



SPMUD BOARD OF DIRECTORS SPECIAL MEETING

DATE & TIME: September 30, 2026 at **5:30 PM**

LOCATION: SPMUD Boardroom
5807 Springview Drive, Rocklin, CA 95677
Zoom Meeting: 1 (669) 900-9128
Meeting ID: 837 6267 3860

The District's regular Board meeting is held on the first Thursday of every month. This notice and agenda are posted on the [District's website \(www.spmud.ca.gov\)](http://www.spmud.ca.gov) and the District's outdoor bulletin board at 5807 Springview Drive, Rocklin, CA. Meeting facilities are accessible to persons with disabilities. Requests for other considerations should be made at (916) 786-8555.

The September 30, 2026, Special Meeting of the SPMUD Board of Directors will be held in the District Board Room at 5807 Springview Drive in Rocklin, CA 95677, with the option for the public to listen and view the meeting using Zoom Meeting 1 (669) 900-9128, or the [Zoom Link \(https://us02web.zoom.us/j/83762673760\)](https://us02web.zoom.us/j/83762673760). Public comments can be made in person at the time of the meeting or emailed to board_secretary@spmud.ca.gov. Public comments will be read into the record if they are received before the meeting starts, pertain to a consent or board report item listed on the meeting agenda, and are 250 words or less. All other emailed public comments will be distributed to the Board and treated as a public record.

AGENDA

I. CALL MEETING TO ORDER

II. ROLL CALL OF DIRECTORS

Director Jerry Mitchell	Ward 1
Director Will Dickinson	Ward 2
Director Christy Jewell	Ward 3
Director Michael Faria	Ward 4
Director Jack Arney	Ward 5

III. PLEDGE OF ALLEGIANCE

IV. PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA

Items not on the Agenda may be presented to the Board at this time; however, the Board can take no action.

V. CONSENT ITEMS

Pages 3 to 24

Consent items should be considered together as one motion. Any item(s) requested to be removed will be considered after the motion to approve the Consent Items.

Action Requested: (Roll Call Vote)

Motion to approve the consent items for the September 30, 2026, Regular Meeting.

1. MINUTES from the September 3, 2026, Regular Meeting. *Pages 3 to 7*
2. ACCOUNTS PAYABLE in the amount of \$3,140,236.09 through September 21, 2026. *Pages 8 to 13*
3. BILL OF SALE Acceptance of the Bill of Sale for the Creekside Lane Parcel Map (Formerly the Sierra College Partners Parcel Map) with an estimated value of \$28,250. *Pages 14 to 17*
4. RESOLUTION 26-34 AUTHORIZING THE GENERAL MANAGER TO EXECUTE A PURCHASE ORDER WITH NATIONAL AUTO FLEET GROUP FOR THE REPLACEMENT OF A CUSTOMER SERVICE VEHICLE *Pages 18 to 20*
5. RESOLUTION 26-35 TREE REMOVAL SERVICES FOR FISCAL YEAR 2026/27 *Pages 21 to 24*

VI. DEPARTMENT REPORTS

Pages 25 to 40

The purpose of these reports is to provide information on projects, programs, staff actions, and committee meetings that are of general interest to the Board and the public. No decisions are to be made on these issues.

1. Legal Counsel (A. Brown)
2. General Manager (E. Nielsen)
 - a. Administrative, Field, and Technical Services Department Reports
 - b. Informational Items

VII. DIRECTOR'S COMMENTS

Directors may make brief announcements or brief reports on their activities. They may ask questions for clarification, make a referral to staff, or take action to have staff place a matter of business on a future agenda.

VIII. PUBLIC COMMENTS ON CLOSED SESSION

IX. CLOSED SESSION

CONFERENCE WITH LABOR NEGOTIATOR (Government Code Section 54957.6)
District Designated Representative: Michael Jarvis, Liebert, Cassidy, Whitmore
Employee Organization: International Operating Engineers, Local 39

X. CLOSED SESSION READOUT

XI. ADJOURNMENT

If there is no other Board business, the President will adjourn the meeting to the next regular meeting to be held on **November 5, 2026, at 4:30 p.m.**

Item 5.1

REGULAR BOARD MINUTES SOUTH PLACER MUNICIPAL UTILITY DISTRICT

MEETING DATE & TIME: September 3, 2026 at 4:30 PM

MEETING LOCATION: SPMUD Boardroom

I. CALL MEETING TO ORDER

A Regular Meeting of the South Placer Municipal Utility District Board of Directors was called to order with President Dickinson presiding at 4:30 p.m.

II. ROLL CALL OF DIRECTORS

Present: Director Jerry Mitchell, Director Jewell, Director Will Dickinson, and Director Jack Arney

Absent: Director Michael Faria

Vacant: None

Staff: Adam Brown, Legal Counsel
Eric Nielsen, General Manager
Emilie Costan, Administrative Services Manager
Chad Stites, Superintendent
Carie Huff, District Engineer

III. PLEDGE OF ALLEGIANCE

GM Nielsen led the Pledge of Allegiance.

IV. PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA

ASM Costan confirmed that no eComments were received. Hearing no other comments, the public comments session was closed.

V. CONSENT ITEMS

1. MINUTES from the August 6, 2026, Regular Meeting.
2. ACCOUNTS PAYABLE in the amount of \$1,611,089.32 through August 24, 2026.
3. RESOLUTION 26-33 AUTHORIZING THE GENERAL MANAGER TO SURPLUS PROPERTY AND/OR EQUIPMENT

No public comments were received on the Consent Items.

Vice President Mitchell motioned to approve the Consent Items, a second was made by Director Arney; a roll call vote was taken, and the motion carried 4-0.

VI. BOARD BUSINESS

1. PROGRESS REPORT ON POTENTIAL REVISIONS TO THE DISTRICT CAPACITY CHARGE

GM Nielsen provided an update on potential revisions to the District's Capacity Charge. He shared information on the steps moving forward, including contracting with a consultant to review and evaluate data and the potential impacts of proposed changes on revenue and fund balances. He shared that in November, staff are planning to bring the results of the System Evaluation Capacity Assurance Plan (SECAP) to the Board. The SECAP provides a nexus that helps the District set appropriate capacity charges. Staff are targeting December for a completed analysis of the capacity charges and a report to the Board on the results.

Vice President Mitchell asked about the potential impacts of El Niño on the SECAP. GM Nielsen shared that the SECAP uses a design storm, based on statistical data. The District has previously used a 10-year, 6-hour storm event to analyze impacts. He shared the process and impacts of choosing a design storm, and that the District has the authority to select the design storm used.

Director Arney asked for the total cost for the consultant to complete the proposed analysis. GM Nielsen shared that \$50,000 was budgeted for the consultant; however, preliminary estimates have the services costing around \$30,000. President Dickinson asked if this contract would be approved under the General Manager's purchasing authority. GM Nielsen confirmed it would be approved under GM purchasing authority in order to continue moving the project forward in a timely manner.

President Dickinson asked if a methodology has been identified to establish the nexus between land use and expected flows. GM Nielsen shared that some of the options being considered are winter water use, census data, and fixture units. President Dickinson asked about a potential situation where the South Placer Wastewater Authority (SPWA), through their own separate study, comes to a different finding than the District does. GM Nielsen commented that a situation like that would require further analysis, taking into consideration legal requirements, regional impacts, and additional factors. GM Nielsen confirmed that there is crossover between the District's efforts and those of SPWA. He commented that he is hopeful there will be frequent communication and data sharing throughout the process.

No public comments were received.

This was an informational item only; no action was taken.

2. SOUTH PLACER WASTEWATER AUTHORITY (SPWA) BOARD MEETING REPORT – DIRECTOR WILL DICKINSON

President Dickinson provided an overview of the September 2, 2026, SPWA Board Meeting. He shared that several large capacity projects were approved at the meeting. During the meeting, he relayed to SPWA staff that the District might not have a need for these additional capacity projects, which could impact financial contributions. GM Nielsen shared that the SPWA Executive Director acknowledged the need to begin high-level discussions on proportionate shares, regional fees, and other topics between the partner agencies. These discussions are anticipated to begin in January 2027. President Dickinson shared that SPWA is now considering leading the regional EDU study. GC Brown shared that he was contacted by counsel for SPWA, and that there was an evolving

consensus that an EDU study could be completed under SPWA's authority, given the impact of EDUs on SPWA. GC Brown shared that based on his preliminary review, he agrees that SPWA funding can be used for an EDU study, which he will be communicating back to SPWA counsel.

President Dickinson spoke about the interest of the District and the partners in participating in the EDU study, the various phases, and the timing of phases. It is expected that in November the SPWA Board will be presented with a budget revision and contract for the study. No public comments were received.

This was an informational item only; no action was taken.

3. REGIONAL WASTEWATER TREATMENT PLANT RENEWAL PROJECT UPDATES

GM Nielsen presented background information on regional wastewater treatment plant renewal projects, including information on the three Joint Powers Authority (JPA) agreements that establish the authority of SPWA, how treatment is funded, and how funds are spent. He further shared how the agreements relate to and impact the District's three funds and the budget. He provided information on the renewal projects that the City of Roseville is planning to complete, as well as funding information for the next five years.

GM Nielsen shared that staff plans to bring this information to the Board more regularly, as these projects don't come before the SPWA board. He asked for feedback on the frequency and timing of the updates.

Director Jewell thanked staff for the breakdown of the three agreements that was included in the staff report.

Vice President Mitchell asked about available grants to help fund renewal projects. GM Nielsen shared that there are some grant funds available for various projects, and that the City of Roseville is very proactive in researching alternative funding, as well as utilizing internal staff to complete projects more cost-effectively.

Director Jewell asked about the projected increase in renewal project spending at the treatment plants in relation to the District's Fund 100 balance. ASM Costan shared that the District has been holding funds in Fund 100 beyond the minimum reserve requirement in anticipation of these higher costs. There has been some discussion about creating a separate Fund 200 with the next rate study to reserve funding for these programmed, nonrecurring regional renewal project expenses. President Dickinson asked about the previous rate study and the regional renewal projects that were factored into the rates. ASM Costan shared that renewal project costs were included in the rate study based on the information available at the time; however, the number of projects and project costs have increased, and the timing of many of the projects has been accelerated.

Director Arney asked how the District is budgeting to cover the regional renewal projects. ASM Costan shared that the District has been budgeting less than the project costs provided by the City of Roseville, factoring in actual spending in previous fiscal years. Any unspent project funds from one year are moved into the next fiscal year. If project expenses are more than the District budgeted, there will be a true-up owed in the next fiscal year. GM Nielsen provided additional details on the next cost of service study and the establishment of Fund 200.

