expenses on the Foothill Trunk Project will be billed to the project.

President Murdock asked about the lateral cameras and pipe trailers being listed in both Fund 100 and Fund 400. GM Niederberger shared that equipment replacements are funded from Fund 400 and new equipment is funded from Fund 100. President Murdock also asked training and insurance for the new drone that is proposed for easement inspection. DS Nielsen responded that a commercial license is required to operate the drone and the District plans to set up a training program.

Public Comment: None

Director Williams made a motion to adopt Resolution 20-22 Adopting the Fiscal Year 2020/21 Budget and Proposed Spending Plan; a second was made by Vice President Dickinson; a roll call vote was taken, and the motion carried 5-0.

3. COVID-19 PANDEMIC ILLNESS

GM Niederberger provided an update on District operations in response to the COVID-19 Outbreak. The District is currently screening all visitors to the District office and requiring face coverings. Board meetings will continue to be conducted remotely for the foreseeable future. The District is monitoring the situation with the local School Districts and how closures will impact District employees and workload.

Director Mitchell asked how far away Placer County is from a State-mandated shut down of indoor non-essential businesses. DS Nielsen responded that if the current trend continues the County has shared that they believe we are seven to ten days away from meeting the State's thresholds for closures.

Vice President Dickinson asked for a meeting of the Personnel Advisory Committee to address potential staffing issues related to COVID-19.

No action was requested – informational item.

4. SOUTH PLACER WASTEWATER AUTHORITY (SPWA) BOARD MEETING REPORT – DIRECTOR JERRY MITCHELL

Director Mitchell shared a presentation on the SPWA Debt as of June 30, 2019. The current outstanding principal of the debt is \$126,985,000.

Director Williams congratulated the SPWA Board for their work on restructuring the outstanding debt.

Vice President Dickinson asked about the interest rate on the SPWA bonds and the rate of return on SPWA investments. GM Niederberger shared that per the most recent SPWA investment report, the effective rate of return was 2.13%. The coupon rate on the \$46 Million in bonds is 5%. Vice President Dickinson shared that the District may want to consider early payment on some of the bond debt from the \$57 Million the District currently has in the SPWA rate stabilization fund.

Director Williams asked for a report on the breakdown of each JPA member's contribution to the rate stabilization fund and available options where the District is not in a negative position on the interest paid on the bonds and the interest earned on investments. GM Niederberger shared debt service payments have fluctuated in the past and that a future slowdown in building could create a situation where the District's revenue from connection fees goes down and the District needs to draw from the rate stabilization fund to pay for debt service. GM Niederberger proposed bringing more information to the Fee & Finance Committee.

Director Williams shared that the debt service payments should not fluctuate now that there are no more variable-rate bonds. Vice President Dickinson asked for more information to be provided to the Fee & Finance Committee on the rate stabilization fund.

No action was requested – informational item.

VII. REPORTS

1. District General Counsel (A. Brown):

General Counsel Brown's report was covered during *Board Item 6.1 Resolution #20-21 Addendum #5 with Water Works Engineers for Foothill Trunk Construction Phase Services*.

2. General Manager (H. Niederberger):

A. ASD, FSD & TSD Reports:

Director Mitchell asked for the date cutoff on the graphs in the Technical Services Monthly Board Report to be reported on the same day and time each month. GM Niederberger shared that the cut-off date for turning in Board Reports can be ten days or more before the meeting. He asked if the Board would like to have the report done thirty days in arrears. Director Mitchell was open to that or any fixed day of the month.

B. Information Items: No additional items.

3. Director's Comments:

Vice President Dickinson supported a month's delay in the Technical Services Monthly Board Report graphs.

Director Markey asked about the Costco project in Loomis and whether the District would be in attendance at the next meeting. DE Huff responded that the District received a copy of the Final EIR. The District reviewed the document and had no additional comments.

VIII. ADDITIONAL PUBLIC COMMENTS

President Murdock re-opened the meeting for public comments. ASM Costan confirmed that no eComments were received. Hearing no other comments, the public comments session was closed.

IX. ADJOURNMENT

The President adjourned the meeting at 5:54 p.m. to the next regular meeting to be held on August 6, 2020 at 4:30 p.m.



Emilie Costan, Board Secretary



South Placer Municipal Utility District, CA

Check Report

By Check Number

Date Range: 06/24/2020 - 07/28/2020

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank-AP Bank						
1187	Loomis News	07/21/2020	Regular	0.00	-2.54	10325
1268	Rocklin Windustrial Co.	07/21/2020	Regular	0.00	-403.80	11157
1652	Cintas Corporation	06/25/2020	Regular	0.00	420.94	12357
1253	Recology Auburn Placer	06/25/2020	Regular	0.00	359.89	12358
1305	Sunbelt Rentals, Inc.	06/25/2020	Regular	0.00	4,267.69	12359
1306	Superior Equipment Repair	06/25/2020	Regular	0.00	2,761.00	12360
1499	TechRoe.com LLC	06/25/2020	Regular	0.00	900.00	12361
1240	Placer County Personnel	06/25/2020	Regular	0.00	3,201.60	12362
1696	Andregg Psomas	07/02/2020	Regular	0.00	746.64	12363
1663	Buckmaster Office Solutions	07/02/2020	Regular	0.00	171.48	12364
1062	Chad Stites	07/02/2020	Regular	0.00	250.00	12365
1652	Cintas Corporation	07/02/2020	Regular	0.00	409.59	12366
1068	City of Roseville	07/02/2020	Regular	0.00	286,277.94	12367
1087	Dawson Oil Co.	07/02/2020	Regular	0.00	3,905.06	12368
1123	Gladding McBean	07/02/2020	Regular	0.00	1,519.29	12369
1163	Joe Gonzalez Trucking, LLC.	07/02/2020	Regular	0.00	1,879.36	12370
1195	Mark Cervantes	07/02/2020	Regular	0.00	187.68	12371
1604	Mason Gray	07/02/2020	Regular	0.00	182.31	12372
1221	PG&E (Current Accounts)	07/02/2020	Regular	0.00	946.83	12373
1269	Rodney Pierce	07/02/2020	Regular	0.00	250.00	12374
1275	Sacramento Bee	07/02/2020	Regular	0.00	886.00	12375
1685	Streamline	07/02/2020	Regular	0.00	800.00	12376
1736	Tesco Controls, Inc.	07/02/2020	Regular	0.00	73,396.00	12377
248	AT&T (916.663.1652) & (248.134.5438.608.80)	07/08/2020	Regular	0.00	273.96	12378
1652	Cintas Corporation	07/08/2020	Regular	0.00	409.59	12379
1067	City of Rocklin	07/08/2020	Regular	0.00	520.00	12380
1509	Crystal Communications	07/08/2020	Regular	0.00	311.64	12381
1086	Dataprose	07/08/2020	Regular	0.00	1,662.46	12382
1734	Garney Pacific, Inc.	07/08/2020	Regular	0.00	339,872.00	12383
1131	Granite Business Printing	07/08/2020	Regular	0.00	91.16	12384
1686	Jan Pro	07/08/2020	Regular	0.00	836.00	12385
1564	Jensen Landscape Services, LLC	07/08/2020	Regular	0.00	1,100.00	12386
1612	Loomis Basin Chamber of Commerce	07/08/2020	Regular	0.00	225.00	12387
1218	PCWA	07/08/2020	Regular	0.00	748.60	12388
1221	PG&E (Current Accounts)	07/08/2020	Regular	0.00	4,910.09	12389
1518	Sonitrol of Sacramento	07/08/2020	Regular	0.00	945.13	12390
1333	SPOK, Inc.	07/08/2020	Regular	0.00	26.67	12391
1090	State of CA-Department of Justice	07/08/2020	Regular	0.00	32.00	12392
1307	Sutter Medical Foundation-Corporate	07/08/2020	Regular	0.00	762.00	12393
1325	Tyler Technologies, Inc.	07/08/2020	Regular	0.00	4,951.25	12394
1343	Water Works Engineers, LLC	07/08/2020	Regular	0.00	101,504.10	12395
1561	Williams + Paddon Architects + Planners, Inc.	07/08/2020	Regular	0.00	11,744.50	12396
1327	US Bank Corporate Payment	07/20/2020	Regular	0.00	11,770.17	12426
	Void	07/20/2020	Regular	0.00	0.00	12427
	Void	07/20/2020	Regular	0.00	0.00	12428
	Void	07/20/2020	Regular	0.00	0.00	12429
1007	Advanced Integrated Pest	07/20/2020	Regular	0.00	106.00	12430
248	AT&T (916.663.1652) & (248.134.5438.608.80)	07/20/2020	Regular	0.00	9.28	12431
1022	AT&T (9391035571) & (9391053973)	07/20/2020	Regular	0.00	307.58	12432
1652	Cintas Corporation	07/20/2020	Regular	0.00	409.59	12433
1068	City of Roseville	07/20/2020	Regular	0.00	1,366.29	12434
1080	CWEA (Main)	07/20/2020	Regular	0.00	192.00	12435
1107	ESRI	07/20/2020	Regular	0.00	8,000.00	12436
1113	Ferguson Enterprises, Inc. 1423 (Main)	07/20/2020	Regular	0.00	818.13	12437

