

Fiscal Year
2018/19

Budget Report

Adopted 06/28/18

South Placer Municipal Utility District
5807 Springview Drive,
Rocklin, CA 95677

Telephone: 916-786-8555
Fax: 916-786-8553
www.spmud.ca.gov

TABLE OF CONTENTS

BOARD OF DIRECTORS	3
STAFF	4
SECTION I - General Manager's Message	5
Figure 1 - SPMUD boundaries	5
Figure 2 – District Organizational Chart	6
Figure 3 – District Statistics	7
SECTION 1.1 REVENUE ANALYSIS	8
SECTION 1.2 OPERATIONS EXPENSE ANALYSIS	8
SECTION 1.3 CAPITAL OUTLAY ANALYSIS	9
SECTION 1.4 PERSONNEL	10
SECTION 1.5 FUND BALANCES AND RESERVES	10
Table 1– Fund Balance Breakdown	10
Figure 4 – Investment Summary - FY end 17/18	10
Table 2 - General Fund Reserve Requirements	12
SECTION 1.6 GROWTH AND PROJECTIONS	13
Figure 5 – SPMUD Historical Growth	14
Figure 6 - Monthly Sewer Rates (Collection & Treatment)	14
Placer County Sewer Service Providers	14
SECTION 1.7 SUMMARY	15
Schedule 1 - FY18/19 Budget Distribution - REVENUES & INVESTMENTS	16
Schedule 2 - FY18/19 Budget Distribution - GENERAL FUND EXPENSES	16
Schedule 3 - FY18/19 Budget Distribution - CAPITAL FUND EXPENSES	16
Schedule 4A – Capital Replacement & Rehabilitation Outlay	16
FUND 400 - \$1,685,200	16
Schedule 4A Capital Replacement & Rehabilitation Outlay	16
Schedule 4A Capital Replacement & Rehabilitation Outlay	16
Schedule 4A Capital Replacement & Rehabilitation Outlay	16
Schedule 4B Capital Improvement Program & Expansion Outlay	16
FUND 300 - \$8,521,000	16
Schedule 4B Capital Improvement Program & Expansion Outlay	16
FUND 300	16
Schedule 4C General Fund Outlay	16
FUND 100 - \$712,100	16

Schedule 4C General Fund Outlay	16
FUND 100	16
Schedule 4C General Fund Outlay	16
FUND 100	16
Schedule 4C General Fund Outlay	16
FUND 100	16
Schedule 4C General Fund Outlay	16
FUND 100	16
Schedule 5 - FY18/19 PERSONNEL CLASSIFICATIONS	16
Schedule 6 - FY18/19 SCHEDULE OF SALARY RANGES	16

SOUTH PLACER MUNICIPAL UTILITY DISTRICT

Vision Mission & Values

VISION

Our vision is to be the most reliable, innovative operations and maintenance organization that preserves and prolongs the life of our assets, resulting in sustainable, efficient, cost-effective customer service

MISSION

We are a customer owned Utility dedicated to:

PROTECT public health and water environment

PROVIDE efficient and effective sanitary sewer service

PREPARE for the future

VALUES

Our Core Values are:

INTEGRITY:

We will be trustworthy, truthful and honest

STEWARDSHIP:

We will be accountable and committed to responsible management and respect our environment

SERVICE:

We will be responsive, reliable and respectful; putting the needs of the District and customers first

QUALITY:

We will be dedicated to continuous improvement

BOARD OF DIRECTORS

Gerald Mitchell	WARD 1: Southwest central area of the City of Rocklin lying north of Interstate 80, including the Woodside, Five Star/Fairway Heights, south Stanford Ranch, and Sunset neighborhoods, as well as the west parts of old Rocklin.
William Dickinson	WARD 2: Northwest part of the City of Rocklin lying on the east side of Highway 65 in the Sunset West and north central Stanford Ranch neighborhoods.
John Murdock	WARD 3: Southeast Rocklin lying south of Interstate 80 in the vicinity of Sierra Community College. Also includes south Loomis and a stretch of land extending into Granite Bay in the Joe Rogers Road area.
Victor Markey	WARD 4: Community of Penryn, the Town of Loomis lying north of King Road, extending west into the north part of the City of Rocklin in the Whitney Ranch and north Whitney Oaks neighborhoods.
James Williams	WARD 5: West and central part of the Town of Loomis lying between

Interstate 80 and King Road, extending west into the City of Rocklin into the east Stanford Ranch and south Whitney Oaks neighborhoods, as well as the east part of old Rocklin.

STAFF

Herb Niederberger	General Manager
Joanna Belanger	Administrative Services Manager and Board Secretary
Sam Rose	Superintendent
Eric Nielsen	District Engineer

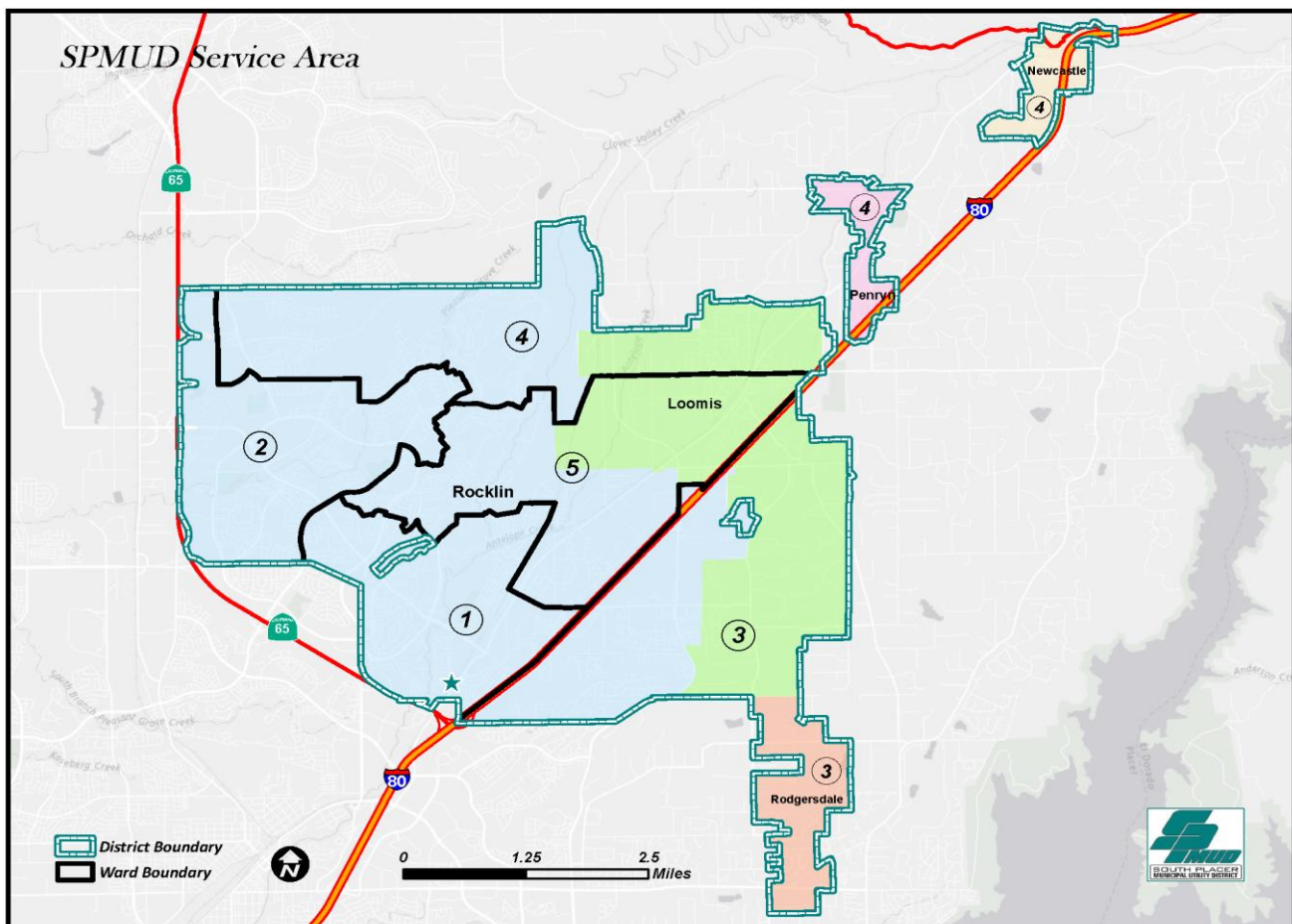
SECTION I - General Manager's Message

To the Honorable Board of Directors and Customers of South Placer Municipal Utility District

South Placer Municipal Utility District (SPMUD or District) staff is pleased to present the operating budget and supplemental information for the Fiscal Year (FY) beginning July 1, 2018 and ending June 30, 2019 (FY 2018/19). Each year staff makes careful consideration in its budget development to ensure SPMUD's mission, strategic goals, and commitments are being financially supported. SPMUD balances its budget by carefully setting sewer rates and charges to address the many challenges facing the sewer industry.

