



**SPMUD BOARD OF DIRECTORS
REGULAR MEETING: 4:30 PM**

June 28, 2018

SPMUD Board Room

5807 Springview Drive, Rocklin, CA 95677

The District's regular Board meeting is held on the first Thursday of every month. This notice and agenda is posted on the District's web site (www.spmud.ca.gov) and posted in the District's outdoor bulletin board at the SPMUD Headquarters at the above address. Meeting facilities are accessible to persons with disabilities. Requests for other considerations should be made through the District Headquarters at (916)786-8555.

AGENDA

I. CALL MEETING TO ORDER

II. ROLL CALL OF DIRECTORS

President Gerald Mitchell,	Ward 1
Director William Dickinson,	Ward 2
Director John Murdock,	Ward 3
Director Victor Markey,	Ward 4
Director James Williams,	Ward 5

III. PLEDGE OF ALLEGIANCE

IV. CONSENT ITEMS

[pg 3 to 18]

Consent items should be considered together as one motion. Any item(s) requested to be removed will be considered after the motion to approve the Consent Items.

ACTION: (Voice vote)

Motion to approve the consent items for the June 28, 2018 meeting

1. MINUTES from the June 7, 2018 Meeting. [pg 3 to 5]
2. ACCOUNTS PAYABLE in the amount of \$3,848,378.70 through June 21, 2018. [pg 6 to 9]
3. RESOLUTION #18-20 – ADOPTION OF QUITCLAIM EASEMENT FOR 3334 SWETZER ROAD allowing access to a manhole at the rear of the property. [pg 10 to 18]
4. RESOLUTION #18-21 – ESTABLISHING A FEE SCHEDULE FOR FISCAL YEAR 2018/19. [pg 19 to 22]
5. RESOLUTION #18-22 – ESTABLISHING A SCHEDULE OF VALUES FOR FISCAL YEAR 2018/19 that represents the cost of new construction of various sewer system assets. [pg 23 to 27]
6. RESOLUTION #18-23 – ADOPTION & EXECUTION OF TEMPORARY USE AGREEMENT WITH EQUITY SMART INVESTMENTS LP allowing a Temporary Sewer Connection and Use for Racetrack Road in Rocklin. [pg 28 to 35]

Items not on the Agenda may be presented to the Board at this time; however, the Board can take no action.

VI. BOARD BUSINESS

Board action may occur on any identified agenda item. Any member of the public may directly address the Board on any identified agenda item of interest, either before or during the Board's consideration of that item.

1. CONSIDERATION OF CLAIM FROM MS. NAKASHOJI LOCATED AT 3899 MARTIN LANE, LOOMIS FOR VETERINARY FEES UNDER THE DISTRICT DAMAGE CLAIM PROCESS

[pg 36 to 57]

Ms. Nakashoji filed a claim for damages relating to the Loomis Diversion Project. In her claim she stated that the District should pay for her veterinary fees related to her horse. The District returned the claim without action since it was filed after the 6-Month statute. Ms. Nakashoji has appealed, requesting a further review of her claim. A report is provided for the Board's review.

Action Requested: (Voice Vote)

Staff Recommends that the Board of Directors:

- 1. Reject the claim for damages from Ms. Nakashoji as it is not a proper charge against the District.**

2. CONSIDERATION & APPROVAL OF RESOLUTION #18-24 ADOPTING THE FISCAL YEAR 18/19 BUDGET AND PROPOSED SPENDING PLAN

[pg 58 to 92]

The Fiscal Year 2018/19 Budget, beginning July 1, 2018 and ending June 30, 2019 outlines projected revenues and expenses for the General and Capital Funds and becomes the fiscal planning tool to accomplish the District's strategic goals and objectives and establish the proposed spending plan.

Action Requested: (Roll-Call Vote)

Staff Recommends that the Board of Directors:

- 1. Approve Resolution#18-24 adopting the Budget for Fiscal Year 2018/19 and the proposed spending plan.**

3. SOUTH PLACER WASTEWATER AUTHORITY (SPWA) BOARD MEETING REPORT – BOARD PRESIDENT JERRY MITCHELL

[pg to]

President Mitchell, the District representative to the SPWA Board, will provide a brief update on the recent actions and activities of the SPWA Board.

No Action Requested: Informational Item

VII. REPORTS

- 1. Director's Comments:** In accordance with Government Code 54954.2(a), Directors may make brief announcements or brief reports on their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

VIII. ADJOURNMENT

If there is no other Board business the President will adjourn the meeting to its next regular meeting on August 2, 2018 at 4:30 p.m.

**BOARD MINUTES
SOUTH PLACER MUNICIPAL UTILITY DISTRICT**

Meeting	Location	Date	Time
Regular	District Office	June 7, 2018	4:30 p.m.

I. CALL MEETING TO ORDER: The Regular Meeting of the South Placer Municipal Utility District Board of Directors was called to order with President Mitchell presiding at 4:30 p.m.

II. ROLL CALL OF DIRECTORS:

Present: Jerry Mitchell, Vic Markey, John Murdock, Jim Williams

Absent: Will Dickinson

Vacant: None

Staff: Herb Niederberger, General Manager
Adam Brown, Legal Counsel
Sam Rose, Superintendent
Eric Nielsen, District Engineer
Joanna Belanger, Administrative Services Manager

Others: None

III. PLEDGE OF ALLEGIANCE: President Mitchell led the Pledge of Allegiance.

IV. CONSENT ITEMS:

1. MINUTES from the May 3, 2018 Meeting.
2. ACCOUNTS PAYABLE in the amount of \$673,214.40 through May 31, 2018.
3. MONTHLY INVESTMENT REPORT in the total amount of \$54,381,544 through May 31, 2018.
4. RESOLUTION #18-14 – ADOPTION OF POLICY #3170 CREDIT CARD TRANSACTIONS.
5. RESOLUTION #18-15 ADOPTION OF THE INVESTMENT STRATEGY FOR DISTRICT FUNDS FOR FY 2018/19.
6. RESOLUTION #18-16 ADOPTION OF CONSTRUCTION COOPERATION & REIMBURSEMENT AGREEMENT FOR THE CITY OF ROCKLIN 2018 PAVEMENT REHABILITATION PROJECT.

Director Markey pulled item #4 for further discussion. Director Williams made a motion to approve all items except item #4 from the consent calendar; a second was made by Director Murdock. A roll call vote was taken, the motion carried 4-0.

A short discussion followed regarding Policy 3170 for Credit Card transactions to clarify the types of transactions accepted by the District, with no further questions, Director Markey made a motion to approve item #4; a second was made by Director Williams. A roll call vote was taken, the motion carried 4-0.

V. PUBLIC COMMENTS:

President Mitchell opened the Public comments. Hearing no comments, public comments were closed.

VI. BOARD BUSINESS

1. **CONSIDERATION & ADOPTION OF RESOLUTION #18-17 AUTHORIZING THE GENERAL MANAGER TO EXECUTE CHANGE ORDER NO.7 FOR \$1,504,495.50 WITH T&S CONSTRUCTION FOR THE LOOMIS DIVERSION TRUNKLINE PROJECT**

ITEM IV.1

DE Nielsen provided a brief presentation on the status of the Loomis Diversion Trunkline Project, explaining the hurdles the contractor has been experiencing throughout the project and three components that they anticipate encountering during the next phase:

1. Blasting on Brace Road.
2. Blasting on Tulip LLC Property, North of Horseshoe Bar Road.
3. Additional Laterals and Stubs on Brace Road and Dias Lane.

Board Directors asked a number of questions regarding the type of pipe installed, the length of the installation and coordination the District has been working on with the Town of Loomis. DE Nielsen responded that 1.4 miles of SD26 PVC Pipe is being installed. He reported that the District recently attended a Loomis Chamber of Commerce event and provided a presentation regarding the project. He mentioned that he is working with the Town of Loomis Engineer to meet with local businesses and residents who will be affected by traffic flow disruptions in the upcoming weeks.

Director Markey made a motion to adopt Resolution #18-17, authorizing the General Manager to execute Change Order #7 for \$1,504,495.50 with T&S Construction for the Loomis Diversion Trunkline Project; a second was made Director Murdock, the motion carried 4-0.

2. PUBLIC HEARING & CONSIDERATION OF RESOLUTION #18-18 TO COLLECT DELINQUENT SERVICE CHARGES FOR SOUTH PLACER MUNICIPAL UTILITY DISTRICT ON THE PLACER COUNTY TAX ROLLS FOR TAX YEAR 2017.

ASM Belanger provided a brief report to the Board, documenting the process for collection of delinquent service charges. At the time of the Board meeting there were 875 outstanding accounts with a total of approximately \$275,000 in delinquent charges that will be sent to Property Taxes for collection through Placer County. The Public Hearing was opened to hear any testimony from District customers. Hearing no comments, the item was brought back to the Board for discussion.

Director Williams made a motion to adopt Resolution #18-18, requesting that Placer County collect delinquent charges for SPMUD on the Placer County Tax Roll for Tax year 2017; a second was made Director Markey, the motion carried 4-0.

3. CONSIDERATION & ADOPTION OF RESOLUTION #18-19 AUTHORIZING THE GENERAL MANAGER TO EXECUTE AN OUT OF AREA SERVICE AGREEMENT WITH PLACER LAFCO FOR THE PROPERTY LOCATED AT 6117 ROCKHURST WAY, GRANITE BAY (APN: 04/-101-028-000.

DE Nielsen presented a report demonstrating the location of the property in Granite Bay. He explained that the home has a failed septic system and that Placer County Health is requiring the property connect to public sewer before the premise can be occupied. The owner has requested connecting to the 6-inch sewer pipe owned by the District on the opposite side of the street. Since the home is located just outside of District boundaries an Out of Area Service agreement is necessary. Director Williams asked which Agency would receive the Connection Fee. DE Nielsen responded that the fees would be paid to Placer County and service charges would be paid to the County until such time as the LAFCO process is completed. President Mitchell asked about the District boundaries and if there was a desire to clean up annexations in Granite Bay. DE Nielsen explained that the District is in discussions with the County to update agreements and review the boundaries.

Director Murdock made a motion to adopt Resolution #18-19, authorizing the General Manager to apply with Placer LAFCO for an Out of Area Service Agreement for the property located at 6117 Rockhurst Way, Granite Bay, and Approve the Out of Area Service Agreement in form, and Authorize the General Manager to execute an Out of Area Service Agreement for the provision of Sewer Collection Services and Treatment for APN 048-101-028-000 subject to final approval by District General Counsel and the General Manager; a second was made Director Williams, the motion carried 4-0.

4. CONSIDERATION OF THE FISCAL YEAR 2018/19 BUDGET WORKSHOP

GM Niederberger provided a PowerPoint presentation covering components of the Fiscal Year 2018/19 Budget, including Revenue analysis, General Fund expenditures, Capital expenditures, SPWA expenses, Fund balances, Revenue tests, Rate comparisons and Organizational structure. During the presentation, staff provided further details for both general fund and capital fund expenditures along with information for the projects to be completed in the upcoming fiscal year. Discussion followed, with Board Directors asking questions regarding specific projects and requesting any clarifications from the schedules provided.

President Mitchell discussed the SPWA true-ups due to the District and the credits to be used in the upcoming fiscal year for projected costs of approximately \$10 Million for both O&M and R&R at the treatment plant. At the conclusion of the discussion, GM Niederberger stated that the final budget workbook would be brought to the next Board meeting to be held on June 28th, 2018 for the Boards adoption.

This item was informational for discussion purposes; no formal action was taken.

VII. REPORTS:

- 1. District General Counsel (A. Brown):** General Counsel Brown provided a brief report regarding the Dickson Trial, held on June 5, 2018. He reported that representatives from the District including the Districts contractor working on the Loomis Diversion project attended the hearing to provide testimony. The Restraining Order against Mr. Dickson was granted covering the period through December 31, 2018.
- 2. General Manager (H. Niederberger):** GM Niederberger corrected his staff report to reflect the Dickson trial date of June 5, 2018.
 - A. ASD, FSD & TSD Reports:** No further comments were made.
 - B. Information Items:** No additional items were reported.
- 3. Directors Comments:** President Mitchell stated that he will provide a report to the Board after he attends the next SPWA Board meeting on June 28, 2018. He also reported that he had attended the final meeting for the Rocklin Redevelopment Oversight Committee. Now that the Committee has been dissolved the Placer Regional Redevelopment Oversight Committee will take over the groups responsibilities.

VIII. ADJOURNEMENT

The President adjourned the meeting at 6:17 pm. to its next regular meeting to be held on June 28, 2018 at 4:30 p.m.



Joanna Belanger, Board Secretary



South Placer Municipal Utility District, CA

Check Report

By Check Number

Date Range: 05/24/2018 - 06/21/2018

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank-AP Bank						
1327	US Bank Corporate Payment	05/31/2018	Regular	0.00	5,614.65	10027
	Void	05/31/2018	Regular	0.00	0.00	10028
	Void	05/31/2018	Regular	0.00	0.00	10029
	Void	05/31/2018	Regular	0.00	0.00	10030
1020	Aqua Sierra Controls, Inc.	06/07/2018	Regular	0.00	2,325.10	10031
1021	ARC	06/07/2018	Regular	0.00	102.19	10032
248	AT&T (916.663.1652) & (248.134.5438.608.80)	06/07/2018	Regular	0.00	159.55	10033
1026	AUS West Lockbox (Aramark Uniforms)	06/07/2018	Regular	0.00	1,289.89	10034
1068	City of Roseville	06/07/2018	Regular	0.00	2,311,392.00	10035
1509	Crystal Communications	06/07/2018	Regular	0.00	311.64	10036
1086	Dataprose	06/07/2018	Regular	0.00	7,271.82	10037
1087	Dawson Oil Co.	06/07/2018	Regular	0.00	3,823.15	10038
1089	Department of Consumer Affairs	06/07/2018	Regular	0.00	115.00	10039
1124	Gold Country Media Publications	06/07/2018	Regular	0.00	588.08	10040
1163	Joe Gonzalez Trucking, LLC.	06/07/2018	Regular	0.00	17,739.81	10041
1221	PG&E (Current Accounts)	06/07/2018	Regular	0.00	275.78	10042
1473	Pitney Bowes Purchase Power	06/07/2018	Regular	0.00	377.98	10043
1554	Service Master	06/07/2018	Regular	0.00	675.28	10044
1507	Silke Communications	06/07/2018	Regular	0.00	166.25	10045
1333	SPOK, Inc.	06/07/2018	Regular	0.00	50.25	10046
1306	Superior Equipment Repair	06/07/2018	Regular	0.00	103.68	10047
1499	TechRoe.com LLC	06/07/2018	Regular	0.00	900.00	10048
1475	Van Erp, Petersen & Babcock, LLP	06/07/2018	Regular	0.00	600.00	10049
1492	Wave Broadband - Rocklin	06/07/2018	Regular	0.00	209.85	10050
1018	Andre Kalinyuk	06/14/2018	Regular	0.00	230.53	10083
1021	ARC	06/14/2018	Regular	0.00	104.59	10084
248	AT&T (916.663.1652) & (248.134.5438.608.80)	06/14/2018	Regular	0.00	9.36	10085
1022	AT&T (9391035571)& (9391053973)	06/14/2018	Regular	0.00	297.60	10086
1036	Bill's Backflow Service	06/14/2018	Regular	0.00	251.80	10087
1652	Cintas Corporation	06/14/2018	Regular	0.00	1,884.79	10088
1137	Henry Lorton	06/14/2018	Regular	0.00	212.21	10089
1139	Hill Rivkins Brown & Associates	06/14/2018	Regular	0.00	16,816.00	10090
1140	Holt of California	06/14/2018	Regular	0.00	3,335.46	10091
1485	Industrial Safety Supply Corporation	06/14/2018	Regular	0.00	2,268.21	10092
1564	Jensen Landscape Services, LLC	06/14/2018	Regular	0.00	861.00	10093
1218	PCWA	06/14/2018	Regular	0.00	1,872.58	10094
1306	Superior Equipment Repair	06/14/2018	Regular	0.00	113.50	10095
1338	Verizon Wireless	06/14/2018	Regular	0.00	1,082.43	10096
1020	Aqua Sierra Controls, Inc.	06/21/2018	Regular	0.00	64.25	10097
1521	Aries Industries, Inc.	06/21/2018	Regular	0.00	994.61	10098
1073	Consolidated Communications	06/21/2018	Regular	0.00	520.46	10099
1123	Gladding McBean	06/21/2018	Regular	0.00	796.70	10100
1340	Grainger	06/21/2018	Regular	0.00	17.73	10101
1173	KBA Docusys (Copies)	06/21/2018	Regular	0.00	894.05	10102
1657	Nor-Cal Pipeline Services	06/21/2018	Regular	0.00	68,857.20	10103
1244	Preferred Alliance Inc	06/21/2018	Regular	0.00	147.60	10104
1253	Recology Auburn Placer	06/21/2018	Regular	0.00	300.84	10105
1518	Sonitrol of Sacramento	06/21/2018	Regular	0.00	802.03	10106
1306	Superior Equipment Repair	06/21/2018	Regular	0.00	908.00	10107
1625	T & S Construction	06/21/2018	Regular	0.00	1,182,607.50	10108
1628	T & S Construction Co., Inc./ Escrow #02-700697	06/21/2018	Regular	0.00	62,242.50	10109
1325	Tyler Technologies, Inc.	06/21/2018	Regular	0.00	400.00	10110
1045	Cal Pers 457 Plan (EFT)	06/01/2018	Bank Draft	0.00	375.00	DFT0003646
1135	Mass Mutual (EFT)	06/01/2018	Bank Draft	0.00	6,173.00	DFT0003647

ITEM IV.2

Check Report

Date Range: 05/24/2018 - 06/21/2018

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
1135	Mass Mutual (EFT)	06/01/2018	Bank Draft	0.00	685.02	DFT0003648
1580	TASC	06/01/2018	Bank Draft	0.00	196.14	DFT0003649
1580	TASC	06/01/2018	Bank Draft	0.00	330.75	DFT0003650
1229	Pers (EFT)	06/01/2018	Bank Draft	0.00	147.25	DFT0003651
1229	Pers (EFT)	06/01/2018	Bank Draft	0.00	262.48	DFT0003652
1229	Pers (EFT)	06/01/2018	Bank Draft	0.00	383.03	DFT0003653
1229	Pers (EFT)	06/01/2018	Bank Draft	0.00	3,281.08	DFT0003654
1229	Pers (EFT)	06/01/2018	Bank Draft	0.00	4,788.34	DFT0003655
1229	Pers (EFT)	06/01/2018	Bank Draft	0.00	91.51	DFT0003656
1229	Pers (EFT)	06/01/2018	Bank Draft	0.00	110.03	DFT0003657
1229	Pers (EFT)	06/01/2018	Bank Draft	0.00	1,307.32	DFT0003658
1229	Pers (EFT)	06/01/2018	Bank Draft	0.00	1,572.14	DFT0003659
1229	Pers (EFT)	06/01/2018	Bank Draft	0.00	1,688.15	DFT0003660
1229	Pers (EFT)	06/01/2018	Bank Draft	0.00	1,764.61	DFT0003661
1149	Internal Revenue Service	06/01/2018	Bank Draft	0.00	10,986.30	DFT0003662
1098	EDD (EFT)	06/01/2018	Bank Draft	0.00	3,199.86	DFT0003663
1098	EDD (EFT)	06/01/2018	Bank Draft	0.00	885.99	DFT0003664
1149	Internal Revenue Service	06/01/2018	Bank Draft	0.00	2,569.40	DFT0003665
1149	Internal Revenue Service	06/01/2018	Bank Draft	0.00	7,562.24	DFT0003666
1015	American Fidelity Assurance	05/24/2018	Bank Draft	0.00	999.24	DFT0003667
1230	Pers (EFT)	05/24/2018	Bank Draft	0.00	41,188.12	DFT0003668
1586	Principal Life Insurance Company	05/24/2018	Bank Draft	0.00	403.71	DFT0003669
1045	Cal Pers 457 Plan (EFT)	06/15/2018	Bank Draft	0.00	375.00	DFT0003671
1135	Mass Mutual (EFT)	06/15/2018	Bank Draft	0.00	6,173.00	DFT0003672
1135	Mass Mutual (EFT)	06/15/2018	Bank Draft	0.00	685.02	DFT0003673
1580	TASC	06/15/2018	Bank Draft	0.00	196.14	DFT0003674
1580	TASC	06/15/2018	Bank Draft	0.00	330.75	DFT0003675
1229	Pers (EFT)	06/15/2018	Bank Draft	0.00	147.25	DFT0003676
1229	Pers (EFT)	06/15/2018	Bank Draft	0.00	262.48	DFT0003677
1229	Pers (EFT)	06/15/2018	Bank Draft	0.00	383.03	DFT0003678
1229	Pers (EFT)	06/15/2018	Bank Draft	0.00	3,281.08	DFT0003679
1229	Pers (EFT)	06/15/2018	Bank Draft	0.00	4,788.34	DFT0003680
1229	Pers (EFT)	06/15/2018	Bank Draft	0.00	91.51	DFT0003681
1229	Pers (EFT)	06/15/2018	Bank Draft	0.00	110.03	DFT0003682
1229	Pers (EFT)	06/15/2018	Bank Draft	0.00	1,307.32	DFT0003683
1229	Pers (EFT)	06/15/2018	Bank Draft	0.00	1,572.14	DFT0003684
1229	Pers (EFT)	06/15/2018	Bank Draft	0.00	1,688.15	DFT0003685
1229	Pers (EFT)	06/15/2018	Bank Draft	0.00	1,764.61	DFT0003686
1149	Internal Revenue Service	06/15/2018	Bank Draft	0.00	11,621.48	DFT0003687
1098	EDD (EFT)	06/15/2018	Bank Draft	0.00	3,216.92	DFT0003688
1098	EDD (EFT)	06/15/2018	Bank Draft	0.00	906.22	DFT0003689
1149	Internal Revenue Service	06/15/2018	Bank Draft	0.00	2,718.00	DFT0003690
1149	Internal Revenue Service	06/15/2018	Bank Draft	0.00	7,697.74	DFT0003691