No public comments were received.

Director Jewell shared that she found the report very informative and would like to continue to receive updates. President Dickinson added that the Board will receive an update once a year at the budget workshop. He suggested that changes and more frequent updates could be discussed during Fee and Finance Advisory Committee meetings, with one additional update for the full Board, around December or January. The Board was in agreement with the President's suggestion.

4. GEOGRAPHIC INFORMATION SYSTEMS (GIS) PRESENTATION

DE Huff introduced the District's GIS system and applications used District-wide, and introduced Curtis Little, the GIS/IT Analyst. DE Huff shared that utilizing technology to improve efficiencies is a Strategic Plan priority. Curtis Little provided a demonstration of the District's GIS web maps, links to asset and record management applications, and work order and inspection systems.

No public comments were received.

VII. DEPARTMENT REPORTS

Legal Counsel (A. Brown):

GC Brown had no report for this meeting.

General Manager (E. Nielsen):

GM Nielsen introduced the General Manager and Department Reports.

Director Jewell asked about the CHP audit results, and DS Stites provided information on the follow-up items and the timeline for future audits.

President Dickinson acknowledged the District's receipt of the GFOA Triple Crown Award and the work staff put into the reports. President Dickinson requested a closed session in November for the General Manager's evaluation and asked about the content for the first retiree newsletter. GM Nielsen confirmed the closed session, and ASM Costan provided information on the retiree newsletter that is being circulated in conjunction with Open Enrollment. President Dickinson asked about follow-up items resulting from Labor Negotiations. GM Nielsen shared that follow-up meetings have been scheduled.

VIII. DIRECTOR'S COMMENTS

Vice President Mitchell shared that he is impressed with staff and the tools they have to perform their work. Director Jewell commended President Dickinson on his role with the SPWA Board. Director Arney expressed agreement with both Vice President Mitchell and Director Jewell.

IX. PUBLIC COMMENTS ON CLOSED SESSION

No public comments were received.

X. CLOSED SESSION

The Board met in Closed Session at 5:46 p.m. and adjourned Closed Session at 6:06 p.m.

XI. CLOSED SESSION READOUT

The Board met in Closed Session to discuss the General Manager's Evaluation. No action was taken.

XII. ADJOURNMENT

The President adjourned the meeting at 6:08 p.m. to the next regular meeting to be held on September 30, 2026, at 4:30 p.m.



Emilie Costan, Board Secretary

Item 5.2



South Placer M.U.D.

Check Report

By Check Number

Date Range: 08/25/2026 - 09/21/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank-AP Bank						
1911	Stationary Engineers, Local 39	08/26/2026	Regular	0.00	582.18	19416
1887	Liebert Cassidy Whitmore	08/27/2026	Regular	0.00	6,800.00	19417
1699	MCCI	08/27/2026	Regular	0.00	5,861.17	19418
1599	MUN CPA's	08/27/2026	Regular	0.00	20,000.00	19419
1652	Cintas Corporation	08/27/2026	Regular	0.00	648.20	19420
1882	Dell Technologies Inc	08/27/2026	Regular	0.00	10,890.95	19421
1131	Granite Business Printing	08/27/2026	Regular	0.00	391.46	19422
1764	Network Design Associates, Inc.	08/27/2026	Regular	0.00	1,443.30	19423
1221	PG&E	08/27/2026	Regular	0.00	3,130.73	19424
1718	U-Rock Utility Equipment LLC	08/27/2026	Regular	0.00	3,245.03	19425
1850	WYJO Services Corp	08/27/2026	Regular	0.00	2,288.52	19426
1240	Placer County Personnel	08/28/2026	Regular	0.00	3,699.00	19427
1327	US Bank Corporate Payment	09/02/2026	Regular	0.00	9,284.46	19428
	Void	09/02/2026	Regular	0.00	0.00	19429
	Void	09/02/2026	Regular	0.00	0.00	19430
1656	Badger Meter Inc	09/03/2026	Regular	0.00	8,559.82	19432
1853	Cartwright Nor Cal Inc.	09/03/2026	Regular	0.00	6,139.83	19433
1652	Cintas Corporation	09/03/2026	Regular	0.00	656.14	19434
1509	Crystal Communications	09/03/2026	Regular	0.00	311.64	19435
1087	Dawson Oil Co.	09/03/2026	Regular	0.00	7,835.81	19436
1631	Instrument Technology Corporation	09/03/2026	Regular	0.00	650.20	19437
1564	Jensen Landscape Services, LLC	09/03/2026	Regular	0.00	1,121.00	19438
1664	MacLeod Watts, Inc	09/03/2026	Regular	0.00	1,370.00	19439
1819	NATEC International, INC.	09/03/2026	Regular	0.00	1,425.00	19440
1764	Network Design Associates, Inc.	09/03/2026	Regular	0.00	676.00	19441
1218	PCWA	09/03/2026	Regular	0.00	172.05	19442
1221	PG&E	09/03/2026	Regular	0.00	649.56	19443
1911	Stationary Engineers, Local 39	09/09/2026	Regular	0.00	538.92	19444
1021	ARC	09/10/2026	Regular	0.00	139.14	19445
248	AT&T	09/10/2026	Regular	0.00	8.91	19446
1652	Cintas Corporation	09/10/2026	Regular	0.00	634.64	19447
1068	City of Roseville	09/10/2026	Regular	0.00	42,245.01	19448
1685	Civic Plus LLC	09/10/2026	Regular	0.00	1,080.40	19449
1086	Dataprose	09/10/2026	Regular	0.00	10,678.07	19450
1666	Great America Financial Services	09/10/2026	Regular	0.00	691.44	19451
1887	Liebert Cassidy Whitmore	09/10/2026	Regular	0.00	884.00	19452
1475	Mapes Johnson LLP	09/10/2026	Regular	0.00	732.00	19453
1218	PCWA	09/10/2026	Regular	0.00	884.81	19454
1221	PG&E	09/10/2026	Regular	0.00	10,696.39	19455
1232	Pitney Bowes, Inc.(Reserve Account)	09/10/2026	Regular	0.00	600.00	19456
1244	Preferred Alliance Inc	09/10/2026	Regular	0.00	202.41	19457
1253	Recology Auburn Placer	09/10/2026	Regular	0.00	412.48	19458
1292	SPMUD Petty Cash	09/10/2026	Regular	0.00	196.00	19459
1333	SPOK, Inc.	09/10/2026	Regular	0.00	34.04	19460
1878	Universal Building Services & Supply Co.	09/10/2026	Regular	0.00	1,335.00	19461
1850	WYJO Services Corp	09/10/2026	Regular	0.00	4,900.27	19462
1022	AT&T CalNet	09/17/2026	Regular	0.00	440.19	19463
1652	Cintas Corporation	09/17/2026	Regular	0.00	610.02	19464
1068	City of Roseville	09/17/2026	Regular	0.00	2,656,250.00	19465
1719	Emilie Costan	09/17/2026	Regular	0.00	213.38	19466
1124	Gold Mountain California News Media	09/17/2026	Regular	0.00	814.76	19467
1664	MacLeod Watts, Inc	09/17/2026	Regular	0.00	2,320.00	19468
1764	Network Design Associates, Inc.	09/17/2026	Regular	0.00	4,360.00	19469
1217	Owen Equipment	09/17/2026	Regular	0.00	1,776.99	19470

