

BOARD MINUTES
SOUTH PLACER MUNICIPAL UTILITY DISTRICT

Meeting	Location	Date	Time
Regular	District Office	September 6, 2018	4:30 p.m.

I. CALL MEETING TO ORDER: The Regular Meeting of the South Placer Municipal Utility District Board of Directors was called to order with President Mitchell presiding at 4:30 p.m.

II. ROLL CALL OF DIRECTORS:

Present: Jerry Mitchell, Will Dickinson, Vic Markey, John Murdock, Jim Williams

Absent: None

Vacant: None

Staff: Herb Niederberger, General Manager
Adam Brown, Legal Counsel
Joanna Belanger, Administrative Services Manager
Eric Nielsen, District Engineer
Sam Rose, Superintendent

Others: Representative from West Marine

III. PLEDGE OF ALLEGIANCE: President Mitchell led the Pledge of Allegiance.

IV. CONSENT ITEMS:

1. REVISED MINUTES from the August 2, 2018 Board meeting.
2. ACCOUNTS PAYABLE in the amount of \$854,130.12 through August 27, 2018.
3. MONTHLY INVESTMENT REPORT in the total amount of \$51,579,537 through August 27, 2018.
4. BILL OF SALE FOR SEWER IMPROVEMENTS FOR SIERRA COLLEGE ESTATES located on the west side of Bankhead Road just north of Sierra College Blvd in Loomis – valued at \$539,965.
5. BILL OF SALE FOR SEWER IMPROVEMENTS FOR NEWCASTLE FIRE STATION (PHASE I) located in Newcastle between Interstate 80 and Old State Highway – valued at \$10,618.
6. BILL OF SALE FOR SEWER IMPROVEMENTS WITHIN WHITNEY RANCH UNIT 51 located in Rocklin northwest of Ranch View Drive and Saddlerock Way– valued at \$179,725.
7. BILL OF SALE FOR SEWER IMPROVEMENTS WITHIN WHITNEY RANCH UNIVERSITY AVENUE (STA15+50 TO 26+50) located in Rocklin between Whitney Ranch Parkway and Ranch View Drive – valued at \$32,588.
8. ADOPTION OF RESOLUTION #18-25 AUTHORIZING THE GENERAL MANAGER TO EXECUTE THE CONSENT AGREEMENT REGARDING USE OF EASEMENT FOR BOTH ENCROACHMENTS FOR GI JULIAN PROPERTY – WEST MARINE DIGITAL SIGN (APN 045-080-036-000).
9. ADOPTION OF RESOLUTION #18-26 DISPOSING OF DISTRICT SURPLUS ITEMS.

President Mitchell noted that Director Markey had requested pull Item #3 – the Monthly Investment Report from consent. General Manager Niederberger noted that a revision had been requested for the meeting minutes, to include an additional comment from Director Dickinson relating to the Actuarial Valuation Report item. Director Dickinson stated that he was content with the revisions addressing his concerns.

Director Williams made a motion to approve all items from the consent calendar excluding item #3; a second was made by Director Dickinson, the motion carried 4-0.

Director Markey questioned the fund balances from the investment accounts and noted that the funds were over \$3 Million less than the previous month. ASD Manager Belanger noted that Placer County Treasury investment returns had not yet been received for the month. Also noting that the checking account balance was lower, with accounts payables showing expenditures for the T&S Construction contract for the Lower Loomis Diversion. Director Dickinson noted that the Fee & Finance Committee has looked at the balances and interest in the investments. He further mentioned that the decision was to start moving money out of Wells Fargo and disperse into the Placer County Treasury and CalTrust funds. GM Niederberger reported that Wells Fargo provides the reports for the management of funds in various FDIC accounts. When these funds mature the District will be pulling them out from Wells Fargo. He stated that there are further invoices coming from the Lower Loomis Diversion project as well as other budgeted expenditures. At the same time connection fees are being accepted into revenues.

During the discussion, Director Murdock arrived at 4:40 p.m.