Bank Code AP Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	75	49	0.00	3,702,985.48
Manual Checks	0	0	0.00	0.00
Voided Checks	0	3	0.00	0.00
Bank Drafts	45	45	0.00	140,266.92
EFT's	0	0	0.00	0.00
	120	97	0.00	3,843,252.40

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	75	49	0.00	3,702,985.48
Manual Checks	0	0	0.00	0.00
Voided Checks	0	3	0.00	0.00
Bank Drafts	45	45	0.00	140,266.92
EFT's	0	0	0.00	0.00
	120	97	0.00	3,843,252.40

Fund Summary

Fund	Name	Period	Amount
100	GENERAL FUND	5/2018	48,205.72
100	GENERAL FUND	6/2018	3,795,046.68
			3,843,252.40

Account Number	Name	Date	Type	Amount	Reference	Packet
102-0000194-01	Hermann, Michelle	6/12/2018	Refund	\$ 59.58	Check #: 10051	UBPKT05492
102-0000814-01	Hipperson, Mark H	6/12/2018	Refund	\$ 94.57	Check #: 10052	UBPKT05492
102-0001471-02	VLK Investments Inc	6/12/2018	Refund	\$ 93.00	Check #: 10053	UBPKT05492
102-0001936-01	Goebel, Kathleen	6/12/2018	Refund	\$ 100.00	Check #: 10054	UBPKT05492
102-0002268-03	Meadows, Jennifer and Alexandra	6/12/2018	Refund	\$ 16.37	Check #: 10055	UBPKT05492
102-0002552-02	Patterson, Jay and Perla	6/12/2018	Refund	\$ 100.50	Check #: 10056	UBPKT05492
102-0005832-01	Woodrell, David R	6/12/2018	Refund	\$ 13.72	Check #: 10057	UBPKT05492
102-0006048-03	Coleman, Scott and Jody	6/12/2018	Refund	\$ 22.74	Check #: 10058	UBPKT05492
102-0008870-01	Jackson, Debra	6/12/2018	Refund	\$ 93.34	Check #: 10059	UBPKT05492
102-0009103-02	Davis, Jeffery and Crista	6/12/2018	Refund	\$ 7.63	Check #: 10060	UBPKT05492
102-0009191-01	Luna, Trevor B	6/12/2018	Refund	\$ 93.00	Check #: 10061	UBPKT05492
102-0010155-02	Andrews, Bryan	6/12/2018	Refund	\$ 93.00	Check #: 10062	UBPKT05492
102-0010824-01	STEPHEN G DYSON	6/12/2018	Refund	\$ 93.33	Check #: 10063	UBPKT05492
102-0012316-01	DEAN A KAPSALIS	6/12/2018	Refund	\$ 79.42	Check #: 10064	UBPKT05492
106-0013235-01	Al, Luis Fraser Et	6/12/2018	Refund	\$ 32.68	Check #: 10065	UBPKT05492
106-0013645-01	ROBERT C WALATKA	6/12/2018	Refund	\$ 93.00	Check #: 10066	UBPKT05492
106-0013924-01	Biddle, Donald P	6/12/2018	Refund	\$ 93.00	Check #: 10067	UBPKT05492
106-0017191-01	Berta, John	6/12/2018	Refund	\$ 93.67	Check #: 10068	UBPKT05492
106-0017884-01	Beltran, Lucy	6/12/2018	Refund	\$ 28.00	Check #: 10069	UBPKT05492
112-1022059-01	Watson, Deidre	6/12/2018	Refund	\$ 92.55	Check #: 10070	UBPKT05492
112-1024035-02	Merluza, Roderick	6/12/2018	Refund	\$ 82.67	Check #: 10071	UBPKT05492
112-1025088-01	Hambly, Gary	6/12/2018	Refund	\$ 93.00	Check #: 10072	UBPKT05492
112-1026120-02	Kingston, Robert	6/12/2018	Refund	\$ 26.12	Check #: 10073	UBPKT05492
112-1026384-01	Larson, Ryan and Jennifer	6/12/2018	Refund	\$ 7.42	Check #: 10074	UBPKT05492
112-1026521-01	Lemon, Richard	6/12/2018	Refund	\$ 93.00	Check #: 10075	UBPKT05492
112-1026742-01	Jao, Rodell and Toba	6/12/2018	Refund	\$ 93.54	Check #: 10076	UBPKT05492
112-1027737-00	Taylor Morrison of California LLC	6/12/2018	Refund	\$ 57.07	Check #: 10077	UBPKT05492
112-1027940-00	Lennar Corp/ CalAtlantic	6/12/2018	Refund	\$ 93.46	Check #: 10078	UBPKT05492
112-1028157-00	Lennar Corp/ CalAtlantic	6/12/2018	Refund	\$ 93.46	Check #: 10079	UBPKT05492
112-1028158-00	Lennar Corp/ CalAtlantic	6/12/2018	Refund	\$ 93.46	Check #: 10080	UBPKT05492
112-1028495-00	Taylor Morrison of California LLC	6/12/2018	Refund	\$ 1,500.00	Check #: 10081	UBPKT05492
112-1028496-00	Taylor Morrison of California LLC	6/12/2018	Refund	\$ 1,500.00	Check #: 10082	UBPKT05492
Total Refunds				\$5,126.30		

SOUTH PLACER MUNICIPAL UTILITY DISTRICT

STAFF REPORT

To: Board of Directors

From: Eric Nielsen, District Engineer

Cc: Carie Huff, Associate Engineer

Subject: Quit Claim of the Sewer Access Easement at 3334 Swetzer Road – Resolution 18-20

Meeting Date: June 28, 2018

Overview

In 2016, Phase 1 of the development of 3334 Swetzer Road granted the District a sewer access easement to access an existing manhole at the rear of the property (2016-0031377-00). The property owner is currently developing Phase 2 of the property and the proposed building conflicts with the existing sewer access easement granted in 2016. The property owner has granted the District a new sewer access easement that does not impact the proposed building to allow access to the manhole at the rear of the property.

Recommendation

Staff recommends that the Board of Directors authorize the quit claim of the Sewer Access Easement at 3334 Swetzer Road per Resolution 18-20.

Strategic Plan Goal

This action is consistent with SPMUD Strategic Plan Goals:

Goal 3.1: Plan all projects to ensure adherence to District standards and ordinances.

Fiscal Impact

There is no fiscal impact.

Attachments:

1. Quit Claim Deed – Sewer Access Easement
2. Resolution 18-20

Recording Requested By
And Return To:

South Placer Municipal
Utility District
5807 Springview Drive
Rocklin, CA 95677

No Fee per Government
Code § 6103 and 27383

APN: 044-220-041-000

**QUITCLAIM DEED
SEWER ACCESS EASEMENT**

South Placer Municipal Utility District, a public Agency, does hereby remise, release, and forever quitclaim to Brian Pierce Jr. and Shad Derifield, all of its right, title and interest in and to that certain sewer easement areas on, over and across that certain real property situated in the Town of Loomis, County of Placer, State of California as more particularly described and shown in the attached document 2016-0031377-00 of the Official Records of Placer County and more particularly as shown on Exhibits A and B: attached hereto and incorporated by reference herein.

SEE EXHIBITS "A" AND "B"

Dated: _____, 20__

SOUTH PLACER MUNICIPAL UTILITY DISTRICT

By: _____
Herb Niederberger, General Manager

ATTEST:



PLACER, County Recorder
JIM MCCAULEY
DOC- 2016-0031377-00

Recording Requested By
 And Return To:

South Placer Municipal
 Utility District
 5807 Springview Drive
 Rocklin, CA 95677

WEDNESDAY, APR 27, 2016 15:00:34
 MIC \$0.00 | AUT \$0.00 | SBS \$0.00
 ERD \$0.00 | RED \$0.00 | * \$0.00
 ADD \$0.00
 Ttl Pd \$0.00 Rcpt # 02510203
 CLK98BT282/ST/1-6

No Fee per Government
 Code § 6103 and 27383

APN:

GRANT OF SEWER ACCESS EASEMENT

3334 SWETZER ROAD, LLC, GRANTOR, does hereby GRANT to the SOUTH PLACER MUNICIPAL UTILITY DISTRICT (the "DISTRICT"), a non-exclusive right-of-way and easement for ingress, egress and access purposes and incidents thereto; on, over, through and across and under all sewer easements located in the Town of Loomis, County of Placer, State of California, as described and shown in exhibits "A" and "B", attached hereto and incorporated by reference herein.

The GRANTOR(s), its successors and assigns agree that:

1. No buildings, structures, walls, fences, or trees shall be placed upon, over or under said parcel of land for the duration of this easement except that said parcel may be improved and used for street, road or driveway purposes trail, path parking lot, non-vehicular public access, or shallow root landscaping purposes and for other utilities, insofar as such use does not interfere with its use by the DISTRICT for the purposes for which it is granted.
2. The DISTRICT shall not be liable for any damage to any of the GRANTOR(s) improvements placed upon said parcel due to the DISTRICT's operations using reasonable care.
3. Should any of the DISTRICT facilities within said easement be required to be relocated or repaired as a result of changes in grade or other construction within the easement, the GRANTOR(s) or its successors and assigns shall bear the full cost of such relocation or repair, unless changes in grade or other construction are done with the prior written consent of the DISTRICT.
4. The GRANTOR shall not allow any obstructions which may impede or interfere with the DISTRICTS use of or access to said easement.

51

5. The DISTRICT shall have the right, but not the obligation to cut, trim, remove trees, brush, and/or remove other unauthorized obstructions which may impede or interfere with the DISTRICTS use.
6. The DISTRICT accepts no responsibility for or liability to GRANTOR or any other party for any damages arising out of the installation, use, maintenance, ownership or operation of other utilities or any other improvements within DISTRICT's easement and right of way.
7. All provisions of this easement, including the benefits and burdens, run with the land and are binding upon and inure to the GRANTOR(s), the DISTRICT, and their heirs, assigns, successors, tenants and personal representatives.
8. Signator for GRANTOR(s) warrant that it has the legal authority to bind the party hereto and GRANTOR(s) warrant that it may legally grant the rights described herein.

Dated: APRIL 12, 2016

(Grantor information/signatures here)

Douglas Galton OWNER
3334 SWETZER ROAD, LLC

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

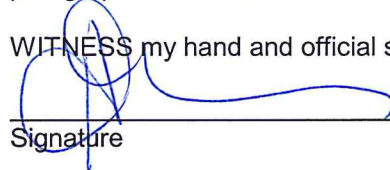
County of Placer

On 4-13-16 before me, H. Samponaro, Notary Public,
(here insert name and title of the officer)

personally appeared Douglas Galten,
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are
subscribed to the within instrument and acknowledged to me that he/she/they executed the same in
his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s),
or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing
paragraph is true and correct.

WITNESS my hand and official seal.


Signature

(Seal)

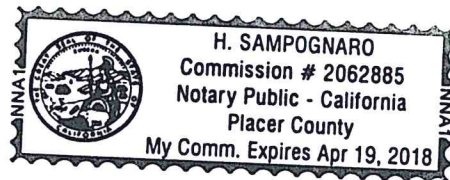


Exhibit "A"
Legal Description
Sewer Access Easement

A portion of the Lands of 3334 Swetzer Road LLC as described in the Grant Deed recorded on November 18, 2015 in Document No. 2015-0100582, Official Records of Placer County; being Parcel A of Parcel Map P-72880 recorded in Book 12 of Parcel Maps at Page 106 Placer County Official Records and located in the Southeast Quarter of Section 4, Township 11 North, Range 7 East, M.D.B.& M., Placer County, California, described as follows:

Beginning at a Point on the East line of said Parcel A which bears South 00° 24' 10" East 53.78 feet from the Northeast corner thereof;

Thence from said **Point of Beginning** and leaving said East line, South 89° 35' 44" West 337.58 feet;

Thence North 10° 07' 50" West 35.51 feet;

Thence South 89° 35' 44" West 16.00 feet to the westerly line of said Parcel A;

Thence along said westerly line, South 00° 24' 10" East 113.72 feet to the southwest corner of said Parcel A;

Thence along the southerly line of said Parcel A, North 89° 35' 44" East 16.00 feet;

Thence leaving said southerly line, North 00° 24' 10" West 23.72 feet;

Thence North 09° 54' 06" East 33.54 feet;

Thence North 79° 17' 22" East 33.54 feet;

Thence North 89° 35' 44" East 304.58 feet to the easterly line of said Parcel A;

Thence along the easterly line of said Parcel A, North 00° 24' 10" West 16.00 feet to the Point of Beginning.

Containing 7,656 square feet, more or less.

The herein described area depicted graphically on Exhibit "B" attached hereto and made a part hereof.

Affecting a portion of 044-220-041.

END DESCRIPTION

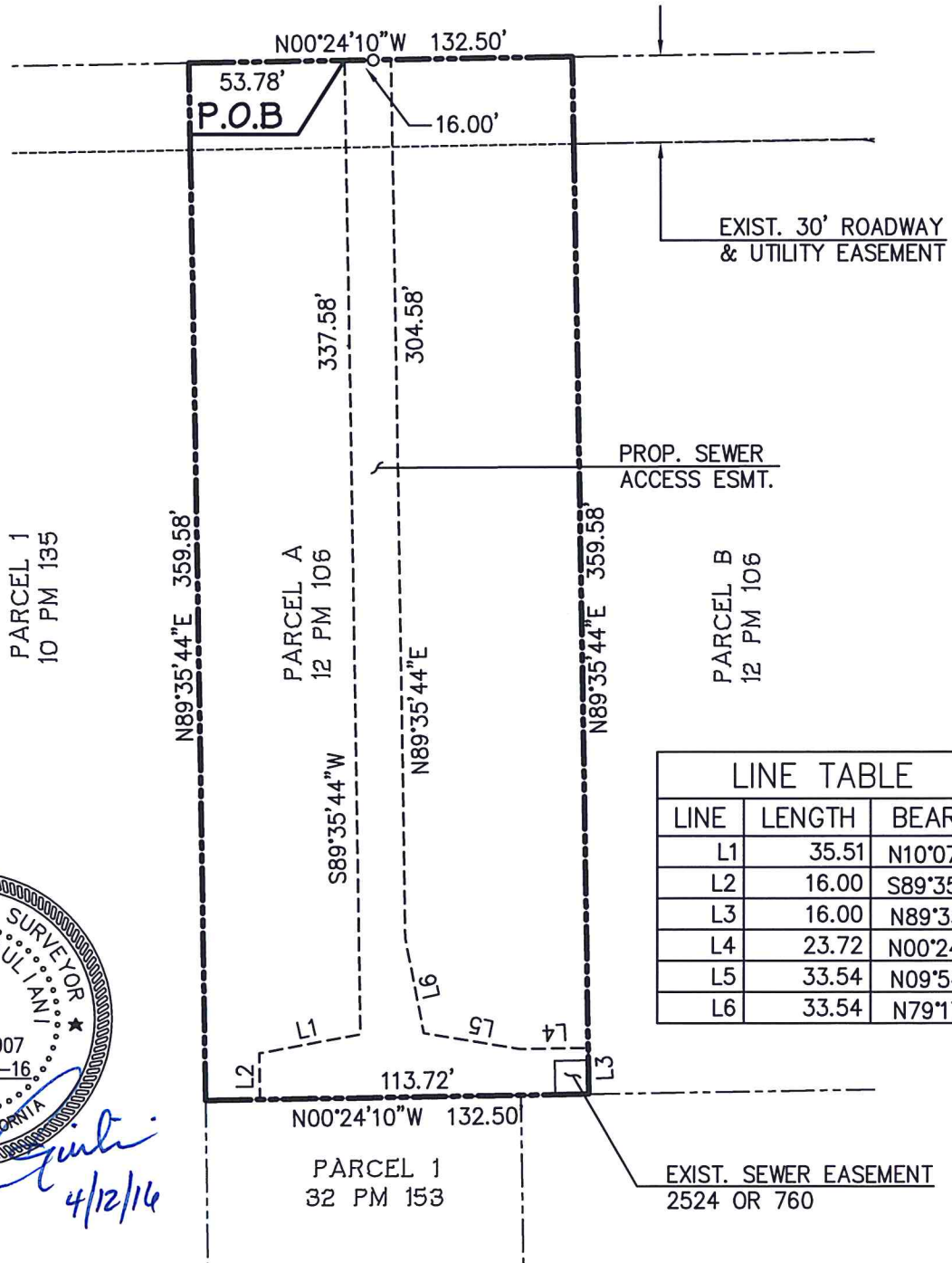


EXHIBIT "B"



1" = 60'

SWETZER RD



LINE TABLE		
LINE	LENGTH	BEARING
L1	35.51	N10°07'50"W
L2	16.00	S89°35'44"W
L3	16.00	N89°35'44"E
L4	23.72	N00°24'10"W
L5	33.54	N09°54'06"E
L6	33.54	N79°17'22"E



Edward M. Giuliani
4/12/16

GK Giuliani & Kull, Inc.
Engineers • Planners • Surveyors

500 Wall Street, Suite A, Auburn, CA 95603
(530) 885-5107 Fax (530) 885-5157
Auburn • San Jose • Oakdale

SCALE: 1" = 60'
DATE: 01-14-2016
DRAWN: EH
CHECKED: EG
DWG NO: 15244PL2
JOB NO: 15244

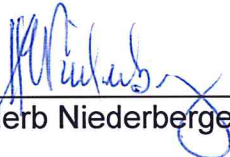
**PLAT TO ACCOMPANY
LEGAL DESCRIPTION
S.E. 1/4, SEC. 4, T.11N, R.7E, M.D.M.
PLACER COUNTY, CALIFORNIA**

CERTIFICATE OF ACCEPTANCE

This is to certify that the interest in real property conveyed by the deed or grant dated April 12, 2016 from 3334 Swetzer Road, LLC, to South Placer Municipal Utility District, a governmental agency, is hereby accepted by the General Manager on April 14, 2016, on behalf of the Board of Directors of South Placer Municipal Utility District pursuant to authority conferred by Resolution No. 96-07 adopted on May 2, 1996 by said Board of Directors, and recorded as Instrument Number 96-026288, on May 9, 1996 at the County of Placer. South Placer Municipal Utility District consents to the recordation thereof by its duly authorized officer.

Dated: April 15, 2016

South Placer Municipal Utility District

By: 
Herb Niederberger, General Manager

**SOUTH PLACER MUNICIPAL UTILITY DISTRICT
RESOLUTION NO: 18-20
RESOLUTION FOR THE QUIT CLAIM DEED FOR
3334 SWETZER ROAD**

WHEREAS, The sewer access easement dedicated in document 2016-0031377-00 of the Official Records of Placer County to SOUTH PLACER MUNICIPAL UTILITY DISTRICT, on the 27th day of April 2016 by 3334 Swetzer Road, LLC, is no longer required by SOUTH PLACER MUNICIPAL DISTRICT.

NOW, THEREFORE BE IT RESOLVED, by the Board of Directors of the South Placer Municipal Utility District to:

1. Authorize the General Manager to:
 - a. Execute the Quit Claim of the Sewer Access Easement as dedicated in document 2016-0031377-00 of the Official Records of Placer County and more particularly as shown on Exhibits A and B.

2. That the Secretary is directed to attach a certified copy of the Resolution to said Quit Claim Deed.

Resolution adopted at a Regular Meeting of the South Placer Municipal Utility District Board of Directors at 5807 Springview Drive, Rocklin, CA this 28th day of June 2018.

Signed: _____
Gerald Mitchell, President

Attest: _____
Joanna Belanger, Board Secretary

SOUTH PLACER MUNICIPAL UTILITY DISTRICT
STAFF REPORT

To: Board of Directors
From: Herb Niederberger, General Manager
Cc: Eric Nielsen, District Engineer
Subject: Adoption of Resolution #18-21
Establishing a Fee Schedule for Fiscal Year 2018/19
Meeting Date: June 28, 2018

Overview

In order to cover the cost of services provided to the public ranging from copying to annexations, the South Placer Municipal Utility District (District) Board Directors established a methodology for calculating said fees in Resolution 17-16. This methodology applies the fully burdened hourly bill out rate for each position to the specific service provided. The fee schedule is updated annually by applying the employees hourly rate, set by MOU, marked up with an applicable benefits and overhead factor intended to cover District costs.

Recommendation

Staff recommends that the Board of Directors adopt Resolution 18-21 establishing a fee schedule, as shown on Exhibit “A” attached thereto.

Strategic Plan Goals

This action is consistent with SPMUD Strategic Plan Goals:

Goal 5.3 – Maintain financial responsibility to ensuring allocated funding sources are adequate to meet expenses

Fiscal Impact

The fee schedule is intended to cover the District’s costs to provide the listed services. The projected revenue from the fee schedule is included in the proposed FY 2018/19 Budget.

**SOUTH PLACER MUNICIPAL UTILITY DISTRICT
RESOLUTION NO. 18-21**

**A RESOLUTION ESTABLISHING A
FEE SCHEDULE FOR FISCAL YEAR 2018/19**

WHEREAS, the South Placer Municipal Utility District (District) Board Directors seeks to develop a schedule of fees and charges based on the District's budgeted and projected costs; and

WHEREAS, the District intends to adjust and establish said fees to be adopted annually to cover the cost of providing services to the public.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of South Placer Municipal Utility District as follows:

Section 1

The Board hereby finds and determines that the fees imposed by this resolution are necessary to cover the costs of providing said services.

