



**SPMUD BOARD OF DIRECTORS
REGULAR MEETING: 4:30 PM
March 3, 2022**

SPMUD Boardroom
5807 Springview Drive, Rocklin, CA 95677

Zoom Meeting: 1 (669) 900-9128
Meeting ID: 893 9493 9771

The District's regular Board meeting is held on the first Thursday of every month. This notice and agenda are posted on the District's website (www.spmud.ca.gov) and posted in the District's outdoor bulletin board at the SPMUD Headquarters at the above address. Meeting facilities are accessible to persons with disabilities. Requests for other considerations should be made through the District Headquarters at (916)786-8555.

Pursuant to the Governor's Executive Order N-29-20, issued March 17, 2020, and SPMUD Resolution 22-05, the March 3, 2022 meeting of the SPMUD Board of Directors will be held in the SPMUD Boardroom at 5807 Springview Drive in Rocklin, CA 95677 AND via teleconference using Zoom Meeting 1 (669) 900-9128, <https://us02web.zoom.us/j/89394939771>. Public comments can be emailed to ecostan@spmud.ca.gov from the time the agenda is posted until the matter is heard at the meeting. Comments should be kept to 250 words or less.

AGENDA

I. CALL MEETING TO ORDER

II. ROLL CALL OF DIRECTORS

President Gerald Mitchell	Ward 1
Director William Dickinson	Ward 2
Director John Murdock	Ward 3
Director James Durfee	Ward 4
Vice President James Williams	Ward 5

III. PLEDGE OF ALLEGIANCE

IV. PUBLIC COMMENTS

Items not on the Agenda may be presented to the Board at this time; however, the Board can take no action.

Public comments can be emailed to ecostan@spmud.ca.gov from the time the agenda is posted until the matter is heard at the meeting. Comments should be kept to 250 words or less.

V. CONSENT ITEMS

[pg 4 to 19]

Consent items should be considered together as one motion. Any item(s) requested to be removed will be considered after the motion to approve the Consent Items.

ACTION: (Roll Call Vote)

Motion to approve the consent items for the March 3, 2022 meeting.

1. MINUTES from the February 3, 2022 Regular Meeting. [pg 4 to 7]
2. ACCOUNTS PAYABLE in the amount of \$519,545 through February 21, 2022. [pg 8 to 12]
3. RESOLUTION 22-07 TEMPORARY SEWER USE AGREEMENT WITH GEORGE REED, INC. FOR THE CITY OF ROCKLIN'S ROCKLIN ROAD/PACIFIC STREET ROUNDABOUT PROJECT [pg 13 to 19]

VI. BOARD BUSINESS

Board action may occur on any identified agenda item. Any member of the public may directly address the Board on any identified agenda item of interest, either before or during the Board's consideration of that item.

1. **SECOND READING AND ADOPTION OF ORDINANCE 22-01 TRANSITIONING FROM AT-LARGE/FROM-DISTRICT ELECTIONS TO BY-DISTRICT/FROM-DISTRICT ELECTIONS AND ESTABLISHING NEW ELECTORAL DISTRICT BOUNDARIES** [pg 20 to 31]

The District will transition to by-district/from-district elections, in which the elected official must reside in a particular district (ward) and be elected by only those voters residing within the same district (ward). The District has sought community input in establishing new District boundaries in compliance with the 2020 United States Census, the Federal Voting Rights Act, and the California Voting Rights Act.

Action Requested: (Roll Call Vote)

Staff recommends that the Board of Directors:

1. **Waive the second reading of the proposed Ordinance 22-01.**
 2. **Adopt Ordinance 22-01 Transitioning from At-Large/From-District Elections to By-District/From-District Elections and Establishing New District Boundaries which will become effective on April 4, 2022.**
2. **LOWER CLOVER VALLEY SEWER TRUNK REPLACEMENT** [pg 32 to 35]
Staff will report to the Board on the Lower Clover Valley Design Report and the status of the Lower Clover Valley Sewer Truck Replacement.

No Action Requested: Informational Item

3. **RESOLUTION 22-08 PLACING THE FORMER SUNSET WHITNEY GOLF COURSE CLUBHOUSE IN EXTENDED UNOCCUPIED USE** [pg 36 to 39]
Staff will discuss the proposed recommendation to extend the unoccupied use status for the former Sunset Whitney Golf Course Clubhouse.

Action Requested: (Roll Call Vote)

Staff recommends that the Board of Directors adopt Resolution 22-08, Waiver to SPMUD SC 2.03.007 B, and Placing the former Sunset Whitney Golf Course Clubhouse in Extended Unoccupied Use, by:

1. **Placing the former Sunset Whitney Golf Course Clubhouse in Extended Unoccupied Use; and**
 2. **Granting a Waiver to the City of Rocklin to the Reapplication for Unoccupied Use for the former Sunset Whitney Golf Course Clubhouse; and**
 3. **Allowing for the Designation of Unoccupied Use for the former Sunset Whitney Golf Course Clubhouse to remain until such time that Improvements are Initiated for the Property and/or Building.**
4. **STRATEGIC PLANNING WORKSHOP: MISSION, VISION, & VALUES** [pg 40 to 41]
In preparation for the adoption of a new five-year Strategic Plan, the District will review the current Mission, Vision, and Values of the District and seek input on any proposed revisions.

No Action Requested: Informational Item

VII. REPORTS

[pg 42 to 54]

The purpose of these reports is to provide information on projects, programs, staff actions, and committee meetings that are of general interest to the Board and the public. No decisions are to be made on these issues.

1. Legal Counsel (A. Brown)
2. General Manager (H. Niederberger)
 - 1) ASD, FSD & TSD Reports
 - 2) Informational items
3. Director's Comments: Directors may make brief announcements or brief reports on their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

VIII. ADDITIONAL PUBLIC COMMENTS

Public comments can be emailed to ecostan@spmud.ca.gov from the time the agenda is posted until the matter is heard at the meeting. Comments should be kept to 250 words or less.

IX. CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
(Paragraph 1 of Subdivision (d) of California Government Code Section 54956.9)

Name of case: Joanna Belanger et al. vs. California Public Employees Retirement System and South Placer Municipal Utility District
Placer County Superior Court Case No. SCV0047876

X. CLOSED SESSION READOUT

XI. ADJOURNMENT

If there is no other Board business the President will adjourn the meeting to its next regular meeting on **April 7, 2022, at 4:30 p.m.**

**REGULAR BOARD MINUTES
SOUTH PLACER MUNICIPAL UTILITY DISTRICT**

Meeting	Location	Date	Time
Regular	Zoom Meeting SPMUD Boardroom	February 3, 2022	4:30 p.m.

I. CALL MEETING TO ORDER: The Regular Meeting of the South Placer Municipal Utility District Board of Directors was called to order with President Mitchell presiding at 4:31 p.m.

II. ROLL CALL OF DIRECTORS:

Present: Director Will Dickinson, President Jerry Mitchell, Director John Murdock, Vice President Jim Williams
Director James Durfee arrived at 4:32 p.m.

Absent: None

Vacant: None

Staff: Adam Brown, Legal Counsel
Herb Niederberger, General Manager
Carie Huff, District Engineer
Eric Nielsen, Superintendent
Emilie Costan, Administrative Services Manager

III. PLEDGE OF ALLEGIANCE: President Mitchell led the Pledge of Allegiance.

IV. PUBLIC COMMENTS:

ASM Costan confirmed that no eComments were received.

Dane Wadlé with the California Special District Association gave public comment congratulating the District on receiving COVID-19 Special District Fiscal Relief Funds and thanked the Board for their advocacy and support.

Hearing no other comments, the public comments session was closed.

V. CONSENT ITEMS:

1. MINUTES from the January 6, 2022 Special Meeting.
2. MINUTES from the January 6, 2022 Regular Meeting.
3. ACCOUNTS PAYABLE in the amount of \$2,185,806 through January 24, 2022.
4. QUARTERLY INVESTMENT REPORT in the total amount of \$71,624,235 through December 31, 2021.
5. RESOLUTION 22-04 AUTHORIZING THE GENERAL MANAGER TO SURPLUS PROPERTY AND/OR EQUIPMENT

6. RESOLUTION 22-05 DECLARING AND RE-RATIFYING THE STATE OF EMERGENCY AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE BOARD OF DIRECTORS DUE TO THE COVID-19 EMERGENCY

Vice President Williams made a motion to approve the consent items; a second was made by Director Durfee; a roll call vote was taken, and the motion carried 5-0.

VI. BOARD BUSINESS

1. PUBLIC HEARING: INTRODUCTION OF ORDINANCE 22-01 TRANSITIONING FROM AT-LARGE/FROM-DISTRICT ELECTIONS TO BY-DISTRICT/FROM-DISTRICT ELECTIONS AND ESTABLISHING NEW ELECTORAL DISTRICT BOUNDARIES

GM Niederberger gave an overview of the redistricting process undertaken by the District. He shared that the District received an alternative submission from the public. The alternate submission, public submission #1, was reviewed by the Redistricting Advisory Committee. The Redistricting Advisory Committee recommended forwarding redistricting scenario #2 to the Board, based on the following findings: (1) Scenario #2 broadly represents its customers fairly with an equally balanced population in each ward; (2) Sewer flows within SPMUD flow through and from recognized municipal boundaries; (3) The ward boundaries in scenario #2 tie to census blocks. (4) The residents of the City of Rocklin represent 80% of SPMUD customers and are represented in all 5 wards.

Public comment was given by Bill Haldin. Mr. Haldin commented that in redistricting the highest priority is representing communities of interest and the second-highest priority is incorporated towns and cities. He commented that he believes that scenario #2 does not represent the incorporated towns and cities as well as public submission #1 which places Rocklin in four wards and Loomis and the unincorporated areas in the fifth ward.

President Mitchell commented that the District's purpose is wastewater collection and that all customers of the District are treated equally in pursuit of this single mission regardless of city and town boundaries. Vice President Williams commented that this District's purpose is to collect all wastewater efficiently and effectively. Director Durfee added that the Redistricting Advisory Committee also considered flow sheds in recommending the new ward boundaries as they are important to the way the District conducts business. He shared that the most important consideration of the committee was an equally distributed population. Director Murdock commented that by placing unincorporated areas together with Rocklin in more than one ward it helps the unincorporated areas have more representation on the Board.

Director Dickinson asked for more information on how communities of interest are represented in scenario #2. GM Niederberger shared that racial and ethnic groups are spread relatively proportional throughout the District. He shared that staff asked the redistricting consult, Redistricting Insights, to ensure that representation of communities of interest was a criteria in

developing proposed boundaries. Redistricting Insights has ensured staff that scenario #2 adequately addresses all components of the California Voters Right Act.

Director Murdock made a motion (1) Finding that the proposed ward boundaries have been developed after giving due consideration to the criteria listed in California Elections Code Section 21500(c) in the order of priority identified in that section: topography, geography, cohesiveness, contiguity, integrity, compactness of territory and communities of interest. The population of the proposed ward boundaries are also balanced; (2) Waiving the full reading of the proposed Ordinance #22-01; (3) Introducing Ordinance #22-01: Ordinance to Transition from At-Large/From District Elections to By-District/From-District Elections and Re-Establishing District Ward Boundaries; (4) Conducting a Public Hearing for the proposed Ordinance; and (5) Scheduling the 2nd reading and adoption for the next regularly scheduled meeting of the Board Directors on March 3, 2022, a second was made by Director Durfee; a roll call vote was taken, and the motion carried 5-0.

2. RESOLUTION 22-06 AMENDING RESOLUTION 21-25 AND APPROVAL OF MID-YEAR ADJUSTMENTS TO THE FISCAL YEAR 21/22 BUDGET

ASM Costan presented the proposed mid-year adjustments to the Fiscal Year 21/22 budget. She shared that the adjustments include an increase to the revenue budget of \$121,932 due to year-to-date interest income earnings and development activity. The proposed adjustments also include a small increase to the General Fund Expenditure budget of \$41,050 and a decrease to the Capital Improvement budget of \$2,237,780. The adjustments are primarily due to changes in timing such as supply chain impacts and project start dates.

Director Dickinson asked about spending for plan review consulting services. DE Huff shared that the District did not utilize the services and the current contract has expired. Director Dickinson also inquired regarding the reduction in property tax revenues. ASM Costan shared that the property tax revenues are still projected to be the same or higher than last fiscal year; however, the growth in this revenue source has not been as strong as originally projected.

Vice President Williams made a motion to adopt Resolution 22-06, amending Resolution 21-25 and authorizing the following adjustments to the FY2021/22 Budget (1) an increase the Revenue Budget by \$121,932: from 19.55M to \$19.67M; (2) an increase the General Fund Budget by \$41,050: from \$17.64M to \$17.68M; and (3) a decrease the Capital Budget by \$2,237,780: from \$11.12M to \$98.89M; a second was made by Director Dickinson; a roll call vote was taken, and the motion carried 5-0.

3. SOUTH PLACER WASTEWATER AUTHORITY (SPWA) BOARD MEETING REPORT- DIRECTOR WILLIAMS

Vice President Williams, the District representative to the SPWA Board, provided a brief update on the recent actions and activities of the SPWA Board. The Board met on January 27th. During the meeting, Vice President Williams was appointed as Chair, and Bonnie Gore was appointed as Vice Chair. The Board discussed the letter requesting a forensic audit of the SPWA. Both the

City of Roseville and SPWA have insurance that will cover losses due to misuse of funds. The City has begun the process to solicit an outside auditor to conduct a forensic audit. An Ad Hoc Committee was formed to oversee the audit. The remaining items discussed were routine items such as adopting a meeting schedule and informational items on investment performance and the financial audit.

VII. REPORTS

1. District General Counsel (A. Brown):

General Counsel Brown had no report for this meeting.

2. General Manager (H. Niederberger):

A. ASD, FSD & TSD Reports:

Director Murdock asked for more information on the Sanitary Sewer Overflows (SSOs) in the Field Services Monthly Report. DS Nielsen shared that all four SSOs were lower lateral overflows that were small in volume and primarily caused by roots.

President Mitchell congratulated the District on 1,949 days without a lost-time incident.