Check Report

Date Range: 08/25/2026 - 09/21/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
1815	Pace Supply Corp	09/17/2026	Regular	0.00	21,307.51	19471
1218	PCWA	09/17/2026	Regular	0.00	657.62	19472
1234	Placer County Air Pollution Control District (API	09/17/2026	Regular	0.00	2,756.35	19473
1508	Sacramento Rendering Co.	09/17/2026	Regular	0.00	300.00	19474
1518	Sonitrol of Sacramento	09/17/2026	Regular	0.00	1,707.88	19475
1338	Verizon Wireless	09/17/2026	Regular	0.00	1,234.76	19476
1787	Helen Gibson	08/28/2026	Bank Draft	0.00	1,128.06	DFT0011128
1909	Theresa Allen	08/28/2026	Bank Draft	0.00	503.50	DFT0011129
1802	Joyce Parker	08/28/2026	Bank Draft	0.00	503.50	DFT0011130
1045	Cal Pers 457 Plan (EFT)	08/28/2026	Bank Draft	0.00	4,417.00	DFT0011131
1045	Cal Pers 457 Plan (EFT)	08/28/2026	Bank Draft	0.00	668.00	DFT0011132
1045	Cal Pers 457 Plan (EFT)	08/28/2026	Bank Draft	0.00	636.60	DFT0011133
1135	Empower (EFT)	08/28/2026	Bank Draft	0.00	275.00	DFT0011136
1135	Empower (EFT)	08/28/2026	Bank Draft	0.00	4,430.00	DFT0011137
1135	Empower (EFT)	08/28/2026	Bank Draft	0.00	1,439.83	DFT0011138
1042	CA State Disbursement (EF	08/28/2026	Bank Draft	0.00	585.68	DFT0011139
1015	American Fidelity Assurance	08/28/2026	Bank Draft	0.00	695.38	DFT0011140
1229	Pers (EFT)	08/28/2026	Bank Draft	0.00	49.13	DFT0011141
1913	Mission Square	08/28/2026	Bank Draft	0.00	2,200.00	DFT0011142
1229	Pers (EFT)	08/28/2026	Bank Draft	0.00	1,247.02	DFT0011143
1229	Pers (EFT)	08/28/2026	Bank Draft	0.00	2,504.97	DFT0011144
1229	Pers (EFT)	08/28/2026	Bank Draft	0.00	1,999.18	DFT0011145
1229	Pers (EFT)	08/28/2026	Bank Draft	0.00	3,404.32	DFT0011146
1229	Pers (EFT)	08/28/2026	Bank Draft	0.00	6,197.13	DFT0011147
1229	Pers (EFT)	08/28/2026	Bank Draft	0.00	6,341.03	DFT0011148
1149	Internal Revenue Service	08/28/2026	Bank Draft	0.00	16,117.30	DFT0011149
1098	EDD (EFT)	08/28/2026	Bank Draft	0.00	4,812.97	DFT0011150
1098	EDD (EFT)	08/28/2026	Bank Draft	0.00	1,689.72	DFT0011151
1149	Internal Revenue Service	08/28/2026	Bank Draft	0.00	3,769.42	DFT0011152
1149	Internal Revenue Service	08/28/2026	Bank Draft	0.00	11,151.00	DFT0011153
1015	American Fidelity Assurance	09/01/2026	Bank Draft	0.00	638.36	DFT0011154
1015	American Fidelity Assurance	09/01/2026	Bank Draft	0.00	50.00	DFT0011155
1230	Pers (EFT)	09/01/2026	Bank Draft	0.00	8,199.28	DFT0011156
1230	Pers (EFT)	09/01/2026	Bank Draft	0.00	44,650.49	DFT0011157
1230	Pers (EFT)	09/01/2026	Bank Draft	0.00	14,626.98	DFT0011158
1230	Pers (EFT)	09/01/2026	Bank Draft	0.00	53.98	DFT0011159
1230	Pers (EFT)	09/01/2026	Bank Draft	0.00	4,212.00	DFT0011160
1230	Pers (EFT)	09/01/2026	Bank Draft	0.00	32.65	DFT0011161
1586	Principal Life Insurance Company	09/01/2026	Bank Draft	0.00	782.37	DFT0011162
1015	American Fidelity Assurance	08/28/2026	Bank Draft	0.00	33,261.77	DFT0011163
1045	Cal Pers 457 Plan (EFT)	09/11/2026	Bank Draft	0.00	4,017.00	DFT0011164
1045	Cal Pers 457 Plan (EFT)	09/11/2026	Bank Draft	0.00	668.00	DFT0011165
1045	Cal Pers 457 Plan (EFT)	09/11/2026	Bank Draft	0.00	636.60	DFT0011166
1135	Empower (EFT)	09/11/2026	Bank Draft	0.00	275.00	DFT0011169
1135	Empower (EFT)	09/11/2026	Bank Draft	0.00	4,130.00	DFT0011170
1135	Empower (EFT)	09/11/2026	Bank Draft	0.00	1,322.14	DFT0011171
1042	CA State Disbursement (EF	09/11/2026	Bank Draft	0.00	585.68	DFT0011172
1015	American Fidelity Assurance	09/11/2026	Bank Draft	0.00	620.38	DFT0011173
1229	Pers (EFT)	09/11/2026	Bank Draft	0.00	49.13	DFT0011174
1913	Mission Square	09/11/2026	Bank Draft	0.00	2,000.00	DFT0011175
1229	Pers (EFT)	09/11/2026	Bank Draft	0.00	1,247.02	DFT0011176
1229	Pers (EFT)	09/11/2026	Bank Draft	0.00	2,504.97	DFT0011177
1229	Pers (EFT)	09/11/2026	Bank Draft	0.00	1,999.19	DFT0011178
1229	Pers (EFT)	09/11/2026	Bank Draft	0.00	3,404.32	DFT0011179
1229	Pers (EFT)	09/11/2026	Bank Draft	0.00	5,971.68	DFT0011180
1229	Pers (EFT)	09/11/2026	Bank Draft	0.00	6,110.36	DFT0011181
1149	Internal Revenue Service	09/11/2026	Bank Draft	0.00	16,085.74	DFT0011182
1098	EDD (EFT)	09/11/2026	Bank Draft	0.00	4,886.18	DFT0011183
1098	EDD (EFT)	09/11/2026	Bank Draft	0.00	1,625.98	DFT0011184
1149	Internal Revenue Service	09/11/2026	Bank Draft	0.00	3,761.96	DFT0011185

Check Report

Date Range: 08/25/2026 - 09/21/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
1149	Internal Revenue Service	09/11/2026	Bank Draft	0.00	11,250.11	DFT0011186

Bank Code AP Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	92	58	0.00	2,869,475.44
Manual Checks	0	0	0.00	0.00
Voided Checks	0	2	0.00	0.00
Bank Drafts	55	55	0.00	256,425.06
EFT's	0	0	0.00	0.00
	147	115	0.00	3,125,900.50

Check Report

Date Range: 08/25/2026 - 09/21/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: PY Bank-PY Bank						
1645	Aspire Retirement Solutions	08/28/2026	Bank Draft	0.00	1,427.52	DFT0011134
1645	Aspire Retirement Solutions	08/28/2026	Bank Draft	0.00	1,000.00	DFT0011135
1645	Aspire Retirement Solutions	09/11/2026	Bank Draft	0.00	1,427.52	DFT0011167
1645	Aspire Retirement Solutions	09/11/2026	Bank Draft	0.00	1,000.00	DFT0011168

Bank Code PY Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	4	4	0.00	4,855.04
EFT's	0	0	0.00	0.00
	4	4	0.00	4,855.04

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	92	58	0.00	2,869,475.44
Manual Checks	0	0	0.00	0.00
Voided Checks	0	2	0.00	0.00
Bank Drafts	59	59	0.00	261,280.10
EFT's	0	0	0.00	0.00
	151	119	0.00	3,130,755.54

Fund Summary

Fund	Name	Period	Amount
100	OPERATING FUND	8/2026	171,435.57
100	OPERATING FUND	9/2026	2,959,319.97
			3,130,755.54

Account Number	Name	Date	Type	Amount	Reference
102-0010988-01	Donovan, Ryan and Heather	9/3/2026	Refund	\$9,480.55	Check #: 19431
TOTAL REFUNDS:				\$9,480.55	

Item 5.3

SOUTH PLACER MUNICIPAL UTILITY DISTRICT STAFF REPORT

To: Board of Directors

From: Carie Huff, District Engineer

Cc: Josh Lelko, Engineering Technician

Subject: Acceptance of the Bill of Sale for the Creekside Lane Parcel Map
(Formerly the Sierra College Partners Parcel Map)

Meeting Date: September 30, 2026

Overview

The District entered into an Out of Area Service Agreement with the City of Lincoln and Creekside Lane Partners in November of 2017 and amended in June of 2025 to provide sewer service to APN 032-010-023 since the parcel is contiguous to the City of Lincoln but resides within the City of Rocklin's Sphere of Influence.

The Creekside Lane Parcel Map is located within Placer County, approximately one thousand five hundred (1,500) feet west of the intersection of Creekside Lane and Sierra College Boulevard. The Creekside Lane Parcel Map project consists of public sewer improvements to serve the 4-lot residential subdivision for a total of 4 equivalent dwelling units (EDU). The Creekside Lane Parcel Map includes the installation of one (1) manhole and associated access road.

Recommendation

Staff recommends that the Board of Directors accept the attached Bill of Sale for the Creekside Lane Parcel Map.

Strategic Plan Priorities

This action is consistent with the District's Strategic Plan Priorities:

- Maintain an excellent regulatory compliance record
- Prepare for the future and foreseeable emergencies
- Leverage existing and applicable technologies to improve efficiencies

Fiscal Impact

The estimated value of the contributed capital is \$28,250.

Attachments

1. Bill of Sale
2. Map – Creekside Lane Parcel Map

BILL OF SALE

Creekside 4, LLC does hereby grant, bargain, sell and convey to SOUTH PLACER MUNICIPAL UTILITY DISTRICT all of its rights, title and interest in and to all public sewer pipes, lines, mains, manholes, and appurtenances installed by its contractor in that subdivision/project commonly known as Creekside Lane

Grantor herein does hereby warrant and guarantee to SOUTH PLACER MUNICIPAL UTILITY DISTRICT that all of the personal property described herein consisting of sewer pipes, lines, mains, manholes, and appurtenances are free and clear of all mechanics liens and encumbrances of any type, nature or description whatsoever.

Dated this July 20, 2026

By: (Developer/Owner)


Signature

Jeremy Jaeger
Name (Please Type or Print)

Attach notary acknowledgment

ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of Placer)

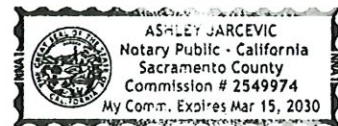
On July 20th, 2026 before me, Ashley Jarcevic, Notary Public
(insert name and title of the officer)

personally appeared Jeremy Jaeger,
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are
subscribed to the within instrument and acknowledged to me that he/she/they executed the same in
his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the
person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature  (Seal)





Creekside Lane Parcel Map

4 EDU

Public Sewer Infrastructure

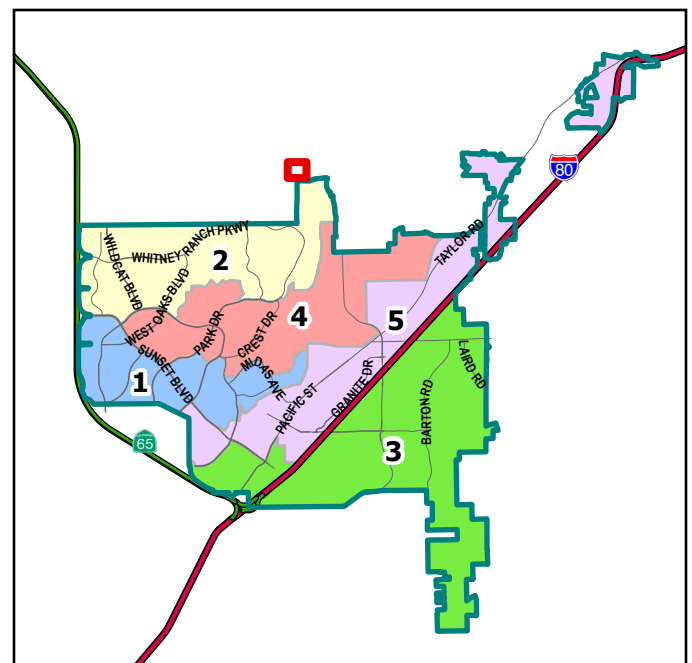
1 manhole

1 Access Road

0 150 300 Feet



Date: 9/23/2026
 Map Produced By: Technical Services
 Document Path: G:\spmud_gis\mxd\Bill of Sale_Bill of Sale Exhibit\Bill of Sale
 Template.aprx



Item 5.4

SOUTH PLACER MUNICIPAL UTILITY DISTRICT STAFF REPORT

To: Board of Directors

From: Chad Stites, Superintendent

Cc: Eric Nielsen, General Manager

Subject: Resolution 26-34 Authorizing the General Manager to Execute a Purchase Order for the Replacement of a Customer Service Vehicle

Meeting Date: September 30, 2026

Overview

The Field Services Department (FSD) maintains a fleet of vehicles to assist in carrying out the District's tasks and efforts to provide the high level of service customers expect. FSD maintains a vehicle replacement schedule that plans for the replacement of all vehicles based on an assumed service life with the goal of balancing expenditures from year to year. The vehicle proposed to be replaced is a customer service vehicle. The condition and operation of the truck are consistent with a vehicle that needs to be replaced.