Check Report

Date Range: 06/24/2020 - 07/28/2020

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
1666	Great America Financial Services	07/20/2020	Regular	0.00	452.99	12438
1139	Hill Rivkins Brown & Associates	07/20/2020	Regular	0.00	5,820.00	12439
1564	Jensen Landscape Services, LLC	07/20/2020	Regular	0.00	861.00	12440
1239	LAFCO	07/20/2020	Regular	0.00	9,191.56	12441
1218	PCWA	07/20/2020	Regular	0.00	1,323.96	12442
1473	Pitney Bowes Purchase Power	07/20/2020	Regular	0.00	208.99	12443
1244	Preferred Alliance Inc	07/20/2020	Regular	0.00	196.65	12444
1737	Shane Boyle	07/20/2020	Regular	0.00	215.50	12445
1518	Sonitrol of Sacramento	07/20/2020	Regular	0.00	945.13	12446
1499	TechRoe.com LLC	07/20/2020	Regular	0.00	900.00	12447
1338	Verizon Wireless	07/20/2020	Regular	0.00	1,126.81	12448
1045	Cal Pers 457 Plan (EFT)	06/26/2020	Bank Draft	0.00	375.00	DFT0005504
1135	Mass Mutual (EFT)	06/26/2020	Bank Draft	0.00	6,590.52	DFT0005505
1135	Mass Mutual (EFT)	06/26/2020	Bank Draft	0.00	455.70	DFT0005506
1580	TASC	06/26/2020	Bank Draft	0.00	279.35	DFT0005507
1580	TASC	06/26/2020	Bank Draft	0.00	407.70	DFT0005508
1229	Pers (EFT)	06/26/2020	Bank Draft	0.00	129.73	DFT0005509
1229	Pers (EFT)	06/26/2020	Bank Draft	0.00	176.99	DFT0005510
1229	Pers (EFT)	06/26/2020	Bank Draft	0.00	291.59	DFT0005511
1229	Pers (EFT)	06/26/2020	Bank Draft	0.00	2,212.23	DFT0005512
1229	Pers (EFT)	06/26/2020	Bank Draft	0.00	3,645.21	DFT0005513
1229	Pers (EFT)	06/26/2020	Bank Draft	0.00	116.44	DFT0005514
1229	Pers (EFT)	06/26/2020	Bank Draft	0.00	161.02	DFT0005515
1229	Pers (EFT)	06/26/2020	Bank Draft	0.00	1,663.42	DFT0005516
1229	Pers (EFT)	06/26/2020	Bank Draft	0.00	2,300.27	DFT0005517
1229	Pers (EFT)	06/26/2020	Bank Draft	0.00	2,649.09	DFT0005518
1229	Pers (EFT)	06/26/2020	Bank Draft	0.00	2,741.31	DFT0005519
1149	Internal Revenue Service	06/26/2020	Bank Draft	0.00	11,429.82	DFT0005520
1098	EDD (EFT)	06/26/2020	Bank Draft	0.00	3,262.40	DFT0005521
1098	EDD (EFT)	06/26/2020	Bank Draft	0.00	921.76	DFT0005522
1149	Internal Revenue Service	06/26/2020	Bank Draft	0.00	2,673.08	DFT0005523
1149	Internal Revenue Service	06/26/2020	Bank Draft	0.00	8,174.62	DFT0005524
1015	American Fidelity Assurance	06/25/2020	Bank Draft	0.00	1,067.64	DFT0005525
1586	Principal Life Insurance Company	06/25/2020	Bank Draft	0.00	328.67	DFT0005526
1580	TASC	06/30/2020	Bank Draft	0.00	237.12	DFT0005527
1230	Pers (EFT)	06/25/2020	Bank Draft	0.00	4,566.46	DFT0005528
1230	Pers (EFT)	06/25/2020	Bank Draft	0.00	28,009.39	DFT0005529
1230	Pers (EFT)	06/25/2020	Bank Draft	0.00	10,146.08	DFT0005530
1230	Pers (EFT)	06/25/2020	Bank Draft	0.00	115.35	DFT0005531
1230	Pers (EFT)	06/25/2020	Bank Draft	0.00	3,058.00	DFT0005532
1230	Pers (EFT)	06/25/2020	Bank Draft	0.00	64.46	DFT0005533
1045	Cal Pers 457 Plan (EFT)	07/10/2020	Bank Draft	0.00	425.00	DFT0005535
1135	Mass Mutual (EFT)	07/10/2020	Bank Draft	0.00	7,677.52	DFT0005536
1135	Mass Mutual (EFT)	07/10/2020	Bank Draft	0.00	455.70	DFT0005537
1580	TASC	07/10/2020	Bank Draft	0.00	279.35	DFT0005538
1580	TASC	07/10/2020	Bank Draft	0.00	407.70	DFT0005539
1229	Pers (EFT)	07/10/2020	Bank Draft	0.00	129.73	DFT0005540
1229	Pers (EFT)	07/10/2020	Bank Draft	0.00	182.52	DFT0005541
1229	Pers (EFT)	07/10/2020	Bank Draft	0.00	323.83	DFT0005542
1229	Pers (EFT)	07/10/2020	Bank Draft	0.00	2,281.56	DFT0005543
1229	Pers (EFT)	07/10/2020	Bank Draft	0.00	4,048.05	DFT0005544
1229	Pers (EFT)	07/10/2020	Bank Draft	0.00	118.75	DFT0005545
1229	Pers (EFT)	07/10/2020	Bank Draft	0.00	177.84	DFT0005546
1229	Pers (EFT)	07/10/2020	Bank Draft	0.00	1,696.52	DFT0005547
1229	Pers (EFT)	07/10/2020	Bank Draft	0.00	2,540.90	DFT0005548
1229	Pers (EFT)	07/10/2020	Bank Draft	0.00	2,706.05	DFT0005549
1229	Pers (EFT)	07/10/2020	Bank Draft	0.00	3,099.75	DFT0005550
1149	Internal Revenue Service	07/10/2020	Bank Draft	0.00	12,138.30	DFT0005551
1098	EDD (EFT)	07/10/2020	Bank Draft	0.00	3,471.54	DFT0005552
1098	EDD (EFT)	07/10/2020	Bank Draft	0.00	949.90	DFT0005553
1149	Internal Revenue Service	07/10/2020	Bank Draft	0.00	2,838.76	DFT0005554

Check Report

Date Range: 06/24/2020 - 07/28/2020

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
1149	Internal Revenue Service	07/10/2020	Bank Draft	0.00	8,582.71	DFT0005555
1045	Cal Pers 457 Plan (EFT)	07/24/2020	Bank Draft	0.00	425.00	DFT0005557
1135	Mass Mutual (EFT)	07/24/2020	Bank Draft	0.00	7,777.52	DFT0005558
1135	Mass Mutual (EFT)	07/24/2020	Bank Draft	0.00	455.70	DFT0005559
1580	TASC	07/24/2020	Bank Draft	0.00	279.35	DFT0005560
1580	TASC	07/24/2020	Bank Draft	0.00	407.70	DFT0005561
1229	Pers (EFT)	07/24/2020	Bank Draft	0.00	129.73	DFT0005562
1229	Pers (EFT)	07/24/2020	Bank Draft	0.00	182.05	DFT0005563
1229	Pers (EFT)	07/24/2020	Bank Draft	0.00	323.00	DFT0005564
1229	Pers (EFT)	07/24/2020	Bank Draft	0.00	2,275.70	DFT0005565
1229	Pers (EFT)	07/24/2020	Bank Draft	0.00	4,037.67	DFT0005566
1229	Pers (EFT)	07/24/2020	Bank Draft	0.00	119.96	DFT0005567
1229	Pers (EFT)	07/24/2020	Bank Draft	0.00	179.64	DFT0005568
1229	Pers (EFT)	07/24/2020	Bank Draft	0.00	1,713.72	DFT0005569
1229	Pers (EFT)	07/24/2020	Bank Draft	0.00	2,566.65	DFT0005570
1229	Pers (EFT)	07/24/2020	Bank Draft	0.00	2,706.05	DFT0005571
1229	Pers (EFT)	07/24/2020	Bank Draft	0.00	3,099.75	DFT0005572
1149	Internal Revenue Service	07/24/2020	Bank Draft	0.00	11,863.94	DFT0005573
1098	EDD (EFT)	07/24/2020	Bank Draft	0.00	3,513.12	DFT0005574
1098	EDD (EFT)	07/24/2020	Bank Draft	0.00	956.77	DFT0005575
1149	Internal Revenue Service	07/24/2020	Bank Draft	0.00	2,774.68	DFT0005576
1149	Internal Revenue Service	07/24/2020	Bank Draft	0.00	8,723.69	DFT0005577
1229	Pers (EFT)	07/23/2020	Bank Draft	0.00	0.47	DFT0005582
1229	Pers (EFT)	07/23/2020	Bank Draft	0.00	0.83	DFT0005583
1229	Pers (EFT)	07/23/2020	Bank Draft	0.00	5.85	DFT0005584
1229	Pers (EFT)	07/23/2020	Bank Draft	0.00	10.37	DFT0005585
1149	Internal Revenue Service	07/23/2020	Bank Draft	0.00	9.06	DFT0005586
1098	EDD (EFT)	07/23/2020	Bank Draft	0.00	2.96	DFT0005587
1098	EDD (EFT)	07/23/2020	Bank Draft	0.00	0.73	DFT0005588
1149	Internal Revenue Service	07/23/2020	Bank Draft	0.00	2.12	DFT0005589
1149	Internal Revenue Service	07/23/2020	Bank Draft	0.00	8.07	DFT0005590
1135	Mass Mutual (EFT)	07/24/2020	Bank Draft	0.00	150.00	DFT0005600

Bank Code AP Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	89	60	0.00	898,867.08
Manual Checks	0	0	0.00	0.00
Voided Checks	0	5	0.00	-406.34
Bank Drafts	82	82	0.00	207,484.25
EFT's	0	0	0.00	0.00
	171	147	0.00	1,105,944.99