GM Niederberger shared that District may need to conduct a special meeting to consider a temporary sewer use agreement with the City of Rocklin during the construction of the Rocklin Road/ Pacific Street Roundabout Project.

B. Information Items: No additional items.

3. Director's Comments:

The Director's had no additional comments for this meeting.

VIII. CLOSED SESSION READOUT

The Board met in Closed Session at 5:28 p.m. to discuss existing litigation. The Board heard a report from General Counsel. No action was taken.

The Board adjourned the closed session at 5:53 p.m.

IX. ADJOURNMENT

The President adjourned the meeting at 5:54 p.m. to the next regular meeting to be held on March 3, 2022, at 4:30 p.m.



Emilie Costan, Board Secretary

Item 5.2



South Placer Municipal Utility District, CA

Check Report

By Check Number

Date Range: 01/24/2022 - 02/21/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank-AP Bank						
1240	Placer County Personnel	01/27/2022	Regular	0.00	3,279.94	14161
1774	Atkinson, Andelson, Loya, Ruud and Romo	01/27/2022	Regular	0.00	805.00	14162
1652	Cintas Corporation	01/27/2022	Regular	0.00	493.25	14163
1080	CWEA (Main)	01/27/2022	Regular	0.00	91.00	14164
1599	MUN CPA's	01/27/2022	Regular	0.00	3,900.00	14165
1764	Network Design Associates, Inc.	01/27/2022	Regular	0.00	608.00	14166
1475	Petersen & Mapes, LLP	01/27/2022	Regular	0.00	840.00	14167
1475	Petersen & Mapes, LLP	01/27/2022	Regular	0.00	-840.00	14167
1253	Recology Auburn Placer	01/27/2022	Regular	0.00	345.53	14168
1765	Redistricting Insights	01/27/2022	Regular	0.00	5,000.00	14169
1718	U-Rock Utility Equipment Inc	01/27/2022	Regular	0.00	11,795.00	14170
1327	US Bank Corporate Payment	02/02/2022	Regular	0.00	14,586.36	14171
	Void	02/02/2022	Regular	0.00	0.00	14172
	Void	02/02/2022	Regular	0.00	0.00	14173
248	AT&T (916.663.1652) & (248.134.5438.608.80)	02/04/2022	Regular	0.00	277.04	14174
1663	Buckmaster Office Solutions	02/04/2022	Regular	0.00	142.32	14175
1652	Cintas Corporation	02/04/2022	Regular	0.00	504.74	14176
1068	City of Roseville	02/04/2022	Regular	0.00	229,867.20	14177
1751	Comprehensive Medical Inc.	02/04/2022	Regular	0.00	5,991.00	14178
1509	Crystal Communications	02/04/2022	Regular	0.00	311.64	14179
1080	CWEA (Main)	02/04/2022	Regular	0.00	96.00	14180
1087	Dawson Oil Co.	02/04/2022	Regular	0.00	4,510.25	14181
1123	Gladding McBean	02/04/2022	Regular	0.00	345.35	14182
1124	Gold Country Media Publications	02/04/2022	Regular	0.00	698.44	14183
1686	Jan Pro	02/04/2022	Regular	0.00	887.00	14184
1564	Jensen Landscape Services, LLC	02/04/2022	Regular	0.00	931.00	14185
1159	Jensen Precast	02/04/2022	Regular	0.00	954.83	14186
1218	PCWA	02/04/2022	Regular	0.00	1,460.31	14187
1475	Petersen & Mapes, LLP	02/04/2022	Regular	0.00	240.00	14188
1221	PG&E (Current Accounts)	02/04/2022	Regular	0.00	1,162.88	14189
1765	Redistricting Insights	02/04/2022	Regular	0.00	5,000.00	14190
1685	Streamline	02/04/2022	Regular	0.00	400.00	14191
1306	Superior Equipment Repair	02/04/2022	Regular	0.00	1,711.84	14192
1732	Willdan Financial Services	02/04/2022	Regular	0.00	1,900.00	14193
248	AT&T (916.663.1652) & (248.134.5438.608.80)	02/10/2022	Regular	0.00	9.48	14256
1022	AT&T (9391035571) & (9391053973)	02/10/2022	Regular	0.00	328.50	14257
1759	Bender Rosenthal Inc.	02/10/2022	Regular	0.00	2,749.84	14258
1652	Cintas Corporation	02/10/2022	Regular	0.00	493.25	14259
1086	Dataprose	02/10/2022	Regular	0.00	5,506.42	14260
1115	Fidelity National Title Company	02/10/2022	Regular	0.00	21,207.19	14261
1764	Network Design Associates, Inc.	02/10/2022	Regular	0.00	675.00	14262
1218	PCWA	02/10/2022	Regular	0.00	62.32	14263
1221	PG&E (Current Accounts)	02/10/2022	Regular	0.00	375.65	14264
1473	Pitney Bowes Purchase Power	02/10/2022	Regular	0.00	1,132.00	14265
1333	SPOK, Inc.	02/10/2022	Regular	0.00	26.89	14266
1306	Superior Equipment Repair	02/10/2022	Regular	0.00	233.42	14267
1188	Tri Tech Software Systems	02/10/2022	Regular	0.00	14,971.05	14268
1325	Tyler Technologies, Inc.	02/10/2022	Regular	0.00	8,996.25	14269
1346	WEF Membership (Water Environment Federation)	02/10/2022	Regular	0.00	332.00	14270
1015	American Fidelity Assurance	01/27/2022	Bank Draft	0.00	687.86	DFT0006976
1230	Pers (EFT)	01/27/2022	Bank Draft	0.00	5,983.04	DFT0006977
1230	Pers (EFT)	01/27/2022	Bank Draft	0.00	28,283.01	DFT0006978
1230	Pers (EFT)	01/27/2022	Bank Draft	0.00	10,372.28	DFT0006979
1230	Pers (EFT)	01/27/2022	Bank Draft	0.00	111.60	DFT0006980

Check Report

Date Range: 01/24/2022 - 02/21/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
1230	Pers (EFT)	01/27/2022	Bank Draft	0.00	3,576.00	DFT0006981
1230	Pers (EFT)	01/27/2022	Bank Draft	0.00	72.84	DFT0006982
1586	Principal Life Insurance Company	01/27/2022	Bank Draft	0.00	321.29	DFT0006983
1045	Cal Pers 457 Plan (EFT)	02/04/2022	Bank Draft	0.00	750.00	DFT0006992
1135	Mass Mutual (EFT)	02/04/2022	Bank Draft	0.00	225.00	DFT0006993
1135	Mass Mutual (EFT)	02/04/2022	Bank Draft	0.00	7,527.52	DFT0006994
1135	Mass Mutual (EFT)	02/04/2022	Bank Draft	0.00	237.45	DFT0006995
1042	CA State Disbursement (EF	02/04/2022	Bank Draft	0.00	44.76	DFT0006996
1229	Pers (EFT)	02/04/2022	Bank Draft	0.00	49.13	DFT0006997
1229	Pers (EFT)	02/04/2022	Bank Draft	0.00	1,514.46	DFT0006998
1229	Pers (EFT)	02/04/2022	Bank Draft	0.00	2,654.09	DFT0006999
1229	Pers (EFT)	02/04/2022	Bank Draft	0.00	1,881.27	DFT0007000
1229	Pers (EFT)	02/04/2022	Bank Draft	0.00	2,778.90	DFT0007001
1229	Pers (EFT)	02/04/2022	Bank Draft	0.00	3,391.73	DFT0007002
1229	Pers (EFT)	02/04/2022	Bank Draft	0.00	3,813.83	DFT0007003
1149	Internal Revenue Service	02/04/2022	Bank Draft	0.00	13,133.62	DFT0007004
1098	EDD (EFT)	02/04/2022	Bank Draft	0.00	3,807.86	DFT0007005
1098	EDD (EFT)	02/04/2022	Bank Draft	0.00	1,130.61	DFT0007006
1149	Internal Revenue Service	02/04/2022	Bank Draft	0.00	3,071.62	DFT0007007
1149	Internal Revenue Service	02/04/2022	Bank Draft	0.00	9,120.67	DFT0007008
1015	American Fidelity Assurance	02/04/2022	Bank Draft	0.00	333.33	DFT0007013
1015	American Fidelity Assurance	02/04/2022	Bank Draft	0.00	285.40	DFT0007014
1149	Internal Revenue Service	02/04/2022	Bank Draft	0.00	-89.28	DFT0007022
1098	EDD (EFT)	02/04/2022	Bank Draft	0.00	-66.78	DFT0007023
1098	EDD (EFT)	02/04/2022	Bank Draft	0.00	-7.93	DFT0007024
1149	Internal Revenue Service	02/04/2022	Bank Draft	0.00	-20.86	DFT0007025
1149	Internal Revenue Service	02/04/2022	Bank Draft	0.00	-146.10	DFT0007026
1045	Cal Pers 457 Plan (EFT)	02/18/2022	Bank Draft	0.00	750.00	DFT0007029
1135	Mass Mutual (EFT)	02/18/2022	Bank Draft	0.00	225.00	DFT0007030
1135	Mass Mutual (EFT)	02/18/2022	Bank Draft	0.00	7,527.52	DFT0007031
1135	Mass Mutual (EFT)	02/18/2022	Bank Draft	0.00	237.45	DFT0007032
1042	CA State Disbursement (EF	02/18/2022	Bank Draft	0.00	44.76	DFT0007033
1015	American Fidelity Assurance	02/18/2022	Bank Draft	0.00	333.33	DFT0007034
1015	American Fidelity Assurance	02/18/2022	Bank Draft	0.00	285.40	DFT0007035
1229	Pers (EFT)	02/18/2022	Bank Draft	0.00	49.13	DFT0007036
1229	Pers (EFT)	02/18/2022	Bank Draft	0.00	1,514.46	DFT0007037
1229	Pers (EFT)	02/18/2022	Bank Draft	0.00	2,654.09	DFT0007038
1229	Pers (EFT)	02/18/2022	Bank Draft	0.00	1,881.26	DFT0007039
1229	Pers (EFT)	02/18/2022	Bank Draft	0.00	2,778.90	DFT0007040
1229	Pers (EFT)	02/18/2022	Bank Draft	0.00	3,403.07	DFT0007041
1229	Pers (EFT)	02/18/2022	Bank Draft	0.00	3,826.58	DFT0007042
1149	Internal Revenue Service	02/18/2022	Bank Draft	0.00	12,355.62	DFT0007043
1098	EDD (EFT)	02/18/2022	Bank Draft	0.00	3,656.01	DFT0007044
1098	EDD (EFT)	02/18/2022	Bank Draft	0.00	1,096.04	DFT0007045
1149	Internal Revenue Service	02/18/2022	Bank Draft	0.00	2,889.68	DFT0007046
1149	Internal Revenue Service	02/18/2022	Bank Draft	0.00	8,746.36	DFT0007047

Bank Code AP Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	69	46	0.00	356,235.18
Manual Checks	0	0	0.00	0.00
Voided Checks	0	3	0.00	-840.00
Bank Drafts	51	51	0.00	159,082.88
EFT's	0	0	0.00	0.00
	120	100	0.00	514,478.06

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	69	46	0.00	356,235.18
Manual Checks	0	0	0.00	0.00
Voided Checks	0	3	0.00	-840.00
Bank Drafts	51	51	0.00	159,082.88
EFT's	0	0	0.00	0.00
	120	100	0.00	514,478.06

Fund Summary

Fund	Name	Period	Amount
100	GENERAL FUND	1/2022	75,725.64
100	GENERAL FUND	2/2022	438,752.42
			514,478.06

Account Number	Name	Date	Type	Amount	Packet
101-0006282-03	Brandenburg-Smith, Carol F.	2/8/2022	Refund	\$ 17.20	Check #: 14194 UBPKT13613
102-0000194-02	Reavis, James	2/8/2022	Refund	\$ 22.68	Check #: 14195 UBPKT13613
102-0001563-03	Trust, Zillow Homes Property	2/8/2022	Refund	\$ 12.39	Check #: 14196 UBPKT13613
102-0002048-01	Scaboro, Walter D	2/8/2022	Refund	\$ 115.29	Check #: 14197 UBPKT13613
102-0003049-03	Miller, Chelsey J	2/8/2022	Refund	\$ 11.53	Check #: 14198 UBPKT13613
102-0005845-01	Duncan, Gary	2/8/2022	Refund	\$ 7.25	Check #: 14199 UBPKT13613
102-0006071-01	Fiechter, Robert	2/8/2022	Refund	\$ 108.00	Check #: 14200 UBPKT13613
102-0006584-02	Trust, Zillow Homes Property	2/8/2022	Refund	\$ 5.63	Check #: 14201 UBPKT13613
102-0006674-01	Gonzalez, Marie E	2/8/2022	Refund	\$ 102.07	Check #: 14202 UBPKT13613
102-0006849-02	Cayanan, Primitivo	2/8/2022	Refund	\$ 19.96	Check #: 14203 UBPKT13613
102-0008052-02	Byard, Easy and Christina	2/8/2022	Refund	\$ 116.01	Check #: 14204 UBPKT13613
102-0008346-01	Lee, Debra	2/8/2022	Refund	\$ 144.03	Check #: 14205 UBPKT13613
102-0008466-01	Wiedermann, Eric	2/8/2022	Refund	\$ 108.00	Check #: 14206 UBPKT13613
102-0008619-01	Countryman, Chris	2/8/2022	Refund	\$ 109.57	Check #: 14207 UBPKT13613
102-0009380-02	Shohbazian, Donald and Elizabeth	2/8/2022	Refund	\$ 105.68	Check #: 14208 UBPKT13613
102-0009389-02	Trust, Zillow Homes Property	2/8/2022	Refund	\$ 116.40	Check #: 14209 UBPKT13613
102-0010218-03	Ybarra, Jose and Alicia	2/8/2022	Refund	\$ 275.16	Check #: 14210 UBPKT13613
102-0010933-01	Jorgensen, Harold F	2/8/2022	Refund	\$ 111.65	Check #: 14211 UBPKT13613
102-0011328-03	Trust, Zillow Homes Property	2/8/2022	Refund	\$ 9.26	Check #: 14212 UBPKT13613
103-0003702-02	Frederick and Pauline Burks	2/8/2022	Refund	\$ 6.00	Check #: 14213 UBPKT13613
103-0003762-01	Rossie, Ronald	2/8/2022	Refund	\$ 108.00	Check #: 14214 UBPKT13613
103-0004372-01	Michael J Giles	2/8/2022	Refund	\$ 9.60	Check #: 14215 UBPKT13613
106-0013574-04	Hough, Michael and Heidi	2/8/2022	Refund	\$ 72.57	Check #: 14216 UBPKT13613
106-0013675-03	Trust, Open Door Property	2/8/2022	Refund	\$ 8.58	Check #: 14217 UBPKT13613
106-0015047-02	Buzon, Jennifer	2/8/2022	Refund	\$ 128.53	Check #: 14218 UBPKT13613
106-0015168-02	Melgar, Gabriel and Indira	2/8/2022	Refund	\$ 5.71	Check #: 14219 UBPKT13613
106-0015589-02	Colby, Bruce and Marilyn	2/8/2022	Refund	\$ 108.57	Check #: 14220 UBPKT13613
106-0015713-02	Merrill, James and Rosemary	2/8/2022	Refund	\$ 19.20	Check #: 14221 UBPKT13613
106-0015814-03	Trust, Zillow Homes Property	2/8/2022	Refund	\$ 35.97	Check #: 14222 UBPKT13613
106-0016082-01	Bell-Zehnder, Jennifer	2/8/2022	Refund	\$ 12.60	Check #: 14223 UBPKT13613
106-0016120-03	Gardenour, Richard	2/8/2022	Refund	\$ 49.36	Check #: 14224 UBPKT13613
106-0016384-02	Cunliffe, Joseph and Tiffany	2/8/2022	Refund	\$ 21.60	Check #: 14225 UBPKT13613
106-0017126-02	Cunningham, Thomas and Kathy	2/8/2022	Refund	\$ 108.44	Check #: 14226 UBPKT13613
106-0017340-02	Masih, Samuel and Veerpal	2/8/2022	Refund	\$ 236.31	Check #: 14227 UBPKT13613
106-0017353-03	Lujan, Joey and Diane	2/8/2022	Refund	\$ 104.06	Check #: 14228 UBPKT13613
112-1021301-02	Trust, Orion Irr	2/8/2022	Refund	\$ 105.60	Check #: 14229 UBPKT13613
112-1021334-02	Ramzi, Nabhan Samia	2/8/2022	Refund	\$ 62.22	Check #: 14230 UBPKT13613
112-1023196-01	Hinmon, John	2/8/2022	Refund	\$ 104.14	Check #: 14231 UBPKT13613