District staff have received a quote from National Auto Fleet Group under the Sourcewell Contract 081325-NAF for a 2027 Ford E-Transit with a box body to serve as a replacement for the current van. The E-Transit was chosen so that the District continues to meet the requirements of the Advanced Clean Fleet (ACF) Regulation adopted by the California Air Resources Board (CARB) in April 2023, which requires that fifty (50) percent of annual vehicle purchases per calendar year are zero-emission vehicles, beginning January 1, 2024.

In compliance with the District's Purchasing Policy 3150, staff is requesting that the Board authorize the General Manager to purchase a customer service vehicle from National Auto Fleet Group and upfit it with necessary equipment, within the budgeted amount of \$120,000.

Recommendation

Staff recommends that the Board of Directors adopt Resolution 26-34, authorizing the General Manager to execute the purchase of a customer service vehicle up to the budgeted amount of \$120,000.

Strategic Plan Priorities

This action is consistent with the District's Strategic Plan Priorities:

- Maintain an excellent regulatory compliance record
- Prepare for the future and foreseeable emergencies

Related District Ordinances and Policies

This action complies with the following District Policy
Policy No. 3150 – Purchasing Policy

Fiscal Impact

The approved Fiscal Year 2026/27 budget includes the necessary funds in the District's Renewal Fund (Fund 400) to purchase a replacement customer service vehicle.

Attachments

1. Resolution 26-34 Authorizing the General Manager to Execute a Purchase Order for the Replacement of a Customer Service Vehicle

SOUTH PLACER MUNICIPAL UTILITY DISTRICT

RESOLUTION NO. 26-34

**A RESOLUTION AUTHORIZING THE GENERAL MANAGER TO PURCHASE A
REPLACEMENT CUSTOMER SERVICE VEHICLE AND EQUIPMENT**

WHEREAS, the District requires a Customer Service Vehicle to provide the level of service promised to its customers; and

WHEREAS, the Board of Directors has approved a budget item in the current budget for Vehicle Purchases which includes the purchase of a replacement Customer Service Vehicle; and

WHEREAS, per District Policy No. 3150 - Purchasing, the purchase amount exceeds the General Manager's authorized purchasing authority and must be approved by the Board of Directors; and

WHEREAS, Staff is requesting that the Board authorize the General Manager to purchase a replacement customer service vehicle, in compliance with the District's Purchasing Policy 3150, within the budgeted amount of \$120,000. This will allow staff to purchase the customer service vehicle and upfit it to meet the needs of the department.

NOW, THEREFORE BE IT RESOLVED, by the Board of Directors of the South Placer Municipal Utility District that the General Manager is granted the authority to execute the purchase of a Customer Service Vehicle and associated equipment within a not to exceed amount of \$120,000.

PASSED AND ADOPTED at a Special Meeting of the South Placer Municipal Utility District Board of Directors at Rocklin, CA on this 30th day of September 2026.

SOUTH PLACER MUNICIPAL UTILITY DISTRICT

William Dickinson, President of the Board of Directors

ATTEST

Emilie Costan, Board Secretary

Item 5.5

SOUTH PLACER MUNICIPAL UTILITY DISTRICT STAFF REPORT

To: Board of Directors

From: Chad Stites, Superintendent

Cc: Eric Nielsen, General Manager

Subject: Resolution 26-35, Tree Removal Services for Fiscal Year 2026/27

Date: September 30, 2026

Overview

District staff have identified the need to remove trees that have grown within sewer easements and over the top of sewer pipelines.

Cooperative purchasing programs allow member public agencies to aggregate individual purchasing power and achieve greater volume discounts. Public agencies competitively solicit and award agreements, which are then made available to other member agencies. By using this process, local governmental agencies can achieve better pricing and streamline purchasing by removing repetitive, resource-intensive, and costly bid procedures associated with routine purchases. The District currently uses these types of programs to purchase goods and services such as janitorial supplies, employee uniforms, and vehicles.

The California Multiple Award Schedule (CMAS) Program offers a wide variety of commodities, products, and services at prices that have been assessed to be fair, reasonable, and competitive. Public Contract Code (PCC) § 10290 et seq. and 12101.5 include approval for local government agencies to use CMAS for the acquisition of products and services. Public Contract Code (PCC) § 10298 and 10299 authorize local government agencies and school districts to use CMAS and other Department of General Services (DGS) agreements without competitive bidding. Section 8 of the District's Purchasing Policy (Policy 3150) allows the District to enter into purchase contracts with a supplier when the pricing and terms have been previously established by a public entity such as the CMAS Program.

Tree Pro Services, Inc./Ross Tree Expert Company (Tree Pro) is a participating vendor in the CMAS Program (CMAS Number 4-09-03-0378A). Tree Pro is equipped and has the expertise to work both in the street and in open-space environments. Tree Pro employs a certified arborist and provides scheduled, on-call, and stand-by services. The City of Rocklin and Placer County Water Agency both use Tree Pro for tree removal services. Using the same vendor as the City for these services will likely improve coordination and the scheduling of work.

Recommendation

Staff recommends the Board of Directors adopt Resolution 26-35, authorizing the General Manager to purchase tree removal services through a piggyback procurement through California Multiple Award Schedule (CMAS) Contract 4-09-03-0378A with Tree Pro Services, Inc./Ross Tree Expert Company for Fiscal Year 2026/27 with a not-to-exceed amount of \$150,000.

Strategic Plan Goals

This action is consistent with the District's Strategic Plan Priorities:

- Prepare for the future and foreseeable emergencies
- Provide exceptional value for the cost of sewer service

Related District Ordinances and Policies

This action complies with the following District Policies:

- Policy No. 3150 – Purchasing Policy
 - Section 1 – Purchasing Authorization
 - Section 8 – Piggyback Procurements

Fiscal Impact

The costs of tree removal/arborist services will be charged against the existing and approved Operations Fund (Fund 100) budget line item for easement maintenance and will not exceed the authorized amount without written Board approval.

Attachments

1. Resolution 26-35 Tree Removal Services for Fiscal Year 2026/27

SOUTH PLACER MUNICIPAL UTILITY DISTRICT

RESOLUTION NO. 26-35

**AUTHORIZATION TO PURCHASE TREE REMOVAL SERVICES
THROUGH A PIGGYBACK PURCHASING AGREEMENT
FOR FISCAL YEAR 2026/27**

WHEREAS, the South Placer Municipal Utility District, hereinafter called SPMUD, is required to remove trees from its easements to protect and provide access to its sewer facilities; and

WHEREAS, public agencies can use cooperative purchasing programs to aggregate individual purchasing power and achieve greater volume discounts, achieve better pricing, and streamline purchasing by removing resource-intensive bidding procedures; and

WHEREAS, SPMUD Purchasing Policy (Policy 3150) Section 8 allows SPMUD to enter purchase contracts through piggyback procurements provided the contract meets the specified requirements of the policy; and

WHEREAS, the California Multiple Award Schedule (CMAS) Contract 4-09-03-0378A with Tree Pro Services, Inc./Ross Tree Expert Company (Tree Pro) meets the requirements of SPMUD Purchasing Policy 3150; and

WHEREAS, SPMUD Purchasing Policy (Policy 3150) Section 1 requires the approval of the Board of Directors for commitments that exceed \$50,000.

NOW, THEREFORE BE IT RESOLVED, that the South Placer Municipal Utility District Board of Directors authorizes the General Manager to purchase tree removal services through a piggyback procurement through California Multiple Award Schedule (CMAS) Contract 4-09-03-0378A with Tree Pro Services, Inc./Ross Tree Expert Company for Fiscal Year 2026/2027 with a not-to-exceed amount of \$150,000.

PASSED AND ADOPTED at a Special Meeting of the South Placer Municipal Utility District Board of Directors at Rocklin, CA on this 30th day of September 2026.

SOUTH PLACER MUNICIPAL UTILITY DISTRICT

William Dickinson, President of the Board of Directors

ATTEST

Emilie Costan, Board Secretary

Item 6.2

GENERAL MANAGER REPORT

To: Board of Directors

From: Eric Nielsen, General Manager

Date: September 30, 2026

Subject: General Manager Monthly Staff Report – September 2026

1. STATUS UPDATE - 2026 GENERAL MANAGER GOALS

The table below summarizes progress towards the General Manager's goals.

Goal	Description of Activity	Deadline	Status
Cybersecurity Plan	Reviewing draft. Present update to the Board.	DEC	On track
Asset Management Plan	Working on Phase I - Data connectivity, renewal criteria, updated cost projections. Present update to the Board.	DEC	On track
Changes to Capacity Charges	Conduct at least two Fee & Finance Advisory Committee meetings	MAR	Complete
	Board workshop on options	MAY	Complete
	Provide update on progress	SEP	Complete
	Staff is working with a consultant to investigate selected options and assess impacts on revenue. Present potential revisions to the Board	DEC	On track
Adopt MOU with Local 39	Adopted March 5, 2026	APR	Complete
	Local 39 and District are meeting to review the draft Personnel Rules. Present Personnel Rules for Board approval.	NOV	On track
Adopt Benefits Resolution	Adopted May 7, 2026	JUN	Complete

2. TIME ALLOCATION

The following summary reflects how the General Manager's time was generally allocated during the month.

Strategic Leadership & Administration – (30%)

Time during this period included regularly scheduled and ad hoc meetings with District managers to support ongoing initiatives and projects. On September 10, the General Manager facilitated the District's monthly All-Hands Meeting, providing employees with cross-departmental updates, reinforcing organizational priorities, and supporting team unity.

SPWA Involvement

The General Manager also attended the South Placer Wastewater Authority (SPWA) Board meeting on September 2 and conducted a briefing with the District's SPWA representatives on August 31. In addition, the General Manager, District Engineer, and Associate Engineer participated in the SPWA Regional Partners Meeting to receive updates on regional rehabilitation projects and discuss strategies to address inflow and infiltration within the sewer system.

Governance, Board, and Legal Support – (25%)

External Agency Coordination

The General Manager attended an introductory meeting with the new Placer Local Agency Formation Commission (LAFCo) CEO on September 10. The General Manager and General Counsel met with the Placer County CEO and County Counsel on September 16 to discuss long-term sewer service planning in connection with the recent Municipal Service Review, anticipated annexation proposals, and potential approaches to tax-sharing. These discussions will help coordinate future service delivery and ensure alignment between the District, the County, and LAFCo on regulatory and financial considerations.