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	89	60	0.00	898,867.08
Manual Checks	0	0	0.00	0.00
Voided Checks	0	5	0.00	-406.34
Bank Drafts	82	82	0.00	207,484.25
EFT's	0	0	0.00	0.00
	171	147	0.00	1,105,944.99

Fund Summary

Fund	Name	Period	Amount
100	GENERAL FUND	6/2020	110,161.54
100	GENERAL FUND	7/2020	995,783.45
			1,105,944.99

Account Number	Name	Date	Type	Amount	Reference	Packet
102-0000188-02	Cave, Dienna	7/13/2020	Refund	\$ 196.20	Check #: 12397	UBPKT10105
102-0000924-01	Bieg, William	7/13/2020	Refund	\$ 5.38	Check #: 12398	UBPKT10105
102-0002024-02	Hollingshead, Scott and Erin	7/13/2020	Refund	\$ 108.54	Check #: 12399	UBPKT10105
102-0003453-03	Pugh, Lauren	7/13/2020	Refund	\$ 107.75	Check #: 12400	UBPKT10105
102-0006873-02	Shane, Terence and Christina	7/13/2020	Refund	\$ 108.68	Check #: 12401	UBPKT10105
102-0007077-01	Ponath, David	7/13/2020	Refund	\$ 13.70	Check #: 12402	UBPKT10105
102-0007575-02	Tillman, David and Stephanie	7/13/2020	Refund	\$ 107.19	Check #: 12403	UBPKT10105
102-0008085-04	Teames, Paul and Jennifer	7/13/2020	Refund	\$ 104.02	Check #: 12404	UBPKT10105
102-0008179-03	Keane, William and Allison	7/13/2020	Refund	\$ 5.37	Check #: 12405	UBPKT10105
102-0008899-01	Anderson, Paul	7/13/2020	Refund	\$ 162.96	Check #: 12406	UBPKT10105
102-0009875-01	Spina, Frank	7/13/2020	Refund	\$ 106.62	Check #: 12407	UBPKT10105
102-0012055-01	Deleurme, Rodney	7/13/2020	Refund	\$ 108.00	Check #: 12408	UBPKT10105
103-0003924-04	Crowe, Thomas	7/13/2020	Refund	\$ 304.98	Check #: 12409	UBPKT10105
103-0004250-01	Harmon, Mark	7/13/2020	Refund	\$ 10.85	Check #: 12410	UBPKT10105
103-0004885-02	George, Ryan and Cori	7/13/2020	Refund	\$ 108.42	Check #: 12411	UBPKT10105
103-0008301-02	Lynch, Kyle and Paige	7/13/2020	Refund	\$ 7.67	Check #: 12412	UBPKT10105
106-0013440-02	Ellis, Lisa	7/13/2020	Refund	\$ 108.39	Check #: 12413	UBPKT10105
106-0013703-02	Buschman, John	7/13/2020	Refund	\$ 34.12	Check #: 12414	UBPKT10105
106-0014409-02	Koart, Residential Inc.	7/13/2020	Refund	\$ 105.16	Check #: 12415	UBPKT10105
106-0015959-02	Pradhan, Alka	7/13/2020	Refund	\$ 8.14	Check #: 12416	UBPKT10105
112-1016506-01	Garner, Bill	7/13/2020	Refund	\$ 108.00	Check #: 12417	UBPKT10105
112-1021073-01	Estela, Suzanne	7/13/2020	Refund	\$ 24.00	Check #: 12418	UBPKT10105
112-1024758-04	Kenner, Harry and Jill	7/13/2020	Refund	\$ 108.18	Check #: 12419	UBPKT10105
112-1028964-00	Tim Lewis Communities	7/13/2020	Refund	\$ 108.76	Check #: 12420	UBPKT10105
112-1029069-00	KB Home Sacramento Inc	7/13/2020	Refund	\$ 112.72	Check #: 12421	UBPKT10105
112-1029100-00	KB Home Sacramento Inc	7/13/2020	Refund	\$ 56.56	Check #: 12422	UBPKT10105
114-1024832-03	Wright, Marjorie	7/13/2020	Refund	\$ 100.10	Check #: 12423	UBPKT10105
115-1025564-02	Azarov, Anatoliy	7/13/2020	Refund	\$ 19.70	Check #: 12424	UBPKT10105
202-0007489-01	Sunset Investors	7/13/2020	Refund	\$ 434.37	Check #: 12425	UBPKT10105
TOTAL REFUNDS				\$ 2,894.53		

**SOUTH PLACER MUNICIPAL UTILITY DISTRICT
STAFF REPORT**

To: Board of Directors

From: Emilie Costan, Administrative Services Manager

Cc: Herb Niederberger, General Manager

Subject: 2nd Quarter Investment Report (April 1, 2020 thru June 30, 2020)

Board Date: August 6, 2020

Overview

In accordance with Section 53646 of the California Government Code, this report provides the Board with a quarterly investment report.

The investments held by the District on June 30, 2020 are shown in Attachment 1 and totaled \$63.05 million. The portfolio is in compliance with the Board's adopted policy regarding District investments and has the ability to meet the next six months of cash flow requirements. On June 30, 2020, the District's investment portfolio had an average quarterly yield to maturity of 1.25 percent.

Recommendation

Staff recommends that the Board of Directors receive and file the 2nd Quarter Investment Report.

Strategic Plan Goal

This action is consistent with SPMUD Strategic Plan Goals:

- Goal 1.3: Maintain Transparency with all District activities.
- Goal 4.1: Maintain Compliance with Pertinent Regulations
- Goal 5.2: Explore and evaluate investment and business practice alternatives.
- Goal 5.3: Maintain financial responsibility by ensuring allocated funding sources are adequate to meet expenses; and that available funds and resources are managed efficiently.
- Goal 5.6: Provide routine reports on Financial Stability.

Related District Ordinances and Policies

This action is in conjunction with the following District Policies:

- Policy 3120 – Investment of District Funds

Fiscal Impact

There is no direct fiscal impact associated with the preparation of this report.

Attachments:

1. 2nd Quarter Investment Report
2. Allocation by Fund, Allocation by Investment Type, and Historical Performance

SPMUD BOARD INVESTMENT REPORT
INVESTMENT REPORTING PERIOD: April 1, 2020 - June 30, 2020
MEETING DATE: August 6, 2020

Investment	Par Value	Market Value	Book Value	Yield to Maturity	% of Portfolio	Days to Final Maturity
CALTRUST - Short Term	\$ 4,320,150	\$ 4,320,150	\$ 4,320,150	1.20%	7%	1
CALTRUST - Medium Term	\$ 17,491,784	\$ 17,491,784	\$ 17,491,784	1.47%	28%	1
WELLS FARGO - Money Market	\$ 4,461,361	\$ 4,461,361	\$ 4,461,361	0.99%	7%	1
WELLS FARGO - Fixed Income Securities	\$ 9,750,000	\$ 9,853,834	\$ 9,754,816	1.12%	16%	456
PLACER COUNTY TREASURY	\$ 11,893,986	\$ 11,893,986	\$ 11,893,986	1.28%	19%	1
LAIF (Local Agency Investment Fund)	\$ 10,830,926	\$ 10,830,926	\$ 10,830,926	1.41%	17%	1
CASH	\$ 4,201,021	\$ 4,201,021	\$ 4,201,021	0.55%	7%	1
TOTAL/AVERAGE	62,949,227	63,053,061	62,954,043	1.25%	100%	66

DEFINITIONS

Par Value is the principal amount of a security and the amount of principal that will be paid at maturity.

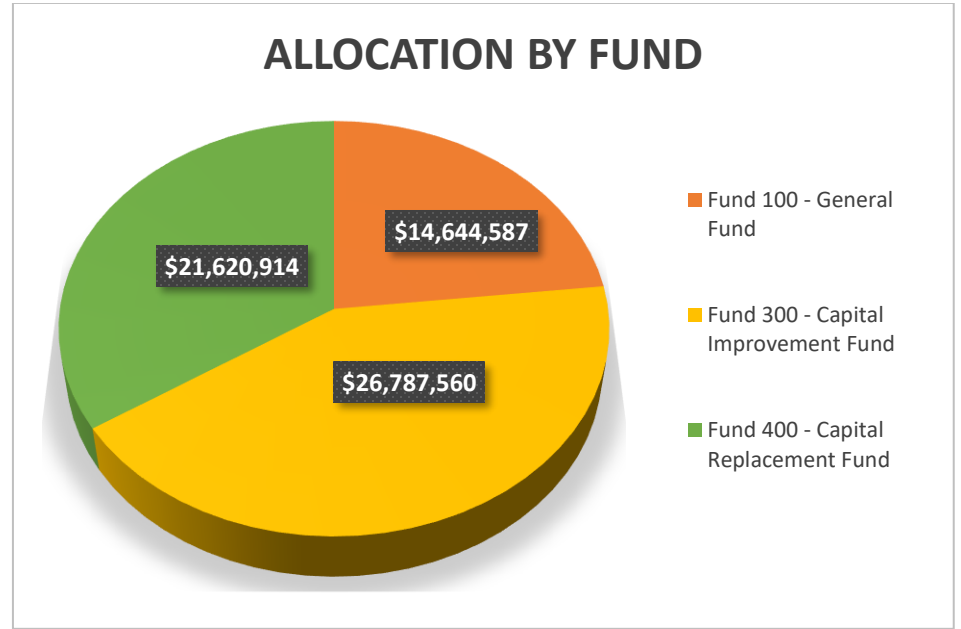
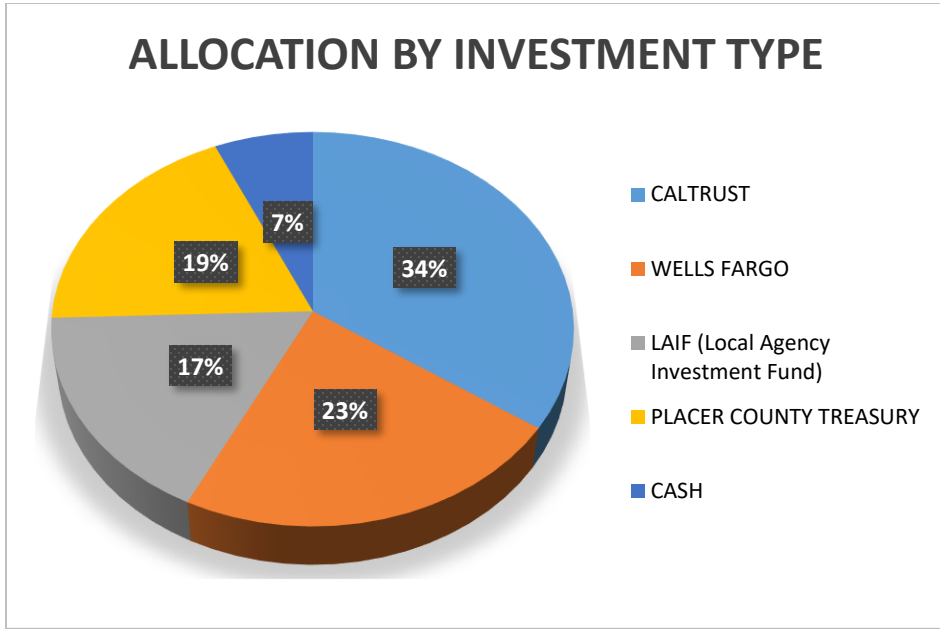
Market Value is the value at which a security can be sold at the time it is priced or the need to sell arises.