112-1023323-02	O'neil, Randy	2/8/2022	Refund	\$	224.20	Check #: 14232	UBPKT13613
112-1023391-03	Muniz, Diana	2/8/2022	Refund	\$	20.53	Check #: 14233	UBPKT13613
112-1023454-02	Schubert, Paul	2/8/2022	Refund	\$	14.84	Check #: 14234	UBPKT13613
112-1024586-05	Cramlet, Sara	2/8/2022	Refund	\$	109.30	Check #: 14235	UBPKT13613
112-1024771-02	Mitchell, Timothy and Michelle	2/8/2022	Refund	\$	108.89	Check #: 14236	UBPKT13613
112-1025065-02	Mandich, Rolf and Stacey	2/8/2022	Refund	\$	108.55	Check #: 14237	UBPKT13613
112-1026700-01	Burnett, Stephen and Deborah	2/8/2022	Refund	\$	62.40	Check #: 14238	UBPKT13613
112-1027233-03	Kingery, Matthew and Jana	2/8/2022	Refund	\$	87.60	Check #: 14239	UBPKT13613
112-1027240-02	Grewal, Rajpreet Singh	2/8/2022	Refund	\$	26.43	Check #: 14240	UBPKT13613
112-1027370-01	Durham, Timothy and Denae	2/8/2022	Refund	\$	106.10	Check #: 14241	UBPKT13613
112-1028045-01	Piascik, Julianne	2/8/2022	Refund	\$	32.00	Check #: 14242	UBPKT13613
112-1028121-01	Anganes, Derek	2/8/2022	Refund	\$	231.94	Check #: 14243	UBPKT13613
112-1028205-01	Gregg, Kenny	2/8/2022	Refund	\$	108.86	Check #: 14244	UBPKT13613
112-1028266-01	Rebello, Ashley	2/8/2022	Refund	\$	67.13	Check #: 14245	UBPKT13613
112-1028627-01	Harvell, Benjamin and Janina	2/8/2022	Refund	\$	13.20	Check #: 14246	UBPKT13613
112-1028846-02	Trust, Zillow Homes Property	2/8/2022	Refund	\$	18.13	Check #: 14247	UBPKT13613
112-1028936-01	Cooley, David and Mae	2/8/2022	Refund	\$	34.54	Check #: 14248	UBPKT13613
112-1029171-01	Melvin, Jocelyn	2/8/2022	Refund	\$	109.57	Check #: 14249	UBPKT13613
112-1029551-00	Tim Lewis Communities	2/8/2022	Refund	\$	115.50	Check #: 14250	UBPKT13613
112-1029554-00	Tim Lewis Communities	2/8/2022	Refund	\$	8.53	Check #: 14251	UBPKT13613
112-1029585-00	KB Home Sacramento Inc	2/8/2022	Refund	\$	12.90	Check #: 14252	UBPKT13613
112-1029734-00	Homes, Tri Pointe	2/8/2022	Refund	\$	19.20	Check #: 14253	UBPKT13613
112-1029781-00	Homes, Tri Pointe	2/8/2022	Refund	\$	9.60	Check #: 14254	UBPKT13613
212-1022149-04	Mima Capital LLC	2/8/2022	Refund	\$	134.92	Check #: 14255	UBPKT13613
102-0002128-01	Mostad, David and Violet	2/11/2022	Refund	\$	456.93	Check #: 14271	UBPKT13983
	TOTAL REFUNDS			\$	5,066.61		

**SOUTH PLACER MUNICIPAL UTILITY DISTRICT
STAFF REPORT**

To: Board of Directors

From: Carie Huff, District Engineer

Cc: Herb Niederberger, General Manager

Subject: Resolution 22-07 – Authorization to Enter into an Agreement with George Reed, Inc. Allowing a Temporary Sewer Connection and Use for the City of Rocklin’s Rocklin Road at Pacific Street Roundabout Project

Meeting Date: March 3, 2022

Overview

On January 3, 2019, the Board of Directors adopted Resolution 19-03 which authorized the General Manager to enter into an agreement to reimburse the City of Rocklin (City) for the costs for engineering services to design the replacement sewer facilities to accommodate the construction of a roundabout at the intersection of Rocklin Road and Pacific Street in Rocklin. On February 4, 2021, the Board of Directors adopted Resolution 21-02 which authorized the General Manager to enter into an agreement with the City to pay for the actual construction costs to remove and replace the District's existing facilities per the approved improvement plans for the Project.

George Reed, Inc. has been selected by the City as the prime contractor for the Rocklin Road at Pacific Street Roundabout Project. To facilitate reinstating services during the duration of the project, the project intends to reconnect the existing sewer laterals as they construct the pipe. District staff sees the value of avoiding extended sewer bypass operations because of the increased risk of mechanical failure of bypass pumps potentially causing a sanitary sewer overflow. This agreement will permit sewer flows from existing customers of the District to be routed through the new sewer line owned and operated by George Reed, Inc., until such time as such improvements are accepted by the District.

The agreement stipulates that George Reed, Inc. shall be responsible for maintaining sewer service through the portion of the sewer system it is constructing until the District accepts a Bill of Sale for the sewer improvements. Furthermore, George Reed, Inc. shall be solely responsible for the maintenance of sewer service on the Private Sewer Line, which includes, but is not limited to, all activities required to prevent sanitary sewer overflows (“SSOs”) and maintain effective service, such as monitoring flows, cleaning the system with high velocity vacuum cleaner units (i.e., flushing), repairing and/or replacing defective portions of the above-mentioned sewer system. George Reed, Inc. shall perform such system maintenance, and any and all repairs associated therewith, at their sole cost and expense. In the event that a sanitary sewer overflow (SSO) has occurred, is imminent, or is suspected to occur, George Reed, Inc. shall notify the District.

Recommendation

Staff requests the Board of Directors adopt Resolution 22-07 authorizing the General Manager to enter into the attached Temporary Sewer Connection and Use Agreement with George Reed, Inc. for the City of Rocklin's Rocklin Road at Pacific Street Roundabout Project.

Strategic Plan Goals

This action supports the following Strategic Plan Goals.

Goal 2.3 - Prevent and mitigate Sewer System Overflows (SSO).

Goal 4.1 - Eliminate SSO's using the most efficient and effective methods and procedures for maintenance of sewer main pipes.

Related District Ordinances and Policies

This action complies with the following District Ordinances and Policy:

Ordinance No. 18-01 – Sewer Code

Policy No. 3370 – Sewer System Management Plan

Fiscal Impact

This action will not result in any net increase in District expenses as George Reed, Inc. is liable for all the costs incurred while this agreement and temporary facilities are in use.

Attachments:

1. Resolution 22-07 – Authorization to Enter into a Temporary Sewer Connection and Use Agreement with George Reed, Inc. for the City of Rocklin's Rocklin Road at Pacific Street Roundabout Project.
2. Temporary Sewer Connection and Use Agreement with Exhibit A.

SOUTH PLACER MUNICIPAL UTILITY DISTRICT

RESOLUTION NO. 22-07

**AUTHORIZATION TO ENTER INTO A TEMPORARY SEWER CONNECTION AND
USE AGREEMENT WITH GEORGE REED, INC. FOR THE CITY OF ROCKLIN'S
ROCKLIN ROAD AT PACIFIC STREET ROUNDABOUT PROJECT**

WHEREAS, South Placer Municipal Utility District (the District) entered into a Utility Agreement with the City of Rocklin to remove and replace the existing sewer infrastructure within the Rocklin Road at Pacific Street Roundabout Project; and

WHEREAS, City of Rocklin awarded the Rocklin Road at Pacific Street Roundabout Project to George Reed, Inc.; and

WHEREAS, George Reed, Inc. intends to remove and replace the sewer line per the approved Rocklin Road at Pacific Street Roundabout Project improvement plans and to reinstate the sewer laterals from existing District customers through their constructed improvements to avoid the need for 24/7 sewer bypass for the duration of the project; and

WHEREAS, the District acknowledges the complexity of extended temporary sewer bypass operations for existing sewer replacement work; and

WHEREAS, the Districts recognizes the value of avoiding extended sewer bypass operations because of the increased risk of mechanical failure of bypass pumps potentially causing a sanitary sewer overflow; and

WHEREAS, during this period of construction, sewer flows from existing customers of the District will be routed through the new sewer line owned and operated by George Reed, Inc., until such time as such improvements may be accepted by the District via a Bill of Sale.

NOW, THEREFORE BE IT RESOLVED, by the Board of Directors of the South Placer Municipal Utility District that the General Manager is hereby authorized to execute the Temporary Sewer Connection and Use Agreement with George Reed, Inc.

PASSED AND ADOPTED at a Regular Meeting of the South Placer Municipal Utility District Board of Directors at Rocklin, CA this 3rd day of March 2022.

Signed: _____
Gerald P. Mitchell, President of the Board of Directors

Attest: _____
Emilie Costan, Board Secretary

TEMPORARY SEWER CONNECTION AND USE AGREEMENT

This Temporary Sewer Connection and Use Agreement (“Agreement”) is made and entered into to be effective as of the _____ day of _____, 2022 (the “Effective Date”) by and among the South Placer Municipal Utility District (“District”), a California Municipal Utility District and George Reed, Inc. (the “Owner”). The District and Owner may sometimes be referred to individually as “Party” or collectively as “Parties” throughout this Agreement.

RECITALS

WHEREAS, George Reed, Inc. intends to construct sewer infrastructure as part of the City of Rocklin’s Rocklin Road at Pacific Street Roundabout Project; and

WHEREAS, George Reed, Inc. intends to remove and replace the sewer line per the approved Rocklin Road at Pacific Street Roundabout improvement plans and to reinstate the sewer laterals from existing District customers through their constructed improvements to avoid the need for 24/7 sewer bypass for the duration of the project; and

WHEREAS, the District acknowledges the complexity of extended temporary sewer bypass operations for existing sewer replacement work; and

WHEREAS the District recognizes the value of avoiding extended sewer bypass operations because of the increased risk of mechanical failure of bypass pumps potentially causing a sanitary sewer overflow; and

WHEREAS, during this period of construction, sewer flows from existing customers of the District will be routed through the new sewer line owned and operated by George Reed, Inc., until such time as such improvements may be accepted by the District via a Bill of Sale.

AGREEMENT

NOW, THEREFORE in consideration of the mutual covenants, conditions and promises herein contained, it is hereby agreed by and between the District and Owners as follows:

1. Owner shall be responsible for maintaining sewer service through the portion of the sewer system it is constructing as denoted in the attached Exhibit A (“Private Sewer Line”) until such time as the District, through duly authorized action of the Board of Directors, accepts a bill of sale for the sewer improvements.
2. Owner shall be solely responsible for the maintenance of sewer service on the Private Sewer Line, which includes, but is not limited to, all activities required to prevent sanitary sewer overflows (“SSOs”) and maintain effective service, such as monitoring flows, cleaning the system with high velocity vacuum cleaner units (i.e., flushing), repairing and/or replacing defective portions of the above mentioned sewer system. Owner shall perform such system maintenance, and any and all repairs associated therewith, at Owner’s sole cost and expense.
3. The Owner and/or its agent(s) shall be responsible to immediately notify the District in the event that a sanitary sewer overflow (SSO) has occurred, is imminent, or is suspected to occur.