CalPERS Engagement

The General Manager and Administrative Services Manager participated in the CalPERS Employer Leadership Dialogue on September 3 and the Board of Administration meeting on September 16. CalPERS is considering adjustments to the health regions used to assign medical premiums to member agencies. The proposed changes would better align healthcare costs with premiums collected, potentially resulting in significant savings for the District. Following consultation with General Counsel, the General Manager submitted a letter of support to CalPERS regarding these adjustments.

Board Preparation and Administrative Activities

Time during this period also included preparation for the September 3 and September 30 District Board Meetings, follow-up on action items, ongoing correspondence with board members, and collaboration with General Counsel on active legal matters.

External Affairs & Public Relations – (10%)

Public Outreach

The General Manager attended the Hot Chili Cool Cars community event on September 19, where the District hosted an outreach booth to educate customers about District services and the impacts of non-dispersible wipes on the sewer system. The booth was staffed by several District employees and was well attended by the community. The General Manager attended Loomis' State of the Town on September 17.

Customer Inquiries

The General Manager responded to several customer inquiries challenging the assessment of monthly service charges and the assignment of equivalent dwelling units (EDUs).

Leadership Rocklin

The General Manager continues to serve as co-chair of the 2026–27 Leadership Rocklin Steering Committee. On September 24, he helped facilitate Session 2, which focused on regional issues and economic development. Involvement with this program strengthens regional relationships, enhances the District's visibility, provides insight into emerging local priorities, and demonstrates the District's commitment to engaging with the community.

Risk Management & Cybersecurity – (10%)

Staff are continuing to refine the District's cybersecurity documentation and are evaluating and updating the plan for maintaining and strengthening the District's overall cybersecurity posture. This project will help align the District's efforts with industry recommendations and will help protect the District from emerging threats. During this period, the General Manager reviewed the draft of the plan and supporting documentation.

Labor Relations & Human Resources – (10%)

The General Manager supported the District's labor negotiator during a meeting with Local 39 on September 15 to review the completed salary survey and address follow-up items identified in the Memorandum of Understanding. The District and Local 39 are continuing collaborative work on the proposed Personnel Rules, which will serve as an updated Civil Service Manual once finalized.

Financial Management – (10%)

This time includes review and approval of expenditures (e.g., accounts payable, purchase orders, and purchase card statements).

Leave & Holidays – (5%)

3. PURCHASE ORDERS/CONTRACTS INITIATED UNDER THE GENERAL MANAGER'S AUTHORITY

PO Req#	Date	Vendor	Description	Amount
REQ-0555	8/25/26	Pace Supply	Construction Program Fittings	\$21,688.46

4. LONG-RANGE AGENDA

November 2026

- Quarterly Investment Report (consent)
- Annual Investment Report (consent)
- Sierra College Interchange Agreement (consent)
- Award Del Rio Court Del Mar Avenue Sewer Extension Construction Project
- System Evaluation and Capacity Assurance Plan
- Personnel Rules
- Report on SPWA Board Meeting
- GM Evaluation (closed session)

December 2026

- Payment Rounding Resolution - SB 1005 (consent)
- Fiscal Year 2025/26 Financial Audit
- Popular Annual Financial Report
- Cybersecurity Assessment Report
- Asset Management Plan Progress Report
- Award HQ Space Planning Project Contract
- GM Evaluation (closed session)

January 2027

- Oath of Office
- Selection of Officers and Appointments to Temporary Advisory Committees
- Strategic Plan Annual Report
- FOG Program Data Analysis
- GM Goals
- GM Evaluation and Contract Amendment

5. DEPARTMENT REPORTS

Attached are the monthly status reports from the District's three departments for the Board's information:

- A. Administrative Services Department,
- B. Field Services Department, and
- C. Technical Services Department.

The Department Managers are prepared to answer questions from the Board.

Item 6.2.1

ITEM VII. ASD REPORT

To: Board of Directors

From: Emilie Costan, Administrative Services Manager

Cc: Eric Nielsen, General Manager

Subject: Administrative Services Department Monthly Report

Board Date: September 30, 2026

Annual Financial Reporting

The Administrative Services staff have been continuing to respond to the District auditors and work on the Transmittal Letter and Management Discussion & Analysis to be included in the Annual Comprehensive Financial Report and the Popular Annual Financial Report for Fiscal Year 2025/26.

Preliminary Wastewater Treatment Plant Expenses for Fiscal Year 2025/26

The District has received preliminary estimates of the wastewater treatment plant operations and maintenance and renewal project costs for Fiscal Year 2025/26. The preliminary estimates show that the operation and maintenance costs increased by approximately 11% and the renewal costs increased by approximately 23% from the prior fiscal year, resulting in the District owing approximately \$700,000 in additional wastewater treatment plant expenses. Staff will review the final numbers once they become available, which may result in the need for a mid-year budget adjustment.

Open Enrollment

Open Enrollment for Medical, Dental, Vision, and other District-sponsored benefits is occurring from September 14th through October 9th. Employees were provided with existing benefits statements and health plan materials. Administrative Services Staff have been assisting employees with any requested benefit changes for the next calendar year. American Fidelity, the District's cafeteria plan and flex spending provider, will be onsite on October 1st to complete benefit enrollments.

CalPERS Employer Leadership Dialogue & Board of Administration Meeting

The Administrative Services Manager and General Manager attended the CalPERS Employer Leadership Dialogue on September 3rd. The workshop included presentations and updates from each of the CalPERS divisions. The Administrative Services Manager and General Manager also attended the CalPERS Board of Administration Meeting on September 16th, specific to an agenda item regarding potential changes to the existing health regions. CalPERS reviews the health regions every four to five years, and these regions can impact health premiums for member agencies assigned to each region. The current three-region model groups the District with several coastal and rural counties.

Local Agency Formation Committee Meeting

On September 10, 2026, the Administrative Services Manager, along with the General Manager and District Engineer, attended an introductory meeting with the new Executive Director of Placer LAFCo, Jason Fried.

Hot Chili Cool Cars

The District had an outreach booth for the Hot Chili Cool Cars event, held at Quarry Park on September 19th. District staff met many customers and provided outreach on non-dispersible items and Fats, Oils, and Greases and their impact on the sewer system.

August Monthly Investment Transactions per GC §53607

DEPOSITS, TRANSFERS, OR WITHDRAWALS

CalTRUST:	None
CA CLASS:	None
LAIF:	None
Placer County:	None
Wells Fargo:	None
Five Star MM:	\$1 million to Cash
CEPPT:	None

Item 6.2.2

ITEM VII. FSD REPORT

To: Board of Directors
From: Chad Stites, Superintendent
Cc: Eric Nielsen, General Manager
Subject: Field Services Department Monthly Report
Meeting Date: September 30, 2026

Department Overview

This section provides the Board with an update on the news and major tasks from the Field Services Department (FSD).

1. Supervisory Control and Data Acquisition (SCADA) Replacement

- a. Weekly meetings with the contractor/integrator (Telstar), engineering/construction management services (Carollo), and the District are continuing.
- b. Telstar reached substantial completion on June 30, 2026.
- c. Telstar is working to complete Punch List Items.

2. Lost Time Accidents

- a. On August 30th, 2026, the District reached 10 consecutive years without a Lost Time Accident.

Reporting

This section provides the Board an overview of the Field Services Department operations and maintenance activities through 8/31/2026. The work listed is not all-inclusive.

1. Lost Time Accidents/Injuries (OSHA 300)

- a. Zero (0)
 - i. 3672 days (10.1 years) without a Lost Time Accident/Injury
- b. Workers' Compensation Claims over the last twelve (12) months
 - i. Three (3)

2. Safety/Training/Professional Development

- a. Field Services employees participated in training for the following:
 - i. Flagger Safety
 - ii. Standard Operating Procedures due to Crew Changes
 - iii. Electrical Safety
 - iv. Asbestos Cement Pipe Refresher
 - v. Hazmat Spill Response
 - vi. Vactor Training for New Vactor

- vii. Leave Request Standard Operating Procedure
- viii. Lock Out, Tag Out
- b. Total Training Hours for August= 106