Market values are only relevant if the investment is sold prior to maturity. Profit or loss would be realized only if the specific investment were to be sold.

Book Value is the purchase price of a security plus amortization of any premium or discount. This may be more or less than face value, depending upon whether the security was purchased at a premium or at a discount.

Yield to Maturity is the estimated rate of return assuming the investment is held until maturity.

Attachment 2 – Allocation by Investment Type, Allocation by Fund, and Historical Performance



Historical Performance					
	3 months	6 months	1 year*	3 year*	5 year*
CalTRUST Short Term	0.30%	0.74%	1.86%	1.94%	1.47%
CalTRUST Medium Term	0.38%	1.12%	4.16%	2.80%	2.04%
Wells Fargo	0.15%	0.34%	1.00%	1.95%	
Placer County	0.32%	0.64%	1.76%	1.86%	1.63%
LAIF	0.35%	0.82%	1.96%	1.87%	1.36%

*Annualized

**SOUTH PLACER MUNICIPAL UTILITY DISTRICT
STAFF REPORT**

To: Board of Directors

From: Carie Huff, District Engineer

Cc: Herb Niederberger, General Manager

Subject: Resolution #20-23: Authorization to Execute Change Order #5 to the Contract for Foothill Trunk Sewer Replacement Project

Meeting Date: August 6, 2020

Overview

The award of the construction contract for the Foothill Trunk Sewer Replacement Project to Garney Pacific was authorized by Resolution #20-02 on January 9, 2020. Both the existing and new pipeline alignments traverse private property and are located within a 10-foot sewer easement recorded per Official Records of Placer County, Volume 1233, page 451 and Volume 1236, Page 637 (circa 1969) and an adjacent 15-foot wide access easement granted per Official Records of Placer County Book S of Maps, page 99, Final Map of Rockmoor Estates, Unit 2 and per Book 28 of Parcel Maps, Page 11, Rockmoor Estates Unit 2 Parcel Map (circa 1994). These easements predate the homes developed within the subdivisions. The construction of the Foothill Trunk includes a drivable access road over the sewer improvements behind the existing homes on Corona Circle and several access points (manholes) along the pipeline alignment. These access points are critical and serve as the point of entry for District inspection and cleaning efforts in compliance with the State Water Resources Control Board WDR Permit (Order 2006-0003-DWQ).

Recently Staff has been meeting with residents living on Corona Circle to discuss the District’s access road requirements. The residents have expressed concerns regarding the District periodically driving pick-ups and heavy trucks behind their homes to provide needed operations, inspection and maintenance. The construction drawings also call for a lockable sliding gate where the District’s easements intersect El Don Drive.

The Foothill Trunk Sewer Replacement Project improvement plans specify 3-inches of asphalt on 8-inches of aggregate base behind the two new lots on Corona Circle that were graded with the Granite Bluff subdivision. This is the District’s standards for access roads. The plans currently call for only 6-inches of aggregate base behind the existing homes on Corona Circle to blend in with the surroundings. Due to the proximity of the creek and the desire for the access road to be “invisible,” staff is recommending GrassPave2 as an alternative surface treatment. GrassPave2 has the structural capability to support the District’s maintenance vehicles while also blending into the surrounding area since native grasses can grow within the cells. The District will be required to mow the access road periodically to keep the grasses manageable to traverse but considers it less burdensome than an aggregate base road which will require more significant maintenance.

Garney Pacific has provided a cost of \$68,300 to change the access road to the GrassPave2 alternative.

The Foothill Trunk Sewer Replacement Project construction contract was awarded to Garney Pacific, Inc. in the amount of \$2,869,677.00 plus a 10% contingency of \$286,967.70 on January 9th, 2020 through Resolution 20-02.

The table below shows the change orders to date:

Item	Cost
Change Order #1 – includes installation of the cast in bells for base manhole connections.	\$ 17,584.31
Change Order #2 – includes reconnection of unknown existing laterals at the apartment complex (time and materials).	\$ 20,000.00
Change Order #3 – includes additional costs due to a large concrete mass at Junction Structure 1, resulting in additional removal around the 24-inch pipe and off-haul of concrete.	\$3,000.19
Change Order #4 – includes additional tree removal to facilitate construction.	\$5,227.50
Change Order #5 – includes GrassPave2 surface treatment in lieu of aggregate base for the access road behind Corona Circle.	\$ 68,300.00
Total	\$ 114,112.00

The submittals of the details for the sliding gate at El Don Drive will be provided later during construction. Staff is not proposing any changes to the access and gate on El Don Drive

Recommendation

Staff recommends that the Board of Directors adopt Resolution #20-23, authorizing the General Manager to execute Change Order #5 to the Foothill Sewer Replacement Project construction contract.

Strategic Plan Goal

This action is consistent with SPMUD Strategic Plan Goals:

- Goal 3.1: Plan all projects to ensure adherence to District standards and ordinances.
- Goal 3.2: Provide construction management to ensure the best possible facilities for the District.

Related District Ordinances, Policies, or Resolutions

Policy 3150: Purchasing Policy

Fiscal Impact

All costs associated with the Foothill Trunk Sewer Replacement Project will be paid for out of Fund 300 and Fund 400 in accordance with the District’s System Evaluation and Capacity Assurance Plan. The current breakdown is 39% from Fund 300 and 61% from Fund 400.

The table below shows the amounts of the original contract, change orders to date, and the total project cost.

Item	Amount
Original contact amount	\$ 2,869,677.00
Total Change Orders to Date (#1- #5)	\$114,112.00
Total Project Cost	\$ 2,983,789.00

Attachments:

1. Resolution 20-23 – Authorization to Sign Change Order #5 for the Foothill Sewer Trunk Replacement Project Construction Contract for
2. Change Order #5

SOUTH PLACER MUNICIPAL UTILITY DISTRICT

RESOLUTION NO. 20-23

**FOOTHILL TRUNK SEWER REPLACEMENT PROJECT – CHANGE ORDER #5 TO
THE FOOTHILL SEWER REPLACEMENT PROJECT CONTRACT FOR AN
ALTERNATIVE DRIVABLE SURFACE FOR THE ACCESS ROAD**

WHEREAS, South Placer Municipal Utility District (SPMUD) owns and operates the sewer facilities within the City of Rocklin, and

WHEREAS, on January 9, 2020, SPMUD adopted Resolution 20-02, awarding the contract for the construction of the Foothill Trunk Sewer Replacement Project to Garney Pacific, Inc.: and

WHEREAS, the District intends to incorporate an alternative surface treatment (GrassPave2) for the drivable access road behind the existing homes on Corona Circles, and

WHEREAS, the contractor has provided a cost of \$68,300 to complete the work as Change Order #5; and

WHEREAS, SPMUD Purchasing Policy (Policy 3150) dictates that a single contract or commitment shall not exceed \$50,000 without approval by the Board of Directors.

NOW, THEREFORE BE IT RESOLVED, by the Board of Directors of the South Placer Municipal Utility District that the General Manager is authorized to execute Change Order #5 for the alternative drivable surface (GrassPave2) for the access road behind the existing homes on Corona Circle.

PASSED AND ADOPTED at a Regular Meeting of the South Placer Municipal Utility District Board of Directors at Rocklin, CA this 6th day of August 2020.

Signed: _____
John Murdock, President of the Board of Directors

Attest: _____
Emilie Costan, Board Secretary



**SOUTH PLACER
MUNICIPAL UTILITY DISTRICT**

CHANGE ORDER FORM

Change Order Number 5

Contract Name: Foothill Trunk Sewer Replacement Project

Executed: 7/28/2020

Owner: South Placer Municipal Utility District (District)

Contractor: Garney Pacific, Inc. (Garney)

The Contract is changed as follows:

In accordance with Article 10 of the Bidding Requirements and Contract Documents (page 40), the District agrees to pay Garney \$68,300.00 for all the expenses required (including, but not limited to, materials, labor, and equipment) to construct the GrassPave2 access road. This includes an extra 4-inches of aggregate base, sand backfill within the GrassPave2 grid as well as hydroseeding and maintenance of the grass until mature. The design change is based on Exhibit A (attached) provided by WaterWorks Engineers and the cost estimate provided by Garney dated July 24, 2020 (attached).