4. The Owner and/or its agent(s) shall be responsible for the efforts and associated costs to respond to, contain, mitigate, and restore flow in the event of a SSO. The Owner shall be responsible to pay any and all fines and fees that may be assessed to the District as a result of a SSO that occurs as a result of a blockage or activities within the portion of the sewer system not owned by the District as denoted in Exhibit A hereto.
5. The Owner and/or its agent(s) shall test all portions of the sewer system denoted in Figure A in accordance with the District Standards Specifications and Improvement Standards for Sanitary Sewers, prior to allowing sewer from existing SPMUD customers to flow through those portions.
6. The Owner and/or its agent(s) shall test all portions of the sewer system denoted in Exhibit A in accordance with the District Standards Specifications and Improvement Standards for Sanitary Sewers again prior to District acceptance thereof.
7. All fees, costs and expenses associated with the preparation, processing and approval of this Agreement by the District, including all legal expenses, shall be borne solely by the Owner.
8. Until such time as the District accepts the bill of sale conveying the Private Sewer Line to the District, the Private Sewer Line shall remain the property of Owner, who shall be solely responsible for its maintenance in compliance with District policies and ordinances, as well as state and federal law.
9. The District shall not be liable for any damages to the Private Sewer Line or any property of Owner or to any other property that may result from the installation, maintenance or use of the Private Sewer Line, which damages shall remain and be the sole responsibility of Owner.
10. Owner shall defend, indemnify and hold harmless the District, its directors, officers, employees and agents, against and from any and all claims, actions, lawsuits, fines, cease and desist orders, clean up and abatement orders or any type of regulatory activity brought by any persons as a result of the construction, installation, use, operation or maintenance of the Private Sewer Line, and Owner shall reimburse the District, and its directors, officers, employees and agents, for any and all costs and expenses, including reasonable attorney's fees, incurred in defending any such claim or action or enforcing the provisions of this Agreement.
11. This Agreement shall remain in effect in perpetuity until the District has accepted the Private Sewer Line via a duly executed and approved Bill of Sale, and shall be binding on Owner and its successors and assigns, and any subsequent owner of the Private Sewer Line.
12. A copy of this Agreement shall be recorded in the Official Records of the County of Placer.
13. This Agreement (including the Exhibit hereto) constitutes the entire understanding and agreement of the Parties relating to the Private Sewer Line.
14. No waiver of any right or remedy by a Party with respect to any occurrence or event under this Agreement shall constitute a continuing waiver or be deemed a waiver of any right or remedy in respect to any other or subsequent occurrence or event.

- 15. This Agreement may be executed in counterparts, each of which shall be deemed an original and all of which shall constitute but one and the same instrument.
- 16. If any term, provision, covenant, or condition set forth in this Agreement is held by the final judgment of a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions, covenants, and conditions shall continue in full force and effect to the extent that the basic intent of the Parties as expressed herein can be accomplished.
- 17. All amendments to this Agreement shall be in writing and, if approved, must be signed by all Parties.
- 18. This Agreement shall be governed by and construed in accordance with the laws of the State of California.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed by their duly authorized officers as of the date first set forth above.

“DISTRICT”

SOUTH PLACER MUNICIPAL UTILITY DISTRICT

ATTEST:

By: _____
District Secretary

By: _____
General Manager

APPROVED AS TO FORM:

By: _____
District General Counsel

OWNER

Name: _____

Title: _____

George Reed, Inc.

SOUTH PLACER MUNICIPAL UTILITY DISTRICT

STAFF REPORT

To: Board of Directors

From: Herb Niederberger, General Manager

Cc: Eric Nielsen, Superintendent
Carie Huff, District Engineer
Emilie Costan, Administrative Services Manager

Subject: Adopt Ordinance 22-01, Transition to By-District/From-District Elections and Establishing New Electoral District Boundaries

Meeting Date: March 3, 2022

Overview

On February 3, 2022, the South Placer Municipal Utility District (District) Board of Directors: 1) Introduced the attached Ordinance 22-01, Transition to By-District/From-District Elections and Establishing New Electoral District Boundaries 2) Conducted a public hearing for Ordinance 22-01, and; 3) Following said public hearing and board deliberation, scheduled the adoption of Ordinance 22-01 for the meeting of the Board of Directors on March 3, 2022 such that the Ordinance will become effective on April 4, 2022.

Recommendation

1. Waive the second reading of Ordinance 22-01; and
2. Adopt Ordinance 22-01, Transition to By-District/From-District Elections and Establishing New Electoral District Boundaries.

Strategic Plan Goals

This action is consistent with SPMUD Strategic Plan Goals:

- Goal 1.2: Improve Communications.
- Goal 1.3: Maintain transparency with all District activities
- Goal 4.1: Maintain Compliance with pertinent regulations

Fiscal Impact

There is no direct fiscal impact associated with the adoption of this Ordinance. However, the transition to By-District/From-District elections as proposed in Ordinance 22-01 may impact the cost of future elections.

Attachments

1. Ordinance 22-01 - An Ordinance to Transition to By-District/From-District Elections and Establishing District Ward Boundaries
 - Exhibit A – Census Block Listing by Ward
 - Exhibit B – Map of Re-established Ward Boundaries

SOUTH PLACER MUNICIPAL UTILITY DISTRICT

ORDINANCE NO. 22-01

AN ORDINANCE TO TRANSITION FROM AT-LARGE/FROM-DISTRICT ELECTIONS TO BY-DISTRICT/FROM-DISTRICT ELECTIONS AND RE-ESTABLISHING DISTRICT WARD BOUNDARIES

SECTION 1

The Board of Directors of the South Placer Municipal Utility District (the “District”) hereby finds and declares as follows:

- A. WHEREAS, the South Placer Municipal Utility District was formed and organized under the Municipal Utility District Act (the “MUD Act”) of the State of California (California Public Utilities Code Section 11501 et seq.); and.
- B. WHEREAS, the MUD Act established a “from-district” electoral system, in which a Director must be a resident and voter of the ward they represent but is elected at large by all voters of the District; and
- C. WHEREAS, pursuant to Section 11823 of the MUD Act, the Board shall by resolution or ordinance fix the boundaries of the ward for the purpose of electing directors therefrom; and
- D. WHEREAS, in conformance with the California Voting Rights Act (California Elections Code Section 14025 – 14032), the District intends to transition to by-district elections, in which the elected official must reside in a particular electoral district or ward and be elected by only those voters residing within the same ward; and
- E. WHEREAS, Section 22000 of the Election Code authorizes the Board of Directors to adjust District Ward boundaries by resolution or ordinance whenever they determine that a sufficient change in population has occurred, and it is desirable to do so. The District last adjusted ward boundaries by Resolution 06-09, adopted on October 5, 2006; and
- F. WHEREAS, on November 4, 2021, the South Placer Municipal Utility District Board of Directors Adopted Resolution 21-43 declaring its intent to transition from At-Large/From-District elections to By-District/From-District elections; and

G. WHEREAS, the District retained the services of an expert demographer to prepare draft maps reflecting public input received, as well as criteria established by the California Voting Rights Act; and

H. WHEREAS, the demographer prepared three (3) proposed maps, based on input from the Board and staff, and the District received one (1) proposed map submitted by a citizen; and

I. WHEREAS, in compliance with Elections Code Section 10010, the District did solicit public input into the process and conducted public hearings on November 4, and December 2, 2021, and February 3, 2022, and further conducted an afterhours public workshop on January 6, 2022. The proposed maps were made available to the public for consideration in advance and have been posted to the District's website.

J. WHEREAS, at the public hearing on February 3, 2022, the Board considered all proposed maps and, after deliberation and receiving input from the public, staff, and the demographer, determined that the map known as "Scenario 2" and attached to this Ordinance as "Exhibit 1" most closely satisfied the requisite criteria; and

NOW, THEREFORE, BE IT ENACTED BY THE BOARD OF DIRECTORS OF THE SOUTH PLACER MUNICIPAL UTILITY DISTRICT AS FOLLOWS:

SECTION 2

Establishment of Electoral Districts (Wards). The government of the South Placer Municipal Utility District is vested in a board of five directors, one from each of five wards. Each director shall reside in a particular ward and be elected by only those voters residing within the same ward. Those voters residing in Wards are identified by Census Block and included as "Attachment A."

SECTION 3

Ward Boundaries. The South Placer Municipal Utility District Wards 1 through 5 are hereby re-established and shown on the map attached hereto as "Attachment B." In establishing these boundaries pursuant to Elections Code Section 10010, the Board of Directors has given due consideration to the

criteria listed in California Elections Code Section 21500(c), including topography, geography, cohesiveness, contiguity, integrity, compactness of territory, communities of interest and balance of population.

SECTION 4

Vacancies. Notwithstanding any other provision of this Ordinance, each Director in office at the time this Ordinance takes effect shall continue in office until the expiration of the term to which he or she was elected. In the event a vacancy occurs before the expiration of the term of a Director in office at the time this Ordinance takes effect, a person who is appointed or elected by special election to fill such vacancy shall not be subject to the provisions of this ordinance, except that the Director appointed by the Board or elected by special election shall only serve out the remainder of the at-large term to which he or she is appointed or elected.

SECTION 5

This Ordinance shall go into effect on April 4, 2022.

SECTION 6

This Ordinance was introduced at a regular meeting of the Board of Directors held on the 3rd Day of February 2022.

SECTION 7

Upon final passage, this Ordinance, or a summary of this Ordinance, shall be published once a week for two successive weeks in a newspaper of general circulation within the District, pursuant to the provisions of Sections 11534 and 11910 of the Public Utilities Code.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of South Placer Municipal Utility District on this 3rd day of March 2022 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

SOUTH PLACER MUNICIPAL UTILITY DISTRICT

Signed: _____

Gerald P. Mitchell, President of the Board of Directors

ATTEST:

Emilie Costan, Board Secretary

Ordinance 22-01
Attachment "A"
Census Blocks by Ward

Ward 1 – Census Blocks

060610211061000	060610211311014	060610229001015	060610230002007
060610211061001	060610211311015	060610229001016	060610230002008
060610211061002	060610211311016	060610229002000	060610230002009
060610211061003	060610211312000	060610229002001	060610230002010
060610211061004	060610211312001	060610229002002	060610230002011
060610211061005	060610211312002	060610229002003	060610230002021
060610211062000	060610211312003	060610229002004	060610230002022
060610211062001	060610211312004	060610229002005	060610230002023
060610211062002	060610211312005	060610229002006	060610230002024
060610211062003	060610211312006	060610229002007	060610230002025
060610211062004	060610211312007	060610229003000	060610230002026
060610211062005	060610211312008	060610229003001	060610230002027
060610211062006	060610211312009	060610229003002	060610230002028
060610211062011	060610211312011	060610229003003	060610230002029
060610211062012	060610211312012	060610229003004	060610230002030
060610211062013	060610211312013	060610229003005	060610230002031
060610211233012	060610211312014	060610229003006	060610230002032
060610211233013	060610211312015	060610229003007	
060610211234013	060610211312016	060610229003008	
060610211234014	060610211312017	060610229003009	
060610211234015	060610211312018	060610229003010	
060610211234017	060610211312019	060610229003011	
060610211234019	060610211313008	060610229003012	
060610211234020	060610211313009	060610230001000	
060610211234021	060610211313010	060610230001001	
060610211234022	060610211313011	060610230001002	
060610211234023	060610211313012	060610230001003	
060610211234024	060610211313013	060610230001004	
060610211234025	060610211313015	060610230001005	
060610211234027	060610213234035	060610230001006	
060610211302009	060610229001000	060610230001007	
060610211311000	060610229001001	060610230001008	
060610211311001	060610229001002	060610230001009	
060610211311002	060610229001003	060610230001010	
060610211311003	060610229001004	060610230001011	
060610211311004	060610229001005	060610230001012	
060610211311005	060610229001006	060610230001013	
060610211311006	060610229001007	060610230001014	
060610211311007	060610229001008	060610230001015	
060610211311008	060610229001009	060610230002000	
060610211311009	060610229001010	060610230002001	
060610211311010	060610229001011	060610230002002	
060610211311011	060610229001012	060610230002003	
060610211311012	060610229001013	060610230002005	
060610211311013	060610229001014	060610230002006	

Ward 2 – Census Block Blocks

060610211221000	060610213231012	060610213233012	060610213234036
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Ward 3 – Census Blocks

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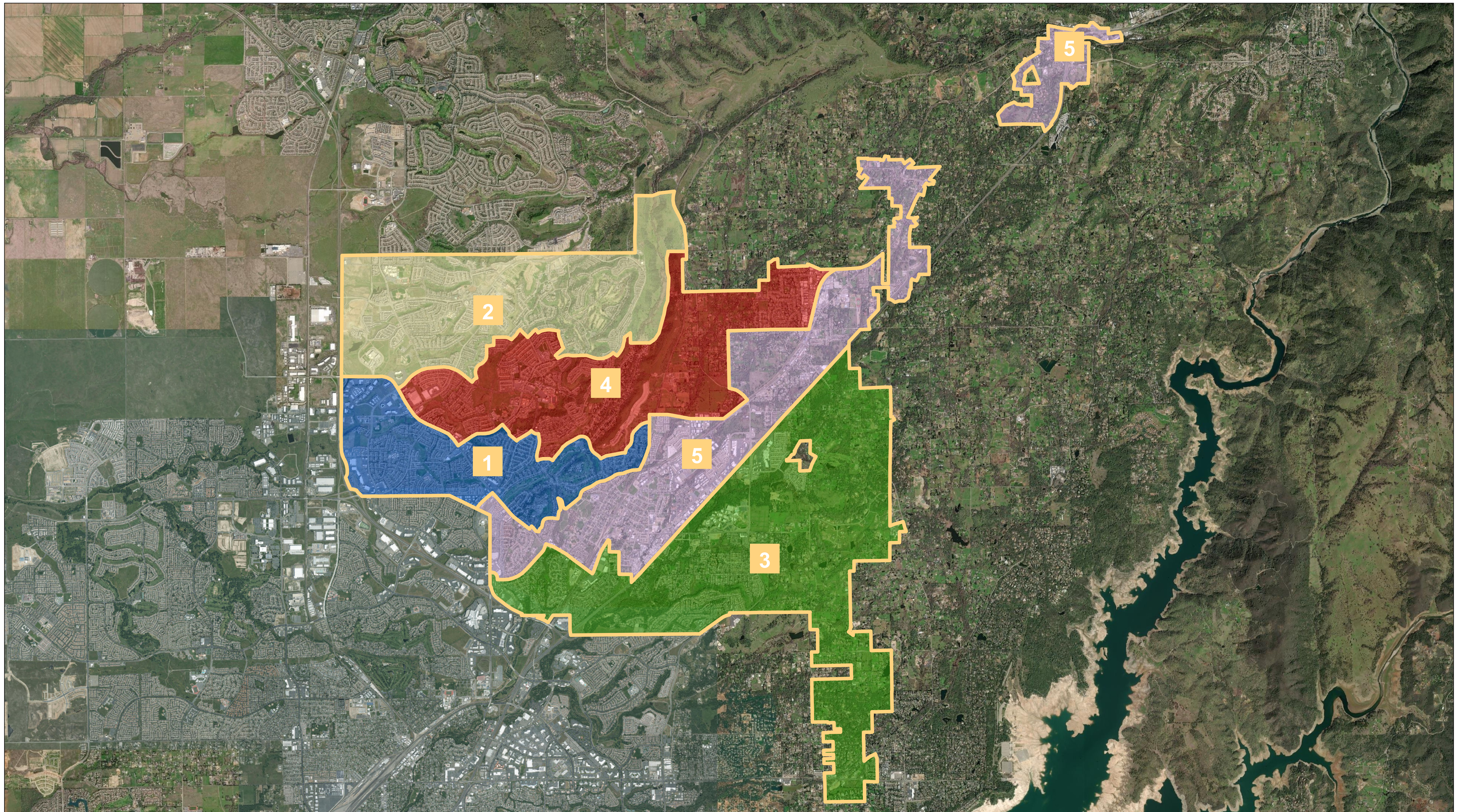
Ward 4 – Census Blocks