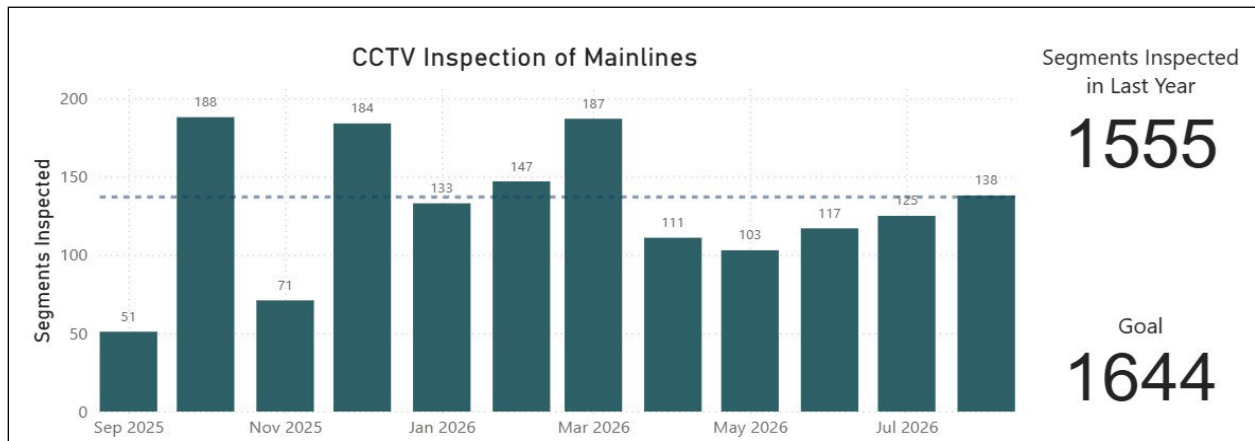
3. Customer Service Calls

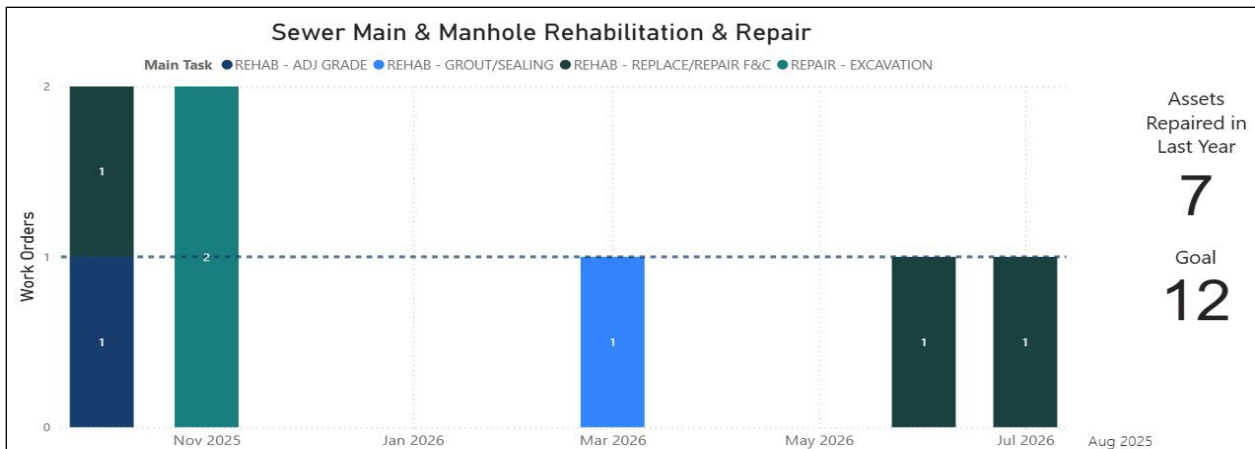
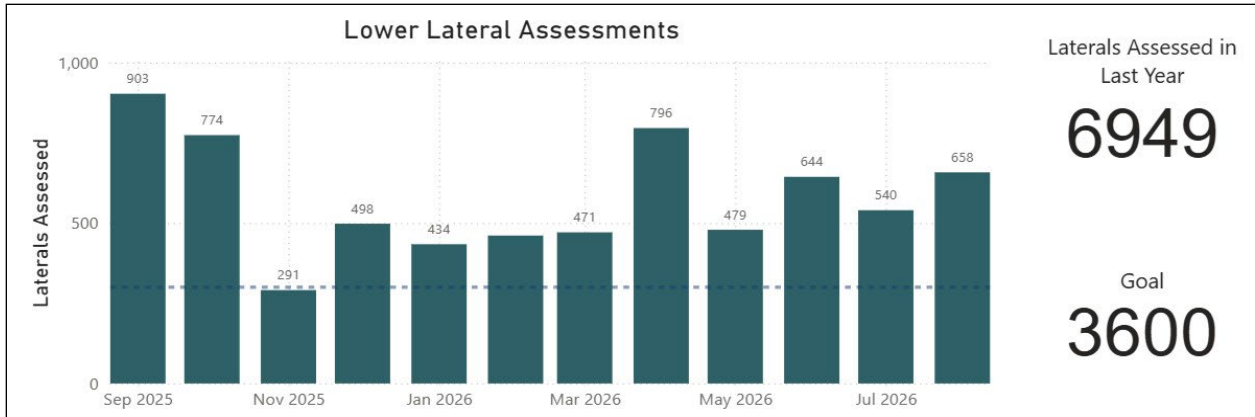
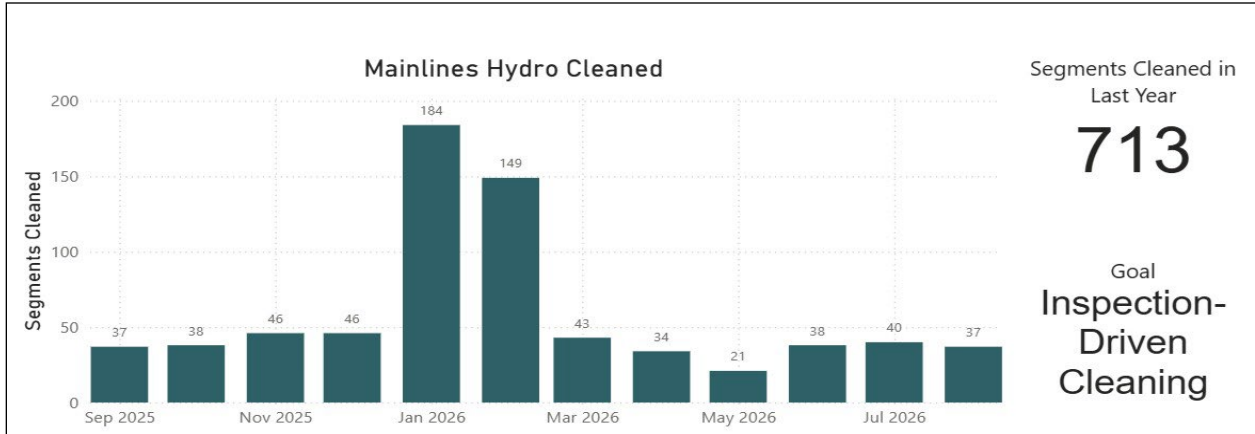
Response Time Goals over the Last 12 Months			
	Goal	Average	Success Rate
During Business Hours	< 30	19	93% (Goal is 95%)
During Non-Business Hours	< 60	42	

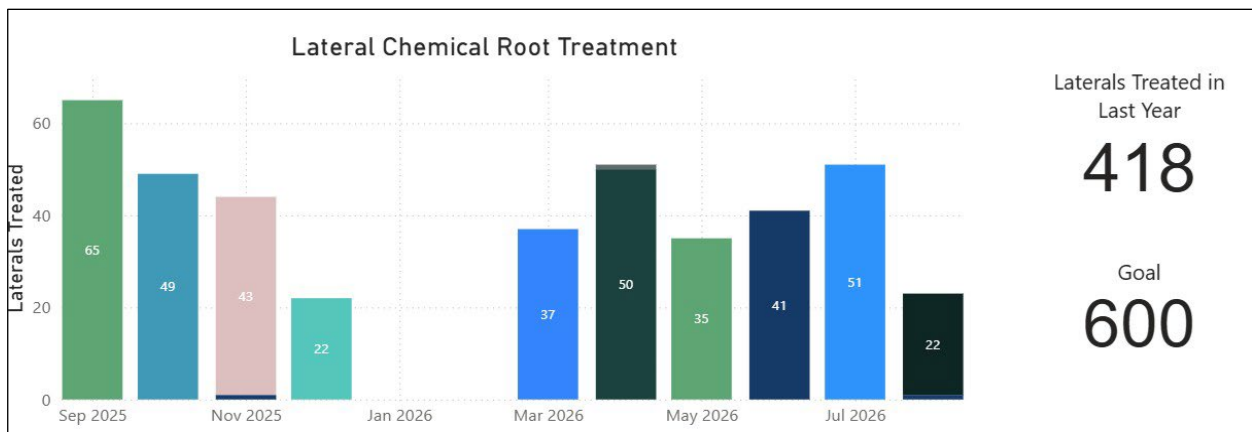
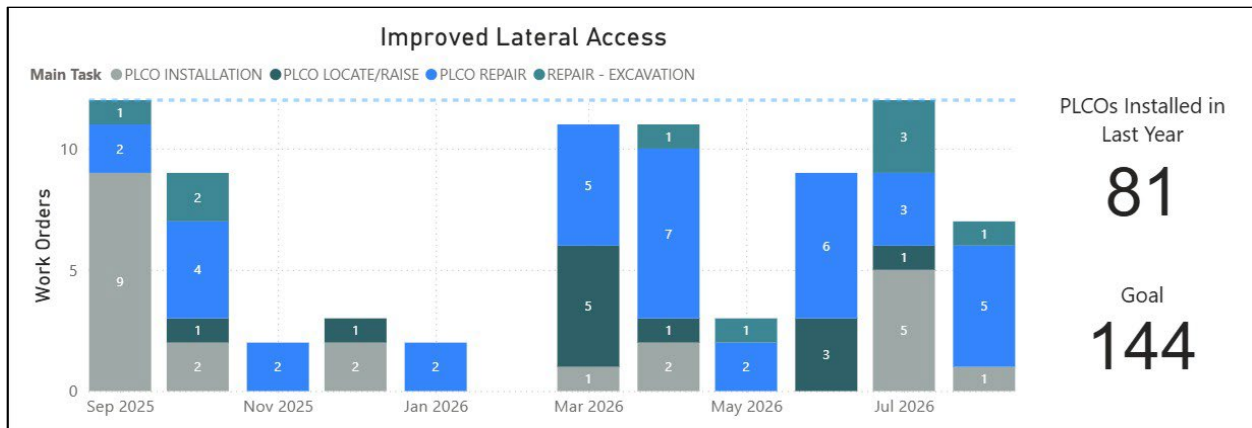
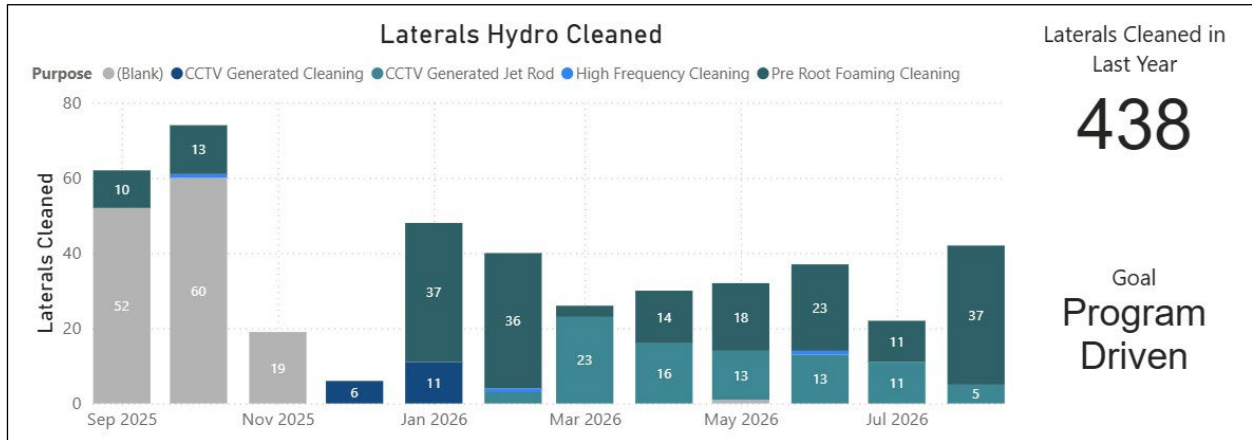
Service Calls - August							
Responsibility	Spill	Stoppage	Odor	Alarm	PLSD	Misc	Total Service Calls
SPMUD Responsibility		1	1	3			11
Owner Responsibility					5	1	
PCWA Responsibility							
N/A							

4. Production

- a. The information provided below shows the work performed in key areas of focus. It does not represent all the work completed in the department.