Except as provided herein, all terms and conditions of the Contract referenced above remain unchanged and in full force and effect.	
Signature of person authorized to execute this change order on behalf of District.	Signature of person authorized to execute this change order on behalf of Contractor.
By: _____ (authorized Signature)	By: _____ (authorized Signature)
_____ (printed name of person signing above)	_____ (printed name of person signing above)
Title: _____	Title: _____
Date: _____	Date: _____



CA License 999415, A

DIR# 1000004781

July 24, 2020

South Place Municipal Utility District

Re: Grass Pave 2 Access Road – Foothill Trunk Sewer Replacement Project

Dear Carie,

Garney Construction is pleased to present the following proposal for Grass Pave 2 installation on the above-mentioned project:

LS Bid Total: \$ 68,300.00

Price Breakdown on next page.

Exclusions:

Import of topsoil (Assumed that Native spoils will be used for topsoil)

Clarifications:

Sheet CD-5, and Engineer's markup have been acknowledged

Please contact me if you have any questions or need further clarification at (530) 777-1502.

Thank you for the opportunity.

Sincerely,

Garney Pacific, Inc

Kenny Hicks

Kenny Hicks

Project Engineer

Garney Construction
324 E. 11th St, Suite E2
Tracy, CA 95376
22

Phone (925) 800-1848

Fax (925) 800-1846



South Placaer Municipal District - Foothill Trunk Sewer Replacement

CO#

Project #: 1183

Date: 7/24/2020

TAG # XX

Description:

Installation of extra 4" of Class II AB, 8000 SF of Grass Pave 2, and 1" of Sand Backfill within GrassPave Grid. As well as, hydroseeding and maintenance until grass is mature.

Resource: Labor	Regular Time (Wage Plus Fringe) Costs	Over Time Costs	Regular Time Hours	Over Time Hours	Wage Plus Fringe Subtotal	Totals
Superintendent	\$ 105.00	\$ 105.00	0.0	0.0	\$ -	\$ -
Operator Foreman	\$ 80.15	\$ 126.63	32.0	0.0	\$ 2,564.80	\$ 2,564.80
Operator Excavator	\$ 77.80	\$ 124.57	32.0	0.0	\$ 2,489.60	\$ 2,489.60
Operator Loader	\$ 76.10	\$ 115.79	32.0	0.0	\$ 2,435.20	\$ 2,435.20
Operator Dozer	\$ 76.10	\$ 115.79	0.0	0.0	\$ -	\$ -
Laborer General (Group 3)	\$ 56.49	\$ 85.28	0.0	0.0	\$ -	\$ -
Laborer Pipelayer	\$ 57.34	\$ 85.78	96.0	0.0	\$ 5,504.64	\$ 5,504.64
Labor Foreman	\$ 59.84	\$ 89.55	0.0	0.0	\$ -	\$ -
						\$ 12,994.24

Resource: Equipment	Hourly Rate (Caltrans)	Hours This Analysis	Total Equipment Cost Non-Operated
Small Compressor	\$ 20.82	0.0	\$ -
Jumping Jack	\$ 9.82	0.0	\$ -
CAT CB54 Compactor	\$ 98.25	32.0	\$ 3,144.00
CAT 815B Compactor or equal	\$ 140.30	0.0	\$ -
Vibraplate Compactor	\$ 9.82	0.0	\$ -
JD 700K Dozer	\$ 60.63	0.0	\$ -
CAT D8T Dozer	\$ 236.74	0.0	\$ -
CAT D6H LPG Dozer	\$ 95.97	0.0	\$ -
Cat 325F Excavator or Equal	\$ 125.60	0.0	\$ -
Cat 335F Excavator or Equal	\$ 154.07	0.0	\$ -
Cat 390F Excavator or Equal	\$ 332.19	0.0	\$ -
Cat 349F Excavator or Equal	\$ 210.12	0.0	\$ -
Cat 345 Excavator or Equal	\$ 198.24	0.0	\$ -
JD 310SL Backhoe or Equal	\$ 48.45	0.0	\$ -
JD 410K Backhoe or Equal	\$ 68.49	32.0	\$ 2,191.68
JD 624K Loader or equal	\$ 99.58	32.0	\$ 3,186.56
JD 644K Loader or equal	\$ 129.81	0.0	\$ -
Water Truck	\$ 64.07	32.0	\$ 2,050.24
Bobtail Truck	\$ 54.69	0.0	\$ -
Job Truck	\$ 27.42	32.0	\$ 877.44
			\$ 11,449.92

Materials/Services	Description	Quantity	Unit	Unit Cost	Sub Total
Geo Options, Inc.	Grass Pave 2	8000.00	SF	\$ 2.31	\$ 18,447.00
Teichert	Sand	40.00	TN	\$ 15.00	\$ 600.00
Teichert	Class II Aggregate Base	156.92	TN	\$ 14.28	\$ 2,240.82
					\$ 21,287.82

Subcontracts	Description	Quantity	Unit	Unit Cost	Sub Total
Lary Jenkins Trucking	Material Import	40.00	HR	\$ 135.00	\$ 5,400.00
Landscape	Hydroseed Maintenance	1.00	LS	\$ 3,500.00	\$ 3,500.00
Erosion control	Hydroseeding	1.00	LS	\$ 5,150.00	\$ 5,150.00
					\$ 14,050.00

ITEMIZATION	TOTALS
Cost of Labor:	\$ 12,994.24
Cost of Subsistence:	\$ -
Cost of Equipment:	\$ 11,449.92
Cost of Materials:	\$ 21,287.82
Cost of Subcontractor:	\$ 14,050.00
15% Markup On Labor:	\$ 1,949.14
15% Markup On Equipment:	\$ 1,717.49
15% Markup On Materials:	\$ 3,193.17
5% Markup On Subcontractors:	\$ 702.50
Subtotal:	\$ 66,641.77
Bonds & Insurance 2.5%:	\$ 1,666.04
GRAND TOTAL:	\$ 68,307.82

SOUTH PLACER MUNICIPAL UTILITY DISTRICT

STAFF REPORT

To: Board of Directors

From: Herb Niederberger, General Manager

Cc: Eric Nielsen, Superintendent
Emilie Costan, Administrative Services Manager
Carie Huff, District Engineer

Subject: COVID-19 - Update

Meeting Date: August 6, 2020

Overview

The purpose of this Staff Report is to provide the Board of Directors with an update of the District's responses to the outbreak of COVID-19.

District Response to COVID-19

The District has previously reported to the Board a variety of actions that were implemented to comply with the Governor's Executive Order and the Placer County Department of Public Health recommendations and directives while continuing essential operation of the District. Effective June 1, 2020 those employees telecommuting and working staggered work hours returned to a normal work schedule and the office reopened. At this time, all visitors to the District office are being screened and scanned with a temporal thermometer. Also, all office employees and visitors are required to wear a mask or face covering indoors unless they are in a private office. Field employees are not required to wear masks or face covering when outdoors if social distancing of at least 6-feet can be maintained. The District is currently maintaining good hygiene practices by washing hands, using hand sanitizer, and disinfecting frequently touched surfaces. Generally, meetings are conducted using MicroSoft Teams or Zoom.

By July 9, 2020, the Placer County's Public Health Officer reported that the County has exceeded the thresholds set by the State in the case rate per 100k and was experiencing increased hospitalizations. The County was placed on the State's Monitoring List and certain sectors (bars) were required to close and other businesses (restaurants, wineries, entertainment centers, etc.) were required to close indoor operations. Impacted sectors are described in guidance by CDPH.

On July 16, 2020, staff met internally to discuss the lessons learned from the initial outbreak of COVID-19 to determine what changes to the District's Pandemic Illness/Workforce Continuity of Operations Guide are needed. We have also received notice that several of the local school districts will be convening next school year using only distance learning; this will severely impact those employees with school age children. In accordance with state mandates, the District must provide 12 weeks of paid time to employees who are caring for a child whose school or place of care is

closed. As soon as we understand the full impact of the school closures on District operations, we will conduct a Zoom meeting of the Personnel Advisory Committee.

During the initial outbreak, March, April, and May, the District experienced a slowdown on new connections. With the return of business activity within the District, we have seen an increase in new connections.

It appears that it will be necessary for the District to continue conducting Board Meetings via Zoom for the next few months. Staff still plans on waiving late fees until October 1, 2020.

Recommendation

Staff requests the Board of Directors receive and file this report.

Strategic Plan Goals

This action is consistent with SPMUD Strategic Plan Goals:

Goal 1.3: Maintain Transparency with all District Activities

Goal 4.1: Maintain Compliance with Pertinent Regulations

Fiscal Impact

At this time, it is unknown how the COVID-19 outbreak will impact the District financially. The District currently maintains \$1 million in its rate stabilization reserve to make up for any lost revenue.

ITEM VIII.2 GENERAL MANAGER REPORT

To: Board of Directors
From: Herb Niederberger, GM
Date: August 6, 2020
Subject: General Manager Monthly Staff Report – July 2020

1) DEPARTMENT REPORTS

Attached are the monthly status reports for the Boards information:

- A. Administrative Services Department
- B. Facility Services Department and
- C. Technical Services Department

The Department Managers are prepared to answer any questions from the Board.