The Budget's primary use is as a fiscal planning tool to accomplish the District's strategic goals and objectives. The budget is a management tool and not a legal requirement, and therefore not a legal document.

Figure I - SPMUD boundaries



Report Organization

This Annual Budget is intended to provide the Board with an overview of the District’s fiscal plan of action, including revenue and expense details for the upcoming fiscal year (FY18/19). This report is organized into a General Manager’s report and revenue, expenditures, capital outlays and personnel schedules.

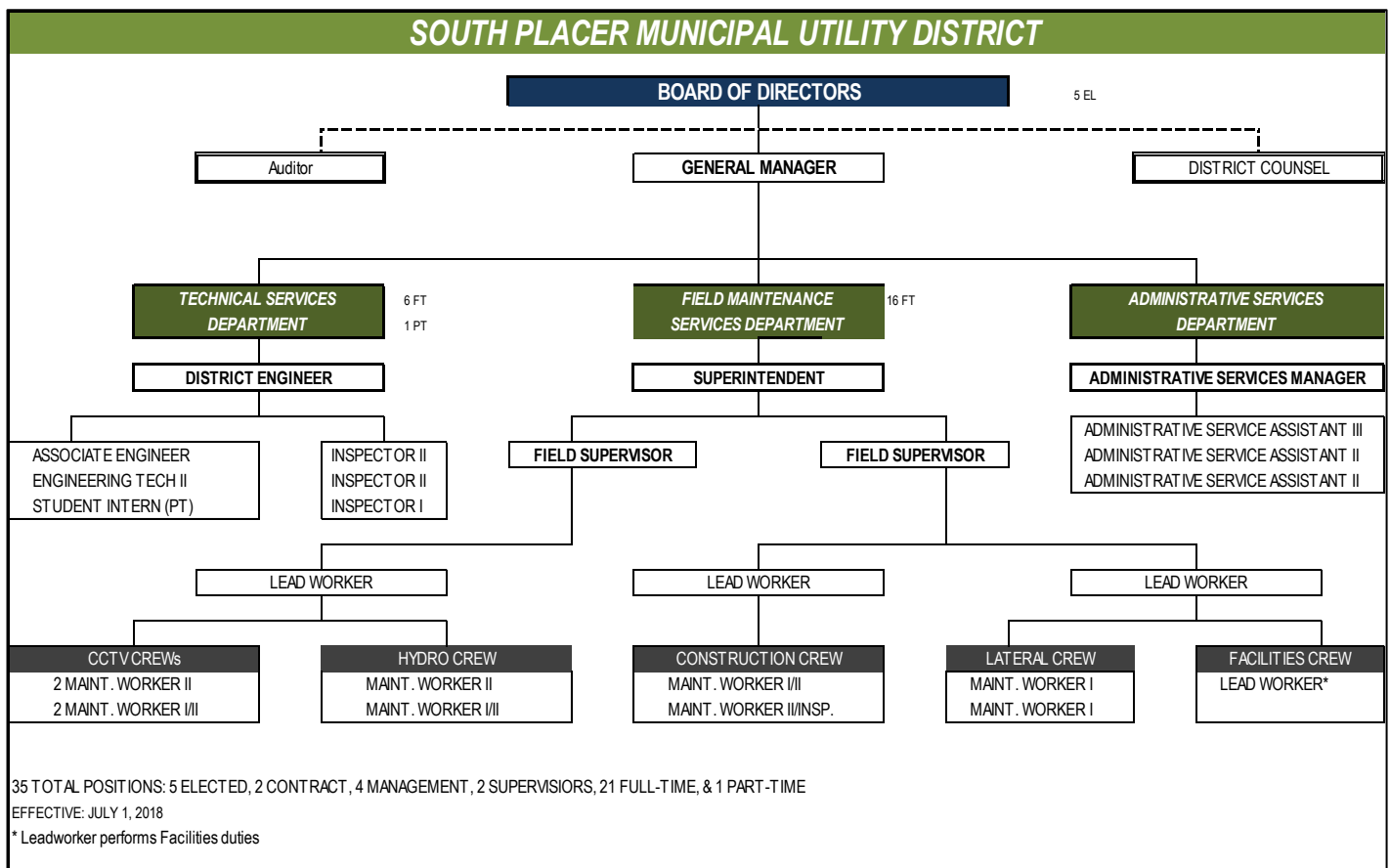
Background

The Rocklin-Loomis MUD was created in 1956 to provide sanitary sewer service to Rocklin and Loomis. The District is divided into five wards and governed by an elected five-member Board of Directors whom establish policy and oversee the General Manager, who manages the day-to-day operations.

In the 1970’s the District decommissioned its sewage treatment facilities and began using the City of Roseville (City) Dry Creek Wastewater Treatment Plant (DCWWTP). In the 1980’s, the name changed to South Placer Municipal Utility District to reflect its larger service area. In 2000, the District, the City of Roseville and Placer County (PC) created the South Placer Wastewater Authority (SPWA) to finance the construction of the Pleasant Grove Wastewater Treatment Plant (PG WWTP). In 2008, SPMUD boundaries expanded to match the incorporated town limits of Loomis, and in 2010, annexed the Newcastle Sanitary District (NSD) area.

SPMUD is under the direction of a five-member elected board and managed by the General Manager. The District is organized into three departments, Field Services, Technical Services and Administrative Services as shown in Figure 2.

Figure 2 – District Organizational Chart



Statistics

The SPMUD service area covers 31 square miles as shown in Figure 1 and includes all of the incorporated limits of the City of Rocklin and Town of Loomis, plus portions of southern Placer County around the unincorporated communities of Penryn, Newcastle and the Rodgersdale area of Granite Bay. Rocklin makes up 88%, Loomis is 9%, and 3% is in unincorporated Placer County. The District provides service to 22,775 connections (80% residential and 20% commercial); this equates to 33,445 Equivalent Dwelling Units (EDU) or an equivalent population of about 75,000 people with an average sewer flow of about five million gallons per day. The District collects the sewage and transports this via 276 miles of District owned and operated sewer mains (from 4” to 42” diameter). The District maintains an additional 103.3 miles of lower laterals within our easement or public right-of-way. Other assets include our Headquarters, Maintenance and Corporation Yard facilities, 6399 manholes/flushing branches, 13 lift stations, 12 metering sites, and related buildings, facilities and equipment.

Figure 3 – District Statistics

STATISTICS	UNIT	TOTAL
Service Area	Square Miles	31
Equivalent Population	Each	75,000
Equal Dwelling Units	EDU	33,445
Customers Connected	Each	22,775
Annual Flow to WWTP	Million Gallons	1,570
Sewer Mains	Miles	276.9
Lower Service Laterals	Miles	103.3
Manhole/Flushing Branch	Each	6399
Lift Stations	Each	13
Force Mains	Miles	6.8
Flow Recorder Stations	Each	12
Easements	Miles	36.4
Creek Crossings	Each	

SECTION 1.1 REVENUE ANALYSIS

The following discussion highlights the major changes in the Fiscal Year 18/19 budget as compared to the current FY 17/18 budget in support of the detailed line items presented. **Schedule 1 - Revenue Budget.** The General Fund Revenue Budget is made up of service charges, property taxes, miscellaneous revenues and interest revenue. The Capital Outlay Revenue Budget is made up of sewer participation charges, depreciation transfers, investment interests, loan repayments and interest from NSD.

Operating Revenues

General Fund operating revenues are comprised of monthly service charges, service fees collected during the year property taxes and interest revenues. In accordance with Ordinance 17-03, the Board approved an increase of \$3/month/EDU is approved to take effect on July 1, 2018. General Fund revenues are projected to be \$15,584,700. The District remains one of the lowest monthly customer service fees in the region at \$34/per EDU/per month service charge.

Non-Operating Revenues

Non-operating Capital Outlay funds are made up of sewer participation charges, investment interest income, loan repayments and interest from NSD, Capital non-operating revenue is projected to be \$2.3M.

Total Revenues

The District's total revenues for FY18/19 are projected to be approximately \$17.9M, based upon projected additional EDUs of 500. In the current fiscal year, FY17/18 year-end revenues are estimated at \$16.5M due to the addition of 620 EDUs resulting from major development within the District.

SECTION 1.2 OPERATIONS EXPENSE ANALYSIS

The following discussion provides a summary of the FY18/19 operational expenses, in support of the detailed line items presented in **Schedule 2 - Expense Budget** of this report. The operating expenses are those Districtwide costs for goods and services and are comprised of employee, administrative, operational costs and capital projects less than \$5,000.

Salary & Benefits

SPMUD is under the direction of a five-member elected board and managed by the General Manager. The District is organized into three departments, Field Services, Technical Services and Administrative Services as shown in Figure 3.

The District is in the second year of the Employee and Managers MOU's adopted under Resolutions 17-13 and 17-14. In accordance with the MOU, salaries are capped at 4%; the US Department of Labor, Bureau of Labor Statistics Consumer Price Index (CPI) for Urban Wage Earners and Clerical Workers (CPI-W) for the 12-month period ending May 2018 are currently 4.1%. Also, the District is in the second year of the Performance Merit Program; the District is

budgeting an additional \$52,500 for the program.