Item 6.2.3

ITEM VII. TSD REPORT

To: Board of Directors

From: Carie Huff, District Engineer

Cc: Eric Nielsen, General Manager

Subject: Technical Services Department Monthly Report

Board Date: September 30, 2026

TSD Updates:

- The General Manager, Administrative Services Manager, Superintendent, Field Supervisor, and the District Engineer participated in a review of the draft Personnel Rules with LCW on September 1st.
- The District Engineer attended the SPWA Partner Briefing on September 1st.
- The General Manager, Administrative Services Manager, and the District Engineer attended the SPWA Board Meeting on September 2nd.
- The District Engineer met with the Town of Loomis, Placer County Environmental Health, and representatives from a church in Loomis regarding options for sewer on their property on September 10th.
- The General Manager, Administrative Services Manager, and the District Engineer met with the new LAFCO CEO, Jason Fried, on September 10th.
- TSD participated in the District All-Hands Meeting on September 10th.
- TSD staff participated in the Countywide Development Coordination Meeting on September 15th. Representatives from the City of Rocklin and the Town of Loomis attended the meeting as well.
- The District Engineer participated in the CALPELRA Public Employee Discipline Training on September 16th and 17th.
- TSD staff participated in the Sierra College Resurfacing preconstruction meeting on September 16th.
- The District Engineer and Engineering Technician met with representatives from the development team for the Reserve in Loomis to discuss project requirements on September 17th.
- TSD held a preconstruction meeting with Cresleigh and Mozingo on September 21st to discuss the offsite sewer work in Sierra College Boulevard to serve College Park A – Village 1.

- The General Manager and District Engineer met with the City of Rocklin Parks Department to discuss options for permanent restrooms at Sunset Whitney Recreation Area on September 21st.
- District staff participated in the Voluntary Employee Engagement meeting on September 23rd.
- The District Engineer and Associate Engineer are meeting weekly with the consultant team completing the System Evaluation and Capacity Assurance Plan (SECAP), and preliminary results were presented on September 21st. Information from the SECAP is scheduled to be presented to the Board in November.
- MyGov Permitting and Licensing Pro is live and available for use. Final modifications will occur over the next couple of weeks as the permit verbiage is tailored to meet the District's needs. Transitioning to an online platform for sewer permits will streamline the process for customers, stakeholders, and staff.
- The General Manager, District Engineer, and GIS/IT Analyst continue to make progress on the Cybersecurity Master Plan.

PCWA / Newcastle Construction Cooperation Project:

Paving occurred in early September, and construction is substantially complete.

The contract change orders were approved with the authority given to the General Manager through Resolution 25-27. Any future change orders that exceed the granted authority will be brought to the board for approval.

Original Award Amount:	\$1,243,733.40
10% Contingency:	\$124,373.34
Approved Contract Change Orders (to date):	\$119,251.26
<u>Anticipated Contract Change Orders:</u>	<u>\$1,452.49</u>
Total:	\$120,703.75

Del Rio Court and Delmar Sewer Extension Project:

The Del Rio Court and Delmar Sewer Extension Project is out to bid! The bid opening is scheduled for October 8th at 2:00 pm and the environmental finding and award for construction are anticipated at the November Board meeting.

Local Agency Formation Commission (LAFCO)

The Board approved the annexation of 2891 Swetzer Road with Resolution 26-02. However, due to ongoing discussion with Placer County over the Tax Rate Area, TSD staff submitted an Out of Area Service Agreement for 2891 Swetzer Road to allow the property owner to connect to public sewer until the issues with Placer County are resolved.

FOG Control Program

The FOG Inspector conducted an inspection of the grease fixtures inside a new FSE. The FOG Inspector also completed final inspections at two new FSEs in Rocklin.

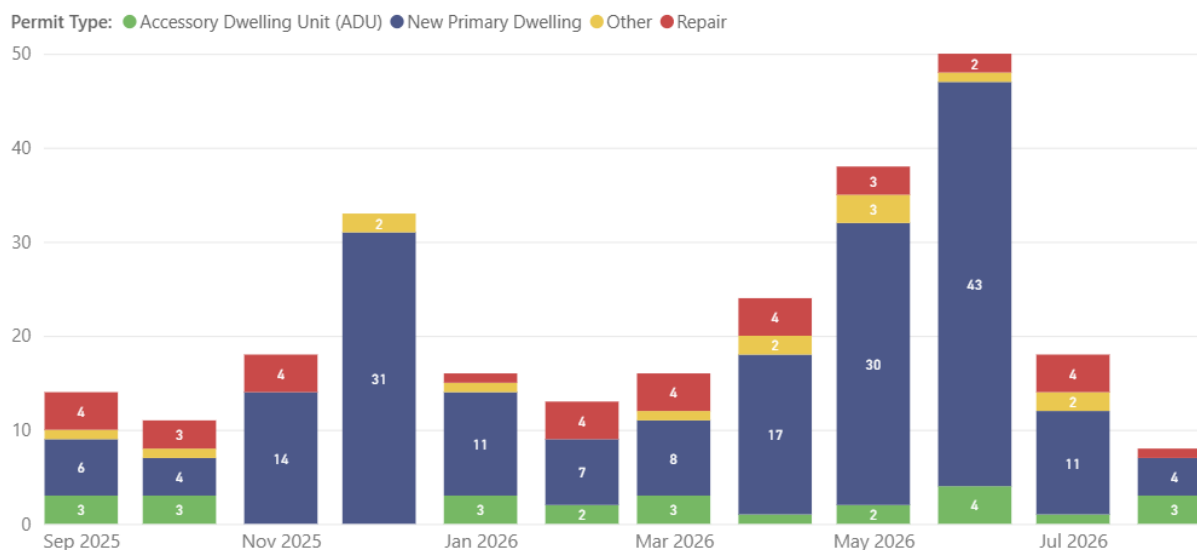
After excessive food debris was observed in the grease waste system during a routine core sample, the FSE was instructed to install basket strainers in the kitchen to assist with mitigation of food debris.

A Warning on Non-Compliance was resolved after the FSE installed appropriate strainers in all kitchen floor sinks, the lower lateral was jet cleaned and inspected via CCTV, and the grease control device was pumped out and uploaded to SwiftComply.

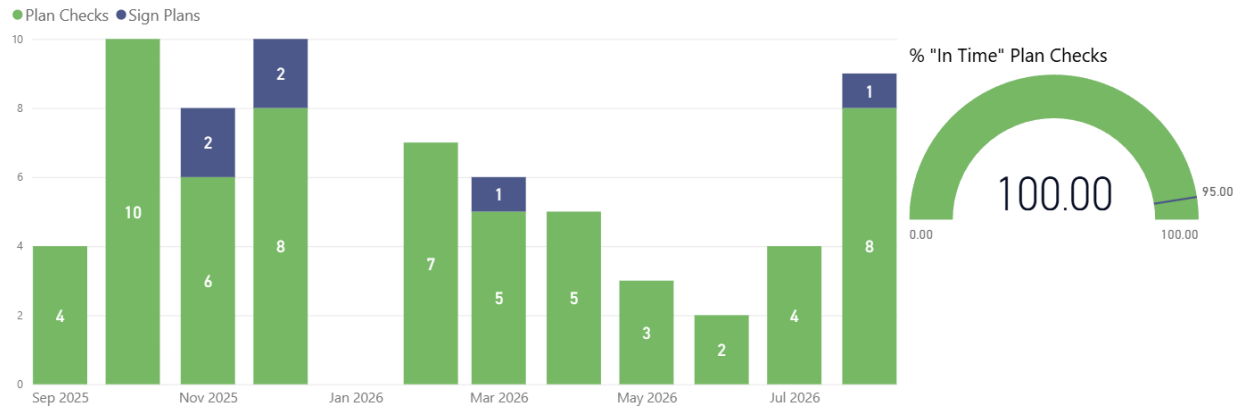
Department Performance Indicators

The following charts depict the efforts and performance of the department in the following areas of work as of August 31, 2026. The charts are created in a reporting tool that directly connects to the District's data, improving the timeliness of reporting efforts and leveraging the District's investment in technology. Additional charts may be added in the future for other areas of work in the department.

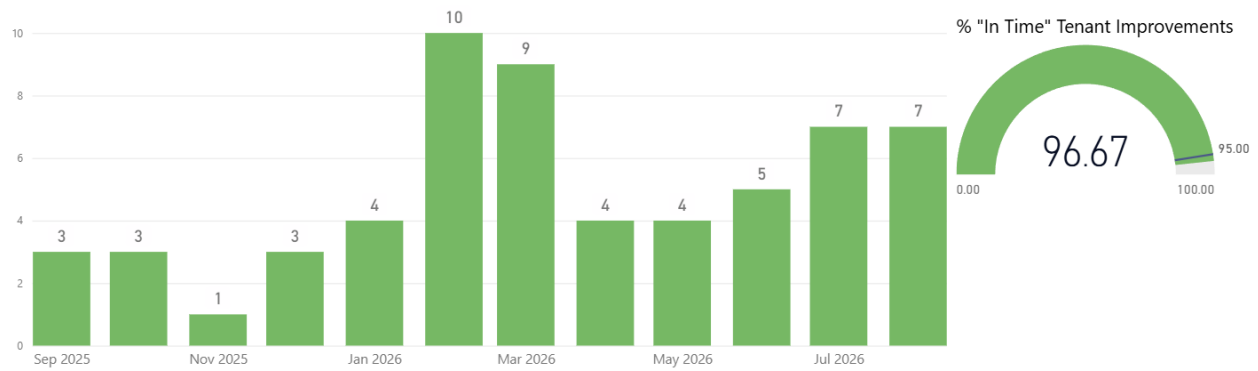
Sewer Permits - Completed - Monthly Totals