2) INFORMATION ITEMS

Most of the July has been spent responding to the need to return to normal business operations following the COVID 19 outbreak.

- A. On July 9, 2020 the General Manager and District Engineer, Carie Huff, participated in a conference call with leaders from the United Auburn Indian Community (UAIC) to discuss the proposed agreement to extend cultural monitoring of the Foothill Sewer Trunk outside of the United States Army Corps of Engineers(USACE) permit area. A draft agreement has been circulated for District General Counsel to review.
- B. On July 16, 2020, the General Manager met with District General Counsel to discuss: 1) the pending agreement with UAIC to extend cultural monitoring of the Foothill Sewer Trunk outside of the USACE permit area; 2) requests for renumeration due to impacts along the Foothill Sewer Trunk construction alignment and; 3) Railroad Management Company Invoice.
- C. On July 27, 2020, the General Manager and District Engineer, Carie Huff, participated in a MicroSoft Teams videoconference with homeowners residing on Corona Circle and the City of Rocklin to discuss the District’s access alternatives along the Foothill Sewer trunk currently under construction
- D. Advisory Committee Meetings:
 - i. On July 1, 2020, the General Manager and the District Superintendent, Eric Nielsen, participated in a Zoom Meeting with the Project Architect, Williams and Paddon and the Architectural Advisory Committee consisting of Directors Dickinson and Williams, to discuss the status and progress on the District addition,

locker room and lobby security upgrades. . The Advisory Committee provided feedback and directed staff and the consultant to proceed with the design of the project.

There were no other advisory committee meetings in July.

3) PURCHASE ORDERS/CONTRACTS INITIATED UNDER GENERAL MANAGER AUTHORITY

Following feedback from the District Auditor to allow for cost tracking, the District is now issuing annual purchase orders for services that are ongoing throughout the year.

PO Req#	Date	Vendor	Description	Amount
163	07/08/20	Cintas	Uniforms and Paper Products	\$ 23,000.00
164	07/08/20	Jan Pro	Janitorial Services	\$ 11,000.00
165	07/08/20	Sonitrol	Security Monitoring	\$ 12,000.00
166	07/08/08	Tyler Tech	Licensing and Subscription Fee	\$ 25,000.00
167	07/08/20	Xylem	Pump Replacement and Rebuilds	\$ 9,633.61
169	07/08/20	ESRI	ArcGIS Annual Subscription	\$ 8,000.00
170	07/10/20	Great American	Billing services	\$ 6,000.00
171	07/10/20	Hill, Rivkins Brown	Legal Services ¹	\$100,000.00

4) LONG RANGE AGENDA

September 2020

Strategic Plan Annual Report

October 2020

Closed Session – GM Evaluation and Contract Renewal

November 2020

GM Contract Renewal

December 2020

Final Audit and Consolidated Annual Financial Report

Participation Charge Report for FY 2019/20

¹ Budgeted amount approved by Resolution 20-22

ITEM VII. ASD REPORT

To: Board of Directors

From: Emilie Costan, Administrative Services Manager

cc: Herb Niederberger, General Manager

Subject: Administrative Services Department Monthly Report

Board Date: August 6, 2020

New Administrative Services Department Employee

Kelly Krause started with the District on July 20th as the new Administrative Services Assistant in ASD. Kelly has extensive background working in administrative support roles in the telecom industry. She is currently training with ASD staff on customer service, utility billing, and accounts payable.

Employee Civil Service Manual

The Administrative Services Manager is continuing to work on updating the Employee Civil Service Manual to incorporate the recent employee and manager MOUs adopted under Resolutions 20-16 and 20-17. The updated manual will be distributed to all District employees.

Placer County Election Status

Placer County issued a Notice of Election pertaining to the November 3, 2020 General Election. The Notice has been posted in the District Offices as required per California Election Code Section 12113. Candidates will be elected to the following District Wards 1, 4, and 5. The deadline for regular candidates to file election paperwork with Placer County Elections is August 7, 2020.

Year-end

Administrative Services Staff has continued working with the District's Accountant on reconciling and posting year-end entries. The Auditor is scheduled to complete their year-end audit work the week of August 24th.

To: Board of Directors
From: Eric Nielsen, Superintendent
Cc: Herb Niederberger, General Manager
Subject: Field Services Department Monthly Report
Meeting Date: August 6, 2020

Overview

This report provides the Board with an overview of the Field Services Department operations and maintenance activities through 6/30/2020. The work listed is not all inclusive.

1. Lost Time Accidents/Injuries (OSHA 300)

- a. Zero (0)
 - i. 1400 days without a Lost Time Accident/Injury

2. Safety/Training/Professional Development

- a. All Field Services employees participated in:
 - i. Two (2) “Tailgate” safety sessions (Pneumatic tools, Power tools, Hydration, Amputation Injury)
 - ii. Traffic Control Safety Training

3. Customer Service Calls

- a. Response Time Goals over the Last 12 Months
 - i. 30 Minutes or Less During Business Hours
 - A. Average: 18 Minutes
 - ii. 60 Minutes or Less During Non-Business Hours
 - A. Average: 68 Minutes
 - iii. 95% or Higher Success Rate
 - A. Success Rate – 90%

4. Break Room, Locker Room, Lobby

- a. Completed exploratory borings to support geotechnical design of new building
- b. Submitted information to the Rocklin Planning Department for review.

5. Miscellaneous

- a. Installed 23 CIPP mainline liners under contract
- b. Installed 52 CIPP lateral liners under contract
- c. Completed easement road maintenance (i.e., mowing, pruning, trimming)
- d. Treated 6 manholes for vector control (i.e., cockroaches)
- e. Completed five employee evaluations

Service Calls - June 2020

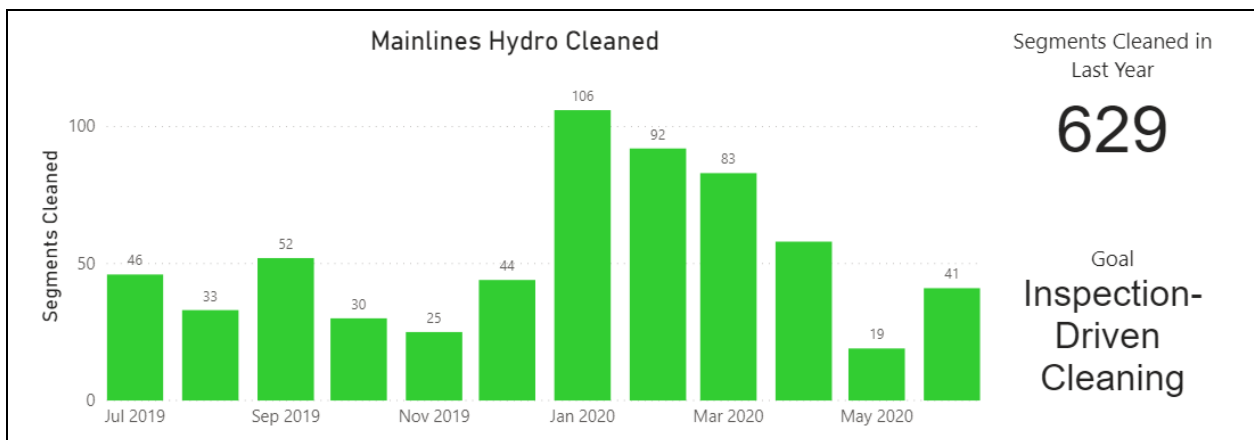
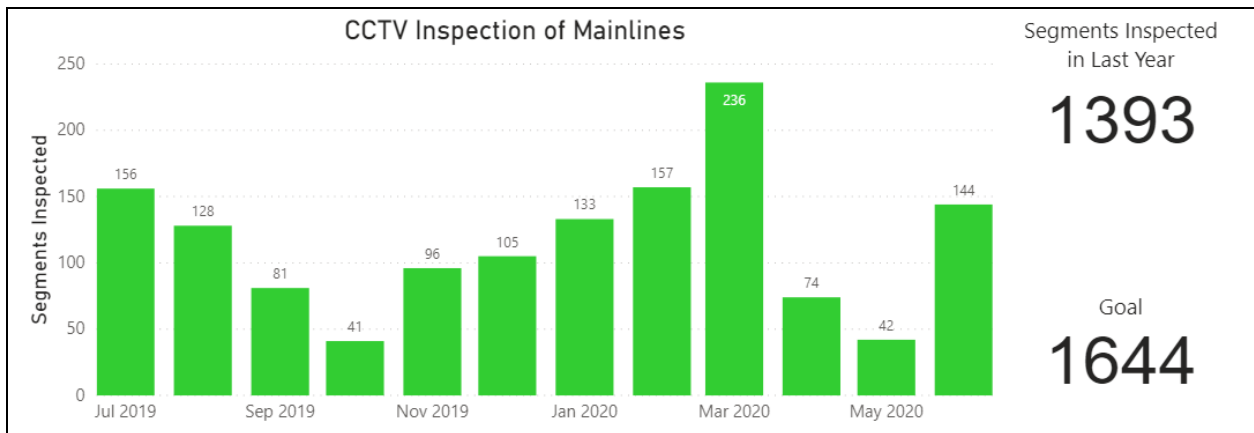
Responsibility	SSO	Stoppage	Odor	Alarm	PLSD	Vermin	Misc
N/A			1			1	
Owner Responsibility		6	5		1		2
SPMUD Responsibility	1			5		2	1
Total	1	6	6	5	1	3	3