Operations & Maintenance Including Regional Wastewater Treatment

Total Operation and Maintenance expenses, including regional wastewater treatment and depreciation expense for FY18/19 are projected to be \$14.77M, an increase of \$1.48M (11%) over last year's budget.

Included in these expenses are costs paid to the City of Roseville, who own and operate the two RWWTP (Dry Creek and Pleasant Grove) providing sewage treatment for the regional partners. SPMUD pays for its share of the RWWTP Operation & Maintenance (O&M) and Rehabilitation & Replacement (R&R) costs based on the District's proportional share of total flows (currently around 25%). For FY 18/19 the RWWTP costs are budgeted to be \$7.46M, an increase of about \$0.4M from FY17/18. These costs include O&M costs of \$4.96M and R&R costs of \$2.5M (The R&R costs are projected to be \$5.0 M, but District will receive a true-up credit from previous years of \$2.5M applied to actual FY18/19 R&R costs).

The breakdown of FY18/19 for the General Fund Budget of \$14.77 is as follows: \$4.1M - Salaries & Benefits, \$1.79M - Local SPMUD General Fund expenses, \$7.4M - RWWTP expenses and \$1.3M - Depreciation expense.

SECTION 1.3 CAPITAL OUTLAY ANALYSIS

FY17/18 Programmed Capital Outlays

Schedule 3 in this report includes a listing of the proposed capital outlays for the upcoming FY 18/19. Section 5 provides written justifications and estimated costs that total \$10.91M. This can be broken down into the following categories: R&R - \$1,685,200; CIP - \$8,521,000; GF - \$712,100.

Capital Replacement & Rehabilitation Outlays for FY18/19 - \$1,685,200 (Fund 400)

Various items such as replacement of one vehicle, a Bypass pump, preliminary design and permitting of the High-Risk-Facilities and Creek Crossings, lateral camera replacements, Board room audio/visual upgrades, Server replacement, Flow Recorder Replacement for Five Star Outfall, System Rehabilitation and District participation in Regional Projects.

General Fund Capital Outlays for FY18/19 - \$712,100 (Fund 100)

All Weather Access Roads, Confined Space entry equipment, Corp Yard concreting projects, Easement Inspection equipment, Electric Rodder with attachments, Easement Roadway replacements, various computer and software acquisitions, District wide Energy upgrades to facilities, Archiving & Disaster Systems, Newcastle Master Plan Improvements, Corporation Yard Master Plan Improvements (Locker Room), System Improvements, and District Participation in Regional Projects.

Capital Improvement & Expansion Outlays for FY 18/19 - \$8,521,000 (Fund 300)

Projects included in this category include construction of the Foothill Trunk Project, continued construction of the Loomis Diversion Trunkline, Lower Clover Valley Trunk design and Rocklin 60 Reimbursements.

SECTION 1.4 PERSONNEL

Schedule 5 - Personnel Classification Positions, and **Schedule 6** - Employee Salary Ranges and Step increase for salaries are capped at 4%; the US Department of Labor, Bureau of Labor Statistics Consumer Price Index (CPI) for Urban Wage Earners and Clerical Workers (CPI-W) for the 12-month period ending May 2018 are currently 4.1%. These schedules are presented for the Board’s review as a part of the Budget process. The FY 18/19 Budget contains no anticipated changes to personnel in the upcoming year.

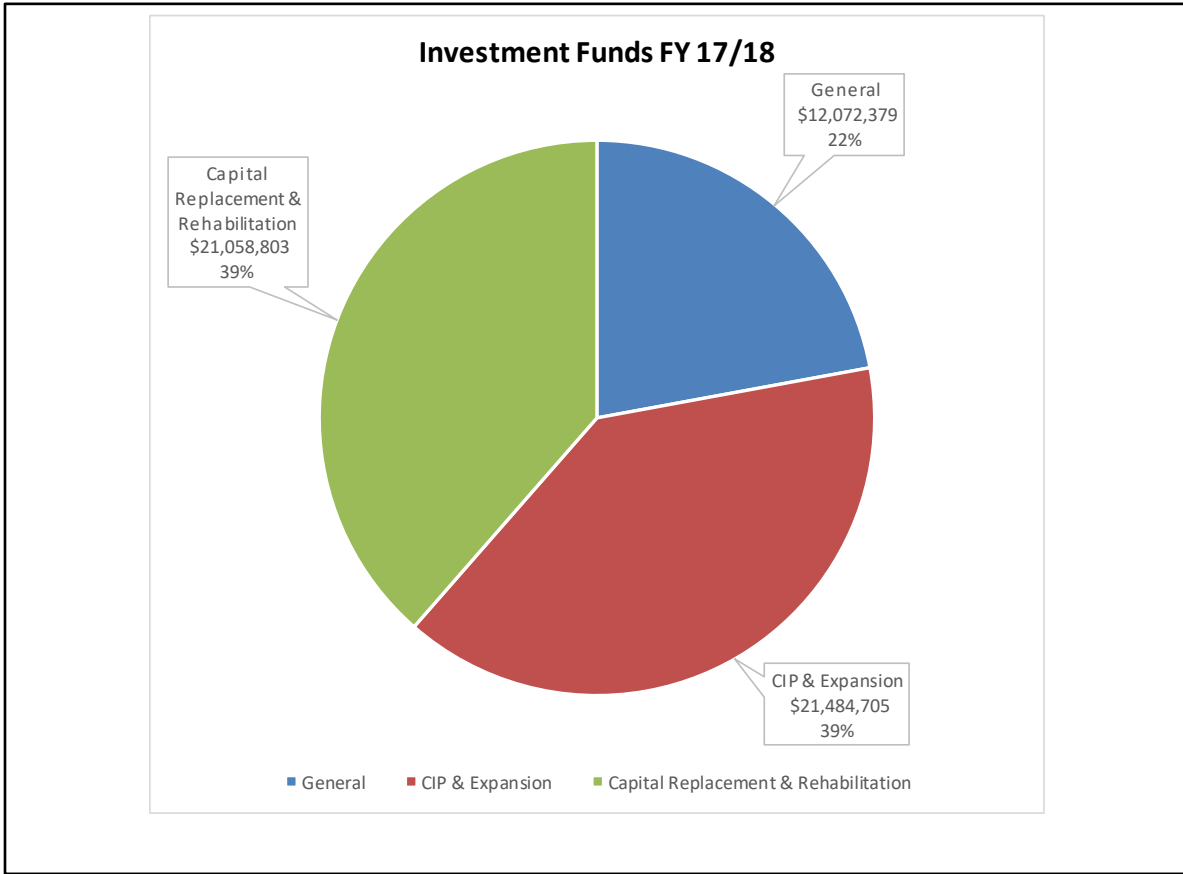
SECTION 1.5 FUND BALANCES AND RESERVES

Cash and Investment Balances

Cash balances are invested in accordance with the District’s Investment Policy 3120 in: i) the Local Agency Investment Fund (LAIF); ii) the Placer County Treasury; iii) CalTrust; and iv) Other Fixed –Income Securities. The breakdown of these investments is shown in **Schedule 1** - Revenue Budget. The FY 2017/18 year-end balances of each fund are projected to be \$12M in Fund 100 (22%), \$21.4M in Fund 300 (39%) and \$21M in Fund 400 (39%). These fund balances are shown in Table 1 – Fund Balance Breakdown and Figure 4 – Investment Summary.

Table 1– Fund Balance Breakdown

CASH & INVESTMENTS	TOTAL AUDITED FUNDS FY 16/17	Projected FY 17/18		
		Fund 100 General	Fund 300 CIP & Expansion	Fund 400 Capital Replacement & Rehabilitation
CALTRUST	\$ 19,181,657	\$ 4,235,585	\$ 7,537,893	\$ 7,388,465
WELLS FARGO - Fixed Income Securities	\$ 22,011,525	\$ 4,866,562	\$ 8,660,816	\$ 8,489,129
LAIF (Local Agency Investment Fund)	\$ 5,042,235	\$ 1,111,983	\$ 1,978,949	\$ 1,939,719
PLACER COUNTY TREASURY	\$ 5,094,193	\$ 1,123,363	\$ 1,999,201	\$ 1,959,570
CHECKING ACCOUNT BALANCE	\$ 3,324,652	\$ 734,886	\$ 1,307,846	\$ 1,281,920
TOTALS	\$ 54,654,262	\$ 12,072,379	\$ 21,484,705	\$ 21,058,803
TOTAL INVESTMENT FUNDS FY 17/18				\$ 54,615,888



District Reserves – Compliance with Policy #3130

Reserve funds are accumulated and maintained in a manner that allows the funding of costs and capital investments consistent with the District’s Capital and Financial Plans while avoiding significant rate fluctuations due to changes in cash flow requirements. In accordance with Section 3 of the District’s Reserve Policy #3130, the General Fund Assigned Fund Balance Reserves consists of three parts: i) Operation and Maintenance Reserve; ii) Rate Stabilization Reserve; and iii) Emergency Reserve; discussed in more detail below and as shown in Table 2 – General Fund Reserve Requirements: The classification of these reserve fund balances are in conformance with Government Accounting Standards Board (GASB) Statement No.54 (Fund balance reporting and governmental fund type definitions).