Section 2

The schedule of fees and charges, as shown on Exhibit "A" attached hereto and incorporated herein by reference, are hereby fixed and established effective July 1, 2018, and said Exhibit "A" hereby amends and replaces all previous fee schedules. Exhibit "A" may be updated to reflect changes in the SPWA Regional Participation Fee or charges established by separate ordinance.

Section 3

The fees set forth by this resolution are for the specific services listed. For any additional services provided, the cost of which is indeterminate and not included in the fee schedule, the General Manager may estimate the time required to provide the service and require payment of a fee at the fully burdened District hourly bill out rate.

Section 4

The District fully burdened bill out rate shall be established annually by applying a specific employee's hourly rate, set annually by MOU, marked up with an applicable benefits and overhead factor intended to cover District costs.

Section 5

The fees and charges shown on the fee schedule, not otherwise fixed and established by separate ordinance or resolution, shall be adjusted by the General Manager on the 1st of July, annually, by applying the time determined by a District time and motion study and analysis and calculate the fee at the fully burdened District hourly bill out rate per employee tasked to do such work,

PASSED AND ADOPTED by the Board of Directors of South Placer Municipal Utility District on this 28th day of June 2018.

SOUTH PLACER MUNICIPAL UTILITY DISTRICT

Gerald P. Mitchell, President of the Board of Directors

ATTEST:

Joanna Belanger, Secretary

Exhibit 'A'

South Placer Municipal Utility District Fee Schedule	
Updated for Fiscal Year 2018-2019	
Fee Description	Fee Amount
Monthly Service Charge (Ordinance 17-02)	\$34 / EDU
Monthly PRSC Newcastle residents (Resolution 13-11)	\$54 / EDU
Building Sewer Inspection	\$225
Building Sewer Inspection (Repairs)	\$115
Residential Ejector Pump Submittal Review	\$455
Reconnect Fee	\$500
Project Plan Check & Inspection Processing Fee	\$1,790 Deposit + District Costs
Tenant Improvement Processing Fee	\$285 Deposit + District Costs
Participation Fee per EDU (Ordinance 17-03)	\$11,777
Local Participation Fee per EDU (Ordinance 17-03)	\$3,923
Regional Participation Fee per EDU (SPWA Treatment)	\$7,854
Project Related Participation Fee per EDU - PRPF (NSD) (Resolution 13-11/10-09 - Year 5)	\$500
Out-of-Area Service Agreement Processing Fee	\$600
Annexation Single Parcel/Single Home	\$1,520
Annexation Large Annex (up to 50 acres)	\$5,700
Annexation Large Annex (More than 50 acres)	\$7,220
Warranty TV/Flush Fee (6" - 15" diameter)	\$2.85/ft + District costs
Warranty TV/Flush Fee (> 15" diameter)	\$4.00/ft + District costs
Inspection Overtime Fee (Weekday - 3 hr max)	\$340.00
Inspection Overtime Fee (Night/Saturday - 8 hr max)	\$905.00
Tap - Mainline	\$2,275.00
Tap - Manhole	\$2,775.00
One-Time Discharge Permit	\$625 (minimum) + treatment costs
Wastewater Discharge Permit (Initial Permit)	\$460.00
Wastewater Discharge Permit (Renewal)	\$155.00
Document Copy Fees	
~ Copy of 8.5 x 11 - 11 x 17	\$0.25
~ Copy 24 x 36	\$11.00
~ Copy GIS Document	\$65
~ Copy Electronic Files onto CD	\$65
Standard Specifications (Binder)	\$65 + shipping if mailed
Sewer System Management Plan (SSMP) (Binder)	\$65 + shipping if mailed

SOUTH PLACER MUNICIPAL UTILITY DISTRICT

STAFF REPORT

To: Board of Directors

From: Eric Nielsen, District Engineer

Cc: Herb Niederberger, General Manager

Subject: Adoption of Resolution 18-22 Establishing a Schedule of Values that Represents the Cost of New Construction of Various Sewer System Assets

Meeting Date: June 28, 2018

Overview

In accordance with Policies 3250 - Sewer System Contributions and Bills of Sale, and 3251 - Recordation of Assets for Depreciation Purposes as well as Ordinance 15-01 – Credit and Reimbursement Agreements, the District must adopt a schedule of values that represents the new cost of construction of various sewer system assets. The proposed Schedule of Values is included as Attachment “A” to the enclosed Resolution 18-22 establishing a Schedule of Values that represents the cost of new construction of various sewer system assets. The concept of establishing the Schedule of Values was originally adopted with Resolution 17-35.

The Schedule of Values shall be adjusted each July 1st based upon the Construction Cost Index for the preceding May, as published in the Engineering News Record publication, unless otherwise determined by the Board. As used herein, “Construction Cost Index” means the average of the Construction Cost Index (20-City) and the Construction Cost Index (San Francisco, CA). This annual adjustment shall be adopted annually by the Board Resolution concurrent with the annual adoption of the District fee Schedule. Since the Schedule of Values was adopted originally in November 2017, the adjust for fiscal year 2018-19 was from November 2017 to May 2018.

Recommendation

Staff recommends that the Board of Directors adopt the Resolution 18-22 establishing a Schedule of Values for fiscal year 2018-19 that represents the cost of new construction of various sewer system assets.

Strategic Plan Goals

This action is consistent with SPMUD Strategic Plan Goals:

Goal 1.3: Maintain transparency with all District activities

Goal 5.3: Maintain financial responsibility by ensuring allocated funding sources are adequate to meet expenses; and that available funds and resources are managed efficiently

Fiscal Impact

There is no direct fiscal impact to the adoption of these Schedule of Values. The true fiscal impact will be realized as new construction is added to the District’s fixed assets and depreciated in accordance with Generally Accepted Accounting Principles (GAAP). These values will also impact the cost of

major facilities eligible for credits and reimbursements determined in accordance with Ordinance 15-01

Enclosures:

- Resolution 18-22

SOUTH PLACER MUNICIPAL UTILITY DISTRICT

RESOLUTION NO. 18-22

ADOPTING A SCHEDULE OF VALUES FOR SEWER SYSTEM ASSETS

WHEREAS, The District adopted Resolution 17-34 on November 2, 2017, creating Policy 3251 - Recordation of Assets for Depreciation Purposes; and

WHEREAS, Policy 3251 calls for the annual adoption of a schedule of values that represents the new cost of construction of various sewer system assets; and

WHEREAS, The schedule of values shall be adjusted each July 1st based upon the Construction Cost Index for the preceding May, as published in the Engineering News Record publication, unless otherwise determined by the Board. As used herein, "Construction Cost Index" means the average of the Construction Cost Index (20-City) and the Construction Cost Index (San Francisco, CA).

WHEREAS, This schedule will be used to determine the book value of developer-installed and contributed sewer assets in accordance with Policy 3250 - Sewer System Contributions and Bills of Sale, and will also be used to determine the value of developer- installed trunk facilities eligible for credit or reimbursement under Ordinance 15-01 – Credit and Reimbursement Agreements. This book value will be recorded in the financial management system and depreciated in accordance with industry standards.

NOW, THEREFORE BE IT RESOLVED by the Board of Directors of the South Placer Municipal Utility District does hereby adopt the attached Schedule of Values for Sewer System Assets.

PASSED AND ADOPTED at a Regular Meeting of the South Placer Municipal Utility District Board of Directors at Rocklin, CA this 28th day of June 2018.

Signed: _____
Gerald P. Mitchell, President of the Board of Directors

Attest: _____
Joanna Belanger, Board Secretary



Attachment A - Schedule of Values

Baseline Pipeline Construction Costs

Open Cut Pipe Unit Costs

Pipe Dia. (in)	<15 ft \$/FT	15 to 20 ft \$/FT	20 to 25 ft \$/FT	>25 ft \$/FT
6	141	161	-	-
8	161	186	-	-
10	191	211	-	-
12	221	236	262	287
15	257	277	302	327
18	287	312	342	372
21	332	357	387	418
24	367	392	423	453
27	397	423	458	493
30	433	463	498	533
33	468	498	533	569
36	498	533	574	614
42	533	569	609	649
48	569	604	644	684

Trenchless Unit Costs

Pipe Dia. (in)	Casing (in)	Microtunnel \$/FT	Bore & Jack \$/FT
8	36	1031	619
10	36	1041	629
12	36	1046	634
15	36	1067	659
18	42	1031	674
21	43	1036	724
24	49	1067	800
27	51	1132	850
30	56	1162	896
33	59	1248	951
36	64	1343	1046
42	68	1479	1112
48	72	1711	1172

Jacking and Receiving Pits

Pit Type	<15 ft \$/EA	>25 ft \$/EA
Jacking	80,499	115,717
Receiving	25,156	40,249



Attachment A - Schedule of Values

Additional Costs

Additional Dewatering

Groundwater Infiltration	\$/FT
Groundwater	0
Significant groundwater (i.e., 200 gpd/ac)	45
Extreme groundwater (i.e., 500 gpd/ac)	60

Additional Sheet piling and Shoring

Condition	<15 ft \$/FT	15 to 20 ft \$/FT	20 to 25 ft \$/FT	>25 ft \$/FT
High ground water - Undeveloped areas	30	60	91	121
High ground water - Developed areas	75	111	136	171

Ground Condition

Type	% of Base LF Cost
Hard Rock	200%
Cobble - Developed Areas	200%
Cobble - Undeveloped Areas	40%

Traffic Control

Type	\$/FT
Minor roads - less than 4 lanes of traffic	-
Major roads - 4 lanes or more	45

Productivity Factors

Type	% of Base LF Cost
Traffic/Utility Corridor Delay Factor	15%
Remove and Replace Delay Factor	25%

Surface Restoration

Type	\$/FT
Pavement (T-trench)	101
Access Road (3" AC / 8" AB, 12-ft wide, 2-ft shoulders)	75

SOUTH PLACER MUNICIPAL UTILITY DISTRICT

STAFF REPORT

To: Board of Directors

From: Eric Nielsen, District Engineer

Cc: Herb Niederberger, General Manager

Subject: Adoption of Resolution No. 18-23 Authorizing an Agreement with Equity Smart Investments LP allowing a Temporary Sewer Connection and Use

Meeting Date: June 28, 2018

Overview

Equity Smart Investments LP will be constructing sewer infrastructure as part of its Racetrack Road residential development project in Rocklin. The existing sewer line within Racetrack Road will be removed and replaced with the Racetrack Road improvements. In order to facilitate reinstating residential services for the duration of the project, the project intends to reconnect the existing sewer laterals as they construct the pipe. District Staff sees the value of avoiding extended sewer bypass because of the increased risk of mechanical failure of bypass pumps potentially causing a sanitary sewer overflows. This agreement will permit, during the construction period, sewer flows from existing customers of the District to be routed through the new sewer line owned and operated by Equity Smart Investments LP, until such time as such improvements may be accepted by the District.

The agreement stipulates that Equity Smart Investments LP shall be responsible for maintaining sewer service through the portion of the sewer system it is constructing until the District accepts a Bill of Sale for the sewer improvements. Furthermore, Equity Smart Investments LP shall be solely responsible for the maintenance of sewer service on the Private Sewer Line, which includes, but is not limited to, all activities required to prevent sanitary sewer overflows (“SSOs”) and maintain effective service, such as monitoring flows, cleaning the system with high velocity vacuum cleaner units (i.e., flushing), repairing and/or replacing defective portions of the above-mentioned sewer system. Equity Smart Investments LP shall perform such system maintenance, and any and all repairs associated therewith, at Owner’s sole cost and expense. In the event that a sanitary sewer overflow (SSO) has occurred, is imminent, or is suspected to occur, Equity Smart Investments LP shall notify the District.

Recommendation

Staff recommends that the Board of Directors approve Resolution No. 18-23, authorizing the General Manager to enter into the attached Temporary Sewer Connection and Use Agreement with Equity Smart Investments LP for the Racetrack Subdivision residential development project.

Strategic Plan Goals

This action supports the following Strategic Plan Goals.

Goal 2.3 - Prevent and mitigate Sewer System Overflows (SSO).

Goal 4.1 - Eliminate SSO's using the most efficient and effective methods and procedures for maintenance of sewer main pipes.

Related District Ordinances and Policies

This action complies with the following District Ordinances and Policy:

Ordinance No. 18-01 – Sewer Code

Policy No. 3370 – Sewer System Management Plan

Fiscal Impact

This action will not result in any net increase in District expenses as Equity Smart Investments LP is liable for all the costs incurred while this agreement and temporary facilities are in use.

Attachments:

1. Resolution No. 18-23 – Authorization to Enter into a Temporary Sewer Connection and Use Agreement with Equity Smart Investments LP.
2. Temporary Sewer Connection and Use Agreement with Exhibit A

SOUTH PLACER MUNICIPAL UTILITY DISTRICT

RESOLUTION NO: 18-23

**RESOLUTION FOR THE AUTHORIZATION TO ENTER INTO A
TEMPORARY SEWER CONNECTION AND USE AGREEMENT WITH
EQUITY SMART INVESTMENTS LP**

WHEREAS, Equity Smart Investments LP intends to construct sewer infrastructure as part of the Racetrack Road residential development project; and

WHEREAS, Equity Smart Investments LP intends to remove and replace the sewer line within Racetrack Road and reinstate the sewer laterals from existing SPMUD customers through their constructed improvements to avoid the need for 24/7 sewer bypass for the duration of the project; and

WHEREAS, the District sees the value of avoiding extended sewer bypass because of the increased risk of mechanical failure of bypass pumps potentially causing a sanitary sewer overflow; and

WHEREAS, during this period of construction, sewer flows from existing customers of the District will be routed through the new sewer line owned and operated by Equity Smart Investments LP, until such time as such improvements may be accepted by the District; and

NOW, THEREFORE BE IT RESOLVED, that the South Placer Municipal Utility District Board of Directors authorizes the General Manager to enter into the attached Temporary Sewer Connection and Use Agreement with Equity Smart Investments LP for the Racetrack Road

residential development project.

PASSED AND ADOPTED at a Regular Meeting of the South Placer Municipal Utility District Board of Directors at Rocklin, CA this 28th day of June 2018.

Signed: _____

Gerald Mitchell, President

Attest: _____

Joanna Belanger, Board Secretary

TEMPORARY SEWER CONNECTION AND USE AGREEMENT

This Temporary Sewer Connection and Use Agreement (“Agreement”) is made and entered into to be effective as of the _____ day of _____, 2018 (the “Effective Date”) by and among the South Placer Municipal Utility District (“District”), a California Municipal Utility District and Equity Smart Investments LP (the “Owner”). The District and Owner may sometimes be referred to individually as “Party” or collectively as “Parties” throughout this Agreement.

RECITALS

WHEREAS, Equity Smart Investments LP intends to construct sewer infrastructure as part of its Racetrack Road residential development project (APN 045-090-003-000 and APN 045-090-004); and

WHEREAS, Equity Smart Investments LP intends to remove and replace the sewer line within Racetrack Road and reinstate the sewer laterals from existing SPMUD customers through their constructed improvements to avoid the need for 24/7 sewer bypass for the duration of the project; and

WHEREAS, the District sees the value of avoiding extended sewer bypass because of the increased risk of mechanical failure of bypass pumps potentially causing a sanitary sewer overflows; and

WHEREAS, during this period of construction, sewer flows from existing customers of the District will be routed through the new sewer line owned and operated by Equity Smart Investments LP, until such time as such improvements may be accepted by the District;

AGREEMENT

NOW, THEREFORE in consideration of the mutual covenants, conditions and promises herein contained, it is hereby agreed by and between the District and Owners as follows:

1. Owner shall be responsible for maintaining sewer service through the portion of the sewer system it is constructing as denoted in the attached Exhibit A (“Private Sewer Line”) until such time as the District, through duly authorized action of the Board of Directors, accepts a bill of sale for the sewer improvements.
2. Owner shall be solely responsible for the maintenance of sewer service on the Private Sewer Line, which includes, but is not limited to, all activities required to prevent sanitary sewer overflows (“SSOs”) and maintain effective service, such as monitoring flows, cleaning the system with high velocity vacuum cleaner units (i.e., flushing), repairing and/or replacing defective portions of the above mentioned sewer system. Owner shall perform such system maintenance, and any and all repairs associated therewith, at Owner’s sole cost and expense.
3. The Owner and/or its agent(s) shall be responsible to immediately notify the District in the event that a sanitary sewer overflow (SSO) has occurred, is imminent, or is suspected to occur.
4. The Owner and/or its agent(s) shall be responsible for the efforts and associated costs to respond to, contain, mitigate, and restore flow in the event of a SSO. The Owner shall be responsible to pay any and all fines and fees that may be assessed to the District as a result

of a SSO that occurs as a result of a blockage or activities within the portion of the sewer system not owned by the District as denoted in Exhibit A hereto.

5. The Owner and/or its agent(s) shall test all portions of the sewer system denoted in Figure A in accordance with the District Standards Specifications and Improvement Standards for Sanitary Sewers, prior to allowing sewer from existing SPMUD customers to flow through those portions.
6. The Owner and/or its agent(s) shall test all portions of the sewer system denoted in Exhibit A in accordance with the District Standards Specifications and Improvement Standards for Sanitary Sewers again prior to District acceptance thereof.
7. All fees, costs and expenses associated with the preparation, processing and approval of this Agreement by the District, including all legal expenses, shall be borne solely by the Owner.
8. Until such time as the District accepts the bill of sale conveying the Private Sewer Line to the District, the Private Sewer Line shall remain the property of Owner, who shall be solely responsible for its maintenance in compliance with District policies and ordinances, as well as state and federal law.
9. The District shall not be liable for any damages to the Private Sewer Line or any property of Owner or to any other property that may result from the installation, maintenance or use of the Private Sewer Line, which damages shall remain and be the sole responsibility of Owner.
10. Owner shall defend, indemnify and hold harmless the District, its directors, officers, employees and agents, against and from any and all claims, actions, lawsuits, fines, cease and desist orders, clean up and abatement orders or any type of regulatory activity brought by any persons as a result of the construction, installation, use, operation or maintenance of the Private Sewer Line, and Owner shall reimburse the District, and its directors, officers, employees and agents, for any and all costs and expenses, including reasonable attorney's fees, incurred in defending any such claim or action or enforcing the provisions of this Agreement.
11. This Agreement shall remain in effect in perpetuity until the District has accepted the Private Sewer Line via a duly executed and approved Bill of Sale, and shall be binding on Owner and its successors and assigns, and any subsequent owner of the Private Sewer Line.
12. A copy of this Agreement shall be recorded in the Official Records of the County of Placer.
13. This Agreement (including the Exhibit hereto) constitutes the entire understanding and agreement of the Parties relating to the Private Sewer Line.
14. No waiver of any right or remedy by a Party with respect to any occurrence or event under this Agreement shall constitute a continuing waiver or be deemed a waiver of any right or remedy in respect to any other or subsequent occurrence or event.
15. This Agreement may be executed in counterparts, each of which shall be deemed an original and all of which shall constitute but one and the same instrument.

- 16. If any term, provision, covenant, or condition set forth in this Agreement is held by the final judgment of a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions, covenants, and conditions shall continue in full force and effect to the extent that the basic intent of the Parties as expressed herein can be accomplished.
- 17. All amendments to this Agreement shall be in writing and, if approved, must be signed by all Parties.
- 18. This Agreement shall be governed by and construed in accordance with the laws of the State of California.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed by their duly authorized officers as of the date first set forth above.