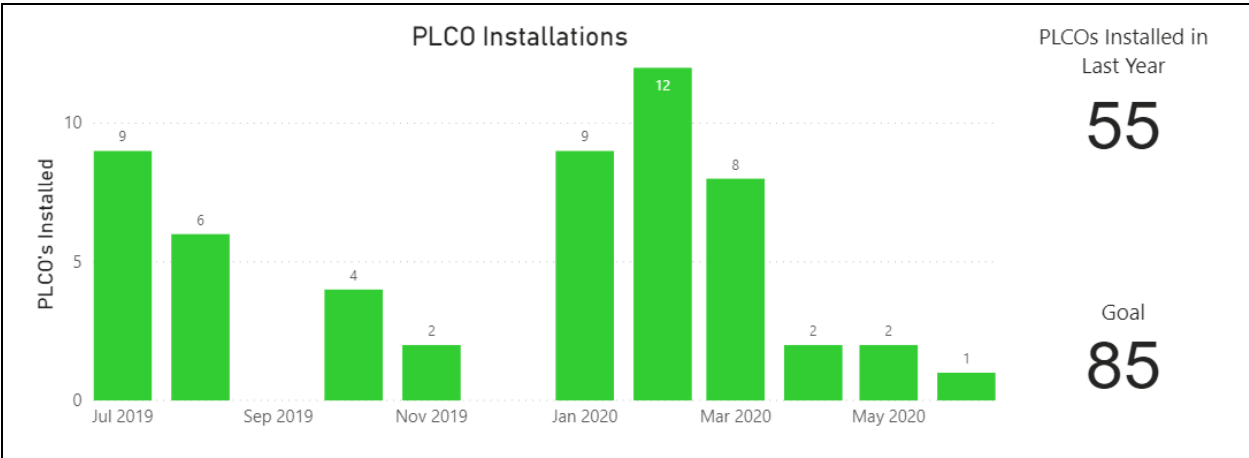
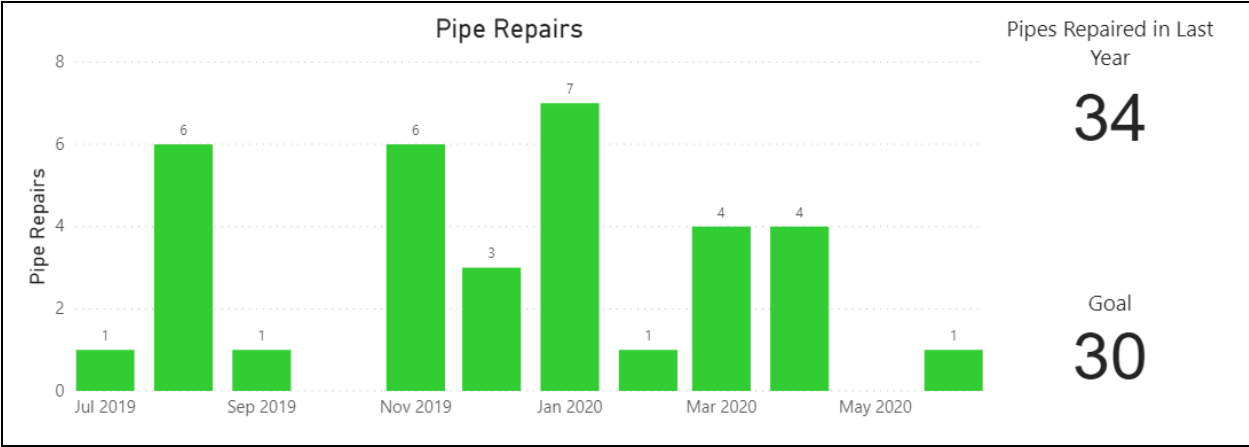
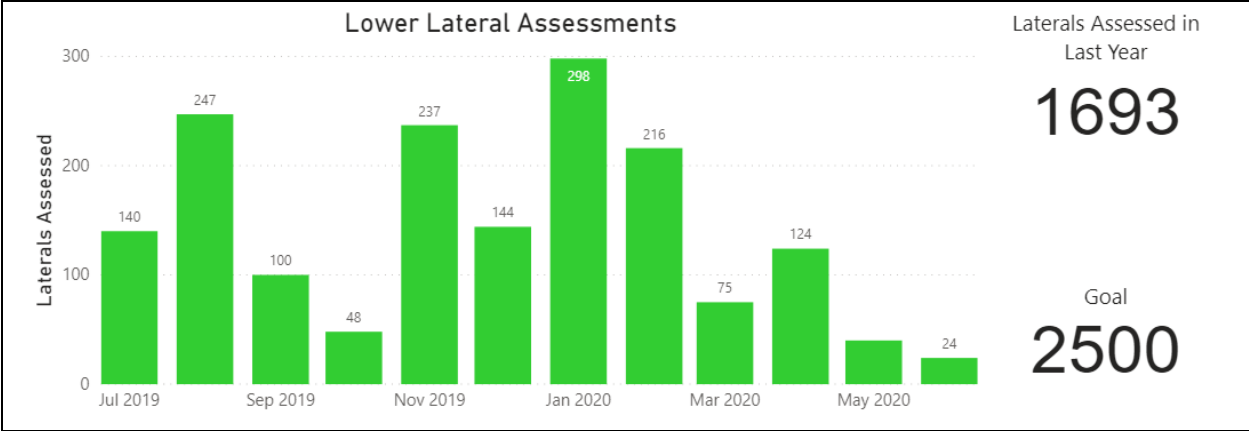
Total Service Calls

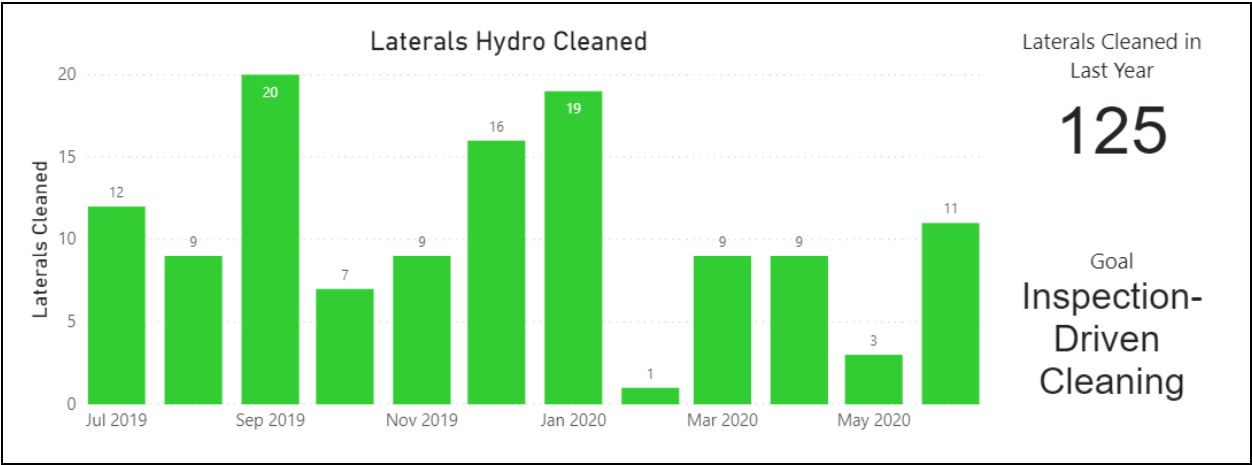
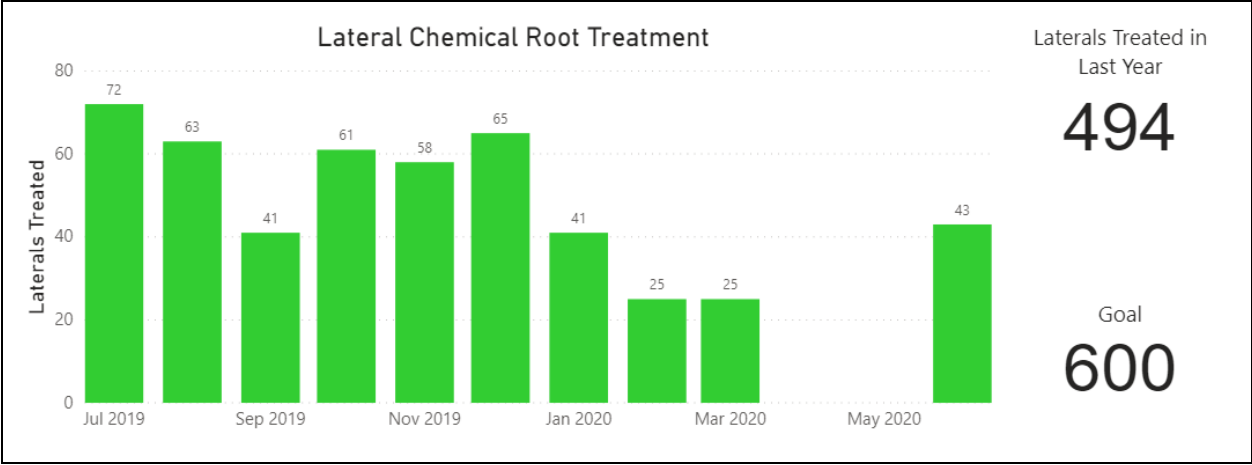
25

6. Production

- a. The information provided below is not inclusive of all work completed.







ITEM VII. TSD REPORT

To: Board of Directors
From: Carie Huff, District Engineer
Cc: Herb Niederberger, General Manager
Subject: Technical Services Department Monthly Report
Board Date: August 6, 2020

Foothill Trunk Sewer Replacement Project

Garney is utilizing a rock trencher to excavate and has made considerable progress in the last month. Excavation has continued on Arrowhead Drive and through the private driveway. The bypass is currently in place within Aguilar Road and behind Corona Circle and will be for the foreseeable future. Work around the culvert crossing on Aguilar Road is complete. The contractor has installed approximately 1,125-feet of mainline pipe.