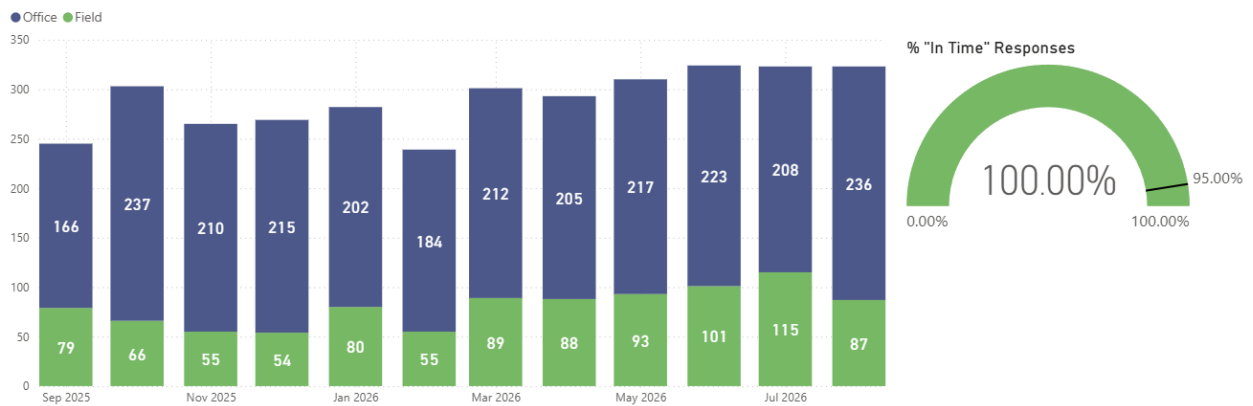
Plan Checks Completed - Monthly Totals



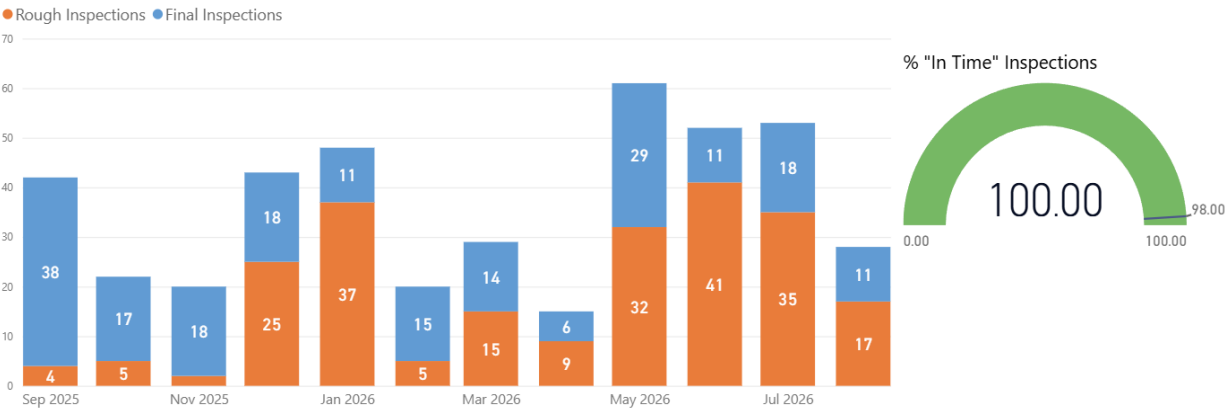
Tenant Improvement Reviews Completed - Monthly Totals



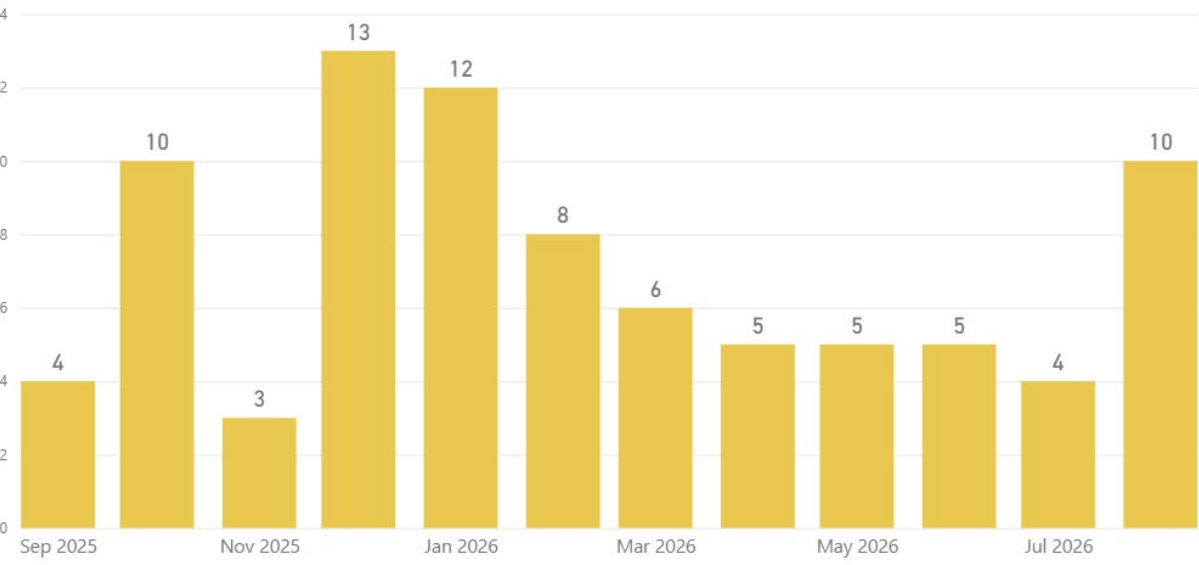
811 Responses



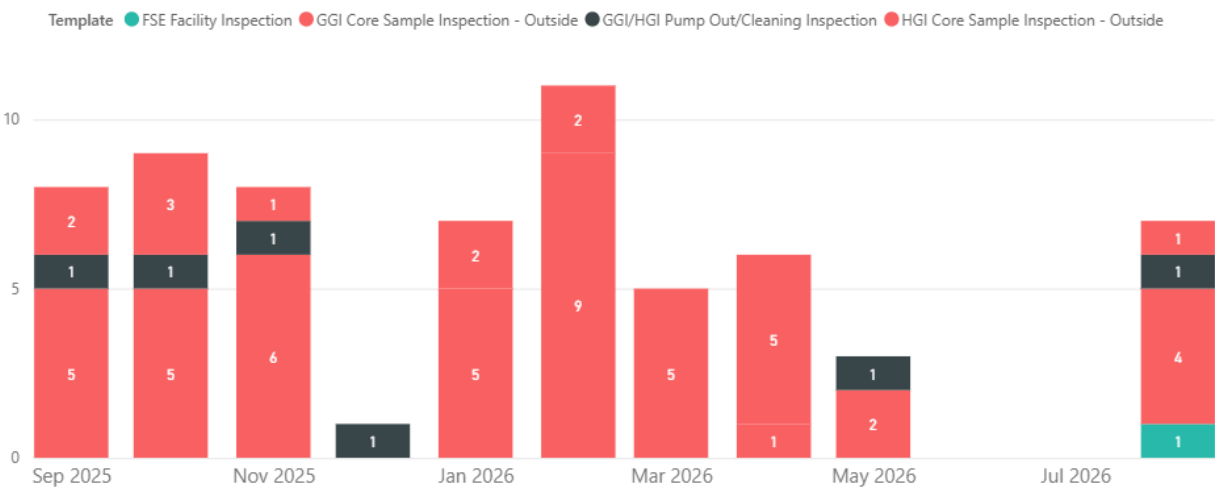
Building Sewer Inspections - Monthly Totals

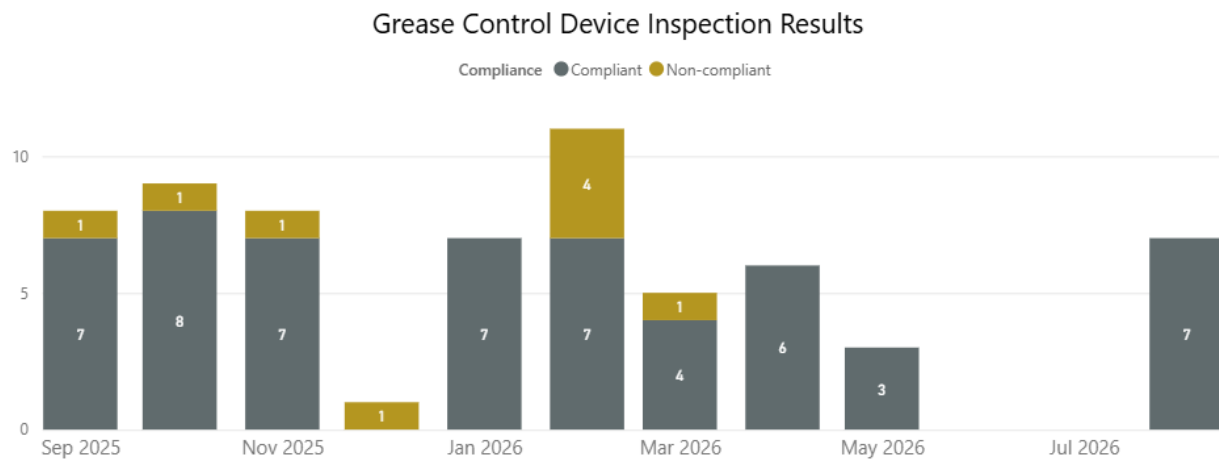


FOG Pickups - Monthly Totals

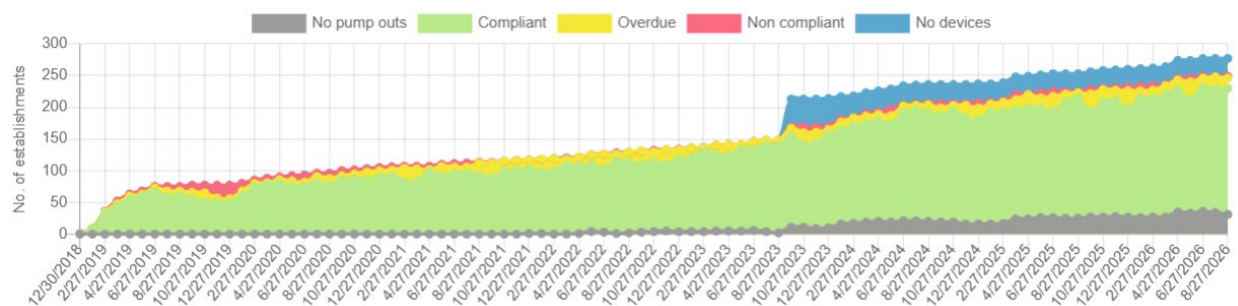


Grease Control Device Inspections





FOG Compliance History



SwiftComply updated the program to include facilities that do not have a grease control device. This blue area indicates food service establishments that either have no devices or have not been investigated or inspected yet.