“DISTRICT”

SOUTH PLACER MUNICIPAL UTILITY DISTRICT

ATTEST:

By: _____
District Secretary

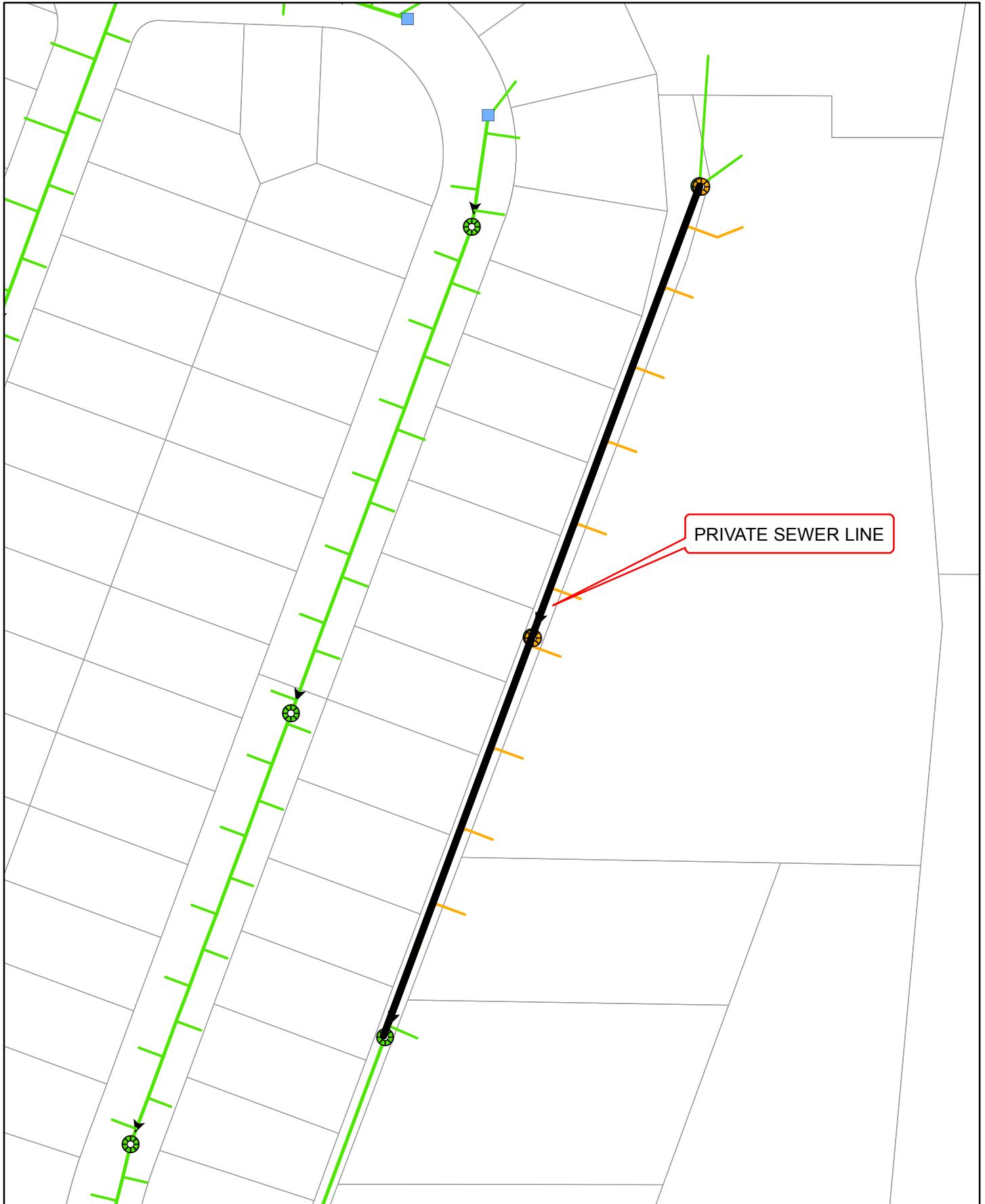
By: _____
General Manager

APPROVED AS TO FORM:

By: _____
District General Counsel

OWNER

Print:



PRIVATE SEWER LINE

0 50 100 Feet
1 inch = 100 feet



EXHIBIT "A"

Racetrack Rd

Date: 6/19/2018
User Name: curtis
G:\spsud_gis\arc10\16\Exhibit
Maps\Racetrack Rd Temp Sewer

SOUTH PLACER MUNICIPAL UTILITY DISTRICT
STAFF REPORT

To: Board of Directors
From: Eric Nielsen, District Engineer
Cc: Herb Niederberger, General Manager
Subject: Consideration of Claim from Ms. Nakashoji for Veterinary Fees under the District Damage Claim Process
Meeting Date: June 28, 2018

Overview

In accordance with Resolution 17-18, the Loomis Diversion Trunkline Project construction contract was awarded to T&S Construction Company, Inc. (T&S) on June 1, 2017. Work began in July of 2017.

While not located immediately adjacent to the pipeline alignment, the Nakashoji property is located in the vicinity of the Tulip Property (aka Turtle island). Work has occurred on the Tulip property, in the vicinity of the Nakashoji property, at varying times and at varying levels of effort, from approximately August 2017 through May 2018.

Ms. Nakashoji filed a claim on District form for damages relating to the Loomis Diversion Project. In her claim she stated that the District should pay for her veterinary fees related to her horse. After consultation with the District's insurance company, the District returned the claim without action since it was filed after the six-month statute. Ms. Nakashoji has appealed, requesting a further review of her claim.

Current Claim

On January 23, 2018, Ms. Nakashoji emailed to complain that the standing water from construction was creating mosquitoes, which caused her horse to contract equine encephalitis. The District Engineer responded to Ms. Nakashoji and contacted Placer Mosquito and Vector Control District requesting the area be inspected and the water in question tested for mosquitoes.

- On January 25, 2018 Ms. Nakashoji emailed the District Engineer to notify the test she had conducted on her horse for equine encephalitis came back negative.
- On January 26, 2018 the inspector from Placer Mosquito and Vector Control District called the District Engineer to report his findings that no mosquito larvae are in the standing water from construction. The only species of mosquito growing at this time of year could not transmit any diseases to a horse. The inspector noted the existing oak woodland will be a major source of mosquitoes every spring.
- No further action was taken.

On April 16, 2018 Ms. Nakashoji emailed wanting to discuss the condition of her horse claiming her horse was suffering distress due to construction related noise.

- On April 23, 2018 the District Engineer emailed Ms. Nakashoji the District's Claim Form after discussing the matter with her over the phone and upon her request

ITEM VI.1

- On April 30, 2018 Ms. Nakashoji presented the completed claim form for veterinary fees of \$4,325.50 to the District. The claim states that the horse's condition started in September 2017.
- After consultation with the District's insurance company, the claim form was returned to Ms. Nakashoji on May 7, 2018 without action, because the claim was filed after the six-month statute.
- On May 10, 2018 Ms. Nakashoji resubmitted her claim with another cover letter.
- Staff considers this resubmitted claim an appeal of the General Manager's determinations. In accordance with 1.15.010 of the District's Sewer Code, this appeal was scheduled to be brought to the Board for consideration.

Prior Claim

In December 2017, Ms. Nakashoji presented a claim for half or more of her untreated water (i.e., irrigation) bill because of the outages caused by the construction of the Loomis Diversion Project. The District paid Ms. Nakashoji \$70.74 (i.e., half of her untreated water bill).

Recommendation

Staff recommends that the Board of Directors reject the claim for damages from Ms. Nakashoji as it is not a proper charge against the District. This recommendation is based on the late claim filing and on the grounds that insufficient evidence exists to support her claim that any act or omission of the District caused injury to her horse.

Related Policies and Ordinances

Policy 1040 - Claims Against the District

Fiscal Impact

Rejection of the claim will result in no fiscal impact to the District.

Enclosures:

- Claim for Damages from Ms. Nakashoji for Veterinary Fees

cc: Ms. Anna Nakashoji

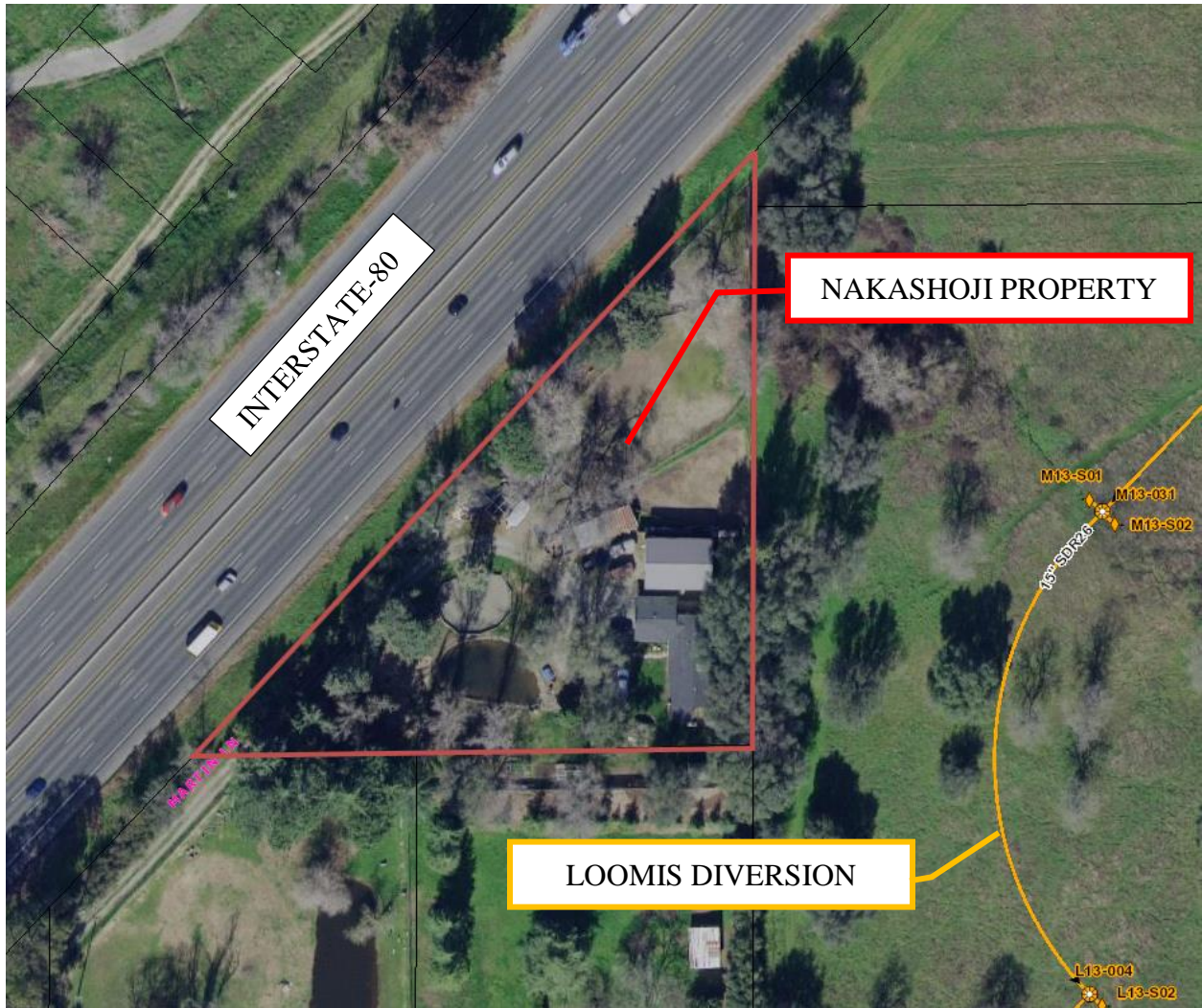


Figure 1. Nakashoji Property

RECEIVED

May 10, 2018

MAY 10 2018

Anna Nakashoji
3899 Martin Ln
Loomis, CA 95650

SOUTH PLACER
M.U.D.

Subject: RETURNED CLAIM

SPMUD

I received your response to my claim stating it was not within the 6-month statute. I stated my horse started showing signs of illness in late August/September 2017. As you can, or could of seen by the paperwork attached if you had read it, In December 2017 my Veterinarian discussed what we needed to do to find the problem, as stated on the Case Summary dated 12/11/17 attached. It was not known exactly what the problem was until February 2018 when the Endoscopic Exam, Level 3 took place.

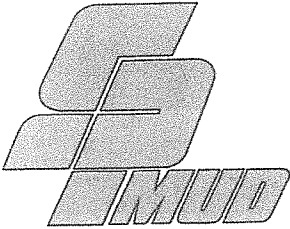
My mare has been on Medication since and must remain on this medication until after the construction has finished. See attached write up dated 4/20/18 and 4/30/18.

I spoke with Eric a month or so ago and explained the problem and told him I would not be submitting the claim until after my horses recheck on April 30th which he was ok with. He sent me the paperwork to file and on the form it states 6 months after the accrual of the Cause of Action. Therefore I feel my claim was timely and action should be taken on this claim.

Thank you,



Anna Nakashoji
anakasho@sbcglobal.net
916-847-0381



**SOUTH PLACER
MUNICIPAL UTILITY DISTRICT**

May 7, 2018

Anna Nakashoji
3899 Martin Lane
Loomis, CA 956950

Re: Claim for veterinary fees

Dear Ms. Nakashoji

On May 2, 2018 the District received a claim form from you dated 04/30/18. In this claim you request reimbursement for veterinary costs related to your 27-yr. old horse. You state in the claim that the horse's condition started in late August/September 2017.

This claim is being returned to you without action since it was filed after the 6-month statute; any claim should have been filed with the District by the end of March 2018 (Cal. Govt. Code §901). You have the opportunity to file a late claim with the SPMUD Board by writing to the General Manager.

If you have any questions or require any further information, please feel free to contact me at 916-786-8555.

Sincerely,

A handwritten signature in cursive script, appearing to read 'Joanna Belanger', is written over a large, stylized loop.

Joanna Belanger
Administrative Services Manager

jb



5807 Springview Drive
Rocklin, CA 95677
(916) 786-8555
(916) 786-8553 (Fax)

CLAIM for DAMAGES AGAINST
SOUTH PLACER MUNICIPAL UTILITY DISTRICT

Instructions:

A claim relating to a Cause of Action for death or for injury to person or personal property shall be presented not later than six months after the accrual of the Cause of Action. A claim relating to any other Cause of Action (including injury to real property) shall be presented not later than one year after the accrual of the Cause of Action.

Your claim must actually be on file with the General Manager by the deadline to be timely. Your claim must:

- be submitted on this South Placer Municipal Utility District claim form;
- include all information required; and
- be signed by you or your representative.

Failure to complete the entire claim form may cause your claim to be legally insufficient. Attach additional sheets if necessary.

Identification of Claimant and Claim:

a) Name and Address –

Anna-M Nakashoji
 3899 Martin Ln.
 Loomis, CA 95650
 916-847-0381

b) Post Office address to which claimant desires notices to be sent –

c) The date, place, and other circumstances of the occurrence or transaction which gave rise to the claim asserted –

Sept. 2017 Turtle (Tulip) Island property
 Sewer line installment. Project started in July 2017
 and was to be complete by the end of the year
 which has not happened project at sed site is
 still ongoing. At the beginning of the project
 then 27yr old horse was healthy. She started
 showing signs of illness in late Aug early Sept.
 but did not know what was wrong. she stopped
 eating and lost over 100lbs

- d) A general description of the indebtedness, obligation, injury, damage, or loss incurred so far as it may be known at the time of presentation of the claim –

took horse to Vet and had numerous tests done,
Teeth, blood work, Fecal test + Rays and ultrasounds.
All these tests came back OK so had her stomach
scoped and found sever ulcers. This horse has never
had ulcers before all this banging, blasting, drilling,
hammering and the big trucks + tractors everyday 7am-4pm
sometimes longer + also Saturdays. (See Attached bills + Vet info)
Total Vet cost \$4523.50

- e) The name or names of the public employee or employees causing the injury, damage, or loss, if known –

Eric - SPMUD

- f) The amount claimed if it totals less than ten thousand dollars (\$10,000) as of the date of presentation of the claim, including the estimated amount of any prospective injury, damage, or loss, insofar as it may be known at the time of the presentation of the claim, together with the basis of computation of the amount claimed. If the amount claimed exceeds ten thousand dollars (\$10,000), no dollar amount shall be included in the claim. However, it shall indicate whether the claim would be a limited civil case –

Name and address of claimant's representative (if applicable)

[Signature]
Signature (claimant or representative)

4-30-2018
Date



**Loomis Basin
Equine Medical Center, Inc.**

2973 Penryn Rd, Penryn, CA 95663
(916) 652-7645 Fax: (916) 652-7662
www.lbemc.com

Date: 4/20/2018

Patient: Breezy # 33403

Client: Jenny Basset

Case Summary: Breezy has been evaluated by LBEMC for stomach ulcers. She has particularly severe stomach ulcers that have been refractory to treatment. A common cause of stomach ulcers is stress due to a changing environment. Inability to rest or sleep could be a contributing factor. As part of her treatment, she should be kept in a quiet place where she can rest.

Langdon Fielding DVM, DACVECC, DACVSMR

Client Signature: _____ Date: 4/20/2018

I have read and understand all go home instructions and have received all prescribed medication from LBEMC

00/00/00 After Care - Instructions Langdon Fielding DVM, DACVECC, DACVSMR
--



**Loomis Basin
Equine Medical Center, Inc.**

2973 Penryn Rd, Penryn, CA 95663
(916) 652-7645 Fax: (916) 652-7662
www.lbemc.com

Date: 4/30/2018

Patient: Breezy # 33403

Client: Jenny Basset

Case Summary: Breezy presented to LBEMC for re-check gastroscopy. The ulcers in her stomach had dramatically improved with just a few small ulcers along the margo plicatus still present.

Feeding Instructions: Please offer her 10-15lbs of a pelleted feed each day split into at least 3 feedings if possible. You can also offer some grass and alfalfa hay.

Medications:

- 1) Gastrogard: Please give a 500lb dose orally once a day for 7 days and then a 250lb dose orally once a day for 7 days. Please continue on a 250lb dose orally once a day until construction is finished and she is able to rest in her normal routine.
- 2) Sucralfate: Please give 5 tabs orally once a day for 14 days.

Langdon Fielding DVM, DACVECC, DACVSMR

00/00/00 After Care - Instructions Langdon Fielding DVM, DACVECC, DACVSMR
--



Loomis Basin Equine Medical Center

www.lbemc.com
2973 Penryn Road
Penryn, CA 95663
(916) 652-7645

Client ID: 4980
Invoice #: 276347
Date: 4/30/2018

Jenny Basset and Anna Nakashoji
3899 Martin Lane
Loomis, CA 95650

Table with patient information: Patient ID: 33403, Species: Equine, Weight: 1,010.00 pounds, Patient Name: Breezy, Breed: Paint, Birthday: 10/24/1990, Sex: Mare

Table with columns: Description, Staff Name, Quantity, Total. Includes items like Endoscope - Recheck, SediVet/Torbugesic, and Gastrogard Paste 1 Tube.

Reminder

- 04/18/2018 East/West/Tet/WNV IM 1 Dose
04/24/2018 Flu/Rhino IM or IN 1 Dose
11/13/2018 Half Price-Dental Special
12/11/2018 Fecal Egg Count
02/19/2019 Rabies
East/West/Tet + West Nile 1 Dose

Summary table with financial data: Invoice Total: \$589.00, Total: \$589.00, Balance Due: \$589.00, Previous Balance: \$192.00, Balance Due: \$781.00, Check # 1251: (\$781.00), Less Payment: (\$781.00), Balance Due: \$0.00

Scheduled Appointments:

Appt. for Breezy on 5/31/2018 at 09:00 am.



Loomis Basin Equine Medical Center

www.lbemc.com
2973 Penryn Road
Penryn, CA 95663
(916) 652-7645

Client ID: 4980
Invoice #: 274680
Date: 4/4/2018

Jenny Basset and Anna Nakashoji
3899 Martin Lane
Loomis, CA 95650

Table with patient information: Patient ID: 33403, Species: Equine, Weight: 990.00 pounds, Patient Name: Breezy, Breed: Paint, Birthday: 10/24/1990, Sex: Mare

Table with invoice items: Description (Gastrogard Paste 1 Tube), Staff Name (Drugs & Supplies), Quantity (4.00), Total (\$192.00), Patient Subtotal (\$192.00)

Reminder

- 04/18/2018 East/West/Tet/WNV IM 1 Dose
04/24/2018 Flu/Rhino IM or IN 1 Dose
11/13/2018 Half Price-Dental Special
12/11/2018 Fecal Egg Count
02/19/2019 Rabies
East/West/Tet + West Nile 1 Dose

Summary table: Invoice Total: \$192.00, Total: \$192.00, Balance Due: \$192.00, Previous Balance: \$0.00, Balance Due: \$192.00, Visa: (\$192.00), Less Payment: (\$192.00), Balance Due: \$0.00

Scheduled Appointments:

Appt. for Breezy on 4/30/2018 at 09:00 am.

Handwritten notes: 3742.50, 10/11/18, 10/11/18



**Loomis Basin
Equine Medical Center, Inc.**

2973 Penryn Rd, Penryn, CA 95663
(916) 652-7645 Fax: (916) 652-7662
www.lbemc.com

Date: 3/30/2018

Patient: Breezy # 33403

Client: Jenny Basset

Case Summary: Breezy presented to LBEMC for a re-check evaluation of her stomach ulcers. She was sedated with 10mg romifidine and 2mg butorphanol. The ulcers had improved about 20-30% but were still moderate to severe.

Feeding Instructions: Continue with previous recommendations.

Medications:

- 1) Gastrogard: Please give a 1000lb dose orally once a day for 28 days. We would like to rescope her before decreasing the dose.
- 2) Sucralfate: Please give 10 tabs orally twice a day until re-check.
- 3) Gabapentin: Please let me know if you would like to consider this medication.

Please schedule a re-check appointment in 28 days. Please call sooner if she is having more problems with her hindlimbs.

If you have any questions or concerns, please call or email me.

Langdon Fielding DVM, DACVECC, DACVSMR
langdonfielding@yahoo.com

Client Signature: _____ Date: 3/30/2018

I have read and understand all go home instructions and have received all prescribed medication from LBEMC

3/30/2018 After Care - Instructions Langdon Fielding DVM, DACVECC, DACVSMR



Loomis Basin Equine Medical Center

www.lbemc.com
2973 Penryn Road
Penryn, CA 95663
(916) 652-7645

Client ID: 4980
Invoice #: 274295
Date: 3/30/2018

Jenny Basset and Anna Nakashoji
3899 Martin Lane
Loomis, CA 95650

Table with patient information: Patient ID: 33403, Species: Equine, Weight: 990.00 pounds, Patient Name: Breezy, Breed: Paint, Birthday: 10/24/1990, Sex: Mare

Table with columns: Description, Staff Name, Quantity, Total. Includes items like SediVet/Torbugesic, Endoscope - Recheck, Gastrogard Paste 1 Tube, Sucralfate tab 1gm. Patient Subtotal: \$646.00

Reminder

- 04/18/2018 East/West/Tet/WNV IM 1 Dose
04/24/2018 Flu/Rhino IM or IN 1 Dose
11/13/2018 Half Price-Dental Special
12/11/2018 Fecal Egg Count
02/19/2019 Rabies
East/West/Tet + West Nile 1 Dose

Summary table: Invoice Total: \$646.00, Total: \$646.00, Balance Due: \$646.00, Previous Balance: \$249.00, Balance Due: \$895.00, Check # 1248: (\$895.00), Less Payment: (\$895.00), Balance Due: \$0.00

2/28/2018

Loomis Basin Equine Medical Center
www.lbemc.com
2973 Penryn Road
Penryn, CA 95663
(916) 652-7645

Payment On Account

Jenny Basset
3899 Martin Lane
Loomis, CA 95650

Client ID: 4980

Previous Balance:	\$1,439.50
Check, Check #: 1244	(\$1,439.50)
Subtotal:	\$0.00
Change Given:	
Balance Due:	<u>\$0.00</u>

Thank You!