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Ward 5 – Census Blocks

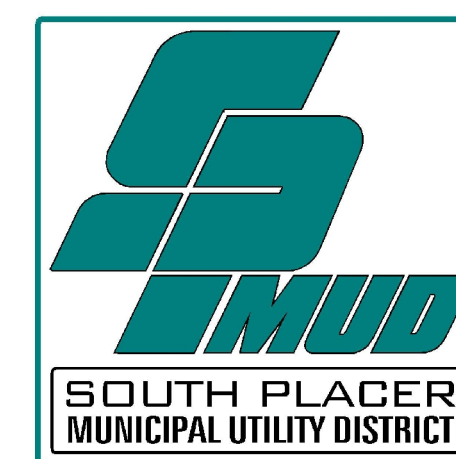
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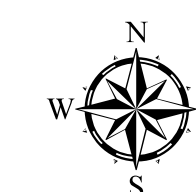


Ordinance 22-01 Attachment B Ward Boundaries

Map prepared by: SPMUD
Data prepared by: Redistricting Insights, LLC



SOUTH PLACER
MUNICIPAL UTILITY DISTRICT



- Ward 1
- Ward 2
- Ward 3
- Ward 4
- Ward 5

**SOUTH PLACER MUNICIPAL UTILITY DISTRICT
STAFF REPORT**

To: Board of Directors
From: Herb Niederberger, General Manager
Cc: Carie Huff, District Engineer
Subject: Lower Clover Valley Sewer Trunk Replacement
Meeting Date: March 3, 2022

Background

The results of the 2015 System Evaluation and Capacity Assurance Plan (SECAP) and the 2015 High Risk Facilities (HRF) Analysis indicated that SPMUD staff should investigate options and prepare for the replacement of the Lower Clover Valley Sewer Trunk. The replacement of the Lower Clover Valley Trunk was also included in the 2020 SECAP adopted February 6, 2020.

The Lower Clover Valley Sewer Trunk runs adjacent to Antelope Creek from Sunset Boulevard to Springview Drive. The SECAP showed the upstream development of Clover Valley and other areas triggering a need to increase the capacity of the sewer trunk. The 2015 HRF Analysis identified this sewer trunk as a facility with higher risk of failure due to its proximity to the creek, the pipe material type (asbestos cement pipe), and the age of the pipeline. While the analysis did not require immediate replacement of the sewer trunk, SPMUD elected to explore options for replacement in advance of events that would trigger the replacement.

Water Works Engineers (WWE) was selected in 2016 to provide and assess alternatives based on the following criteria:

1. Identification of objectives, design criteria, and constraints; and
2. Investigation of geotechnical information, trenchless construction methods, environmental impacts, permitting requirements, and the need for easement acquisition; and
3. Presentation of potential sewer trunk alignments with each alignment's benefits, risks, and estimated construction costs.

Staff presented the preliminary design alternatives at the August 1, 2019, board meeting. Based on feedback from the Board, alternatives 1 and 3 were selected as the most viable alternatives. Alternative 1 is the replacement in place of the existing trunk along Antelope Creek (reference Figure 2) and Alternative 3 is the parallel replacement along Whitney Boulevard and Ranier Avenue (reference Figure 6).

Since the presentation of the preliminary design alternatives in 2019, the future development of Clover Valley has evolved. While it was previously anticipated that 549 EDU would be added, the most recent information from the property owner indicates that at most 200 EDU would be

developed. This decrease in anticipated connections and the unknown timing of other upstream development does not currently trigger the requirement to increase capacity within the Lower Clover Valley Sewer Trunk. Despite the elimination of the new development demand, a handful of remedial projects may be required in the coming years to address slope erosion and high-risk facilities such as creek crossings. These projects will be identified, designed, and permitted as they become higher priorities.

Recommendation

Staff recommends that the Board accept the Lower Clover Valley Trunk Sewer Replacement Preliminary Design report with its associated recommendations. Thus, the project will be postponed until such time as the existing infrastructure exceeds its useful life and requires replacement or upstream development triggers the necessity to upsize the pipe.

Strategic Plan Goals

This action is consistent with SPMUD Strategic Plan Goals:

Goal 3.1: Plan all projects to ensure adherence to District standards and ordinances.

Related District Ordinances and Policies

This action relates to the following SPMUD Ordinances and Policies:

Policy 3370: Sewer System Management Plan (SSMP).

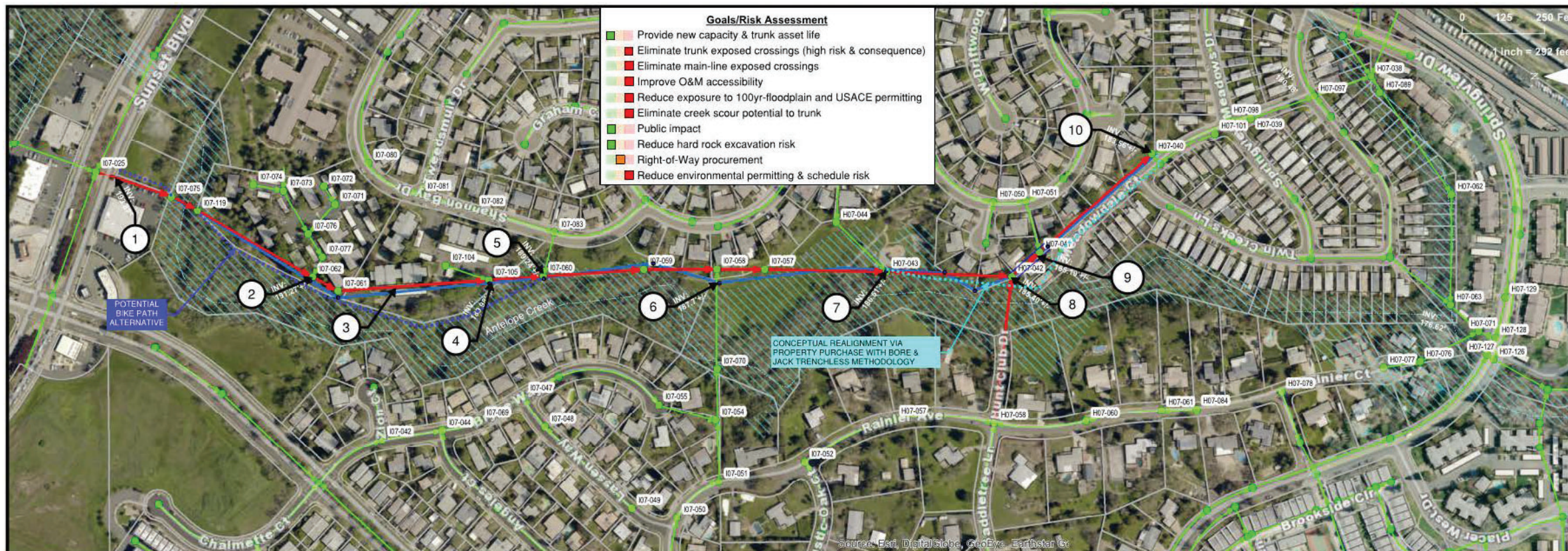
Fiscal Impact

If the replacement of the Lower Clover Valley Sewer Trunk is ever necessary, the project will be paid for with a combination of monies from Fund 400 (Rehabilitation/Replacement) and Fund 300 (SECAP) since the project will replace the existing pipeline and add additional capacity. The total cost of the project is estimated to range between \$2.5 million and \$5.5 million depending on the alignment chosen due to the length of pipeline and the difficulty of construction.

Note: the full 428-page design report is available upon request.

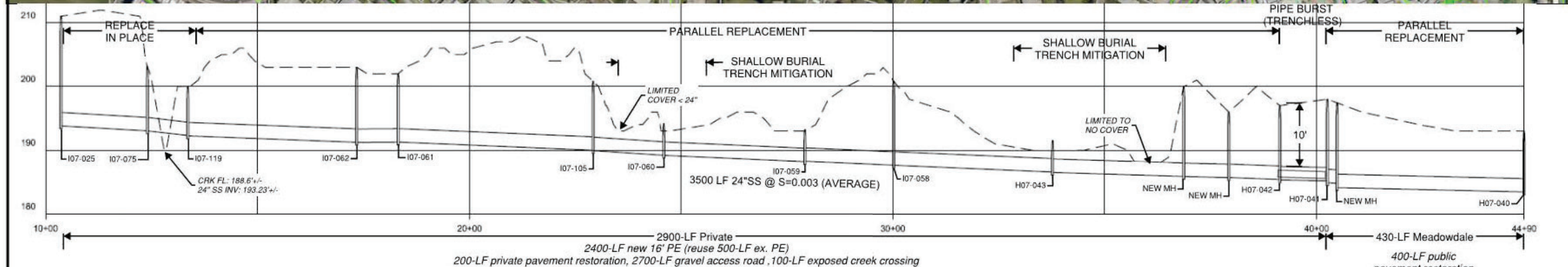
Attachments:

- Figure 2: Alternative Alignment 1: Parallel/Replace-in-Place Creek
- Figure 6: Alternative Alignment 3: Parallel Replacement Whitney-Ranier



Alt 1: Parallel Replace / Replace-in-Place Creek

- Best match to existing alignment
- Rebuild existing high-risk elevated creek crossing (trunk)
- Realign segments within fill slopes or too close to structures

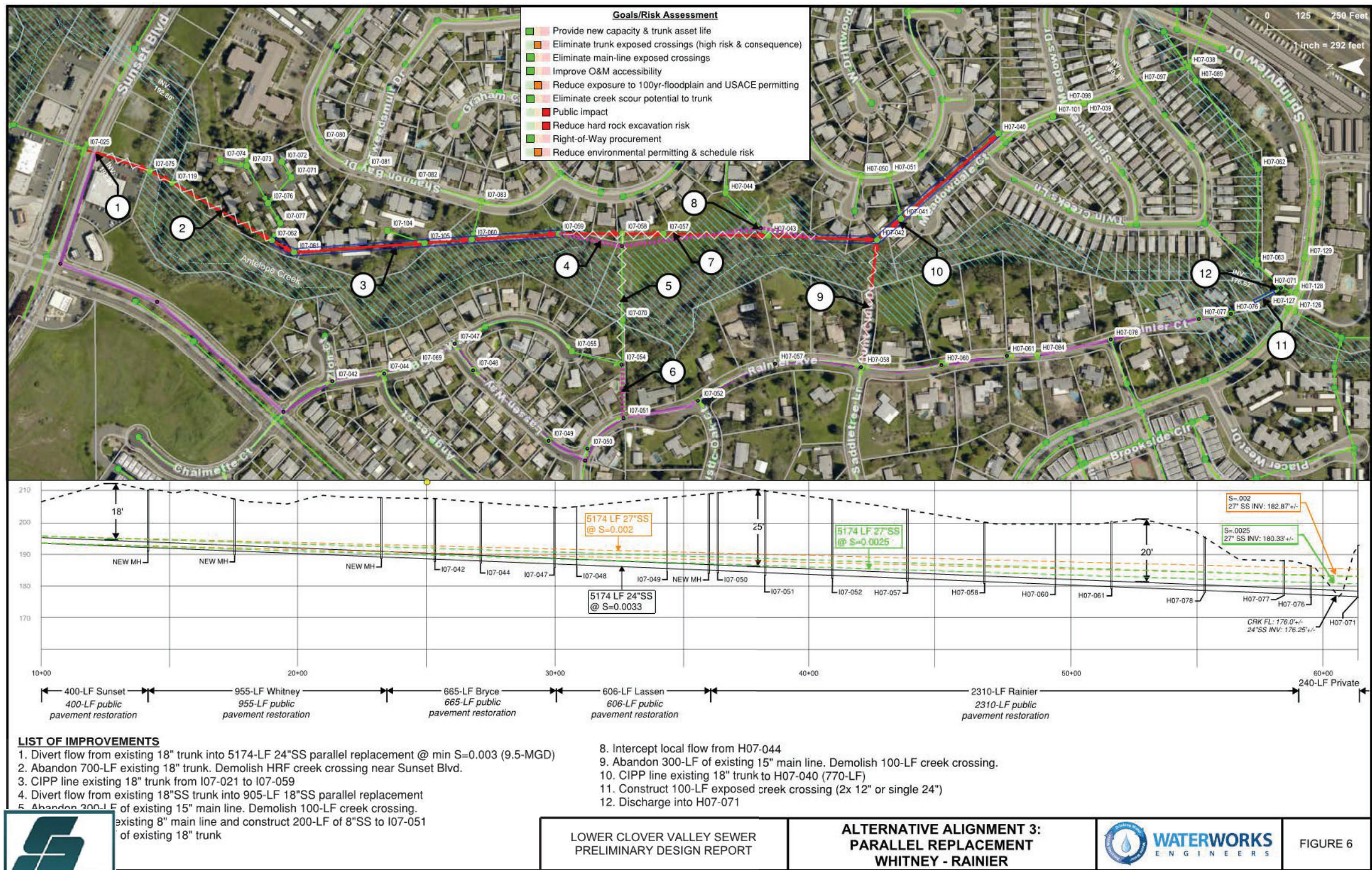
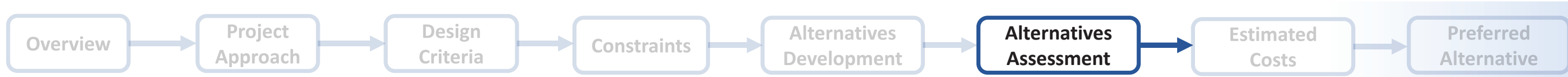