Director Markey made a motion to approve item #3; a second was made by Director Williams, the motion carried 5-0.

V. PUBLIC COMMENTS:

President Mitchell opened the Public comments. Hearing no comments, public comments were closed.

VI. BOARD BUSINESS

1. STRATEGIC PLAN REPORT FOR FY17/18

General Manager Niederberger introduced the Annual Report of the Strategic Plan covering FY17/18 to FY21/22. He reported that the District is at the end of the first year of the plan, and this report provides the first year's activities within the plan. Staff provided reports on items with activities, noting significant status updates as well as any delays that have been experienced.

Board Directors asked for clarifications and additional information throughout the report. President Mitchell requested that a glossary is added for future Annual Reports. Director Dickinson asked if Herb is happy with the progress that has been made within the goals of the Strategic Plan and stated that if staff has any concerns or any needed changes they should bring back to the Board as necessary.

Director Williams made a motion to accept the Strategic Plan Report; a second was made by Director Dickinson, the motion carried 5-0.

2. JOINT USE DISTRICT EASEMENTS /BIKEWAY MASTER PLAN OVERLAY PRESENTATION

General Manager Niederberger presented an overview of location maps showing the City & County Bikeway Master Plans overlaid on a District map with the Districts Easements & Access Roads. He explained the progress made by working with County and City staff to determine similar locations which may provide an opportunity to have Bikeways and Trails on District Easements. President Mitchell stated that he would be interested to see the District work with other Agencies to identify this type of Joint Use. In line with Policy 3225 for this type of Joint Use for District Easements and Access Roads.

A brief discussion followed regarding the presentation, which was provided as informational only.

VII. REPORTS:

1. District General Counsel (A. Brown): General Counsel Brown reported that his report would be covered in the Closed Session.

2. General Manager (H. Niederberger): GM Niederberger reported that he would be attending the CSDA Annual Conference the week of September 24, 2018.

A. ASD, FSD & TSD Reports: Director Markey asked if staff was aware of the expansion that Loomis Basin Brewery is completing. DE Nielsen stated that staff is aware of the improvements and have Inspectors and staff who will be addressing the changes in use for the property the business is taking over. DE Nielsen provided a brief report on the Lower Loomis Diversion Project status. He mentioned that the project is scheduled for completion by the end of the year.

Director Dickinson asked if Director Murdock plans on continuing his service to the Board, since he did not file his papers with Placer County for the upcoming election. Director Murdock said it was a mistake on his part and saying he had the incorrect date for filing on his calendar. He stated he is still interested in serving the Board.

B. Information Items: No additional items were reported.

3. Directors Comments: Director Murdock stated that he had seen digging at the out of area property located on Rockhurst Way close to Barton Road. He asked if staff had heard of any updates. DE Nielsen stated that he would check with staff on the status. Director Dickinson stated that just because there are policies in place, it doesn't mean that the Board doesn't need to be involved in the decision making. Specifically referring to the OPEB investment strategy level. He stated that he will learn more about the decision in the October Fee & Finance Committee meeting. He said that he may agree with the recommendation of staff; however, wants the Board to have the opportunity to provide input in the final decision. President Mitchell reported that the Rocklin Quarry Park is scheduled for its opening on September 15th.

VIII. CLOSED SESSION

Legal Counsel Brown noted a correction to the citation of the Closed Session, correcting it to existing litigation. The closed session began at 6:10 p.m.

1. Conference with Legal Counsel – Existing Litigation

Litigation pursuant to subdivision (c) of Government Code Section 54956.9

Eminent domain proceeding against Dean and Perlita Dickson in connection with the installation of District facilities along Diaz Lane in Rocklin.

The Board heard a report from District legal Counsel. No action was taken.

IX. ADJOURNMENT

The President adjourned the meeting at 6:30 pm. to its next regular meeting to be held on October 4, 2018 at 4:30 p.m.



Joanna Belanger, Board Secretary