1. Operations and Maintenance Reserve:

The purpose of the District Operation and Maintenance (O&M) Reserve Fund is to ensure that the district will have sufficient funding available at all times to meet its operating obligations. Operating revenue is flat rate and consistent over the year. Delinquencies are tried up through tax liens which are recoverable twice a year. Operating expenses are generally incurred uniformly over the year; however, work can be planned or deferred during the year to accommodate minor fluctuations in revenue. The source of funding for this reserve shall be from Sewer Service Charges. The District shall maintain an O&M Reserve Fund equivalent to 6 months O&M expenses.

2. Rate Stabilization Reserves:

The purpose of the District Rate Stabilization Reserve Fund is to establish a means to provide more stable sewer service charges to the District's customers. This fund buffers the impacts of unanticipated fluctuations or revenue shortfalls in sewer revenues and should be capable of defraying the need for an immediate rate increase to cover the cost of an unanticipated rise in expenses. Unexpected fluctuations can include, but are not limited to natural disasters, an economic downturn, and unanticipated increases in other utility expenses and/or other extraordinary circumstances. The source of funding for this reserve shall be from Sewer Service Charges. The District shall maintain a Rate Stabilization Reserve Fund equivalent to 10% of the annual revenue.

3. Emergency Reserves:

The purpose of the Emergency Reserve Fund is to provide funds for emergency response for potential repair or replacement of capital facilities due to damage from a natural disaster or unanticipated failure. The Emergency Reserve would be used when capital improvement funds have otherwise been purposefully spent down to a preset limit on planned projects. The source of funding for this reserve shall be from Sewer Service Charges. The District shall maintain an Emergency Reserve of \$3 Million.

Compliance with Policy #3130

The General Fund assigned Fund Balance Reserves; and are shown in Table 2 – General Fund Reserve Requirements.

Table 2 - General Fund Reserve Requirements

Reserve Fund	Description	Amount
Operation & Maintenance	6 months O&M expenses	50% (\$13.4M) = \$6,703,900
Rate Stabilization	10% of the annual revenue	10% (\$15.58M) = \$1,558,000
Emergency Reserve	\$3 Million	\$3,000,000
Total		\$11,261,900

As indicated in Schedule 2, the District is projecting a General Fund Reserve balance of \$11.97M by year end which exceeds the minimum requirement of \$11.26M. The adoption of this budget allows the District to have demonstrated compliance with the Reserve Policy #3130.

Regional Wastewater Treatment Plants (RWWTP) & Rate Stabilization Reserve Fund (RSF)

As previously mentioned, the District, the City of Roseville and Placer County (PC) are participants in the South Placer Wastewater Authority (SPWA) with the intended purpose to finance the construction of the Pleasant Grove Wastewater Treatment Plant (PG WWTP). The District collects and transports about 1.5 billion gallons of raw sewage annually to either of two RWWTP in Roseville for treatment (Dry Creek and Pleasant Grove). Together the two RWWTP

and infrastructure used by all three partners make up the regional facilities. SPMUD pays its share of annual O&M costs for the RWWTP's based on our proportional flows to the other partners and is approximately 25% of total flows into the RWWTP.

The SPWA Funding Agreement established a Rate Stabilization Account to be used for the payment of debt service on the Bonds and other costs of the Authority. Monthly contributions of regional connection fees are deposited into the Rate Stabilization Account, and SPWA pays the debt service and other costs from the Account, based on each member's proportionate share. As of the last approved financial statement accepted by SPWA, the District maintained a balance of \$51,751,498 in the Rate Stabilization Account on deposit with the Authority. Per the last approved financial statement accepted by the Authority, the annual SPWA Debt assigned to SPMUD was \$2,959,780. Without any changes, the District has approximately 17.5 years' worth of debt service on account with SPWA.

In accordance with the SPWA debt indenture, SPMUD has covenanted to prescribe and collect rates and charges sufficient to yield net revenues at least equivalent to 110% of its share of debt service. The source of funding for this reserve can be accounted for from all SPMUD revenues and are expected to provide Debt Coverage Ratio (DCR) of 110% over the lives of the Bonds.

$$\begin{aligned} \text{DCR} &= [\text{All revenues} - \text{All O\&M (before dep)}] / \text{SPWA Debt} > 1.1 \\ \text{All SPMUD Revenues} &= \$17,973,200 \\ \text{All SPMUD Expenses (before depreciation)} &= \$13,407,800 \\ \text{DCR} &= (\$17,973,200 - \$13,407,800) / \$2,959,780 = \mathbf{1.5} > \mathbf{1.1} \end{aligned}$$

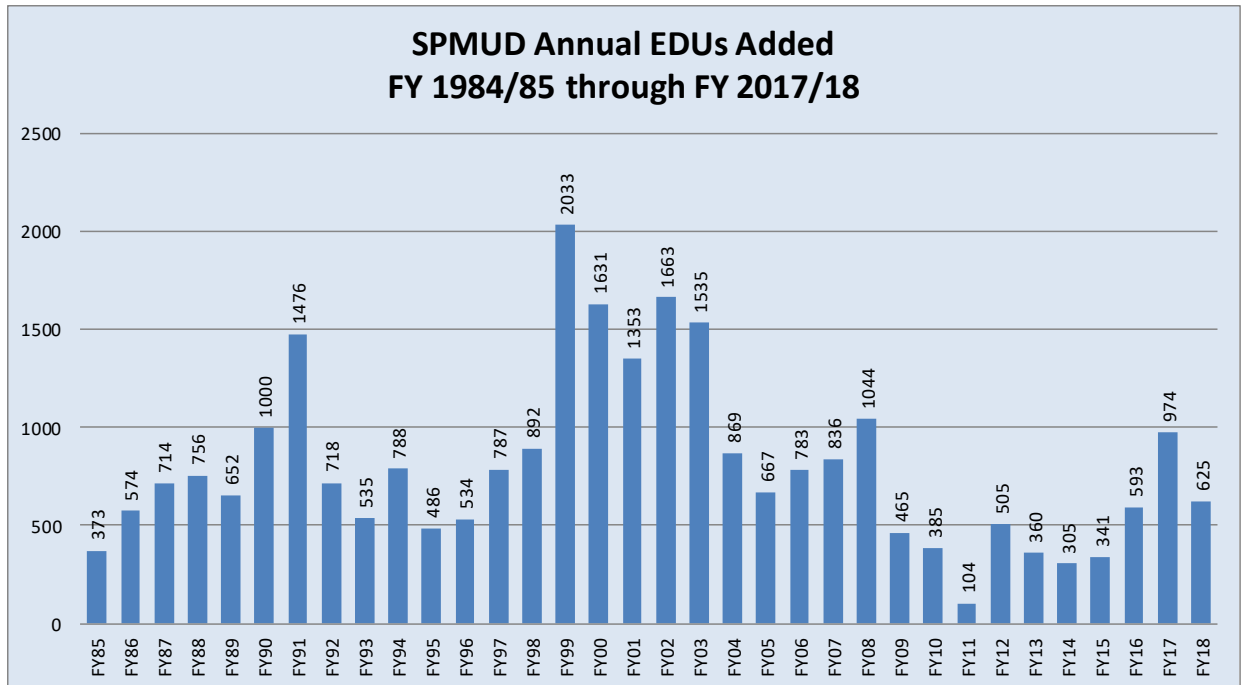
The adoption of this budget allows the District to have demonstrated compliance with the required Debt Coverage Ratio required by the SPWA Bond Indenture.

SECTION 1.6 GROWTH AND PROJECTIONS

Past Growth Trends:

Figure 5 shows how the growth varies greatly from year to year. Based upon an analysis performed in the Sewer Evaluation and Capacity Assurance Plan (SECAP) adopted in 2015, the District is forecasting growth of 500 EDU's each year for the next five years.