Current

30 Days

60 Days

90 Days

\$0.00

\$0.00

\$0.00

\$0.00



Loomis Basin Equine Medical Center, Inc.

2973 Penryn Rd, Penryn, CA 95663
(916) 652-7645 Fax: (916) 652-7662
www.lbemc.com

Date: 2/19/2018

Patient: Breezy # 33403

Client: Jenny Basset

Case Summary: Breezy presented to LBEMC for endoscopy of the stomach due to a history of a poor appetite. She was sedated with 10mg romifidine and 2mg butorphanol. Endoscopy showed severe ulceration of the non-glandular portion of the stomach with some ulcers being very deep. There was also some very mild ulceration in the esophagus.

Feeding Instructions: Frequent smaller meals with green grass or hay are ideal but if she is willing to eat equine senior/stable mix that is fine as well. If she will allow you to add corn oil (start with 1/4 cup twice a day) to the feed, this can also help with stomach ulceration.

Medications:

- 1) Gastrogard: Please give 1000lb dose orally once a day for 28 days, then 250lb dose orally once a day for 10 days.
- 2) Sucralfate: Please give 10 tabs orally twice a day for 10 days.

Please schedule a re-check appointment ideally in 5-6 weeks to repeat the endoscopy.

If you have any questions or concerns, please call or email me.

Langdon Fielding DVM, DACVECC, DACVSMR
langdonfielding@yahoo.com

Client Signature: _____ Date: 2/19/2018

I have read and understand all go home instructions and have received all prescribed medication from LBEMC

2/19/2018 After Care - Instructions - Gastroscopy Fielding DVM, DACVECC, DACVSMR, Langdon - Final - 2/19/2018
--



Loomis Basin Equine Medical Center

www.lbemc.com
2973 Penryn Road
Penryn, CA 95663
(916) 652-7645

Client ID: 4980
Invoice #: 272272
Date: 2/19/2018

Jenny Basset and Anna Nakashoji
3899 Martin Lane
Loomis, CA 95650

Table with patient information: Patient ID: 33403, Species: Equine, Weight: 985.00 pounds, Patient Name: Breezy, Breed: Paint, Birthday: 10/24/1990, Sex: Mare

Main invoice table with columns: Description, Staff Name, Quantity, Total. Includes items like Gastrogard Paste, Sucralfate tabs, and various vaccines.

- Reminder
04/18/2018 East/West/Tet/WNV IM 1 Dose
04/24/2018 Flu/Rhino IM or IN 1 Dose
08/19/2018 Flu/Rhino IM/IN 1 Dose
11/13/2018 Half Price-Dental Special
12/11/2018 Fecal Egg Count
02/19/2019 Rabies
East/West/Tet + West Nile 1 Dose

Invoice Total: \$1,361.00
Total: \$1,361.00
Invoice Balance Due: \$1,361.00
Balance Due: \$0.00

Our doctors and staff thank you for choosing our Hospital. We appreciate your business and enjoy providing care for your horses. Thank You.



Loomis Basin Equine Medical Center

www.lbemc.com
2973 Penryn Road
Penryn, CA 95663
(916) 652-7645

Client ID: 4980
Invoice #: 270012
Date: 1/5/2018

Jenny Basset and Anna Nakashoji
3899 Martin Lane
Loomis, CA 95650

Patient ID: 33403	Species: Equine	Weight: 985.00 pounds
Patient Name: Breezy	Breed: Paint	Birthday: 10/24/1990 Sex: Mare

	<u>Description</u>	<u>Staff Name</u>	<u>Quantity</u>	<u>Total</u>
1/5/2018	Pergolide Tabs 1 mg per tab	Drugs & Supplies	30.00	\$58.50 ✓
Patient Subtotal:				\$58.50

Reminder

- 04/18/2018 East/West/Tet/WNV IM 1 Dose
- 04/24/2018 Flu/Rhino IM or IN 1 Dose
- 08/19/2018 Flu/Rhino IM/IN 1 Dose
- 11/13/2018 Half Price-Dental Special
- 12/11/2018 Fecal Egg Count
- 02/19/2019 Rabies
- East/West/Tet + West Nile 1 Dose

Invoice Total:	\$58.50
Total:	\$58.50
Invoice Balance Due:	\$58.50
Balance Due:	\$0.00

Our doctors and staff thank you for choosing our Hospital. We appreciate your business and enjoy providing care for your horses. Thank You.



Loomis Basin Equine Medical Center, Inc.

2973 Penryn Rd, Penryn, CA 95663
(916) 652-7645 Fax: (916) 652-7662
www.lbemc.com

Date: 12/11/2017

Patient: Breezy # 33403

Client: Jenny Basset

Case Summary: Breezy presented to LBEMC for an xray of her abdomen. We did not see a significant amount of sand or an obvious enterolith or wire. We will have them reviewed by the radiologist as well. An ultrasound of her suspensory branches (right hindlimb) was performed due to the dropped appearance of the fetlock and swelling. The ultrasound showed severe enlargement and degeneration of her suspensory ligament branches with irregularities at the insertion of the ligaments on to the sesamoid bones.

There are a number of potential causes for Breezy's decreased appetite.

- 1) Bilateral severe suspensory degeneration
- 2) Diastema (space) formation between her teeth with associated gum disease
- 3) Stomach ulcers (due to stress/pain of suspensory disease and bute administration)

We discussed a few potential options going forward:

- A) Xrays of her teeth to better evaluate the space and gum disease
- B) Scoping for stomach ulcers
- C) Deworming with Panacur Powerpak (5 days 1 tube per day)
- D) Treating the suspensory branches topically with Surpass (topically once a day)
- E) Switching to Equioxx tabs from bute (2 tabs orally the first day and then 1 tab orally once a day)
- F) Doing some additional testing looking for other causes of a decreased appetite.

Suspensory breakdown is a progressive condition and the lameness will likely get worse over time. We discussed trying her back with shoes-- the support helps some horses but if she is worse you can discontinue the shoes.

If you have any questions or concerns, please call or email me.

Langdon Fielding DVM, DACVECC, DACVSMR



Loomis Basin Equine Medical Center

www.lbemc.com
2973 Penryn Road
Penryn, CA 95663
(916) 652-7645

Client ID: 4980
Invoice #: 268791
Date: 12/11/2017

Jenny Basset and Anna Nakashoji
3899 Martin Lane
Loomis, CA 95650

Table with patient information: Patient ID: 33403, Species: Equine, Weight: 1,045.00 pounds, Patient Name: Breezy, Breed: Paint, Birthday: 10/24/1990, Sex: Mare

Table with columns: Description, Staff Name, Quantity, Total. Includes items like Gastrogard Paste 1 Tube, Digital Abdominal Study, General Ultrasound Exam, Fecal Egg Count, Equioxx Tabs 57mg per tab. Patient Subtotal: \$730.00

Reminder

- 10/15/2016 Flu/Rhino IM/IN 1 Dose
04/18/2018 Rabies
East/West/Tet/WNV IM 1 Dose
04/24/2018 Flu/Rhino IM or IN 1 Dose
10/24/2018 East/West/Tet + West Nile 1 Dose
11/13/2018 Half Price-Dental Special
12/11/2018 Fecal Egg Count

Summary table: Invoice Total: \$730.00, Total: \$730.00, Balance Due: \$730.00, Previous Balance: \$3.00, Balance Due: \$733.00

15% disc. for vaccine clinic of 6 or more. Call for group disc. of 12 or more. www.lbemc.com

12/11/2017

Loomis Basin Equine Medical Center
www.lbemc.com
2973 Penryn Road
Penryn, CA 95663
(916) 652-7645

Payment On Account

Jenny Basset
3899 Martin Lane
Loomis, CA 95650

Client ID: 4980

Previous Balance:	\$733.00
Check, Check #: 1234	(\$733.00)
Subtotal:	\$0.00
Change Given:	
Balance Due:	<u>\$0.00</u>

Thank You!

Current	30 Days	60 Days	90 Days
\$0.00	\$0.00	\$0.00	\$0.00



Loomis Basin Equine Medical Center
 www.lbemc.com
 2973 Penryn Road
 Penryn, CA 95663
 (916) 652-7645

Date: 11/30/2017
 Client ID: 4980

Jenny Basset and Anna Nakashoji
 3899 Martin Lane
 Loomis, CA 95650

Date	Description	Amount
	Previous Balance:	\$220.00

11/13/2017 Invoice #: 267533 - Closed

Patient ID: 33403 Species: Equine
 Patient Name: Breezy Breed: Paint Sex: Mare

Date	Description	Staff Name	Quantity	Total
11/13/2017	December Dental Special	Catherine Jacobs DVM	1.00	\$0.00
11/13/2017	Half Price-Dental Special		1.00	\$133.00
11/13/2017	Oral Exam		1.00	\$0.00
11/13/2017	Detomidine 10mg/ml Per ml		0.30	\$0.00
11/13/2017	Torbugesic pr. ml		0.20	\$0.00
11/13/2017	Bute Powder - 1.1 lbs		1.00	\$30.00
11/13/2017	Complete Equine Panel- In House		1.00	\$165.00

Patient Subtotal: \$328.00

Invoice Total #267533: \$328.00

11/13/2017 Payment Invoice #267533: Check, Check # 1229 (\$548.00)

11/24/2017 Invoice #: 268019 - Closed

Patient ID: 33403 Species: Equine
 Patient Name: Breezy Breed: Paint Sex: Mare

Date	Description	Staff Name	Quantity	Total
11/13/2017	Bute (Phenylbutazone) 1g Per Tab	Catherine Jacobs DVM	100.00	\$33.00
11/13/2017	Bute Powder - 1.1 lbs		-1.00	(\$30.00)

Patient Subtotal: \$3.00

Invoice Total #268019: \$3.00

Balance Due: \$3.00

Current	30 Days	60 Days	90 Days	Finance Charge
\$3.00	\$0.00	\$0.00	\$0.00	\$0.00

15% disc. for vaccine clinic of 6 or more. Call for group disc. of 12 or more. www.lbemc.com



**Loomis Basin
Equine Medical Center, Inc.**

2973 Penryn Rd, Penryn, CA 95663
(916) 652-7645 Fax: (916) 652-7662
www.lbemc.com

Date: 11/13/2017
Patient: Breezy ID# 33403

Client: Jenny Basset ID# 4980

Case Summary:

Your horse presented today for a routine power float and oral exam.

Temp: 99.2F
Heart rate: 40bpm
Respiratory rate: 16brth/min

Sedation used: 3mg Detomidine 2mg Torb
Sedation amount was ideal

Oral exam findings:

Ulcers (Buccal/Lingual): none
Enamel points: Moderate
Infundibular caries (cavities): None
Pulp chambers: Normal
Wave: No
Ramps: 306 and 406
Steps: None
Incisors: upper incisors worn down to gumline
Diastemas: 109-110 and 209-210 with mild periodontal involvement
Hooks : None
Additional findings: None

Feeding Instructions:

Please do not feed for two hours. Then your horse may resume a normal diet.

Medications:

None at this time.

As we discussed, Breezy did not have any major dental abnormalities that would be causing her to eat more slowly. She does have some periodontal disease but it is mild and usually does not cause discomfort at this stage. We discussed possibly running some bloodwork to evaluate for another reason for a loss of appetite.

Thank you,

Catherine Jacobs DVM

SOUTH PLACER MUNICIPAL UTILITY DISTRICT

STAFF REPORT

To: Board of Directors

From: Herb Niederberger, General Manager

Cc: Sam Rose, Superintendent
Eric Nielsen, District Engineer
Joanna Belanger, Administrative Services Manager

Subject: Adoption of Resolution No. 18-24 adopting a Fiscal Year 2018/19 Budget

Meeting Date: June 28, 2018

Overview

On June 7, 2018, the South Placer Municipal Utility District (District) Board of Directors conducted a workshop for the proposed Budget for the 2018/19 Fiscal Year (FY 2018/19, beginning July 1, 2018 and ending June 30, 2019) outlining projected revenues and expenses for the General and Capital Funds. The Budget's primary use is as a fiscal planning tool to accomplish the District's strategic goals and objectives. District Policy 3105 states that the District will adopt, by resolution, an annual budget that provides the Board with the upcoming fiscal year revenues and expenses for the General and Capital Funds conforming to policies previously adopted by the Board. All Board comments have been incorporated into the Budget Report attached as Exhibit "A" to Resolution 18-24 being presented to the Board for adoption.

Recommendation

Staff recommends that the Board of Directors approve Resolution No. 18-24, adopting the Budget for FY 2018/19 and the proposed spending plan therein.

Strategic Plan Goals

The FY 2018/19 Budget supports the Key Areas of Focus & Desired Outcomes; Goals & Key Performance Indicators of the Strategic Plan Goal.

Related District Ordinances and Policies

This action complies with the following District Policy:
Policy No. 3105 – Budget Preparation

Fiscal Impact

The total budget recommendation for FY 2018/19 is \$25.7 Million which can be broken down to \$14.48 Million in Annual Expenses and \$11.22 Million in Capital Investment. This represents a \$0.5 Million over last years budget. General Fund Revenues (\$15.58 Million) exceed the sum of General Fund Expenses (\$14.48 Million) and General Fund Annual Capital Projects (\$0.71 Million).

SOUTH PLACER MUNICIPAL UTILITY DISTRICT

RESOLUTION NO. 18-24

ADOPTING THE BUDGET FOR FISCAL YEAR 2018/19

WHEREAS, the South Placer Municipal Utility District (District) Policy 3105 states that the District will adopt an annual budget that provides the Board of Directors with the upcoming fiscal year revenues and expenses for the General and Capital Funds conforming to policies previously adopted by the Board of Directors; and

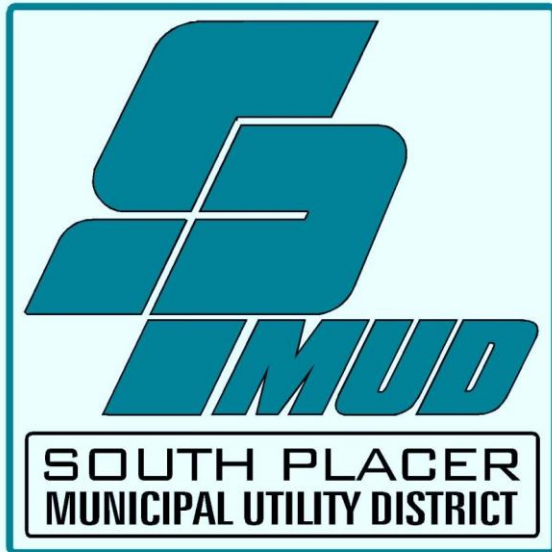
WHEREAS, the Budget for the 2018/19 Fiscal Year (FY 2018/19, beginning July 1, 2018 and ending June 30, 2019), attached as Exhibit "A" to this resolution and incorporated herein, outlines projected revenues, expenses and spending plan for the General and Capital Funds and is the fiscal planning tool to accomplish the District's strategic goals and objectives.

NOW, THEREFORE BE IT RESOLVED that the Board of Directors of the South Placer Municipal Utility District hereby adopting the Budget for FY 2018/19 and the proposed spending plan therein stated.

PASSED AND ADOPTED at a Regular Meeting of the South Placer Municipal Utility District Board of Directors at Rocklin, CA this 28th day of June 2018.

Signed: _____
Gerald Mitchell, President of the Board of Directors

Attest: _____
Joanna Belanger, Board Secretary



Fiscal Year
2018/19

Budget Report

South Placer Municipal Utility District
5807 Springview Drive,
Rocklin, CA 95677

Telephone: 916-786-8555
Fax: 916-786-8553
www.spmud.ca.gov

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Vision Mission & Values

VISION

Our vision is to be the most reliable, innovative operations and maintenance organization that preserves and prolongs the life of our assets, resulting in sustainable, efficient, cost-effective customer service

MISSION

We are a customer owned Utility dedicated to:

PROTECT public health and water environment

PROVIDE efficient and effective sanitary sewer service

PREPARE for the future

VALUES

Our Core Values are:

INTEGRITY:

We will be trustworthy, truthful and honest

STEWARDSHIP:

We will be accountable and committed to responsible management and respect our environment

SERVICE:

We will be responsive, reliable and respectful; putting the needs of the District and customers first

QUALITY:

We will be dedicated to continuous improvement

BOARD OF DIRECTORS

- Gerald Mitchell **WARD 1:** Southwest central area of the City of Rocklin lying north of Interstate 80, including the Woodside, Five Star/Fairway Heights, south Stanford Ranch, and Sunset neighborhoods, as well as the west parts of old Rocklin.
- William Dickinson **WARD 2:** Northwest part of the City of Rocklin lying on the east side of Highway 65 in the Sunset West and north central Stanford Ranch neighborhoods.
- John Murdock **WARD 3:** Southeast Rocklin lying south of Interstate 80 in the vicinity of Sierra Community College. Also includes south Loomis and a stretch of land extending into Granite Bay in the Joe Rogers Road area.
- Victor Markey **WARD 4:** Community of Penryn, the Town of Loomis lying north of King Road, extending west into the north part of the City of Rocklin in the Whitney Ranch and north Whitney Oaks neighborhoods.
- James Williams **WARD 5:** West and central part of the Town of Loomis lying between Interstate 80 and King Road, extending west into the City of Rocklin into the east Stanford Ranch and south Whitney Oaks neighborhoods, as well as the east part of old Rocklin.

STAFF

- Herb Niederberger General Manager
Joanna Belanger Administrative Services Manager and Board Secretary
Sam Rose Superintendent
Eric Nielsen District Engineer

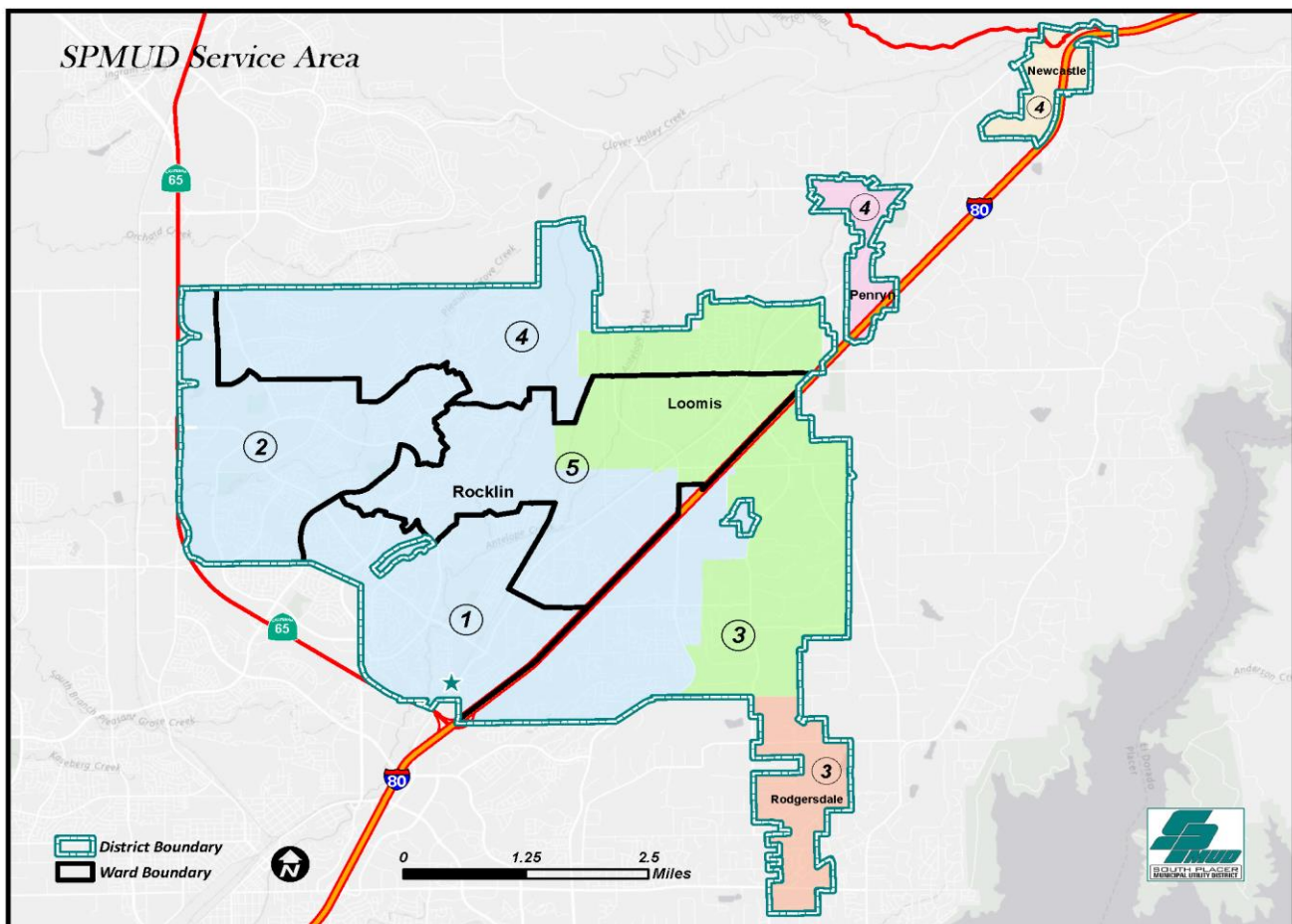
SECTION I - General Manager's Message

To the Honorable Board of Directors and Customers of South Placer Municipal Utility District

South Placer Municipal Utility District (SPMUD or District) staff is pleased to present the operating budget and supplemental information for the Fiscal Year (FY) beginning July 1, 2018 and ending June 30, 2019 (FY 2018/19). Each year staff makes careful consideration in its budget development to ensure SPMUD's mission, strategic goals, and commitments are being financially supported. SPMUD balances its budget by carefully setting sewer rates and charges to address the many challenges facing the sewer industry.