- LIST OF IMPROVEMENTS**
1. Divert flow from existing 18"SS trunk into 3500-LF 24"SS parallel & replace-in-place @ average min S=0.003 (9.5 MGD)
 2. Extend and intercept local flow from I07-062
 3. Abandon existing 18"SS trunk in place in conjunction with parallel replacement (~2000-LF)
 4. Extend and intercept local flow from I07-104
 5. Extend and intercept local flow from I07-083
 6. Intercept local flow from I07-070
 7. Intercept local flow from from H07-040
 8. Intercept local flow from from H07-058
 9. Reconnect existing 15"SS, reconnect local flow from H07-051
 10. Reconnect existing 24"SS at H07-040

	<p>LOWER CLOVER VALLEY SEWER PRELIMINARY DESIGN REPORT</p>	<p>ALTERNATIVE ALIGNMENT 1: PARALLEL / REPLACE-IN-PLACE CREEK</p>		<p>FIGURE 2</p>
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Lower Clover Valley Trunk Sewer Replacement – Preliminary Design Report Workshop





Alt 3: Parallel Replace Whitney/Rainier

- Eliminate 2x elevated creek crossings (mains)
- Realign in easy-to-access right of way (or streets) wherever possible

27" Options

- Elevated creek crossing at downstream end would result in reduced excavation costs
- S=0.0025 results in ~4' of clearance above creek flowline
- S=0.002 results in ~6.5' of clearance above creek flowline, but upstream MH is very shallow



LOWER CLOVER VALLEY SEWER PRELIMINARY DESIGN REPORT

ALTERNATIVE ALIGNMENT 3: PARALLEL REPLACEMENT WHITNEY - RAINIER

WATERWORKS ENGINEERS

FIGURE 6

Lower Clover Valley Trunk Sewer Replacement – Preliminary Design Report Workshop



**SOUTH PLACER MUNICIPAL UTILITY DISTRICT
STAFF REPORT**

To: Board of Directors

From: Herb Niederberger, General Manager

Cc: Emilie Costan, Administrative Services Manager
Carie Huff, District Engineer

Subject: Resolution 22-08, Waiver to SPMUD SC 2.03.007 B, and Placing the former Sunset Whitney Golf Course Clubhouse in extended Unoccupied Use

Meeting Date: March 3, 2022

Overview

The South Placer Municipal Utility District (District) Sewer Code Section 2.03.007 B pertains to Unoccupied Use Monthly Service Charges. Pursuant to Section 2.03.007 B, a commercial property owner is, under certain conditions, eligible for a reduction in monthly service charges for a building/space when a “change in use” from “occupied” to “unoccupied” occurs. The property owner is required to apply for the change in use from occupied to unoccupied for the reduction in the monthly service charge. The property owner is required to reapply for the reduction in the monthly service charge on a quarterly basis.

The Sunset Whitney Golf Course, now owned by the City of Rocklin (City), first went to unoccupied use in April of 2016. The City has, for the most part, continually reapplied for a reduction in monthly service charges due to “unoccupied” use. The Sunset Whitney Clubhouse was historically in billing for 41.23 EDU, unoccupied use reduces billing to 5.52 EDU when calculated at 1/3 EDU per 1,000 square feet (unoccupied).

Occasionally the City has failed to timely reapply for ongoing unoccupied use between the 15th and 21st day of the end of the month of the applicable billing quarter (i.e. Mar., Jun., Sept., Dec.) as required by Section 2.03.007 B. It should be noted that the former Sunset Whitney Clubhouse has been substantially demolished such that the exterior structure exists, but most interior improvements have been removed. This results in a facility with no active sewer discharges, although the sewer remains connected to the collection system.

District Staff wishes to streamline the process for the City to reapply for Unoccupied Use for the former Sunset Whitney Golf Course Clubhouse and reduce the billing to 5.52 EDU until such time that the property develops.

Recommendation

Staff recommends that the Board of Directors adopt Resolution 22-08, Waiver to SPMUD SC 2.03.007 B, and Placing the former Sunset Whitney Golf Course Clubhouse in extended Unoccupied Use, by:

1. Placing the former Sunset Whitney Golf Course Clubhouse in extended Unoccupied Use; and
2. Granting a Waiver to the City of Rocklin to the reapplication for Unoccupied Use for the former Sunset Whitney Golf Course Clubhouse; and
3. Allowing for the designation of Unoccupied Use for the former Sunset Whitney Golf Course Clubhouse to remain until such time that improvements are initiated for the property and/or building.

Strategic Plan Goal

This action is consistent with SPMUD Strategic Plan Goals:

Goal 1.3: Maintain Transparency with all District activities.

Related District Ordinances and Policies

This action grants a waiver to the District Sewer Code Section 2.03.007 B

Fiscal Impact

There is no fiscal impact to this action. The City is entitled to apply for the Unoccupied Use Designation for the former Sunset Whitney Golf Course Clubhouse.

Attachments:

1. Resolution 22-08, Waiver to SPMUD SC 2.03.007 B, and Placing the former Sunset Whitney Clubhouse in Extended Unoccupied Use

SOUTH PLACER MUNICIPAL UTILITY DISTRICT
RESOLUTION NO. 22-08
RESOLUTION PLACING THE FORMER SUNSET WHITNEY GOLF COURSE
CLUBHOUSE IN EXTENDED UNOCCUPIED USE

WHEREAS, The South Placer Municipal Utility District (District) Sewer Code Section 2.03.007 B pertains to Unoccupied Use Monthly Service Charges; and

WHEREAS, pursuant to Section 2.03.007 B, a commercial property owner is, under certain conditions, eligible for a reduction in monthly service charges for a building/space when a “change in use” from “occupied” to “unoccupied” occurs: and

WHEREAS, the property owner shall apply for the change in use from occupied to unoccupied for the reduction in the monthly service charge. Reapplication for the reduction in the monthly service charge shall be made by the owner on a quarterly basis; and

WHEREAS, Sunset Whitney Golf Course, now owned by the City of Rocklin (City), first went to unoccupied use in April of 2016 and has continually reapplied for a reduction in monthly service charges due to “unoccupied” use; and

WHEREAS, the Sunset Whitney Golf Course Clubhouse was historically in billing for 41.23 EDU of credit that reduces to 5.52 EDU when they are charged at 1/3 EDU per 1,000 square feet (unoccupied).

WHEREAS, occasionally the City has failed to timely reapply for an ongoing unoccupied use between the 15th and 21st day of the end month of the applicable billing quarter (i.e. Mar., Jun., Sept., Dec.) as required by Section 2.03.007 B; and

WHEREAS, the former Sunset Whitney Golf Course Clubhouse has been substantially demolished such that the exterior structure exists, but most interior improvements have been removed, resulting in a facility with no active sewer discharges; and

WHEREAS, District Staff wishes to streamline the process for the City to reapply for Unoccupied Use for the former Sunset Whitney Golf Course Clubhouse.

NOW, THEREFORE BE IT RESOLVED, that the South Placer Municipal Utility District Board of Directors:

1. Places the former Sunset Whitney Golf Course Clubhouse in extended Unoccupied Use; and
2. Grants a Waiver to the City of Rocklin to the reapplication for Unoccupied Use for the former Sunset Whitney Clubhouse; and
3. Allows for the designation of Unoccupied Use for the former Sunset Whitney Golf Course Clubhouse to remain until such time that improvements are initiated for the building.

PASSED AND ADOPTED at a Regular Meeting of the South Placer Municipal Utility District Board of Directors at Rocklin, CA this 3rd day of March 2022.

Signed: _____

Gerald Mitchell, President of the Board of Directors

Attest: _____

Emilie Costan, Board Secretary

**SOUTH PLACER MUNICIPAL UTILITY DISTRICT
STAFF REPORT**

To: Board of Directors

From: Eric Nielsen, Superintendent
Herb Niederberger, General Manager

Subject: Strategic Plan – Mission, Vision, and Core Values Discussion

Meeting Date: March 3, 2022

Overview

A strategic plan is the communication of an organization’s process of defining its strategy for making decisions for allocating resources to pursue and achieve identified objectives. The South Placer Municipal Utility District’s (District’s) current strategic plan was adopted on October 5, 2017 and has served as a blueprint for the District to follow over the last five years. It has been five years, and it is time to review and update the District’s Strategic Plan.

As the policy-making body of the District, the Board of Directors is responsible for identifying and defining the purpose, values, and vision of the District, and communicating them in the form of policy and strategic directives. Staff met with the Strategic Plan Development Committee on February 23, 2022, to develop a plan and schedule for creating the District’s next strategic plan. The first step in the development of the strategic plan is to review and update the District’s Mission, Vision, and Core Values.

Staff is asking board directors to provide input on the District’s Mission, Vision, and Core Values. General information and guidelines for setting a mission statement, vision statement, and core values are provided below. The District’s current Mission, Vision, and Core Values are attached to this report for reference. Staff will prepare a draft Mission, Vision, and Core Values based on the input received, for later approval by the Strategic Plan Development Committee.

Mission

A mission statement explains why an organization exists, who the organization serves, and what is the essential work it performs. It should be memorable, inspiring, concise, simple, and reflect the culture of the organization. The mission statement is important because each part of the strategic planning process must support the District’s mission.

Vision

A vision statement is a guide that describes an organization’s desired future. Items that may be included when imagining the ideal District in the future include personnel, services, finances, Board, regulatory compliance, facilities, sustainability, affordability, public understanding, perception among industry peers, etc.

Core Values

Core values are the values that guide the District in the face of difficult situations and challenges. Consider the core values that we want to underlie the culture, the people, and the decision-

making of the District. Examples of core values include accountability, balance, commitment, diversity, duty, fairness, innovation, integrity, quality, respect, service, stewardship, teamwork.

Recommendation

Staff is asking board directors to provide input on the District's Mission, Vision, and Core Values.

Strategic Plan Goals

This action is consistent with SPMUD Strategic Plan Goals:

Goal 1.1: Engage customers and stakeholders and promote public participation to determine expectations and deliver excellent customer service.

Goal 1.3: Maintain transparency with all District activities

Related District Ordinances and Policies

This action complies with the following District Policy(ies)

Policy No. 4042 – Board-General Manager Relationship and Responsibilities

Fiscal Impact

There is no fiscal impact associated with this item.

Attachments

- South Placer Municipal Utility District Mission, Vision, and Core Values

Item 7.2

GENERAL MANAGER REPORT

To: Board of Directors
From: Herb Niederberger, GM
Date: March 3, 2022
Subject: General Manager Monthly Staff Report – February 2022

1) DEPARTMENT REPORTS

Attached are the monthly status reports for the Board’s information:

- A. Administrative Services Department,
- B. Field Services Department, and
- C. Technical Services Department.

The Department Managers are prepared to answer any questions from the Board.

2) INFORMATION ITEMS

- A. On February 2, 2022, the General Manager, along with President Mitchell attended the Rocklin Chamber of Commerce Government Relations Committee meeting to hear Assemblyman Kevin Kiley provide an update on the latest in the California legislature.
- B. On February 15, 2022, the General Manager, along with the District Engineer, Carie Huff, the Administrative Services Manager, Emilie Costan, the District Superintendent, Eric Nielsen, and President Mitchell, participated in a CSDA sponsored training webinar, “Sexual Harassment Prevention for Supervisors.”
- C. On February 16, 2022, the District Engineer, Carie Huff, the Administrative Services Manager, Emilie Costan, and the General Manager met via Zoom Meeting with the District General Counsel to discuss: 1) Railroad Management Invoices; 2) Granite Terrace; 3) Employee Lawsuit: PERS Update; 4) Fines: Tampering and Illegal Connections; and 5) City of Rocklin Waiver: Unoccupied Use at Sunset Whitney.
- D. On February 23, 2022, the General Manager and the Administrative Services Manager, Emilie Costan, and Administrative Services Assistant III, Stacey Larick participated in an online banking demonstration by 5-Star Bank.
- E. Also, on February 23, 2022, the General Manager met with the Rocklin City Manager, Aly Zimmerman, to discuss 1) the City’s current development fee proposal; 2) the possibility of a discount to the local Participation Fee for designated low-income projects in Rocklin; 3) reuse of the Sunset Whitney Golf Course Clubhouse; and 4) Joint use of the district’s roadways and easements for trails and bikeways.
- F. Advisory Committee Meetings:
 - i. On February 7, 2022, the District representatives to the Rocklin 2x2, President Mitchell and Director Dickinson conducted an internal meeting with the Administrative Services Manager, Emilie Costan, and the General Manager, to

discuss the next steps in negotiations with the City regarding the possibility of a discount to the local Participation Fee for designated low-income projects in Rocklin.

- ii. On February 14, 2022, the Architectural Advisory committee met with the District Superintendent, Eric Nielsen, and the General Manager to hear an update on the status of the Break Room Addition, Locker Room, and Lobby Improvements project including the planned logistics to ensure operations continuity during construction.
- iii. On February 16, 2022, the Fee and Finance Advisory Committee met with the General Manager and Administrative Services Manager, Emilie Costan to discuss: 1) the District’s current financial performance; and, 2) review the Banking Services Proposals.
- iv. On February 23, 2022, the Personnel Advisory Committee met with the General Manager and Administrative Services Manager, Emilie Costan and District Superintendent to discuss: 1) a long-term staffing proposal and re-organization; 2) preliminary findings from the audit of the Civil Service Employee Manual; and 3) a request for reopening the Employee MOU to reconsider the Cost-of-Living Adjustment during this period of increased inflation.
- v. Also on February 23, 2022, the Strategic Plan Advisory Committee met with the General Manager and the District Superintendent, to review the steps for development of a 5-year strategic plan for allocating resources to pursue and achieve identified goals and objectives from 2023-2027.