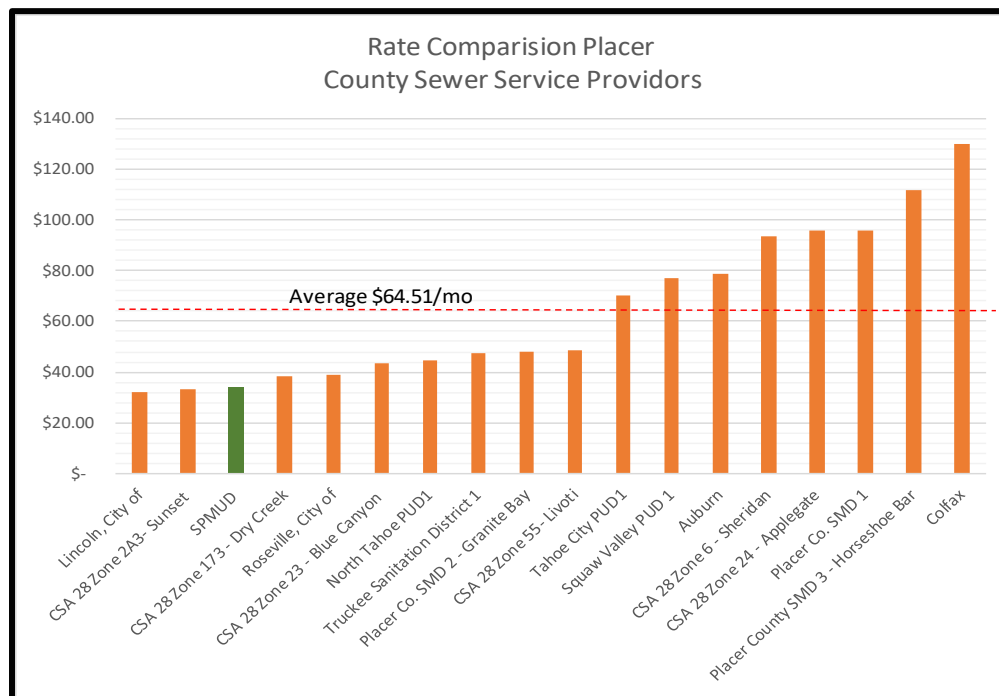
Figure 5 – SPMUD Historical Growth



General Fund Projections

The annual growth is based on the projected annual service fees and that expenses will increase an average of 9% per year during this period. The District maintains its reserve balances through this analysis period. Figure 6 shows a comparison of other local agencies service fees; the district will remain the lowest cost sewer service provider in Placer County (as well as the major Sacramento Metropolitan area) even after the aforementioned increase.

**Figure 6 - Monthly Sewer Rates (Collection & Treatment)
Placer County Sewer Service Providers**



SECTION 1.7 SUMMARY

The total FY 18/19 revenues from all sources are projected to increase by \$1.45M from FY 17/18. This increase is attributable to additional service connection fees, and rate increases which will take effect beginning in July 2018. General Fund expenses for FY18/19 are projected to increase by \$1.48 from FY 17/18. Capital Improvement costs for FY 18/19 are anticipated to be \$10.91M.

Personnel and salary schedules are shown in **Schedules 5 and 6**. The District has 35 funded positions comprised of 28 full-time, one part-time, five Elected, one part-time Attorney and one contracted Auditor. The District employee and management MOU's are in effect through the end of FY 19/20; MOU adjustments are reflected in this budget. **Schedules 1, 2, 3 & 4** chart the District Budget distribution for FY18/19.

The proposed budget represents an expenditure plan designed to accomplish the Districts Strategic Plan Goals and Objectives and meets the needs of both present and future customers in the South Placer Municipal Utility District service area, while keeping the District's vision and mission in focus.

Schedule I - FY18/19 Budget Distribution - REVENUES & INVESTMENTS

SOUTH PLACER MUNICIPAL UTILITY DISTRICT REVENUE BUDGET FY 18/19				
GENERAL FUND	AUDITED FINANCIALS		PROJECTED	PROPOSED
	FISCAL YR 15/16	FISCAL YR 16/17	FISCAL YR 17/18	FISCAL YR 18/19
SEWER SERVICE CHARGES REVENUES	\$ 10,911,091	\$ 11,196,000	\$ 11,461,816	\$ 13,840,000
PERMITS, PLAN CHECK FEES & INSPECTIONS	\$ 443,885	\$ 475,524	\$ 439,036	\$ 488,000
PROPERTY TAXES	\$ 790,587	\$ 874,218	\$ 902,693	\$ 910,000
LATE FEES SEWER SERVICE CHARGES	\$ -	\$ -	\$ 142,855	\$ 145,000
INTEREST	\$ 104,626	\$ 764,133	\$ 141,852	\$ 143,900
GAIN/LOSS ON SALE FIXED ASSET DISPOSAL	\$ -	\$ (27,186)	\$ 9,600	\$ 9,800
MISCELLANEOUS INCOME	\$ -	\$ -	\$ 47,832	\$ 48,000
TOTAL GENERAL FUND	\$ 12,250,189	\$ 13,282,689	\$ 13,145,684	\$ 15,584,700
CAPITAL IMPROVEMENT FUND				
SEWER PARTICIPATION FEES	\$ 1,443,773	\$ 4,700,227	\$ 2,945,717	\$ 1,961,500
INTEREST	\$ 599,492	\$ -	\$ 141,446	\$ 142,000
TOTAL CAPITAL IMPROVEMENT FUND	\$ 2,043,265	\$ 4,700,227	\$ 3,087,164	\$ 2,103,500
CAPITAL REPLACEMENT FUND				
INTEREST	\$ 121,486	\$ -	\$ 283,298	\$ 285,000
TOTAL CAPITAL REPLACEMENT FUND	\$ 121,486	\$ -	\$ 283,298	\$ 285,000
TOTAL SPMUD REVENUE	\$ 14,414,940	\$ 17,982,916	\$ 16,516,147	\$ 17,973,200

Schedule 2 - FY18/19 Budget Distribution - GENERAL FUND EXPENSES

South Placer Municipal Utility District General Fund Expenditure Budget FY 18/19

GENERAL FUND EXPENDITURES	AUDITED FINANCIALS		PROJECTED	PROPOSED
	FISCAL YR 15/16	FISCAL YR 16/17	FISCAL YR 17/18	FISCAL YR 18/19
Salaries/Wages	\$ 1,957,192	\$ 2,021,529	\$ 2,292,000	\$ 2,384,000
FICA - Social Security	\$ 148,117	\$ 134,846	\$ 173,100	\$ 180,800
CalPERS Retirement	\$ 450,481	\$ 459,750	\$ 230,000	\$ 240,000
CalPERS UAL	\$ -	\$ 580,669	\$ 205,000	\$ 320,000
457 & 401a Retirement	\$ 39,960	\$ 46,575	\$ 82,000	\$ 86,200
Performance Merit Pay Program	\$ -	\$ -	\$ -	\$ 52,500
Insurance Benefits	\$ 505,351	\$ 496,890	\$ 603,000	\$ 627,000
Pers OPEB	\$ 203,965	\$ 216,683	\$ 235,000	\$ 264,200
Sub Total Salaries & Benefits	\$ 3,305,066	\$ 3,956,942	\$ 3,820,100	\$ 4,154,700
Property & Liability Insurance	\$ 92,070	\$ 98,407	\$ 120,000	\$ 130,000
Professional Services	\$ 335,261	\$ 59,643	\$ 81,000	\$ 466,000
Vehicle Repair and Maintenance	\$ 55,333	\$ 82,277	\$ 85,000	\$ 85,000
Professional Development	\$ 31,479	\$ 33,384	\$ 48,000	\$ 62,500
Legal Services	\$ 66,913	\$ 111,568	\$ 74,000	\$ 100,000
Utility Billing/Banking Expense/Printing	\$ 150,350	\$ 163,984	\$ 131,000	\$ 155,000
Discount - LIL Rate Assistance Program	\$ -	\$ -	\$ 7,644	\$ 7,800
Other Operating Expenses	\$ 187,889	\$ 19,892	\$ 28,000	\$ 48,800
General Operating Supplies & Maintenance	\$ 139,038	\$ 158,048	\$ 136,000	\$ 131,000
Gas & Oil Expenses	\$ 25,617	\$ 29,109	\$ 33,000	\$ 40,000
Election Expenses	\$ -	\$ -	\$ -	\$ 80,000
Safety Gear/Uniforms	\$ 11,266	\$ 16,128	\$ 17,000	\$ 23,000
Utilities	\$ 105,851	\$ 134,652	\$ 126,000	\$ 130,000
Repair/Maintenance Agreements	\$ 56,212	\$ 74,792	\$ 28,000	\$ 89,400
Regulatory Compliance/Government Fees	\$ 13,857	\$ 39,289	\$ 42,000	\$ 62,500
Root Control Program	\$ -	\$ -	\$ -	\$ 45,000
Lift Station & Flow Recorder Programs	\$ 29,600	\$ 46,533	\$ 9,000	\$ 35,000
Building & Grounds Maintenance	\$ 199,155	\$ 39,810	\$ 83,000	\$ 75,100
Asphalt Paving	\$ -	\$ 6,795	\$ 20,000	\$ 25,000
Sub Total Local SPMUD General Fund Expenses	\$ 1,499,891	\$ 1,114,311	\$ 1,068,644	\$ 1,791,100
RWWTP Maintenance & Operations	\$ 4,513,821	\$ 4,711,758	\$ 4,887,293	\$ 4,962,000
RWWTP Rehab & Replacement	\$ 1,312,368	\$ 1,505,199	\$ 2,159,674	\$ 2,500,000
Sub Total SPWA O&M + R&R Expenses	\$ 5,826,189	\$ 6,216,957	\$ 7,046,967	\$ 7,462,000
Total Operations Expense before Depreciation	\$10,631,146	\$11,288,210	\$ 11,935,711	\$ 13,407,800
Depreciation expense	\$ 1,381,819	\$ 1,343,872	\$ 1,362,085	\$ 1,370,000
Total General Fund Expenses	\$12,012,965	\$12,632,082	\$ 13,297,796	\$ 14,777,800