The Budget's primary use is as a fiscal planning tool to accomplish the District's strategic goals and objectives. The budget is a management tool and not a legal requirement, and therefore not a legal document.

Figure I - SPMUD boundaries



Report Organization

This Annual Budget is intended to provide the Board with an overview of the District’s fiscal plan of action, including revenue and expense details for the upcoming fiscal year (FY18/19). This report is organized into a General Manager’s report and revenue, expenditures, capital outlays and personnel schedules.

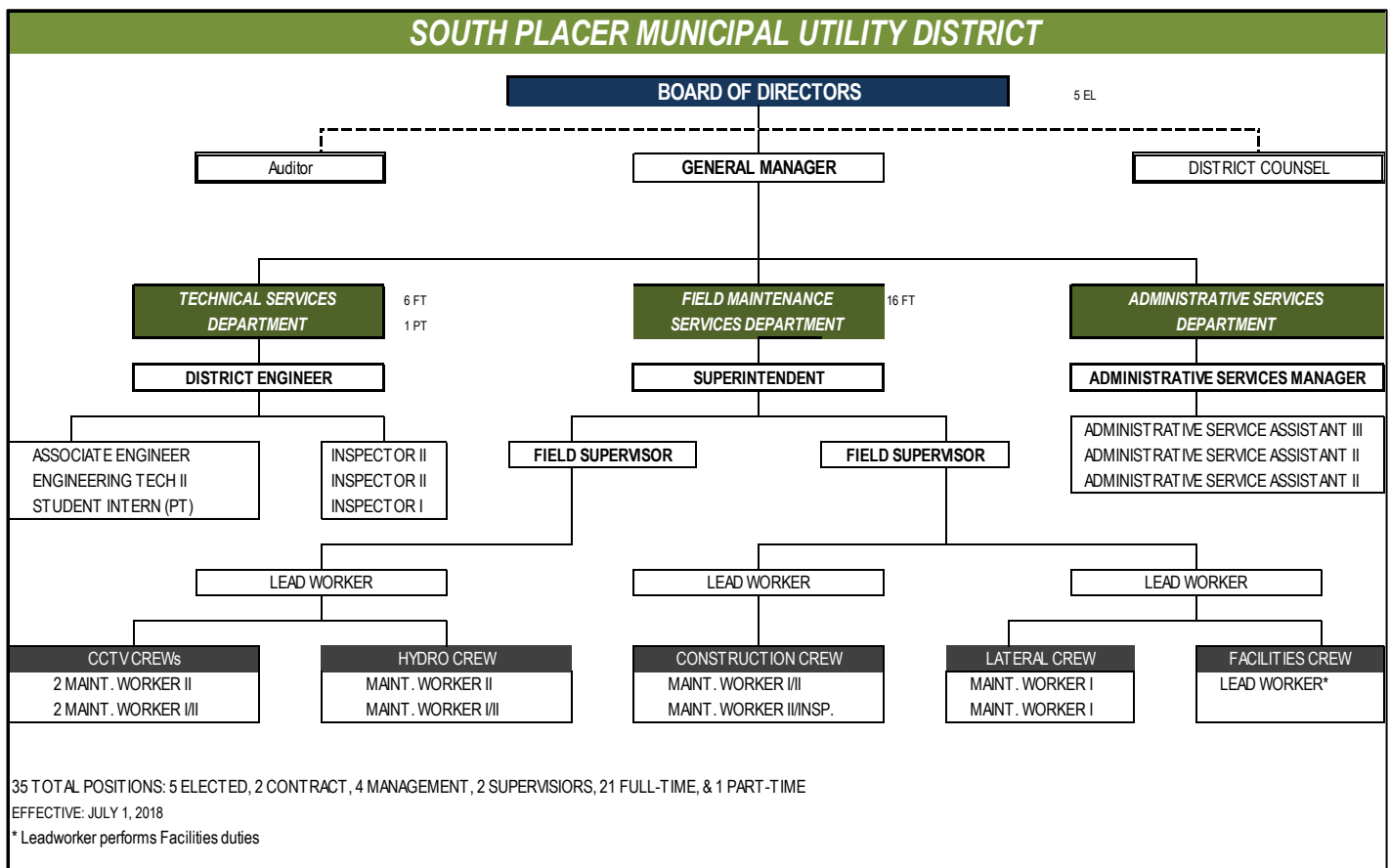
Background

The Rocklin-Loomis MUD was created in 1956 to provide sanitary sewer service to Rocklin and Loomis. The District is divided into five wards and governed by an elected five-member Board of Directors whom establish policy and oversee the General Manager, who manages the day-to-day operations.

In the 1970’s the District decommissioned its sewage treatment facilities and began using the City of Roseville (City) Dry Creek Wastewater Treatment Plant (DCWWTP). In the 1980’s, the name changed to South Placer Municipal Utility District to reflect its larger service area. In 2000, the District, the City of Roseville and Placer County (PC) created the South Placer Wastewater Authority (SPWA) to finance the construction of the Pleasant Grove Wastewater Treatment Plant (PG WWTP). In 2008, SPMUD boundaries expanded to match the incorporated town limits of Loomis, and in 2010, annexed the Newcastle Sanitary District (NSD) area.

SPMUD is under the direction of a five-member elected board and managed by the General Manager. The District is organized into three departments, Field Services, Technical Services and Administrative Services as shown in Figure 2.

Figure 2 – District Organizational Chart



Statistics

The SPMUD service area covers 31 square miles as shown in Figure 1 and includes all of the incorporated limits of the City of Rocklin and Town of Loomis, plus portions of southern Placer County around the unincorporated communities of Penryn, Newcastle and the Rodgersdale area of Granite Bay. Rocklin makes up 88%, Loomis is 9%, and 3% is in unincorporated Placer County. The District provides service to 22,775 connections (80% residential and 20% commercial); this equates to 33,445 Equivalent Dwelling Units (EDU) or an equivalent population of about 75,000 people with an average sewer flow of about five million gallons per day. The District collects the sewage and transports this via 276 miles of District owned and operated sewer mains (from 4” to 42” diameter). The District maintains an additional 103.3 miles of lower laterals within our easement or public right-of-way. Other assets include our Headquarters, Maintenance and Corporation Yard facilities, 6399 manholes/flushing branches, 13 lift stations, 12 metering sites, and related buildings, facilities and equipment.

Figure 3 – District Statistics

STATISTICS	UNIT	TOTAL
Service Area	Square Miles	31
Equivalent Population	Each	75,000
Equal Dwelling Units	EDU	33,445
Customers Connected	Each	22,775
Annual Flow to WWTP	Million Gallons	1,570
Sewer Mains	Miles	276.9
Lower Service Laterals	Miles	103.3
Manhole/Flushing Branch	Each	6399
Lift Stations	Each	13
Force Mains	Miles	6.8
Flow Recorder Stations	Each	12
Easements	Miles	36.4

SECTION 1.1 REVENUE ANALYSIS

The following discussion highlights the major changes in the Fiscal Year 18/19 budget as compared to the current FY 17/18 budget in support of the detailed line items presented. **Schedule 1 - Revenue Budget.** The General Fund Revenue Budget is made up of service charges, property taxes, miscellaneous revenues and interest revenue. The Capital Outlay Revenue Budget is made up of sewer participation charges, depreciation transfers, investment interests, loan repayments and interest from NSD.

Operating Revenues

General Fund operating revenues are comprised of monthly service charges, service fees collected during the year property taxes and interest revenues. In accordance with Ordinance 17-03, the Board approved an increase of \$3/month/EDU is approved to take effect on July 1, 2018. General Fund revenues are projected to be \$15,584,700. The District remains one of the lowest monthly customer service fees in the region at \$34/per EDU/per month service charge.

Non-Operating Revenues

Non-operating Capital Outlay funds are made up of sewer participation charges, investment interest income, loan repayments and interest from NSD, Capital non-operating revenue is projected to be \$2.3M.

Total Revenues

The District's total revenues for FY18/19 are projected to be approximately \$17.9M, based upon projected additional EDUs of 500. In the current fiscal year, FY17/18 year-end revenues are estimated at \$16.5M due to the addition of 620 EDUs resulting from major development within the District.

SECTION 1.2 OPERATIONS EXPENSE ANALYSIS

The following discussion provides a summary of the FY18/19 operational expenses, in support of the detailed line items presented in **Schedule 2 - Expense Budget** of this report. The operating expenses are those Districtwide costs for goods and services and are comprised of employee, administrative, operational costs and capital projects less than \$5,000.

Salary & Benefits

SPMUD is under the direction of a five-member elected board and managed by the General Manager. The District is organized into three departments, Field Services, Technical Services and Administrative Services as shown in Figure 3.

The District is in the second year of the Employee and Managers MOU's adopted under Resolutions 17-13 and 17-14. In accordance with the MOU, salaries are capped at 4%; the US Department of Labor, Bureau of Labor Statistics Consumer Price Index (CPI) for Urban Wage Earners and Clerical Workers (CPI-W) for the 12-month period ending May 2018 are currently 4.1%. Also, the District is in the second year of the Performance Merit Program; the District is

budgeting an additional \$52,500 for the program.

Operations & Maintenance Including Regional Wastewater Treatment

Total Operation and Maintenance expenses, including regional wastewater treatment and depreciation expense for FY18/19 are projected to be \$14.47M, an increase of \$1.1M (9%) over last year's budget.

Included in these expenses are costs paid to the City of Roseville, who own and operate the two RWWTP (Dry Creek and Pleasant Grove) providing sewage treatment for the regional partners. SPMUD pays for its share of the RWWTP Operation & Maintenance (O&M) and Rehabilitation & Replacement (R&R) costs based on the District's proportional share of total flows (currently around 25%). For FY 18/19 the RWWTP costs are budgeted to be \$7.46M, an increase of about \$0.4M from FY17/18. These costs include O&M costs of \$4.96M and R&R costs of \$2.5M (The R&R costs are projected to be \$5.0 M, but District will receive a true-up credit from previous years of \$2.5M applied to actual FY18/19 R&R costs).

The breakdown of FY18/19 for the General Fund Budget of \$14.4 is as follows: \$4.1M - Salaries & Benefits, \$1.4M - Local SPMUD General Fund expenses, \$7.4M - RWWTP expenses and \$1.3M - Depreciation expense.

SECTION 1.3 CAPITAL OUTLAY ANALYSIS

FY17/18 Programmed Capital Outlays

Schedule 3 in this report includes a listing of the proposed capital outlays for the upcoming FY 18/19. Section 5 provides written justifications and estimated costs that total \$12M. This can be broken down into the following categories: R&R - \$1,985,200; CIP – \$8,521,000; GF - \$712,100.

Capital Replacement & Rehabilitation Outlays for FY18/19 - \$1,985,200 (Fund 400)

Various items such as replacement of one vehicle, a Bypass pump, preliminary design and permitting of the High-Risk-Facilities and Creek Crossings, lateral camera replacements, Board room audio/visual upgrades, SCADA Master Plan, Server replacement, Flow Recorder Replacement for Five Star Outfall, Asset Management Master Plan, System Rehabilitation and District participation in Regional Projects.

General Fund Capital Outlays for FY18/19 - \$712,100 (Fund 100)

All Weather Access Roads, Confined Space entry equipment, Corp Yard concreting projects, Easement Inspection equipment, Electric Rodder with attachments, Easement Roadway replacements, various computer and software acquisitions, District wide Energy upgrades to facilities, Archiving & Disaster Systems, Newcastle Master Plan Improvements, Corporation Yard Master Plan Improvements (Locker Room), System Improvements, and District Participation in Regional Projects.

Capital Improvement & Expansion Outlays for FY 18/19 - \$8,521,000 (Fund 300)

Projects included in this category include construction of the Foothill Trunk Project, continued construction of the Loomis Diversion Trunkline, Lower Clover Valley Trunk design and Rocklin 60 Reimbursements.

SECTION 1.4 PERSONNEL

Schedule 5 - Personnel Classification Positions, and **Schedule 6** - Employee Salary Ranges and Step increase for salaries are capped at 4%; the US Department of Labor, Bureau of Labor Statistics Consumer Price Index (CPI) for Urban Wage Earners and Clerical Workers (CPI-W) for the 12-month period ending May 2018 are currently 4.1%. These schedules are presented for the Board’s review as a part of the Budget process. The FY 18/19 Budget contains no anticipated changes to personnel in the upcoming year.

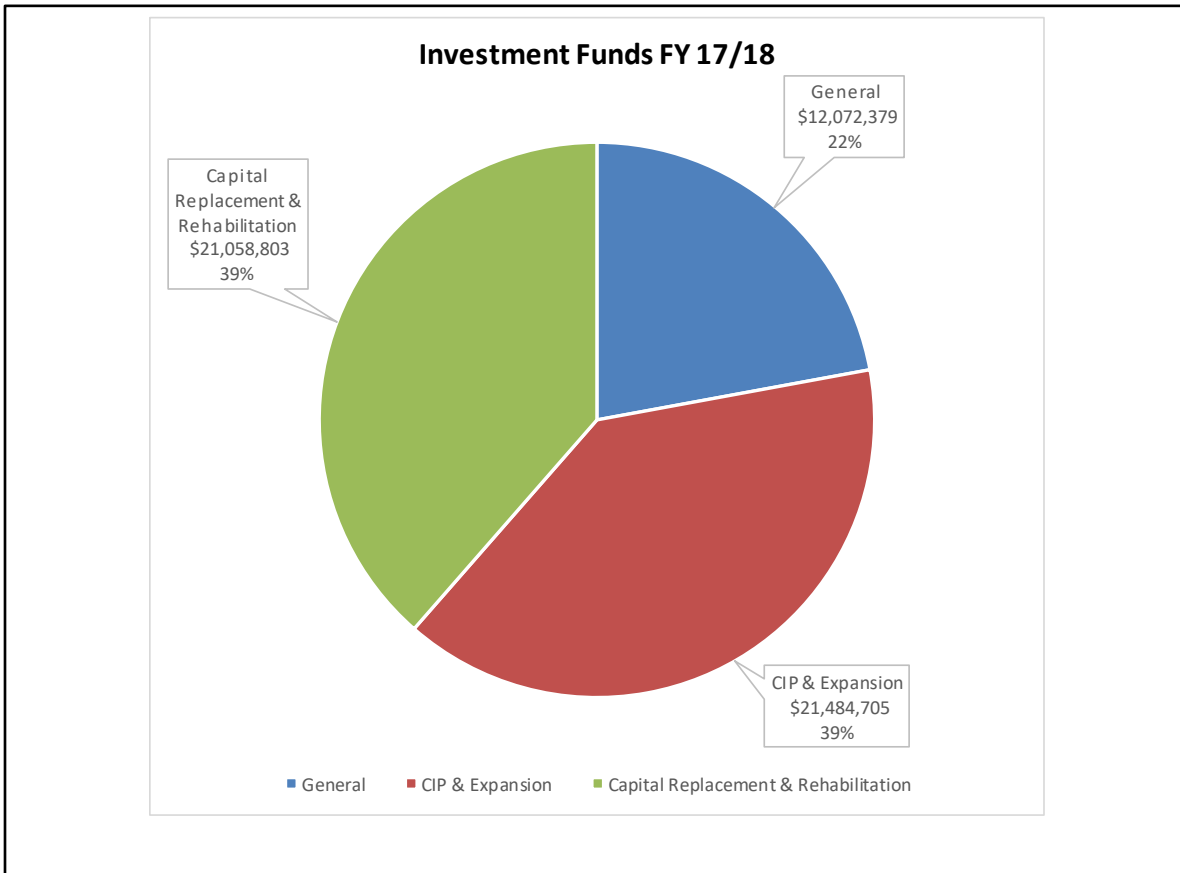
SECTION 1.5 FUND BALANCES AND RESERVES

Cash and Investment Balances

Cash balances are invested in accordance with the District’s Investment Policy 3120 in: i) the Local Agency Investment Fund (LAIF); ii) the Placer County Treasury; iii) CalTrust; and iv) Other Fixed –Income Securities. The breakdown of these investments is shown in **Schedule 1** - Revenue Budget. The FY 2017/18 year-end balances of each fund are projected to be \$12M in Fund 100 (22%), \$21.4M in Fund 300 (39%) and \$21M in Fund 400 (39%). These fund balances are shown in Table 1 – Fund Balance Breakdown and Figure 4 – Investment Summary.

Table 1– Fund Balance Breakdown

CASH & INVESTMENTS	TOTAL AUDITED FUNDS FY 16/17	Projected FY 17/18		
		Fund 100 General	Fund 300 CIP & Expansion	Fund 400 Capital Replacement & Rehabilitation
CALTRUST	\$ 19,181,657	\$ 4,235,585	\$ 7,537,893	\$ 7,388,465
WELLS FARGO - Fixed Income Securities	\$ 22,011,525	\$ 4,866,562	\$ 8,660,816	\$ 8,489,129
LAIF (Local Agency Investment Fund)	\$ 5,042,235	\$ 1,111,983	\$ 1,978,949	\$ 1,939,719
PLACER COUNTY TREASURY	\$ 5,094,193	\$ 1,123,363	\$ 1,999,201	\$ 1,959,570
CHECKING ACCOUNT BALANCE	\$ 3,324,652	\$ 734,886	\$ 1,307,846	\$ 1,281,920
TOTALS	\$ 54,654,262	\$ 12,072,379	\$ 21,484,705	\$ 21,058,803
TOTAL INVESTMENT FUNDS FY 17/18				\$ 54,615,888



District Reserves – Compliance with Policy #3130

Reserve funds are accumulated and maintained in a manner that allows the funding of costs and capital investments consistent with the District’s Capital and Financial Plans while avoiding significant rate fluctuations due to changes in cash flow requirements. In accordance with Section 3 of the District’s Reserve Policy #3130, the General Fund Assigned Fund Balance Reserves consists of three parts: i) Operation and Maintenance Reserve; ii) Rate Stabilization Reserve; and iii) Emergency Reserve; discussed in more detail below and as shown in Table 2 – General Fund Reserve Requirements: The classification of these reserve fund balances are in conformance with Government Accounting Standards Board (GASB) Statement No.54 (Fund balance reporting and governmental fund type definitions).

1. Operations and Maintenance Reserve:

The purpose of the District Operation and Maintenance (O&M) Reserve Fund is to ensure that the district will have sufficient funding available at all times to meet its operating obligations. Operating revenue is flat rate and consistent over the year. Delinquencies are tried up through tax liens which are recoverable twice a year. Operating expenses are generally incurred uniformly over the year; however, work can be planned or deferred during the year to accommodate minor fluctuations in revenue. The source of funding for this reserve shall be from Sewer Service Charges. The District shall maintain an O&M Reserve Fund equivalent to 6 months O&M expenses.

2. Rate Stabilization Reserves:

The purpose of the District Rate Stabilization Reserve Fund is to establish a means to provide more stable sewer service charges to the District's customers. This fund buffers the impacts of unanticipated fluctuations or revenue shortfalls in sewer revenues and should be capable of defraying the need for an immediate rate increase to cover the cost of an unanticipated rise in expenses. Unexpected fluctuations can include, but are not limited to natural disasters, an economic downturn, and unanticipated increases in other utility expenses and/or other extraordinary circumstances. The source of funding for this reserve shall be from Sewer Service Charges. The District shall maintain a Rate Stabilization Reserve Fund equivalent to 10% of the annual revenue.

3. Emergency Reserves:

The purpose of the Emergency Reserve Fund is to provide funds for emergency response for potential repair or replacement of capital facilities due to damage from a natural disaster or unanticipated failure. The Emergency Reserve would be used when capital improvement funds have otherwise been purposefully spent down to a preset limit on planned projects. The source of funding for this reserve shall be from Sewer Service Charges. The District shall maintain an Emergency Reserve of \$3 Million.

Compliance with Policy #3130

The General Fund assigned Fund Balance Reserves; and are shown in Table 2 – General Fund Reserve Requirements.

Table 2 - General Fund Reserve Requirements

Reserve Fund	Description	Amount
Operation & Maintenance	6 months O&M expenses	50% (\$13.1M) = \$6,550,000
Rate Stabilization	10% of the annual revenue	10% (\$15.58M) = \$1,558,000
Emergency Reserve	\$3 Million	\$3,000,000
Total		\$11,108,000

As indicated in Schedule 2, the District is projecting a General Fund Reserve balance of \$11.97M by year end which exceeds the minimum requirement of \$11.1M. The adoption of this budget allows the District to have demonstrated compliance with the Reserve Policy # 3130.

Regional Wastewater Treatment Plants (RWWTP) & Rate Stabilization Reserve Fund (RSF)

As previously mentioned, the District, the City of Roseville and Placer County (PC) are participants in the South Placer Wastewater Authority (SPWA) with the intended purpose to finance the construction of the Pleasant Grove Wastewater Treatment Plant (PG WWTP). The District collects and transports about 1.5 billion gallons of raw sewage annually to either of two RWWTP in Roseville for treatment (Dry Creek and Pleasant Grove). Together the two RWWTP

and infrastructure used by all three partners make up the regional facilities. SPMUD pays its share of annual O&M costs for the RWWTP's based on our proportional flows to the other partners and is approximately 25% of total flows into the RWWTP.