3) PURCHASE ORDERS/CONTRACTS INITIATED UNDER GENERAL MANAGER AUTHORITY

PO Req#	Date	Vendor	Description	Amount
241	01/28/2022	CPS HR Consulting	Civil Service Employee Manual Audit	\$ 5,000
242	02/09/2022	First National Title Co	Purchase Hurtado Easement	\$ 21,207
243	02/09/2022	Tri-Tech Software	Lucity Subscription Renewal	\$ 14,971
246	02/17/2022	WaterWorks Engineers	Finalize Lower Clover Valley Design report	\$ 5,374
247	02/17/2022	Bender/Rosenthal	Newcastle Easement Gap Analysis	\$ 17,700
248	02/17/2022	Extreme Door Services	North CY Gate Opener	\$ 7,482

4) LONG RANGE AGENDA

April 2022

- Banking Services Contract
- Root Control Contract
- IT Pipes Demo/Asset Management Discussion
- LAFCO Presentation

April 21, 2022 Special Meeting

- Award Corp Yard Improvement Contract

May 2022

- Quarterly Investment report
- CIPP Contract
- SCADA Master Plan Approval

June 2022

- FY 23/23 Budget workshop
- Adopt Fee Schedule
- Delinquent Account Assignment

July 2022

- Budget Approval
- SPWA Update

Item 7.2.1

ITEM VII. ASD REPORT

To: Board of Directors

From: Emilie Costan, Administrative Services Manager

cc: Herb Niederberger, General Manager

Subject: Administrative Services Department Monthly Report

Meeting Date: March 3, 2022

Ethics & Harassment Training

AB 1234 requires that all local agency officials complete ethics training every 2 years. District Board members may view an on-demand Webinar session that can be completed at any time through the Fair Political Practices Commission website or CSDA.

AB 1661 requires all compensated local agency officials receive sexual harassment prevention training every 2 years. District Board members may view an on-demand Webinar session that can be completed at any time through Cal Chamber or CSDA. Department Managers attended a CSDA harassment prevention webinar on February 15, 2022.

Form 700 Statement of Economic Interest Filing

Form 700 notifications were sent via email to all designated Form 700 filers. Forms must be completed by 04/01/2022.

Employee Engagement Committee

The Administrative Services Manager is working to create and support an employee engagement committee that will provide recommendations on employee culture, recognition, and district initiatives. The first committee meeting will be held on March 1st.

Commercial Billing Updates

Technical Services staff completed their inspection and audit of quarter two commercial accounts located in West Rocklin. In February, Administrative Services Staff updated utility billing accounts and sent notifications to impacted customers per Policy 3160 – Utility Billing Reconciliation & Payment Policy.

February Monthly Investment Transactions per GC §53607

DEPOSITS, TRANSFERS, OR WITHDRAWALS

CalTRUST: None

LAIF: None

Placer County: None

ITEM VII. FSD REPORT

To: Board of Directors
From: Eric Nielsen, Superintendent
Cc: Herb Niederberger, General Manager
Subject: Field Services Department Monthly Report
Meeting Date: March 3, 2022

Department Overview

This section provides the Board an update on the news and major tasks from the Field Services Department (FSD).

1. Break Room Addition, Locker Room, and Lobby Improvements

- a. The project was first advertised for solicitation of bids on February 25. The pre-bid meeting is scheduled for March 10 and the bid opening is scheduled for April 7. Staff plans to present the Board with a contract to award at a special board meeting on April 21. The start of construction is planned to commence in May 2022 and reach substantial completion by June 2023.

2. CCTV Software

- a. Software implementation is underway. The update will make inspection and condition assessment records more easily accessible to District staff, improving the timeliness and accuracy of analysis for work planning and customer service responses. Staff intends to provide a presentation and demonstration of the software to the Board at the regularly scheduled board meeting on April 7, 2022.

3. Root Control Program

- a. The contractor for this project applies a mechanically produced foam mixed with a root killer to the inside of sewer pipes to slow/stop the future growth of roots. This project was first advertised for solicitation of bids on February 18. The bid opening is scheduled for March 15. Staff plans to present the Board with a contract to award at the regularly scheduled board meeting on April 7, 2022.

Reporting

This section provides the Board an overview of the Field Services Department operations and maintenance activities through 1/31/2021. The work listed is not all inclusive.

1. Lost Time Accidents/Injuries (OSHA 300)

- a. Zero (0)
 - i. 1980 days without a Lost Time Accident/Injury

2. Safety/Training/Professional Development

- a. Field Services employees participated in training for the following:
 - i. Lucity Training
 - ii. Anti-Harassment Training
 - iii. Chemical Safety Tailgate
 - iv. Standard Operating Procedure (SOP) Trainings (17)

3. Customer Service Calls

- a. Response Time Goals over the Last 12 Months

	Goal	Average	Success Rate
During Business Hours	< 30 minutes	16 min	97%
During Non-Business Hours	< 60 minutes	48 min	

Service Calls - January

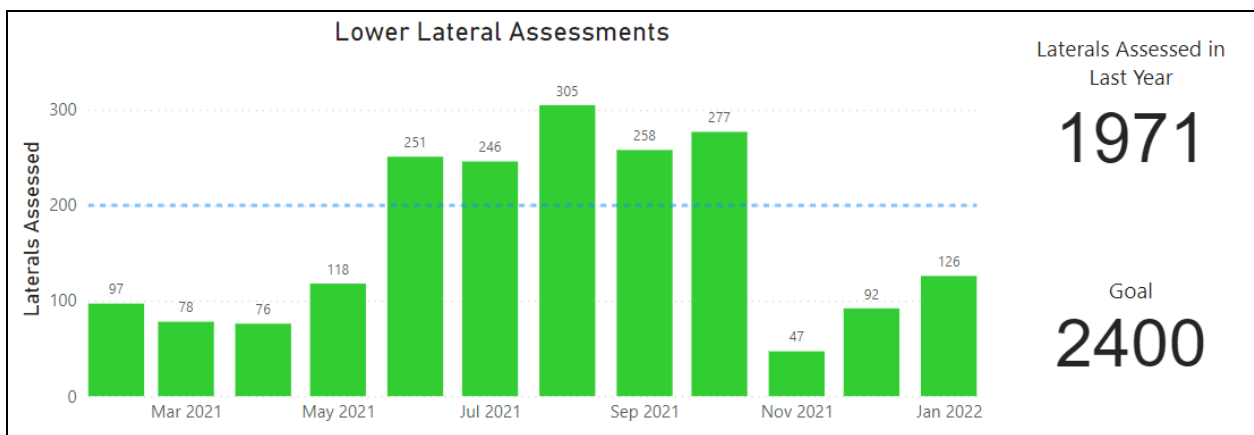
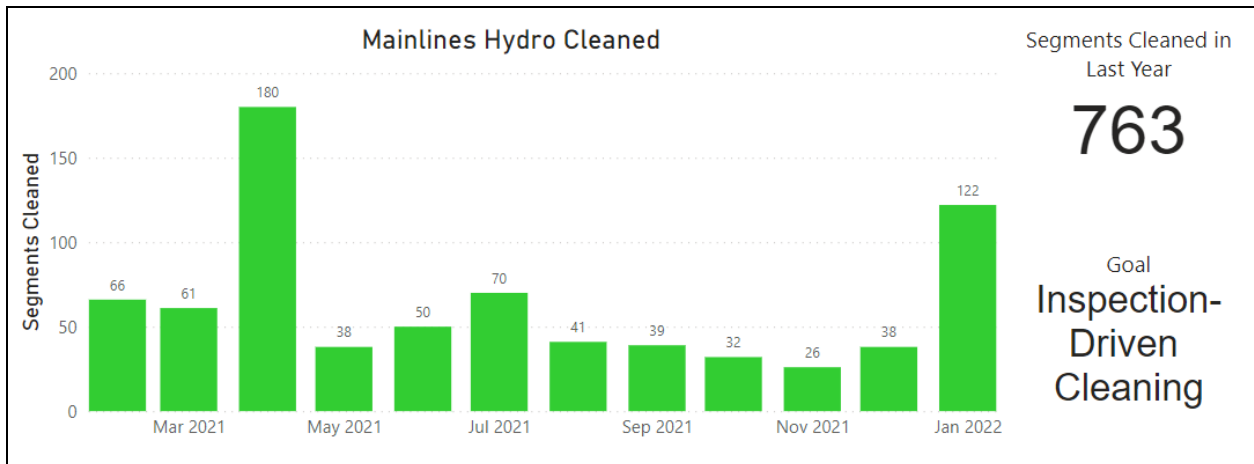
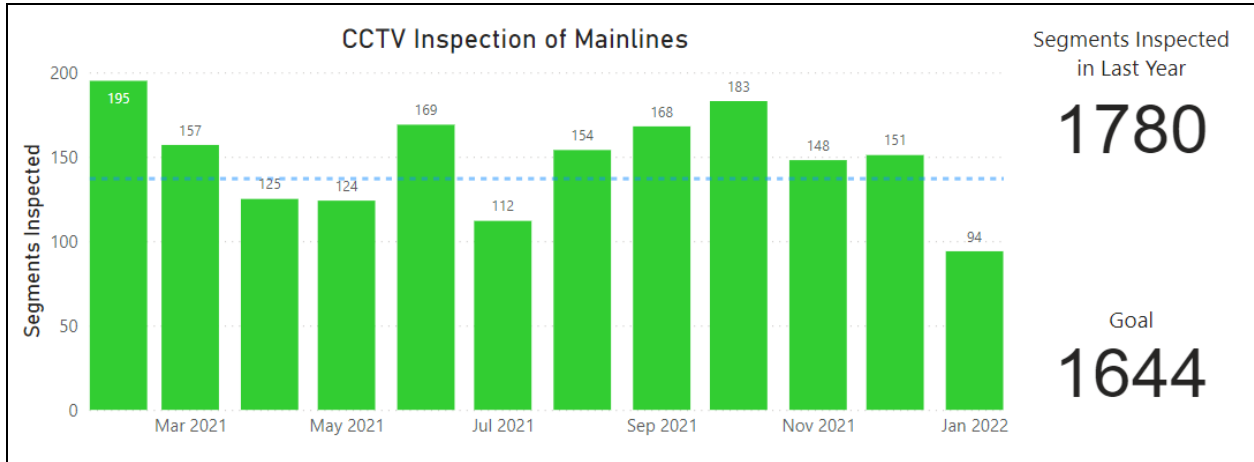
Responsibility	SSO	Stoppage	Odor	Alarm	PLSD	Vermin	Misc
SPMUD Responsibility	2	1					2
PCWA							1
Owner Responsibility		5			6		5
N/A			3				
Total	2	6	3		6		8

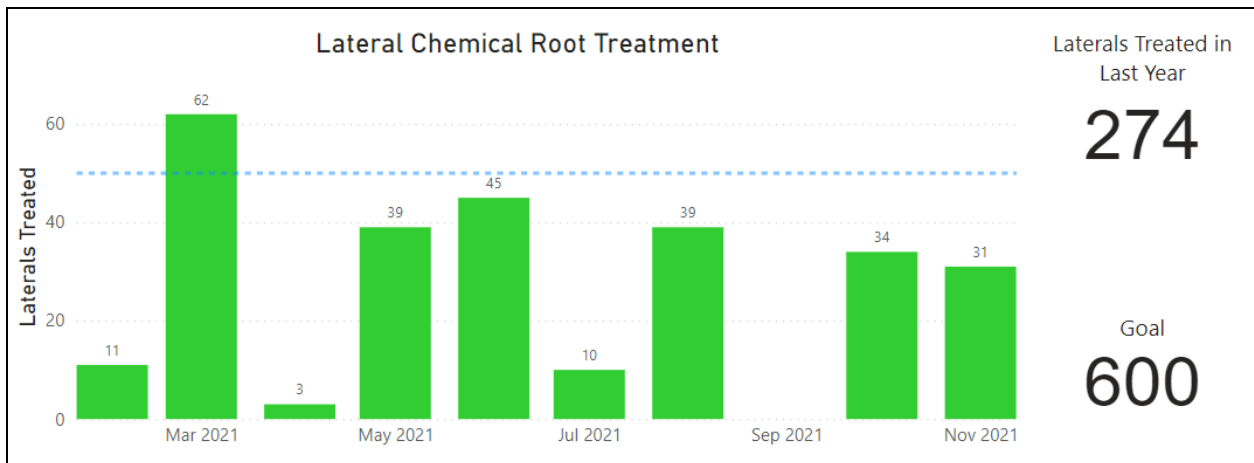
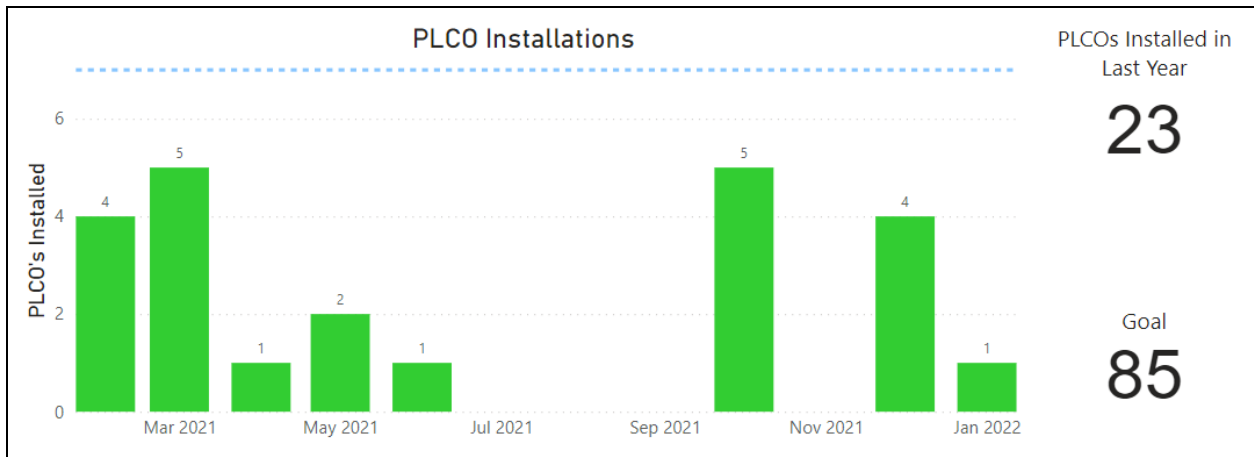
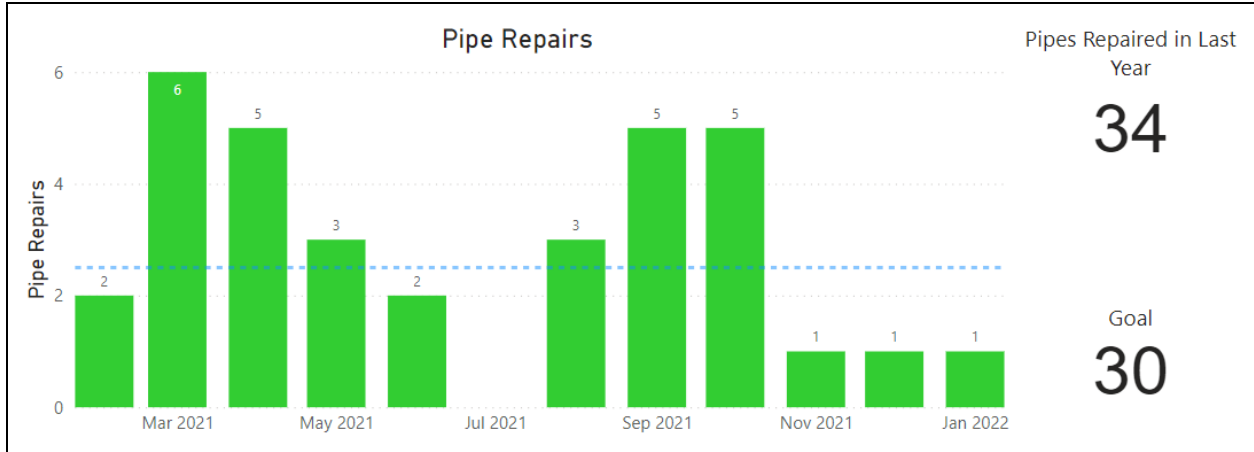
Total Service Calls