Schedule 3 - FY18/19 Budget Distribution - CAPITAL FUND EXPENSES

South Placer Municipal Utility District CAPITAL INVESTMENT FY18/19

	AUDITED FINANCIALS		PROJECTED	PROPOSED
	FISCAL YR	FISCAL YR	FISCAL YR	FISCAL YR
	15/16	16/17	17/18	18/19
TOTAL GENERAL FUND CAPITAL IMPROVEMENTS	\$ 75,910	\$ 157,190	\$ 136,274	\$ 712,100
TOTAL CIP & EXPANSION	\$ 259,533	\$ 842,722	\$ 4,592,725	\$ 8,521,000
TOTAL REPLACEMENT & REHABILITATION	\$ 159,558	\$ 714,054	\$ 1,241,438	\$ 1,685,200
TOTAL CAPITAL INVESTMENT	\$ 495,001	\$ 1,713,966	\$ 5,970,437	\$10,918,300

South Placer Municipal Utility District Capital Expenditure Budget FY 18/19

	PROPOSED FISCAL YR 18/19			
	FUND 100		FUND 300	FUND 400
	General Fund Capital	CIP & Expansion	Capital Replacement & Rehabilitation	
CAPITAL IMPROVEMENTS				
All Weather Access Roads	\$ 46,000	\$ 46,000		
Archiving/Disaster Development Plan	\$ 45,000	\$ 45,000		
Board Room Audio/Visual upgrades	\$ 10,000			\$ 10,000
Computers/Office Furniture	\$ 17,500	\$ 17,500		
Confined Space Entry Equipment	\$ 6,500	\$ 6,500		
CY Concreting Projects	\$ 40,000	\$ 40,000		
CY Master Plan Capital Improvements - Locker Room	\$ 100,000	\$ 100,000		
District Participation in Regional Projects	\$ 365,000	\$ 30,000		\$ 335,000
Easement Inspection Equipment	\$ 5,400	\$ 5,400		
Easement Roadway Replacements	\$ 17,500	\$ 17,500		
Easement Roadway Upgrades	\$ 17,500			\$ 17,500
Electric Rodder W/Attachments	\$ 20,000	\$ 20,000		
Energy Upgrades	\$ 100,000	\$ 100,000		
Flow Recorder Replacement - Five Star Outfall	\$ 18,000			\$ 18,000
Foothill Trunk Project - Construction	\$ 3,140,000		\$ 3,140,000	
HQ Front Office/Reception Area	\$ 15,000			\$ 15,000
HRF Creek Crossings - Design & Permitting	\$ 50,000			\$ 50,000
Lateral Camera Replacements	\$ 5,700			\$ 5,700
Loomis Diversion Trunkline - Construction	\$ 4,820,000		\$ 4,820,000	
Lower Clover Valley Trunk - Design	\$ 401,000		\$ 401,000	
Newcastle Master Plan Improvements	\$ 200,000	\$ 200,000		
Pipe Trailer Replacement	\$ 14,000			\$ 14,000
Rocklin 60 Reimbursement	\$ 160,000		\$ 160,000	
Server Replacement	\$ 50,000			\$ 50,000
Software Upgrades/Tyler	\$ 10,000	\$ 10,000		
Software/Data Acquisition	\$ 10,000	\$ 10,000		
System Improvements	\$ 50,000	\$ 50,000		
System Rehabilitation (CY Fencing, Mainline CIPP Liners, Lateral Liners)	\$ 1,020,000			\$ 1,020,000
Vehicle Improvements - Hydro Vac & Unit 20	\$ 14,200	\$ 14,200		
Vehicle Replacement (x1 Construction Truck)	\$ 150,000			\$ 150,000
Total Capital Improvements	\$ 10,918,300	\$ 712,100	\$ 8,521,000	\$ 1,685,200

Schedule 4A – Capital Replacement & Rehabilitation Outlay

FUND 400 - \$1,685,200

FY18/19 Capital Outlay Justifications

ITEM #	TITLE/DESCRIPTION	BUDGET
1	<p>Board Room Audio/Visual upgrades Upgrades to the audio/visual equipment in the District Boardroom. Overhead projection and sound recording system.</p> <p><i>Strategic Plan Goals</i> Goal 7.1 - Continuously evaluate available technology to ensure efficient programs and processes Goal 7.3 - Build upon business efficiencies</p>	\$10,000
2	<p>District Participation In Regional Projects The District continues to coordinate with its stakeholders and other regional agencies. These municipalities and agencies plan projects in areas where existing District facilities are located. The District enters into construction cooperation agreements with these partners in the region to rehabilitate or replace some or all of the existing sewer facilities as part of the project. This line item pays for this work. This is advantageous to the regional partners because it decreases the likelihood that the District will need to do work soon after they finish their projects. It is advantageous to the District because the rehabilitation or replacement of the sewer facilities is less impactful to customers when combined with other improvements. The anticipated projects are the Front Street Improvements (City of Rocklin), the 2018 Pavement Rehab of the Sunset West Area (City of Rocklin), and the Rocklin Road and Pacific Street Roundabout (City of Rocklin).</p> <p><i>Strategic Plan Goals</i> Goal 1.2 – Improve communications Goal 3.1 – Plan all projects to ensure adherence to District standards and ordinances</p>	\$335,000
3	<p>Easement Road Upgrades A continuation of access road reconstruction from previous budgets. This line item will cover materials and equipment rental. Work will be performed by District forces.</p> <p><i>Strategic Plan Goals</i> Goal 4.1 – Maintain Compliance with Pertinent Regulations Goal 4.2 - Prevent and Mitigate Sewer System Overflows (SSOs) using the most efficient and effective maintenance and operational methods and procedures.</p>	\$17,500

Schedule 4A Capital Replacement & Rehabilitation Outlay

FUND 400

FY18/19 Capital Outlay Justifications

<p>4</p>	<p>Flow Recorder Replacement - Five Star Outfall</p> <p>The flume in the Five Star Outfall flow recorder has failed and needs to be replaced. There have always been questions about the accuracy of the flow recorder due to some installation challenges. In addition, the current CIP has a project to eliminate the Cameo Court Lift Station, which would make this flow recorder unnecessary. Staff proposes to install portable flow recording equipment at this location, which will resolve the accuracy issues stated above. And, when the lift station is eliminated, this equipment will be used to help support the District's Portable Flow Monitoring program.</p> <p><i>Strategic Plan Goals</i></p> <p>Goal 4.2 - Prevent and Mitigate Sewer System Overflows (SSOs) using the most efficient and effective maintenance and operational methods and procedures.</p> <p>Goal 7.1 - Information Technology - Improve the various data management and information systems</p>	<p>\$18,000</p>
<p>5</p>	<p>HQ/Front Office/Reception Area</p> <p>Front counter/entry security measures.</p> <p><i>Strategic Plan Goals</i></p> <p>Goal 7.3 - Build upon Business Efficiencies</p>	<p>\$15,000</p>
<p>6</p>	<p>HRF Creek Crossings - Design & Permitting</p> <p>The high-risk creek crossings identified during the HRF analysis were preliminarily designed and cost estimates were prepared for rehabilitation. Two of the creek crossings will be designed and permitted with the anticipation of construction commencing in the next fiscal year.</p> <p><i>Strategic Plan Goals</i></p> <p>Goal 3.2 – Provide Engineering and Design to optimize the Capital Improvement Program</p> <p>Goal 3.2.A – Design Capital Improvement Projects to Minimize Lifecycle Costs of District Assets</p> <p>Goal 4.2 – Operate and maintain sewer appurtenances to provide functional, reliable, efficient and effective service life.</p>	<p>\$50,000</p>

Schedule 4A Capital Replacement & Rehabilitation Outlay

FUND 400

FY18/19 Capital Outlay Justifications

7	<p>Lateral Camera Replacement</p> <p>Lateral Cameras have become regular inventory in most of the Field Services vehicles and are used on a regular basis. This is a replacement for a camera that has served its useful life.</p> <p><i>Strategic Plan Goals</i></p> <p>Goal 4.2 - Prevent and Mitigate Sewer System Overflows (SSOs) using the most efficient and effective maintenance and operational methods and procedures.</p>	\$5,700
8	<p>Pipe Trailer Replacement</p> <p>The District has a trailer that is underutilized and does not serve a specific purpose. The intent is to replace this trailer with one capable of storing the District's emergency bypass appurtenances (500' of 6-inch discharge pipe, suction hose, assorted fittings and a traffic ramp). This grab-and-go set up will save Field Services staff valuable time when responding to an emergency.</p> <p><i>Strategic Plan Goals</i></p> <p>Goal 4.2 - Prevent and Mitigate Sewer System Overflows (SSOs) using the most efficient and effective maintenance and operational methods and procedures.</p>	\$14,000
9	<p>Server Replacement</p> <p>The District's existing server, with associated components was placed into use in 2014. The useful life of server components can be as short as five years. The hardware components of the server will be evaluated by the District's IT consultants to determine the condition of the system. Server components will be replaced based on the recommendations of this evaluation.</p> <p><i>Strategic Plan Goals</i></p> <p>Goal 7.1 – Improve the various data management and information systems</p>	\$50,000