The District continues to work with the biologist, archaeologist, and tribal monitors. Some cultural material has been found, but it has not caused undue project delay. The District is still working towards an agreement with UAIC in regard to the monitoring locations. As previously reported, the District has approved \$40,000 for cultural monitoring with UAIC's staffing agency, 347 Group. Per the District's Purchasing Policy (Policy 3150), the General Manager may approve expenditures up to \$50,000. Depending on the timeline for excavation within the U.S. Army Corps of Engineer permitted area, additional funds may be required to satisfy the permit and MOA obligations. Staff will present this at a future board meeting if necessary.

Note that the typical graph indicating rainfall and flow information is not included in this month's TSD report. This is because the Smart Cover installed on the existing 12-inch sewer line that is currently being replaced as part of the Foothill Sewer Replacement Project has been removed due to construction activity. Staff does not anticipate issues since the project is actively in construction and there is a low probability of a significant rain event during the summer months. If the project continues through the wet season, staff will re-evaluate the need for the Smart Cover.

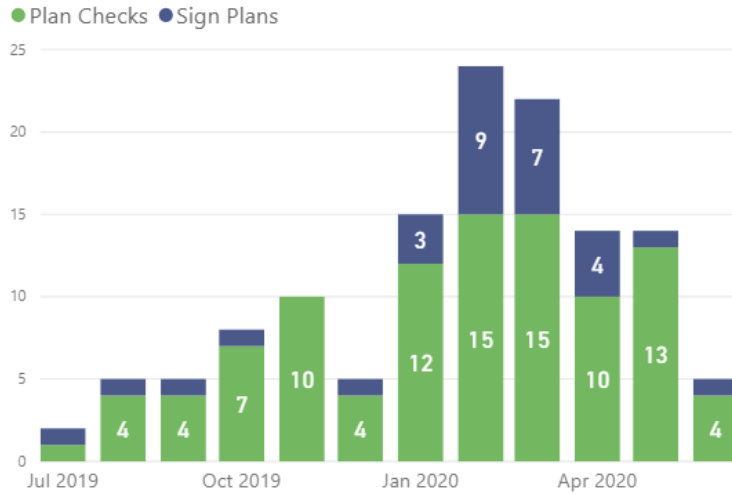
FOG Program

TSD inspectors continue to permit establishments and conduct both interior and exterior grease control devices. Through these site inspections, several inaccessible grease control devices have been discovered. Once this occurs, staff works with the property owner/tenant to access the device and make necessary repairs to facilitate maintenance. There are currently two FSE's in the repair process. Indoor core samples are also occurring along with ongoing education about the program.

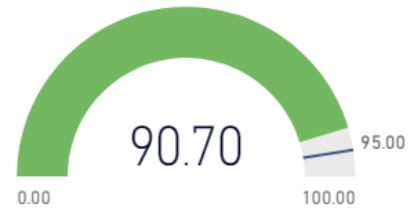
Department Performance Indicators

The following charts depict the efforts and performance of the department in the following areas of work as of June 30th, 2020. The charts are being created in a new reporting tool that directly connects to the District's data, improving the timeliness of reporting efforts and leveraging the District's investment in technology. Additional charts may be added in the future for other areas of work in the department.

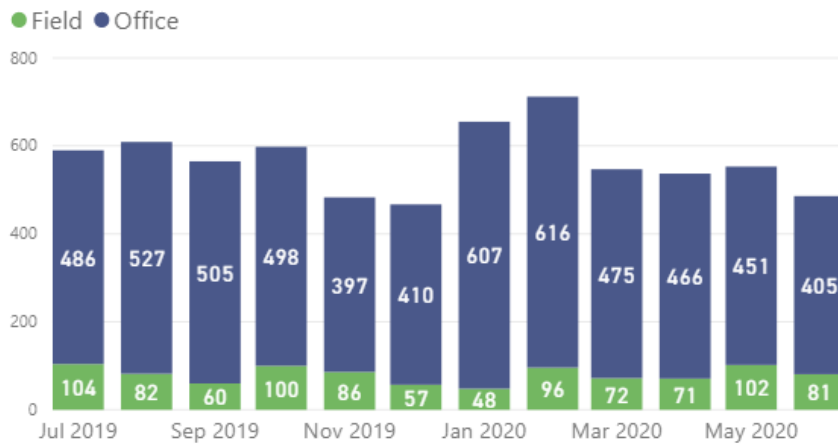
Plan Checks Completed - Monthly Totals



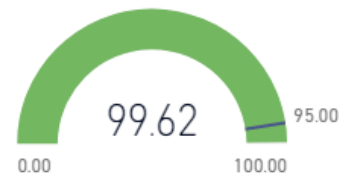
% "In Time" Plan Checks



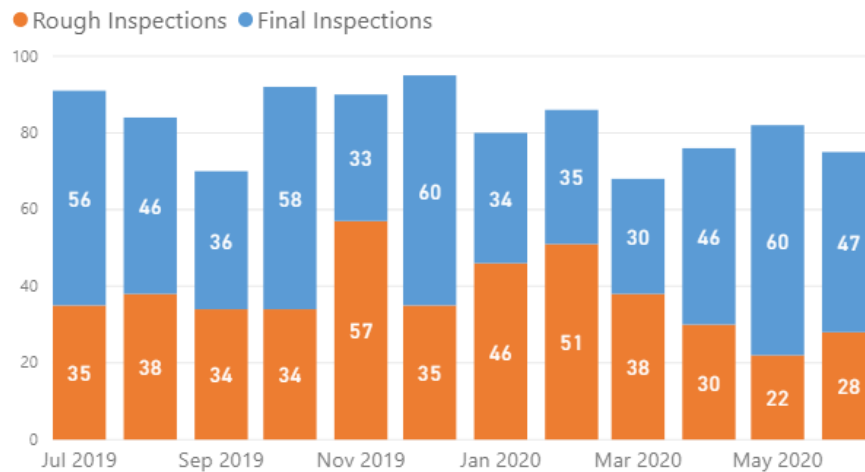
811 Responses - Monthly Totals



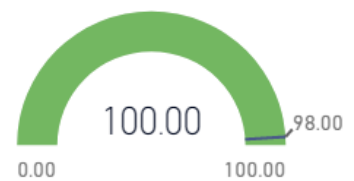
% "In Time" Responses ...



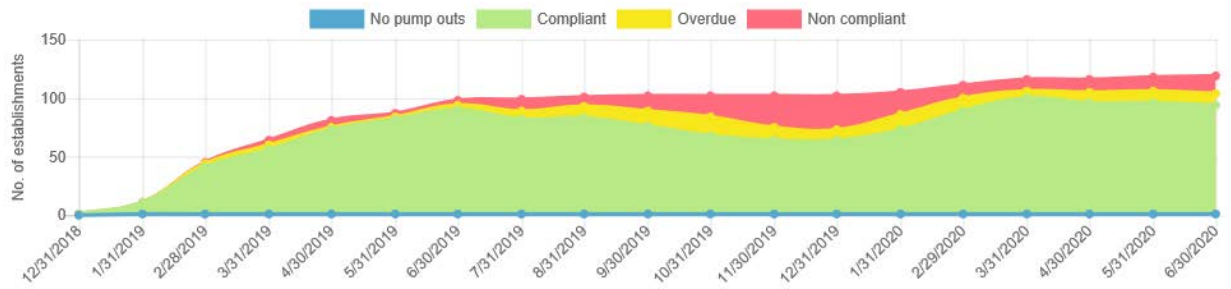
Building Sewer Inspections - Monthly Totals



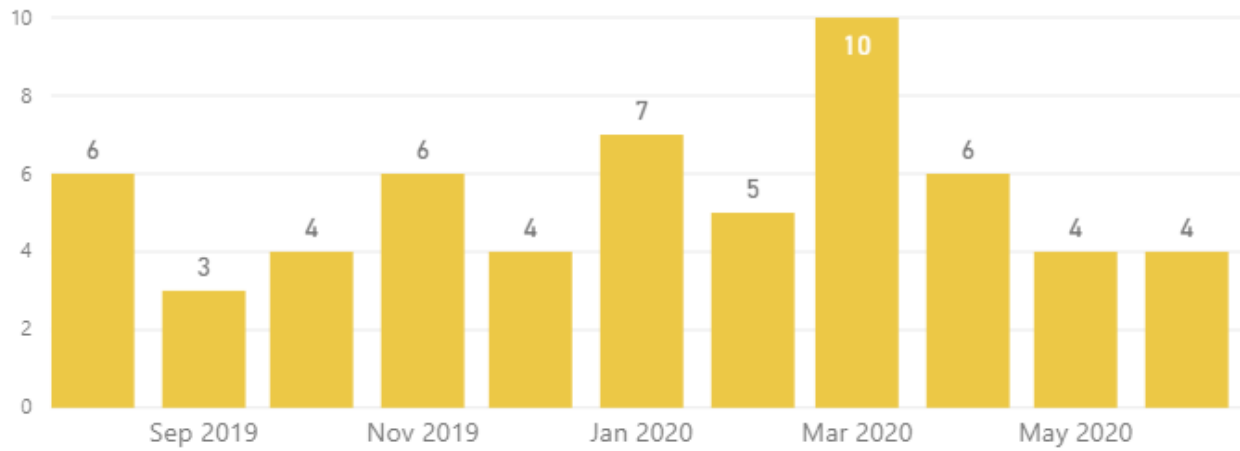
% "In Time" Inspections



FOG Compliance History



FOG Pickups - Monthly Totals



Grease Interceptor Inspections