The SPWA Funding Agreement established a Rate Stabilization Account to be used for the payment of debt service on the Bonds and other costs of the Authority. Monthly contributions of regional connection fees are deposited into the Rate Stabilization Account, and SPWA pays the debt service and other costs from the Account, based on each member's proportionate share. As of the last approved financial statement accepted by SPWA, the District maintained a balance of \$51,751,498 in the Rate Stabilization Account on deposit with the Authority. Per the last approved financial statement accepted by the Authority, the annual SPWA Debt assigned to SPMUD was \$2,959,780. Without any changes, the District has approximately 17.5 years' worth of debt service on account with SPWA.

In accordance with the SPWA debt indenture, SPMUD has covenanted to prescribe and collect rates and charges sufficient to yield net revenues at least equivalent to 110% of its share of debt service. The source of funding for this reserve can be accounted for from all SPMUD revenues and are expected to provide Debt Coverage Ratio (DCR) of 110% over the lives of the Bonds.

$$\begin{aligned} \text{DCR} &= [\text{All revenues} - \text{All O\&M (before dep)}] / \text{SPWA Debt} > 1.1 \\ \text{All SPMUD Revenues} &= \$17,973,200 \\ \text{All SPMUD Expenses (before depreciation)} &= \$13,107,800 \\ \text{DCR} &= (\$17,973,200 - \$13,107,800) / \$2,959,780 = \mathbf{1.6} > \mathbf{1.1} \end{aligned}$$

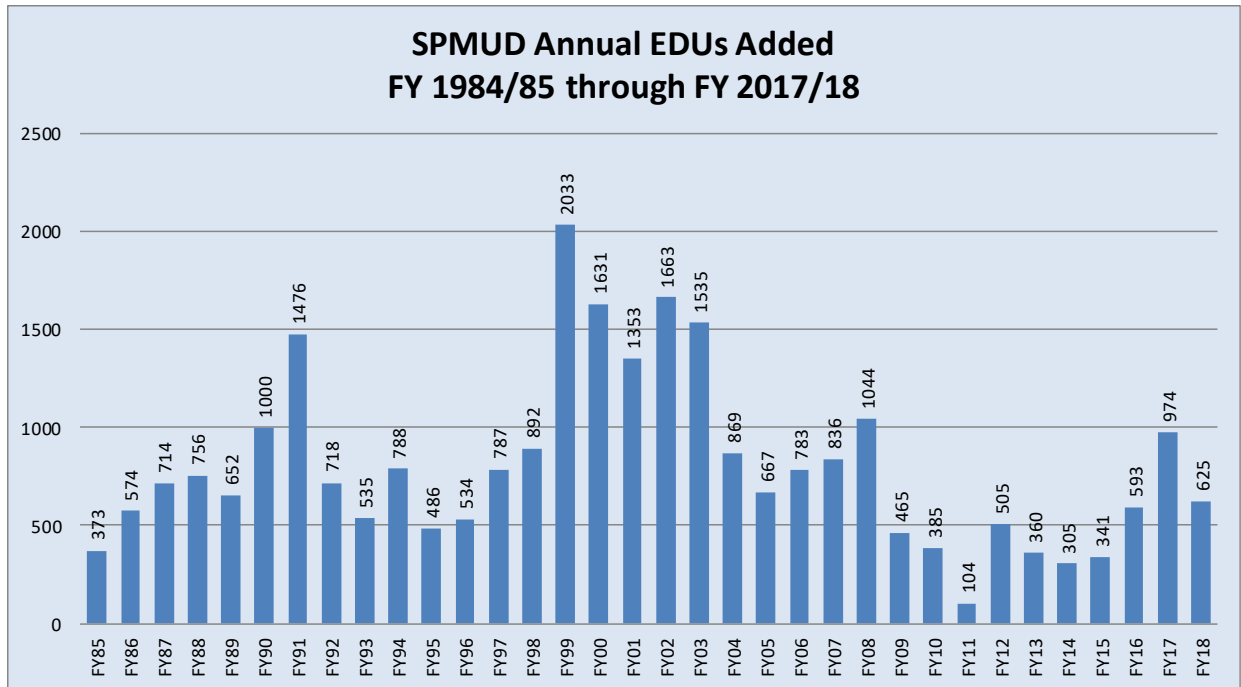
The adoption of this budget allows the District to have demonstrated compliance with the required Debt Coverage Ratio required by the SPWA Bond Indenture.

SECTION 1.6 GROWTH AND PROJECTIONS

Past Growth Trends:

Figure 5 shows how the growth varies greatly from year to year. Based upon an analysis performed in the Sewer Evaluation and Capacity Assurance Plan (SECAP) adopted in 2015, the District is forecasting growth of 500 EDU's each year for the next five years.

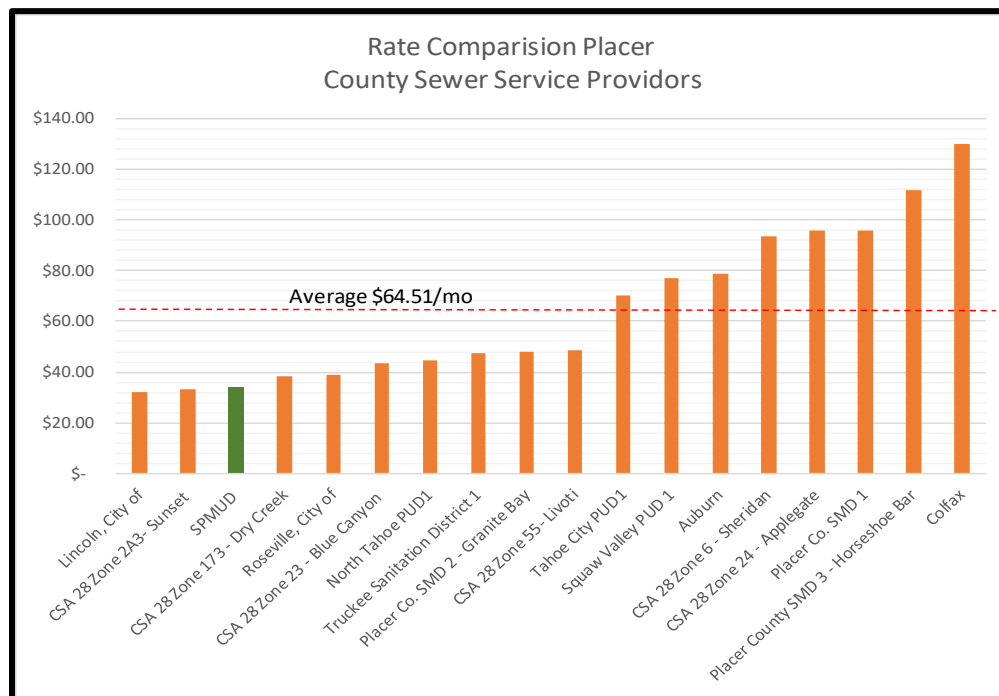
Figure 5 – SPMUD Historical Growth



General Fund Projections

The annual growth is based on the projected annual service fees and that expenses will increase an average of 9% per year during this period. The District maintains its reserve balances through this analysis period. Figure 6 shows a comparison of other local agencies service fees; the district will remain the lowest cost sewer service provider in Placer County (as well as the major Sacramento Metropolitan area) even after the aforementioned increase.

**Figure 6 - Monthly Sewer Rates (Collection & Treatment)
Placer County Sewer Service Providers**



SECTION 1.7 SUMMARY

The total FY 18/19 revenues from all sources are projected to increase by \$1.45M from FY 17/18. This increase is attributable to additional service connection fees, and rate increases which will take effect beginning in July 2018. General Fund expenses for FY18/19 are projected to increase by \$1.18 from FY 17/18. Capital Improvement costs for FY 18/19 are anticipated to be \$11.2M.

Personnel and salary schedules are shown in **Schedules 5 and 6**. The District has 29 approved positions comprised of 28 full-time, 1 part-time, five Elected, one part-time Attorney and one contracted Auditor. The District employee and management MOU's are in effect through the end of FY 19/20; MOU adjustments are reflected in this budget. **Schedules 1, 2, 3 & 4** chart the District Budget distribution for FY18/19.

The proposed budget represents an expenditure plan designed to accomplish the Districts Strategic Plan Goals and Objectives and meets the needs of both present and future customers in the South Placer Municipal Utility District service area, while keeping the District's vision and mission in focus.

Schedule I - FY18/19 Budget Distribution - REVENUES & INVESTMENTS

SOUTH PLACER MUNICIPAL UTILITY DISTRICT REVENUE BUDGET FY 18/19				
GENERAL FUND	AUDITED FINANCIALS		PROJECTED	PROPOSED
	FISCAL YR 15/16	FISCAL YR 16/17	FISCAL YR 17/18	FISCAL YR 18/19
SEWER SERVICE CHARGES REVENUES	\$ 10,911,091	\$ 11,196,000	\$ 11,461,816	\$ 13,840,000
PERMITS, PLAN CHECK FEES & INSPECTIONS	\$ 443,885	\$ 475,524	\$ 439,036	\$ 488,000
PROPERTY TAXES	\$ 790,587	\$ 874,218	\$ 902,693	\$ 910,000
LATE FEES SEWER SERVICE CHARGES	\$ -	\$ -	\$ 142,855	\$ 145,000
INTEREST	\$ 104,626	\$ 764,133	\$ 141,852	\$ 143,900
GAIN/LOSS ON SALE FIXED ASSET DISPOSAL	\$ -	\$ (27,186)	\$ 9,600	\$ 9,800
MISCELLANEOUS INCOME	\$ -	\$ -	\$ 47,832	\$ 48,000
TOTAL GENERAL FUND	\$ 12,250,189	\$ 13,282,689	\$ 13,145,684	\$ 15,584,700
CAPITAL IMPROVEMENT FUND				
SEWER PARTICIPATION FEES	\$ 1,443,773	\$ 4,700,227	\$ 2,945,717	\$ 1,961,500
INTEREST	\$ 599,492	\$ -	\$ 141,446	\$ 142,000
TOTAL CAPITAL IMPROVEMENT FUND	\$ 2,043,265	\$ 4,700,227	\$ 3,087,164	\$ 2,103,500
CAPITAL REPLACEMENT FUND				
INTEREST	\$ 121,486	\$ -	\$ 283,298	\$ 285,000
TOTAL CAPITAL REPLACEMENT FUND	\$ 121,486	\$ -	\$ 283,298	\$ 285,000
TOTAL SPMUD REVENUE	\$ 14,414,940	\$ 17,982,916	\$ 16,516,147	\$ 17,973,200

Schedule 2 - FY18/19 Budget Distribution - GENERAL FUND EXPENSES

South Placer Municipal Utility District General Fund Expenditure Budget FY 18/19

GENERAL FUND EXPENDITURES	AUDITED FINANCIALS		PROJECTED	PROPOSED
	FISCAL YR 15/16	FISCAL YR 16/17	FISCAL YR 17/18	FISCAL YR 18/19
Salaries/Wages	\$ 1,957,192	\$ 2,021,529	\$ 2,292,000	\$ 2,384,000
FICA - Social Security	\$ 148,117	\$ 134,846	\$ 173,100	\$ 180,800
CalPERS Retirement	\$ 450,481	\$ 459,750	\$ 230,000	\$ 240,000
CalPERS UAL	\$ -	\$ 580,669	\$ 205,000	\$ 320,000
457 & 401a Retirement	\$ 39,960	\$ 46,575	\$ 82,000	\$ 86,200
Performance Merit Pay Program	\$ -	\$ -	\$ -	\$ 52,500
Insurance Benefits	\$ 505,351	\$ 496,890	\$ 603,000	\$ 627,000
Pers OPEB	\$ 203,965	\$ 216,683	\$ 235,000	\$ 264,200
Sub Total Salaries & Benefits	\$ 3,305,066	\$ 3,956,942	\$ 3,820,100	\$ 4,154,700
Property & Liability Insurance	\$ 92,070	\$ 98,407	\$ 120,000	\$ 130,000
Professional Services	\$ 335,261	\$ 59,643	\$ 81,000	\$ 166,000
Vehicle Repair and Maintenance	\$ 55,333	\$ 82,277	\$ 85,000	\$ 85,000
Professional Development	\$ 31,479	\$ 33,384	\$ 48,000	\$ 62,500
Legal Services	\$ 66,913	\$ 111,568	\$ 74,000	\$ 100,000
Utility Billing/Banking Expense/Printing	\$ 150,350	\$ 163,984	\$ 131,000	\$ 155,000
Discount - LIL Rate Assistance Program	\$ -	\$ -	\$ 7,644	\$ 7,800
Other Operating Expenses	\$ 187,889	\$ 19,892	\$ 28,000	\$ 48,800
General Operating Supplies & Maintenance	\$ 139,038	\$ 158,048	\$ 136,000	\$ 131,000
Gas & Oil Expenses	\$ 25,617	\$ 29,109	\$ 33,000	\$ 40,000
Election Expenses	\$ -	\$ -	\$ -	\$ 80,000
Safety Gear/Uniforms	\$ 11,266	\$ 16,128	\$ 17,000	\$ 23,000
Utilities	\$ 105,851	\$ 134,652	\$ 126,000	\$ 130,000
Repair/Maintenance Agreements	\$ 56,212	\$ 74,792	\$ 28,000	\$ 89,400
Regulatory Compliance/Government Fees	\$ 13,857	\$ 39,289	\$ 42,000	\$ 62,500
Root Control Program	\$ -	\$ -	\$ -	\$ 45,000
Lift Station & Flow Recorder Programs	\$ 29,600	\$ 46,533	\$ 9,000	\$ 35,000
Building & Grounds Maintenance	\$ 199,155	\$ 39,810	\$ 83,000	\$ 75,100
Asphalt Paving	\$ -	\$ 6,795	\$ 20,000	\$ 25,000
Sub Total Local SPMUD General Fund Expenses	\$ 1,499,891	\$ 1,114,311	\$ 1,068,644	\$ 1,491,100
RWWTP Maintenance & Operations	\$ 4,513,821	\$ 4,711,758	\$ 4,887,293	\$ 4,962,000
RWWTP Rehab & Replacement	\$ 1,312,368	\$ 1,505,199	\$ 2,159,674	\$ 2,500,000
Sub Total SPWA O&M + R&R Expenses	\$ 5,826,189	\$ 6,216,957	\$ 7,046,967	\$ 7,462,000
Total Operations Expense before Depreciation	\$10,631,146	\$11,288,210	\$ 11,935,711	\$ 13,107,800
Depreciation expense	\$ 1,381,819	\$ 1,343,872	\$ 1,362,085	\$ 1,370,000
Total General Fund Expenses	\$12,012,965	\$12,632,082	\$ 13,297,796	\$ 14,477,800

Schedule 3 - FY18/19 Budget Distribution - CAPITAL FUND EXPENSES

South Placer Municipal Utility District CAPITAL INVESTMENT FY18/19

	AUDITED FINANCIALS		PROJECTED	PROPOSED
	FISCAL YR	FISCAL YR	FISCAL YR	FISCAL YR
	15/16	16/17	17/18	18/19
TOTAL GENERAL FUND CAPITAL IMPROVEMENTS	\$ 75,910	\$ 157,190	\$ 136,274	\$ 712,100
TOTAL CIP & EXPANSION	\$ 259,533	\$ 842,722	\$ 4,592,725	\$ 8,521,000
TOTAL REPLACEMENT & REHABILITATION	\$ 159,558	\$ 714,054	\$ 1,241,438	\$ 1,985,200
TOTAL CAPITAL INVESTMENT	\$ 495,001	\$ 1,713,966	\$ 5,970,437	\$ 11,218,300

South Placer Municipal Utility District Capital Expenditure Budget FY 18/19

	PROPOSED FISCAL YR 18/19				
	FUND 100		FUND 300		FUND 400
	General Fund Capital	Capital CIP & Expansion	Capital Replacement & Rehabilitation		
	Capital	CIP & Expansion	Replacement & Rehabilitation	Rehabilitation	
CAPITAL IMPROVEMENTS					
All Weather Access Roads	\$ 46,000	\$ 46,000			
Archiving/Disaster Development Plan	\$ 45,000	\$ 45,000			
Asset Management Master Plan	\$ 100,000			\$ 100,000	
Board Room Audio/Visual upgrades	\$ 10,000			\$ 10,000	
Computers/Office Furniture	\$ 17,500	\$ 17,500			
Confined Space Entry Equipment	\$ 6,500	\$ 6,500			
CY Concreting Projects	\$ 40,000	\$ 40,000			
CY Master Plan Capital Improvements - Locker Room	\$ 100,000	\$ 100,000			
District Participation in Regional Projects	\$ 365,000	\$ 30,000		\$ 335,000	
Easement Inspection Equipment	\$ 5,400	\$ 5,400			
Easement Roadway Replacements	\$ 17,500	\$ 17,500			
Easement Roadway Upgrades	\$ 17,500			\$ 17,500	
Electric Rodder W/Attachments	\$ 20,000	\$ 20,000			
Energy Upgrades	\$ 100,000	\$ 100,000			
Flow Recorder Replacement - Five Star Outfall	\$ 18,000			\$ 18,000	
Foothill Trunk Project - Construction	\$ 3,140,000		\$ 3,140,000		
HQ Front Office/Reception Area	\$ 15,000			\$ 15,000	
HRF Creek Crossings - Design & Permitting	\$ 50,000			\$ 50,000	
Lateral Camera Replacements	\$ 5,700			\$ 5,700	
Loomis Diversion Trunkline - Construction	\$ 4,820,000		\$ 4,820,000		
Lower Clover Valley Trunk - Design	\$ 401,000		\$ 401,000		
Newcastle Master Plan Improvements	\$ 200,000	\$ 200,000			
Pipe Trailer Replacement	\$ 14,000			\$ 14,000	
Rocklin 60 Reimbursement	\$ 160,000		\$ 160,000		
SCADA Master Plan	\$ 200,000			\$ 200,000	
Server Replacement	\$ 50,000			\$ 50,000	
Software Upgrades/Tyler	\$ 10,000	\$ 10,000			
Software/Data Acquisition	\$ 10,000	\$ 10,000			
System Improvements	\$ 50,000	\$ 50,000			
System Rehabilitation (CY Fencing, Mainline CIPP Liners, Lateral Liners)	\$ 1,020,000			\$ 1,020,000	
Vehicle Improvements - Hydro Vac & Unit 20	\$ 14,200	\$ 14,200			
Vehicle Replacement (x1 Construction Truck)	\$ 150,000			\$ 150,000	
Total Capital Improvements	\$ 11,218,300	\$ 712,100	\$ 8,521,000	\$ 1,985,200	

Schedule 4A – Capital Replacement & Rehabilitation Outlay

FUND 400 - \$1,985,200

FY18/19 Capital Outlay Justifications

ITEM #	TITLE/DESCRIPTION	BUDGET
1	<p>Asset Management Master Plan Staff will work with consultants to develop a master plan for the development and implementation of the District's Asset Management Program. The plan will develop objectives, evaluate drivers, recommend policies related to asset management, leverage existing data and software, identify metrics and key performance indicators, define levels of service, recommend financing strategies, document a gap analysis, and develop a schedule for implementation.</p> <p><i>Strategic Plan Goals</i> Goal 3.3 – Develop and implement a tactical asset management program</p>	\$100,000
2	<p>Board Room Audio/Visual upgrades Upgrades to the audio/visual equipment in the District Boardroom. Overhead projection and sound recording system.</p> <p><i>Strategic Plan Goals</i> Goal 7.1 - Continuously evaluate available technology to ensure efficient programs and processes Goal 7.3 - Build upon business efficiencies</p>	\$10,000
3	<p>District Participation In Regional Projects The District continues to coordinate with its stakeholders and other regional agencies. These municipalities and agencies plan projects in areas where existing District facilities are located. The District enters into construction cooperation agreements with these partners in the region to rehabilitate or replace some or all of the existing sewer facilities as part of the project. This line item pays for this work. This is advantageous to the regional partners because it decreases the likelihood that the District will need to do work soon after they finish their projects. It is advantageous to the District because the rehabilitation or replacement of the sewer facilities is less impactful to customers when combined with other improvements. The anticipated projects are the Front Street Improvements (City of Rocklin), the 2018 Pavement Rehab of the Sunset West Area (City of Rocklin), and the Rocklin Road and Pacific Street Roundabout (City of Rocklin).</p> <p><i>Strategic Plan Goals</i> Goal 1.2 – Improve communications Goal 3.1 – Plan all projects to ensure adherence to District standards and ordinances</p>	\$335,000

Schedule 4A Capital Replacement & Rehabilitation Outlay

FUND 400

FY18/19 Capital Outlay Justifications

<p>4</p>	<p>Easement Road Upgrades A continuation of access road reconstruction from previous budgets. This line item will cover materials and equipment rental. Work will be performed by District forces.</p> <p><i>Strategic Plan Goals</i> Goal 4.1 – Maintain Compliance with Pertinent Regulations Goal 4.2 - Prevent and Mitigate Sewer System Overflows (SSOs) using the most efficient and effective maintenance and operational methods and procedures.</p>	<p>\$17,500</p>
<p>5</p>	<p>Flow Recorder Replacement - Five Star Outfall The flume in the Five Star Outfall flow recorder has failed and needs to be replaced. There have always been questions about the accuracy of the flow recorder due to some installation challenges. In addition, the current CIP has a project to eliminate the Cameo Court Lift Station, which would make this flow recorder unnecessary. Staff proposes to install portable flow recording equipment at this location, which will resolve the accuracy issues stated above. And, when the lift station is eliminated, this equipment will be used to help support the District's Portable Flow Monitoring program.</p> <p><i>Strategic Plan Goals</i> Goal 4.2 - Prevent and Mitigate Sewer System Overflows (SSOs) using the most efficient and effective maintenance and operational methods and procedures. Goal 7.1 - Information Technology - Improve the various data management and information systems</p>	<p>\$18,000</p>
<p>6</p>	<p>HQ/Front Office/Reception Area Front counter/entry security measures.</p> <p><i>Strategic Plan Goals</i> Goal 7.3 - Build upon Business Efficiencies</p>	<p>\$15,000</p>