Schedule 4A Capital Replacement & Rehabilitation Outlay

FUND 400

FY18/19 Capital Outlay Justifications

<p>10</p>	<p>System Rehabilitation</p> <p>The District plans to rehabilitate a number of assets based on the analysis of inspection, condition assessment, and work order history data. The planned improvements include the relocation of a high-risk pipeline, rehabilitation of mainline pipe with CIPP liners, rehabilitation of laterals with CIPP liners and connection seals between mainline pipe and service laterals, and replace the Corporation Yard perimeter concrete block fence.</p> <p><i>Strategic Plan Goals</i></p> <p>Goal 3.1 – Plan all projects to ensure adherence to District standards and ordinances</p> <p>Goal 3.2 – Provide construction management to ensure the best possible facilities for the District</p> <p>Goal 4.2 - Prevent and Mitigate Sewer System Overflows (SSOs) using the most efficient and effective maintenance and operational methods and procedures.</p>	<p>\$1,020,000</p>
<p>11</p>	<p>Vehicle Replacement</p> <p>The District's Construction truck is a 2007 model and has served its useful life. The District's Vehicle Replacement Schedule has it scheduled to be replaced in the 2019/2020 budget, but staff has determined it would be more appropriate to replace during this budget. The vehicle originally proposed for this budget will be re-scheduled for next budget.</p> <p><i>Strategic Plan Goals</i></p> <p>Goal 4.2 - Prevent and Mitigate Sewer System Overflows (SSOs) using the most efficient and effective maintenance and operational methods and procedures.</p>	<p>\$150,000</p>
<p>Total Capital Replacement & Rehabilitation Outlay</p>		<p>\$1,685,200</p>

Schedule 4B Capital Improvement Program & Expansion Outlay
FUND 300 - \$8,521,000
FY18/19 Capital Outlay Justifications

ITEM #	TITLE/DESCRIPTION	BUDGET
1	<p>Foothill Trunk Project - Construction</p> <p>The Foothill Trunk Sewer Replacement Project was identified for construction in the 2015 System Evaluation and Capacity Assurance Plan (SECAP). Construction of the Foothill Trunk Sewer Replacement Project will commence following the completion of the permitting for the project. The budget for this line item includes construction costs, anticipated monitoring to comply with regulatory permits, and construction management services.</p> <p><i>Strategic Plan Goals</i></p> <p>Goal 3.2 – Provide construction management to ensure the best possible facilities for the District</p>	\$3,140,000
2	<p>Loomis Diversion Sewer - Construction</p> <p>The Lower Loomis Diversion Trunkline Project was identified for construction in the 2015 System Evaluation and Capacity Assurance Plan (SECAP). Construction of the Loomis Diversion Line began in July 2017 and when completed will relieve an existing trunk sewer that is under capacity, will allow for future growth in the upstream sewer shed, and allow for the eventual abandonment of two lift stations. The budget for this line item includes the remaining construction costs, anticipated monitoring to comply with environmental permits, and construction management services.</p> <p><i>Strategic Plan Goals</i></p> <p>Goal 3.2 – Provide Construction Management to Ensure the Best Possible Facilities for the District</p>	\$4,820,000
3	<p>Lower Clover Valley Trunk - Design</p> <p>The results of the 2015 High Risk Facilities (HRF) Analysis and 2015 System Evaluation and Capacity Assurance Plan (SECAP) were used to identify and prioritize District assets that need to be rehabilitated. The Lower Clover Valley Trunk was identified during both of these analyses. Preliminary design and cost estimates were prepared for the project. The results of the pre-design work will be used as a basis to prepare a RFP, select a consultant, and then complete the design and permitting of the project.</p> <p><i>Strategic Plan Goals</i></p> <p>Goal 3.1 – Plan all projects to ensure adherence to District standards and ordinances</p>	\$401,000

**Schedule 4B Capital Improvement Program & Expansion Outlay
 FUND 300
 FY18/19 Capital Outlay Justifications**

<p>4</p>	<p>Rocklin 60 Reimbursement The District entered a reimbursement agreement with Taylor Morrison LLC for the construction of major facilities as part of the Rocklin 60 project. This line accounts for the second of five annual payments per the agreement.</p> <p><i>Strategic Plan Goals</i> Goal 3.1 – Plan all projects to ensure adherence to District standards and ordinances</p>	<p>\$160,000</p>
<p>TOTAL - Capital Improvement Program & Expansion</p>		<p>\$8,521,000</p>

Schedule 4C General Fund Outlay
FUND 100 - \$712,100
FY18/19 Capital Outlay Justifications

ITEM #	TITLE/DESCRIPTION	BUDGET
1	<p>All Weather Access Roads Construction of all weather access roads over existing sewer facilities without access roads. These access roads will be constructed, as determined by District staff, to preserve/protect access for O&M activities.</p> <p><i>Strategic Plan Goals</i> Goal 4.1 – Maintain Compliance with Pertinent Regulations. Goal 4.2 - Prevent and Mitigate Sewer System Overflows (SSOs) using the most efficient and effective maintenance and operational methods and procedures.</p>	\$46,000
2	<p>Archiving/Disaster Development Plan As a continuation of best business practices, the effective retention of informational assets is important. Utilization of Archiving software will allow ease of access to scanned, indexed District records, maps, Resolutions, Ordinances and historical items. This will ensure that should a disaster occur, there would be minimal impact to the Districts operation.</p> <p><i>Strategic Plan Goals</i> Goal 7.1 – Continuously evaluate technology to ensure efficient programs and processes Goal 7.1 – Implement technology based upon District needs Goal 7.2 - Implement Records Retention Policy Goal 7.2 - Inventory Agreements, manage archiving systems and develop standard documentation procedures/electronic filing protocols and file naming Goal 7.3 – Build Business Efficiencies</p>	\$45,000
3	<p>Computers/Office Furniture Purchase of various computers and office furniture components.</p> <p><i>Strategic Plan Goals</i> Goal 7.1 – Continuously evaluate available technology to ensure efficient programs and processes</p>	\$17,500

Schedule 4C General Fund Outlay
FUND 100
FY18/19 Capital Outlay Justifications

<p>4</p>	<p>Confined Space Entry Equipment Cal-OSHA requires redundancy for all equipment required to perform confined space entries - the District currently complies with this requirement. This equipment needs to be periodically inspected and certified, which often requires that the District be without some of its equipment for over one month. During this time the District cannot make confined space entries. This item is to purchase an additional set of equipment so when one set is being certified, the District can continue to perform entries.</p> <p><i>Strategic Plan Goals</i> Goal 4.2 – Operate and maintain sewer appurtenances to provide functional, reliable, efficient and effective service life.</p>	<p>\$6,500</p>
<p>5</p>	<p>Corporation Yard Concrete Work This item includes two projects:</p> <p>(1) The District abandoned its Above-Ground Fuel Tanks last year. Remaining are the concrete support pads that supported the tanks. The pads sit at a higher elevation than the surrounding parking/driving surfaces. The project includes demolition of the pads, removal of the protective bollards and installation of concrete to match existing driving/parking surfaces.</p> <p>(2) The flume for the Secret Ravine Flow Recorder is located inside the corporation yard facility. The hatch for the vault sits above grade and is protected by bollards. This project includes removing the bollards, setting the vault to grade and replacing the hatch with a rebar-reinforced concrete structure that will allow for traffic to pass over.</p> <p><i>Strategic Plan Goals</i> Goal 4.2 - Prevent and Mitigate Sewer System Overflows (SSOs) using the most efficient and effective maintenance and operational methods and procedures.</p>	<p>\$40,000</p>
<p>6</p>	<p>Corp. Yard Master Plan Improvements - Locker Room This project implements components included within the Corporation Yard Master Plan prepared in 2017. In this fiscal year projects will include reconfiguration of the locker room facilities in the Maintenance building.</p> <p><i>Strategic Plan Goals</i> Goal 4.2 – Operate and maintain sewer appurtenances to provide functional, reliable, efficient and effective service life.</p>	<p>\$100,000</p>

Schedule 4C General Fund Outlay
FUND 100
FY18/19 Capital Outlay Justifications

<p>7</p>	<p>District Participation in Regional Projects The District coordinates with regional agencies to protect District assets during the construction of other agency improvements. The cost of CCTV inspection before and after the agency’s project to ensure damage caused from construction is repaired and the cost to adjust District assets to conform to new finished grades is born by the District.</p> <p><i>Strategic Plan Goals</i> Goal 1.2 – Improve Communications Goal 3.2 – Provide construction management to ensure the best possible facilities for the District</p>	<p>\$30,000</p>
<p>8</p>	<p>Easement Inspection Equipment The District will purchase an unmanned aerial vehicle (UAV or drone), appurtenances, and software to collect and process data collected through inspections of the District's easements. The data from these inspections will be stored for future review, document the condition of easements, demonstrate the change in condition of easements over time, and be used to evaluate the potential encroachment of other improvements in easements.</p> <p><i>Strategic Plan Goals</i> Goal 3.2 – Ensure the best possible facilities for the District Goal 4.2 – Prevent and mitigate SSOs using the most efficient and effective maintenance and operational methods and procedures</p>	<p>\$5,400</p>
<p>9</p>	<p>Easement Roadway Replacements A continuation of access road reconstruction from previous budgets. This line item will cover materials and equipment rental. Work will be performed by District forces.</p> <p><i>Strategic Plan Goals</i> Goal 4.2 – Operate and maintain sewer appurtenances to provide functional, reliable, efficient and effective service life.</p>	<p>\$17,500</p>
<p>10</p>	<p>Electric Rodder with Attachments This rodding machine will be generally used for laterals. It is a specialty tool that can resolve issues the District's other tools cannot. The cost includes the rodder and specialty attachments.</p> <p><i>Strategic Plan Goals</i> Goal 4.2 - Prevent and Mitigate Sewer System Overflows (SSOs) using the most efficient and effective maintenance and operational methods and procedures.</p>	<p>\$20,000</p>