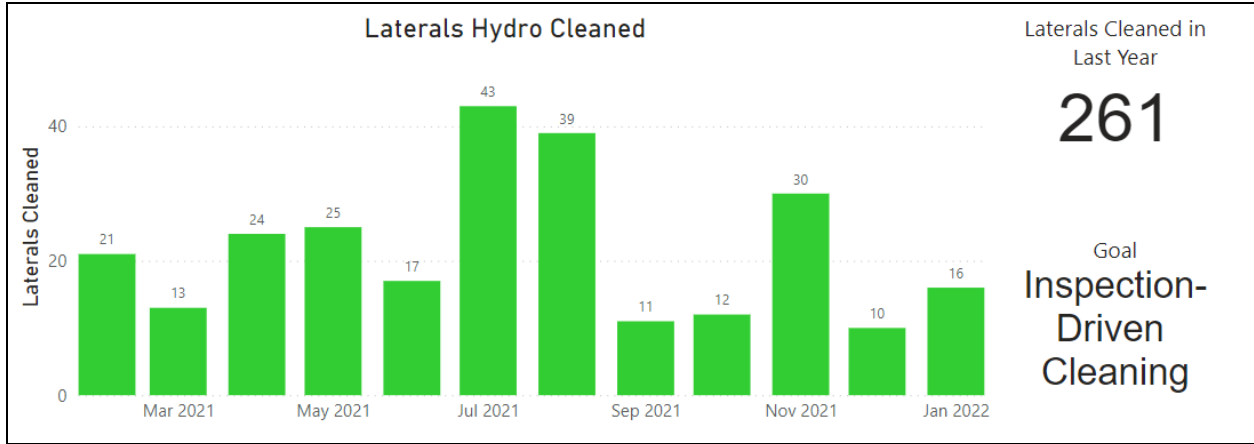
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4. Production

a. The information provided below is not inclusive of all work completed.







ITEM VII. TSD REPORT

To: Board of Directors
From: Carie Huff, District Engineer
Cc: Herb Niederberger, General Manager
Subject: Technical Services Department Monthly Report
Meeting Date: March 3, 2022

TSD Updates

TSD's Leadership: TSD's Leadership Program kicked off in January and staff is in the process of reading *The Leadership Challenge* by James Kouzes and Barry Pozner. Staff meets every three weeks and rotates presenting the topics to the group and leading discussions. Participation in TSD's Leadership Program will count towards the District's Master's Program.

Foothill Trunk: TSD staff is looking at options to re-seed the Foothill Trunk Sewer Access Road behind Corona Circle. The seed mix originally placed by Garney Construction did not germinate, likely due to minimal rain last year and construction disturbance due to retaining wall replacements.

Rocklin Projects: Several recent City of Rocklin projects that the District participated in are complete including the Winding Lane Knuckle and the Sceptre and Camelot Road Reconstruction. The City's Rocklin Road and Pacific Street Roundabout project was awarded by the City to George Reed, Inc., and the District is working through submittals with the subcontractor that will be completing the sewer work. Construction is anticipated to start in early March.

Underground Service Alert (USA): The District was notified in early February that USA 811 will stop providing the free, web-based ticket management software as of July 1st, 2022. Moving forward, every utility owner will be responsible for sourcing their own ticket management software. TSD staff has seen four presentations for various options and intends to move forward with the most cost effective and user-friendly version well before the July 1st deadline. With the opportunity to run the new system concurrent with the old, this will allow staff to create a training program and customize the new software to ensure a seamless and effective transition.

Newcastle Easements: The District recently contracted with Bender Rosenthal, Inc. to provide an analysis of properties in Newcastle where there are District facilities but no easements. Bender Rosenthal will research each property to determine if an easement exists and provide the map or document of record.

Easement Acquisition

The District is in midst of negotiations for easement acquisition with the property owner on Saunders Avenue in Loomis. The District Engineer is working through the final points of the purchase agreement which includes surveying the easement and providing a tree inventory for removal. Staff will move forward with finalizing the acquisition once an agreement is reached.

The purchase agreement for the Newcastle property is with the title company awaiting the final check. The final purchase agreement is for \$21,207.19 which includes closing costs. These costs were included in the budget adjustment presented at the February 3rd meeting.

Local Agency Formation Commission (LAFCO)

The District Engineer continues to work with LAFCO’s Executive Director to resolve the District’s boundary and to formalize annexation and out of area service agreement procedures moving forward. More information will be presented at April’s board meeting.

Commercial EDU Tracking

TSD completed entering the historical data for commercial properties into the Lucity database and ASD is working to update billing. Once ASD completes the billing updates, staff will report on the final EDU accounting. During the commercial audit process, TSD staff discovered three illegal connections that have now been placed on billing.

FOG Program

The District’s FOG Inspector completed nine core samples in January and continues to monitor and address pump out compliance. Conducting core samples allows the District to proactively find issues including insufficient pump out frequencies and/or damaged grease control devices that require repair or replacement. Two recent core samples resulted in Warnings of Non-Compliance issued to Prime Wok in Rocklin and Pete’s Restaurant and Brewhouse in Rocklin. Both food service establishments have contacted the FOG inspector and the grease control devices are in the process of being repaired.

Department Performance Indicators

The following charts depict the efforts and performance of the department in the following areas of work as of January 31st, 2022. The charts are being created in a new reporting tool that directly connects to the District’s data, improving the timeliness of reporting efforts and leveraging the District’s investment in technology. Additional charts may be added in the future for other areas of work in the department.

Plan Checks Completed - Monthly Totals

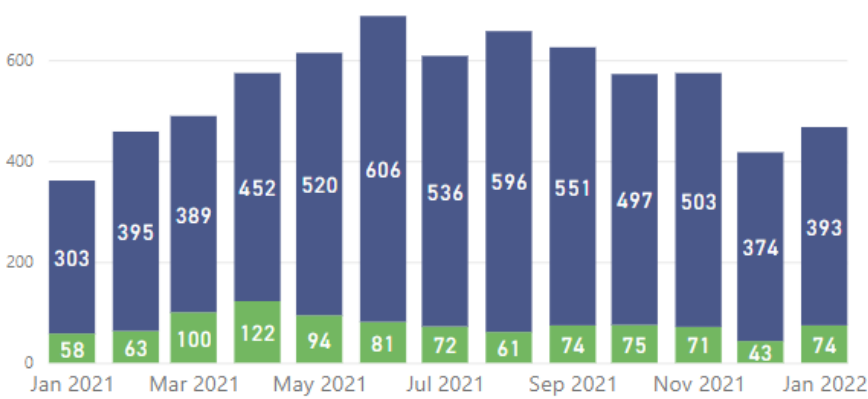


% "In Time" Plan Checks

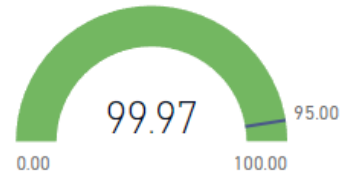


811 Responses - Monthly Totals

● Field ● Office

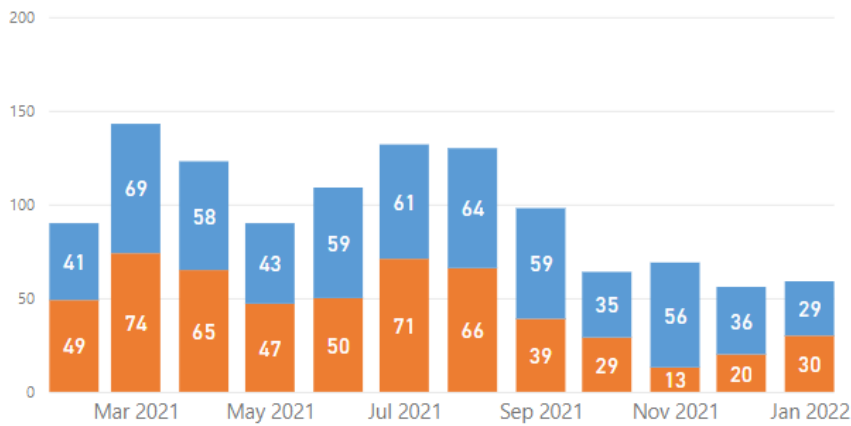


% "In Time" Responses ...

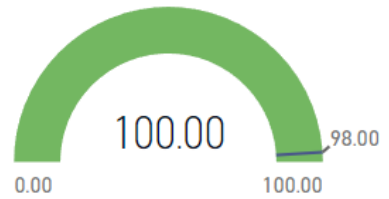


Building Sewer Inspections - Monthly Totals

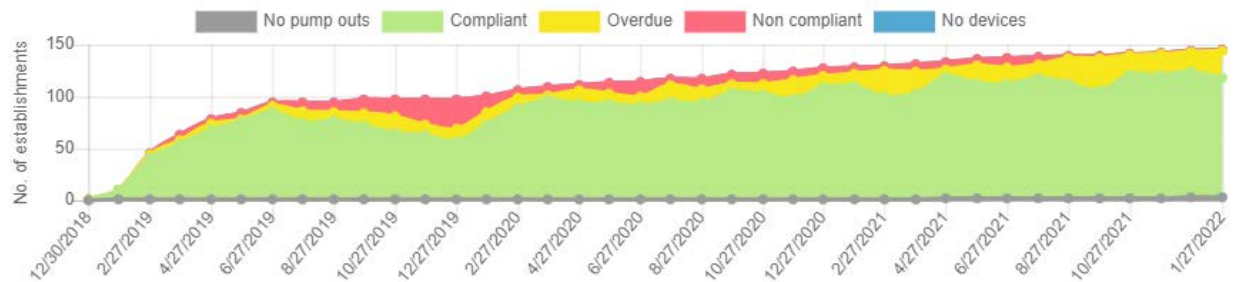
● Rough Inspections ● Final Inspections



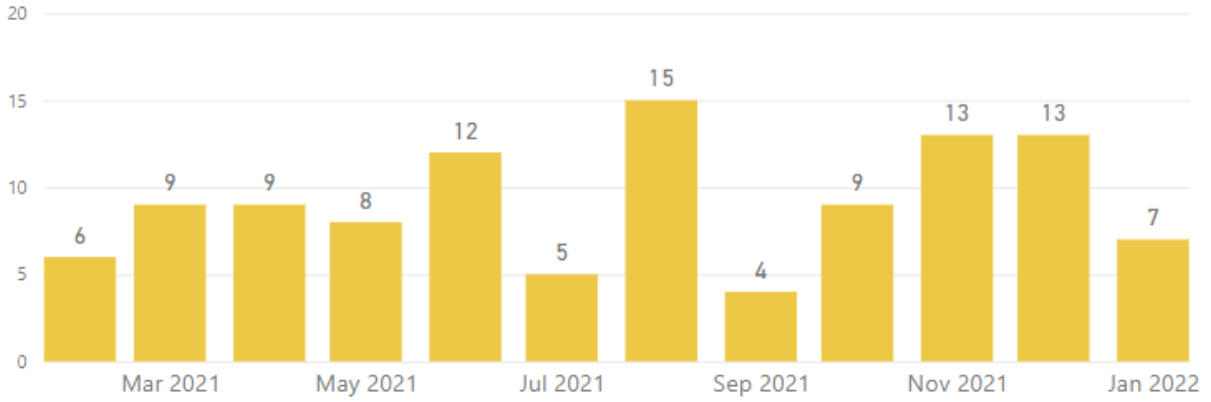
% "In Time" Inspections



FOG Compliance History



FOG Pickups - Monthly Totals



Grease Interceptor Inspections

Template ● GGI Core Sample Inspection - Outside ● GGI Pump Out/Cleaning Inspection ● HGI Core Sample Inspection - Insi...