Schedule 4A Capital Replacement & Rehabilitation Outlay

FUND 400

FY18/19 Capital Outlay Justifications

<p>7</p>	<p>HRF Creek Crossings - Design & Permitting The high-risk creek crossings identified during the HRF analysis were preliminarily designed and cost estimates were prepared for rehabilitation. Two of the creek crossings will be designed and permitted with the anticipation of construction commencing in the next fiscal year.</p> <p><i>Strategic Plan Goals</i> Goal 3.2 – Provide Engineering and Design to optimize the Capital Improvement Program Goal 3.2.A – Design Capital Improvement Projects to Minimize Lifecycle Costs of District Assets Goal 4.2 – Operate and maintain sewer appurtenances to provide functional, reliable, efficient and effective service life.</p>	<p>\$50,000</p>
<p>8</p>	<p>Lateral Camera Replacement Lateral Cameras have become regular inventory in most of the Field Services vehicles and are used on a regular basis. This is a replacement for a camera that has served its useful life.</p> <p><i>Strategic Plan Goals</i> Goal 4.2 - Prevent and Mitigate Sewer System Overflows (SSOs) using the most efficient and effective maintenance and operational methods and procedures.</p>	<p>\$5,700</p>
<p>9</p>	<p>Pipe Trailer Replacement The District has a trailer that is underutilized and does not serve a specific purpose. The intent is to replace this trailer with one capable of storing the Districts emergency bypass appurtenances (500' of 6-inch discharge pipe, suction hose, assorted fittings and a traffic ramp). This grab-and-go set up will save Field Services staff valuable time when responding to an emergency.</p> <p><i>Strategic Plan Goals</i> Goal 4.2 - Prevent and Mitigate Sewer System Overflows (SSOs) using the most efficient and effective maintenance and operational methods and procedures.</p>	<p>\$14,000</p>

Schedule 4A Capital Replacement & Rehabilitation Outlay

FUND 400

FY18/19 Capital Outlay Justifications

<p>10</p>	<p>SCADA Master Plan</p> <p>The current SCADA systems have been in place for about 8 years. It is a proprietary system and is supported by only one company in California. Staff has inquired and found the future of this company is uncertain. The District does not have the flexibility to call multiple vendors for support. The Master Plan will provide a roadmap moving forward. The objective is to provide major scope of items and associated planning level cost estimates for our SCADA/cybersecurity program so a multiyear budget can be developed to support upgrades.</p> <p>Strategic Plan Goals</p> <p>Goal 4.2 - Prevent and Mitigate Sewer System Overflows (SSOs) using the most efficient and effective maintenance and operational methods and procedures.</p> <p>Goal 7.1 - Information Technology - Improve the various data management and information</p>	<p>\$200,000</p>
<p>11</p>	<p>Server Replacement</p> <p>The District's existing server, with associated components was placed into use in 2014. The useful life of server components can be as short as five years. The hardware components of the server will be evaluated by the District's IT consultants to determine the condition of the system. Server components will be replaced based on the recommendations of this evaluation.</p> <p><i>Strategic Plan Goals</i></p> <p>Goal 7.1 – Improve the various data management and information systems</p>	<p>\$50,000</p>
<p>12</p>	<p>System Rehabilitation</p> <p>The District plans to rehabilitate a number of assets based on the analysis of inspection, condition assessment, and work order history data. The planned improvements include the relocation of a high-risk pipeline, rehabilitation of mainline pipe with CIPP liners, rehabilitation of laterals with CIPP liners and connection seals between mainline pipe and service laterals, and replace the Corporation Yard perimeter concrete block fence.</p> <p><i>Strategic Plan Goals</i></p> <p>Goal 3.1 – Plan all projects to ensure adherence to District standards and ordinances</p> <p>Goal 3.2 – Provide construction management to ensure the best possible facilities for the District</p> <p>Goal 4.2 - Prevent and Mitigate Sewer System Overflows (SSOs) using the most efficient and effective maintenance and operational methods and procedures.</p>	<p>\$1,020,000</p>

Schedule 4A Capital Replacement & Rehabilitation Outlay
FUND 400
FY18/19 Capital Outlay Justifications

<p>13</p>	<p>Vehicle Replacement</p> <p>The District's Construction truck is a 2007 model and has served its useful life. The District's Vehicle Replacement Schedule has it scheduled to be replaced in the 2019/2020 budget, but staff has determined it would be more appropriate to replace during this budget. The vehicle originally proposed for this budget will be re-scheduled for next budget.</p> <p><i>Strategic Plan Goals</i></p> <p>Goal 4.2 - Prevent and Mitigate Sewer System Overflows (SSOs) using the most efficient and effective maintenance and operational methods and procedures.</p>	<p>\$150,000</p>
<p>Total Capital Replacement & Rehabilitation Outlay</p>		<p>\$1,985,200</p>

Schedule 4B Capital Improvement Program & Expansion Outlay
FUND 300 - \$8,521,000
FY18/19 Capital Outlay Justifications

ITEM #	TITLE/DESCRIPTION	BUDGET
1	<p>Foothill Trunk Project - Construction</p> <p>The Foothill Trunk Sewer Replacement Project was identified for construction in the 2015 System Evaluation and Capacity Assurance Plan (SECAP). Construction of the Foothill Trunk Sewer Replacement Project will commence following the completion of the permitting for the project. The budget for this line item includes construction costs, anticipated monitoring to comply with regulatory permits, and construction management services.</p> <p><i>Strategic Plan Goals</i></p> <p>Goal 3.2 – Provide construction management to ensure the best possible facilities for the District</p>	\$3,140,000
2	<p>Loomis Diversion Sewer - Construction</p> <p>The Lower Loomis Diversion Trunkline Project was identified for construction in the 2015 System Evaluation and Capacity Assurance Plan (SECAP). Construction of the Loomis Diversion Line began in July 2017 and when completed will relieve an existing trunk sewer that is under capacity, will allow for future growth in the upstream sewer shed, and allow for the eventual abandonment of two lift stations. The budget for this line item includes the remaining construction costs, anticipated monitoring to comply with environmental permits, and construction management services.</p> <p><i>Strategic Plan Goals</i></p> <p>Goal 3.2 – Provide Construction Management to Ensure the Best Possible Facilities for the District</p>	\$4,820,000
3	<p>Lower Clover Valley Trunk - Design</p> <p>The results of the 2015 High Risk Facilities (HRF) Analysis and 2015 System Evaluation and Capacity Assurance Plan (SECAP) were used to identify and prioritize District assets that need to be rehabilitated. The Lower Clover Valley Trunk was identified during both of these analyses. Preliminary design and cost estimates were prepared for the project. The results of the pre-design work will be used as a basis to prepare a RFP, select a consultant, and then complete the design and permitting of the project.</p> <p><i>Strategic Plan Goals</i></p> <p>Goal 3.1 – Plan all projects to ensure adherence to District standards and ordinances</p>	\$401,000

**Schedule 4B Capital Improvement Program & Expansion Outlay
 FUND 300
 FY18/19 Capital Outlay Justifications**

4	<p>Rocklin 60 Reimbursement</p> <p>The District entered a reimbursement agreement with Taylor Morrison LLC for the construction of major facilities as part of the Rocklin 60 project. This line accounts for the second of five annual payments per the agreement.</p> <p><i>Strategic Plan Goals</i></p> <p>Goal 3.1 – Plan all projects to ensure adherence to District standards and ordinances</p>	\$160,000
TOTAL - Capital Improvement Program & Expansion		\$8,521,000

Schedule 4C General Fund Outlay
FUND 100 - \$712,100
FY18/19 Capital Outlay Justifications

ITEM #	TITLE/DESCRIPTION	BUDGET
1	<p>All Weather Access Roads Construction of all weather access roads over existing sewer facilities without access roads. These access roads will be constructed, as determined by District staff, to preserve/protect access for O&M activities.</p> <p><i>Strategic Plan Goals</i> Goal 4.1 – Maintain Compliance with Pertinent Regulations. Goal 4.2 - Prevent and Mitigate Sewer System Overflows (SSOs) using the most efficient and effective maintenance and operational methods and procedures.</p>	\$46,000
2	<p>Archiving/Disaster Development Plan As a continuation of best business practices, the effective retention of informational assets is important. Utilization of Archiving software will allow ease of access to scanned, indexed District records, maps, Resolutions, Ordinances and historical items. This will ensure that should a disaster occur, there would be minimal impact to the Districts operation.</p> <p><i>Strategic Plan Goals</i> Goal 7.1 – Continuously evaluate technology to ensure efficient programs and processes Goal 7.1 – Implement technology based upon District needs Goal 7.2 - Implement Records Retention Policy Goal 7.2 - Inventory Agreements, manage archiving systems and develop standard documentation procedures/electronic filing protocols and file naming Goal 7.3 – Build Business Efficiencies</p>	\$45,000
3	<p>Computers/Office Furniture Purchase of various computers and office furniture components.</p> <p><i>Strategic Plan Goals</i> Goal 7.1 – Continuously evaluate available technology to ensure efficient programs and processes</p>	\$17,500

Schedule 4C General Fund Outlay
FUND 100
FY18/19 Capital Outlay Justifications

<p>4</p>	<p>Confined Space Entry Equipment Cal-OSHA requires redundancy for all equipment required to perform confined space entries - the District currently complies with this requirement. This equipment needs to be periodically inspected and certified, which often requires that the District be without some of its equipment for over one month. During this time the District cannot make confined space entries. This item is to purchase an additional set of equipment so when one set is being certified, the District can continue to perform entries.</p> <p><i>Strategic Plan Goals</i> Goal 4.2 – Operate and maintain sewer appurtenances to provide functional, reliable, efficient and effective service life.</p>	<p>\$6,500</p>
<p>5</p>	<p>Corporation Yard Concrete Work This item includes two projects:</p> <p>(1) The District abandoned its Above-Ground Fuel Tanks last year. Remaining are the concrete support pads that supported the tanks. The pads sit at a higher elevation than the surrounding parking/driving surfaces. The project includes demolition of the pads, removal of the protective bollards and installation of concrete to match existing driving/parking surfaces.</p> <p>(2) The flume for the Secret Ravine Flow Recorder is located inside the corporation yard facility. The hatch for the vault sits above grade and is protected by bollards. This project includes removing the bollards, setting the vault to grade and replacing the hatch with a rebar-reinforced concrete structure that will allow for traffic to pass over.</p> <p><i>Strategic Plan Goals</i> Goal 4.2 - Prevent and Mitigate Sewer System Overflows (SSOs) using the most efficient and effective maintenance and operational methods and procedures.</p>	<p>\$40,000</p>
<p>6</p>	<p>Corp. Yard Master Plan Improvements - Locker Room This project implements components included within the Corporation Yard Master Plan prepared in 2017. In this fiscal year projects will include reconfiguration of the locker room facilities in the Maintenance building.</p> <p><i>Strategic Plan Goals</i> Goal 4.2 – Operate and maintain sewer appurtenances to provide functional, reliable, efficient and effective service life.</p>	<p>\$100,000</p>

Schedule 4C General Fund Outlay
FUND 100
FY18/19 Capital Outlay Justifications

<p>7</p>	<p>District Participation in Regional Projects The District coordinates with regional agencies to protect District assets during the construction of other agency improvements. The cost of CCTV inspection before and after the agency’s project to ensure damage caused from construction is repaired and the cost to adjust District assets to conform to new finished grades is born by the District.</p> <p><i>Strategic Plan Goals</i> Goal 1.2 – Improve Communications Goal 3.2 – Provide construction management to ensure the best possible facilities for the District</p>	<p>\$30,000</p>
<p>8</p>	<p>Easement Inspection Equipment The District will purchase an unmanned aerial vehicle (UAV or drone), appurtenances, and software to collect and process data collected through inspections of the District's easements. The data from these inspections will be stored for future review, document the condition of easements, demonstrate the change in condition of easements over time, and be used to evaluate the potential encroachment of other improvements in easements.</p> <p><i>Strategic Plan Goals</i> Goal 3.2 – Ensure the best possible facilities for the District Goal 4.2 – Prevent and mitigate SSOs using the most efficient and effective maintenance and operational methods and procedures</p>	<p>\$5,400</p>
<p>9</p>	<p>Easement Roadway Replacements A continuation of access road reconstruction from previous budgets. This line item will cover materials and equipment rental. Work will be performed by District forces.</p> <p><i>Strategic Plan Goals</i> Goal 4.2 – Operate and maintain sewer appurtenances to provide functional, reliable, efficient and effective service life.</p>	<p>\$17,500</p>
<p>10</p>	<p>Electric Rodder with Attachments This rodding machine will be generally used for laterals. It is a specialty tool that can resolve issues the District's other tools cannot. The cost includes the rodder and specialty attachments.</p> <p><i>Strategic Plan Goals</i> Goal 4.2 - Prevent and Mitigate Sewer System Overflows (SSOs) using the most efficient and effective maintenance and operational methods and procedures.</p>	<p>\$20,000</p>

Schedule 4C General Fund Outlay
FUND 100
FY18/19 Capital Outlay Justifications

<p>11</p>	<p>Energy Upgrades Installation and upgrades for energy usage in District buildings, to include lighting and battery back ups.</p> <p><i>Strategic Plan Goals</i> Goal 2.1 – Develop and implement strategies to conserve energy and use it more efficiently Goal 7.3 – Business Efficiencies</p>	<p>\$100,000</p>
<p>12</p>	<p>Newcastle Master Plan Upgrades The Newcastle Master Plan was completed during FY 2016/2017 and it identified several Projects to be completed. Staff will evaluate priorities and identify the appropriate project(s) to be completed this budget.</p> <p>Strategic Plan Goals Goal 4.2 - Prevent and Mitigate Sewer System Overflows (SSOs) using the most efficient and effective maintenance and operational methods and procedures.</p>	<p>\$200,000</p>
<p>13</p>	<p>Software Upgrades/Tyler Software Upgrades to the Financial & Utility Billing Software - addressing specific changes to meet District needs.</p> <p><i>Strategic Plan Goals</i> Goal 7.1 – Continuously evaluate available technology to ensure efficient programs and processes Goal 7.2 - Implement technology based upon District needs Goal 7.3 - Build upon Business Efficiencies</p>	<p>\$10,000</p>
<p>14</p>	<p>Software/Data Acquisition Improvement of the databases (i.e., CMMS, GIS, CCTV) that support the key functions of the District. Staff plans to purchase updated aerial imagery for use with the Lucity and GIS maps that are accessed from desktops in the District offices and on the tablets used by crews in the field. Staff will evaluate and procure modules from the District’s CMMS provider (Lucity) and CCTV inspection software provider (Infrastructure Technologies) that allow for the integration of databases to facilitate the work flow between these and other databases.</p> <p><i>Strategic Plan Goals</i> Goal 7.1 – Improve the various data management and information systems Goal 7.3 – Business efficiencies</p>	<p>\$10,000</p>

Schedule 4C General Fund Outlay
FUND 100
FY18/19 Capital Outlay Justifications

<p>15</p>	<p>System Improvements The District plans to improve areas of the system by constructing manholes and access roads to provide improved access to sewer facilities.</p> <p><i>Strategic Plan Goals</i> Goal 3.3 – Provide Construction Management to Ensure the Best Possible Facilities for the District Goal 4.2 – Operate and maintain sewer appurtenances to provide functional, reliable, efficient and effective service life.</p>	<p>\$50,000</p>
<p>16</p>	<p>Vehicle Improvements: Hydro Vac - In the last budget the District purchased two hydro-vacs. This item is to outfit each to better suit our needs. Unit 20 - Utility Truck - This truck was purchased in the last budget and is utilized to pull the District's trailers and it serves as a backup vehicle to respond to service calls. It will carry, at all times, a rodding machine and appurtenances and generator for this purpose. This item is to install secure storage and a Lift Gate that will allow one person to load and unload heavy equipment.</p> <p><i>Strategic Plan Goals</i> Goal 4.2 - Prevent and Mitigate Sewer System Overflows (SSOs) using the most efficient and effective maintenance and operational methods and procedures.</p>	<p>\$14,200</p>
	<p>TOTAL - Fund 100 General Fund Capital Outlay</p>	<p>\$712,100</p>

Schedule 5 - FY18/19 PERSONNEL CLASSIFICATIONS

JOB TITLES	ID	Approved	Funded
BY DEPARTMENTS	CODE	Positions	Positions
<u>Administrative Services</u>			
General Manager	GM	1	1
Administrative Services Manager/Board Secretary	ASM	1	1
Administrative Services Assistant III	ASA 3	1	1
Administrative Services Assistant II	ASA 2	2	2
Administrative Services Assistant I	ASA 1	1	0
Project Manager	PM	1	0
ASD Total		7	5
<u>Technical Services</u>			
District Engineer	DE	1	1
Associate Engineer	AE	1	1
Engineering Technician II	ET2	1	1
Inspector II	INSP2	1	1
Inspector I	INSP1	2	2
Student Intern I/II/III	INT	1(c)	1
Engineering Technician I	ET I	0	0
Project Manager	PM	1	0
TSD Total		8	7
<u>Field Services</u>			
Superintendent	SUP	1	1
Assistant Superintendent	AS	1	0
Field Services Manager	FSM	0	0
Field Supervisor	FS	2	2
Leadworker	LW	3	3
Maintenance Worker II/Inspector	MW2/Insp	1	1
Maintenance Worker II	MW2	5	7
Maintenance Worker I	MWI	3	3
FSD Total		16	17
Regular Positions		31	29
<u>Miscellaneous (Elected/Contract)</u>			
Board of Directors	EO	5	5
District Legal Counsel	DC	1	1
Contract Auditor	CA	1	1
Total Miscellaneous Positions		7	7
Total Authorized Positions		38	36
(a) Promotional			
(b) Vacant position			
(c) one part-time (up to 20 hours per week/without benefits)			

Schedule 6 - FY18/19 SCHEDULE OF SALARY RANGES

FY 18/19 SCHEDULE OF SALARY RANGE/STEPS

4% COLA Effective 07/01/18

SALARY - MONTHLY/HOURLY RATES

RANGE	ID	POSITION	STEPS (\$/MO)					
			A	B	C	D	E	F
9	TL I/SI I	Laborer I / Student Intern I	15.07	15.82	16.61			
15	TL II/SI II	Laborer II / Student Intern II	17.47	18.35	19.26			
21	TL III/SI III	Laborer III / Student Intern II	20.26	21.28	22.34			
22	ASA I	Admin Svc. Asst I	3600	3780	3969	4168	4376	4485
		Hrly	20.77	21.81	22.90	24.04	25.25	25.88
29	MW1	Maint. Worker I	4279	4493	4718	4954	5202	5332
		Hrly	24.69	25.92	27.22	28.58	30.01	30.76
33	ASA II	Admin Svc. Asst II	4724	4960	5208	5468	5742	5885
		Hrly	27.25	28.61	30.05	31.55	33.13	33.95
34	MW2	Maint. Worker II	4842	5084	5338	5605	5885	6032
		Hrly	27.93	29.33	30.80	32.34	33.95	34.80
35	ET1	Eng'r. Tech. I	4963	5211	5471	5745	6032	6183
		Hrly	28.63	30.06	31.57	33.14	34.80	35.67
38	INS1	Inspector I	5344	5612	5892	6187	6496	6658
		Hrly	30.83	32.38	33.99	35.69	37.48	38.42
36	MW/INS	Maint. Worker II/Inspector	5087	5341	5608	5889	6183	6338
		Hrly	29.35	30.82	32.36	33.97	35.67	36.56
41	INS2	Inspector II	5755	6043	6345	6662	6996	7170
		Hrly	33.20	34.86	36.61	38.44	40.36	41.37
42	ASA III	Admin Svc. Asst III	5899	6194	6504	6829	7170	7350
		Hrly	34.03	35.74	37.52	39.40	41.37	42.40
43	LW	Lead Worker	6047	6349	6666	7000	7350	7533
		Hrly	34.89	36.63	38.46	40.38	42.40	43.46
44	ET2	Eng'r. Tech. II	6198	6508	6833	7175	7533	7722
		Hrly	35.76	37.55	39.42	41.39	43.46	44.55
50	FS	Field Supervisor	7188	7736	7924	8320	8737	8955
		Hrly	41.47	44.63	45.72	48.00	50.40	51.66
53	AE	Associate Engineer	7740	8127	8534	8960	9408	9643
		Hrly	44.66	46.89	49.23	51.69	54.28	55.64
56		Assistant Superintendent	8335	8752	9190	9649	10132	10385
			48.09	50.49	53.02	55.67	58.45	59.91
61		Administrative Services Mgr	9431	9902	10397	10917	11463	11750
			54.41	57.13	59.99	62.99	66.13	67.79
64		Superintendent	10156	10664	11197	11757	12344	12653
		District Engineer	58.59	61.52	64.60	67.83	71.22	73.00
		General Manager	Contract Salary \$191,173					