Schedule 4C General Fund Outlay
FUND 100
FY18/19 Capital Outlay Justifications

<p>11</p>	<p>Energy Upgrades Installation and upgrades for energy usage in District buildings, to include lighting and battery back ups.</p> <p><i>Strategic Plan Goals</i> Goal 2.1 – Develop and implement strategies to conserve energy and use it more efficiently Goal 7.3 – Business Efficiencies</p>	<p>\$100,000</p>
<p>12</p>	<p>Newcastle Master Plan Upgrades The Newcastle Master Plan was completed during FY 2016/2017 and it identified several Projects to be completed. Staff will evaluate priorities and identify the appropriate project(s) to be completed this budget.</p> <p>Strategic Plan Goals</p> <p>Goal 4.2 - Prevent and Mitigate Sewer System Overflows (SSOs) using the most efficient and effective maintenance and operational methods and procedures.</p>	<p>\$200,000</p>
<p>13</p>	<p>Software Upgrades/Tyler Software Upgrades to the Financial & Utility Billing Software - addressing specific changes to meet District needs.</p> <p><i>Strategic Plan Goals</i> Goal 7.1 – Continuously evaluate available technology to ensure efficient programs and processes Goal 7.2 - Implement technology based upon District needs Goal 7.3 - Build upon Business Efficiencies</p>	<p>\$10,000</p>
<p>14</p>	<p>Software/Data Acquisition Improvement of the databases (i.e., CMMS, GIS, CCTV) that support the key functions of the District. Staff plans to purchase updated aerial imagery for use with the Lucity and GIS maps that are accessed from desktops in the District offices and on the tablets used by crews in the field. Staff will evaluate and procure modules from the District’s CMMS provider (Lucity) and CCTV inspection software provider (Infrastructure Technologies) that allow for the integration of databases to facilitate the work flow between these and other databases.</p> <p><i>Strategic Plan Goals</i> Goal 7.1 – Improve the various data management and information systems Goal 7.3 – Business efficiencies</p>	<p>\$10,000</p>

Schedule 4C General Fund Outlay
FUND 100
FY18/19 Capital Outlay Justifications

<p>15</p>	<p>System Improvements The District plans to improve areas of the system by constructing manholes and access roads to provide improved access to sewer facilities.</p> <p><i>Strategic Plan Goals</i> Goal 3.3 – Provide Construction Management to Ensure the Best Possible Facilities for the District Goal 4.2 – Operate and maintain sewer appurtenances to provide functional, reliable, efficient and effective service life.</p>	<p>\$50,000</p>
<p>16</p>	<p>Vehicle Improvements: Hydro Vac - In the last budget the District purchased two hydro-vacs. This item is to outfit each to better suit our needs. Unit 20 - Utility Truck - This truck was purchased in the last budget and is utilized to pull the District's trailers and it serves as a backup vehicle to respond to service calls. It will carry, at all times, a rodding machine and appurtenances and generator for this purpose. This item is to install secure storage and a Lift Gate that will allow one person to load and unload heavy equipment.</p> <p><i>Strategic Plan Goals</i> Goal 4.2 - Prevent and Mitigate Sewer System Overflows (SSOs) using the most efficient and effective maintenance and operational methods and procedures.</p>	<p>\$14,200</p>
<p>TOTAL - Fund 100 General Fund Capital Outlay</p>		<p>\$712,100</p>

Schedule 5 - FY18/19 PERSONNEL CLASSIFICATIONS

JOB TITLES	ID	Approved	Funded
BY DEPARTMENTS	CODE	Positions	Positions
<u>Administrative Services</u>			
General Manager	GM	1	1
Administrative Services Manager/Board Secretary	ASM	1	1
Administrative Services Assistant III	ASA 3	1	1
Administrative Services Assistant II	ASA 2	2	2
Administrative Services Assistant I	ASA 1	1	0
Project Manager	PM	1	0
ASD Total		7	5
<u>Technical Services</u>			
District Engineer	DE	1	1
Associate Engineer	AE	1	1
Engineering Technician II	ET2	1	1
Inspector II	INSP2	1	1
Inspector I	INSP1	2	2
Student Intern I/II/III	INT	1(c)	1
Engineering Technician I	ET I	0	0
Project Manager	PM	1	0
TSD Total		8	7
<u>Field Services</u>			
Superintendent	SUP	1	1
Assistant Superintendent	AS	1	0
Field Services Manager	FSM	0	0
Field Supervisor	FS	2	2
Leadworker	LW	3	3
Maintenance Worker II/Inspector	MW2/Insp	1	1
Maintenance Worker II	MW2	5	5
Maintenance Worker I	MWI	5	4
FSD Total		18	16
TOTAL REGULAR POSITIONS		33	28
<u>Miscellaneous (Elected/Contract)</u>			
Board of Directors	EO	5	5
District Legal Counsel	DC	1	1
Contract Auditor	CA	1	1
MISCELLANEOUS Total		7	7
TOTAL AUTHORIZED POSITIONS		40	35
(a) Promotional			
(b) Vacant position			
(c) one part-time (up to 20 hours per week/without benefits)			

Schedule 6 - FY18/19 SCHEDULE OF SALARY RANGES

FY 18/19 SCHEDULE OF SALARY RANGE/STEPS

4% COLA Effective 07/01/18

SALARY - MONTHLY/HOURLY RATES

RANGE	ID	POSITION	STEPS (\$/MO)					
			A	B	C	D	E	F
9	TL I/SI I	Laborer I / Student Intern I	15.07	15.82	16.61			
15	TL II/SI II	Laborer II / Student Intern II	17.47	18.35	19.26			
21	TL III/SI III	Laborer III / Student Intern II	20.26	21.28	22.34			
22	ASA I	Admin Svc. Asst I	3600	3780	3969	4168	4376	4485
		Hrly	20.77	21.81	22.90	24.04	25.25	25.88
29	MW1	Maint. Worker I	4279	4493	4718	4954	5202	5332
		Hrly	24.69	25.92	27.22	28.58	30.01	30.76
33	ASA II	Admin Svc. Asst II	4724	4960	5208	5468	5742	5885
		Hrly	27.25	28.61	30.05	31.55	33.13	33.95
34	MW2	Maint. Worker II	4842	5084	5338	5605	5885	6032
		Hrly	27.93	29.33	30.80	32.34	33.95	34.80
35	ET1	Eng'r. Tech. I	4963	5211	5471	5745	6032	6183
		Hrly	28.63	30.06	31.57	33.14	34.80	35.67
38	INS1	Inspector I	5344	5612	5892	6187	6496	6658
		Hrly	30.83	32.38	33.99	35.69	37.48	38.42
36	MW/INS	Maint. Worker II/Inspector	5087	5341	5608	5889	6183	6338
		Hrly	29.35	30.82	32.36	33.97	35.67	36.56
41	INS2	Inspector II	5755	6043	6345	6662	6996	7170
		Hrly	33.20	34.86	36.61	38.44	40.36	41.37
42	ASA III	Admin Svc. Asst III	5899	6194	6504	6829	7170	7350
		Hrly	34.03	35.74	37.52	39.40	41.37	42.40
43	LW	Lead Worker	6047	6349	6666	7000	7350	7533
		Hrly	34.89	36.63	38.46	40.38	42.40	43.46
44	ET2	Eng'r. Tech. II	6198	6508	6833	7175	7533	7722
		Hrly	35.76	37.55	39.42	41.39	43.46	44.55
50	FS	Field Supervisor	7188	7736	7924	8320	8737	8955
		Hrly	41.47	44.63	45.72	48.00	50.40	51.66
53	AE	Associate Engineer	7740	8127	8534	8960	9408	9643
		Hrly	44.66	46.89	49.23	51.69	54.28	55.64
56		Assistant Superintendent	8335	8752	9190	9649	10132	10385
			48.09	50.49	53.02	55.67	58.45	59.91
61		Administrative Services Mgr	9431	9902	10397	10917	11463	11750
			54.41	57.13	59.99	62.99	66.13	67.79
64		Superintendent	10156	10664	11197	11757	12344	12653
		District Engineer	58.59	61.52	64.60	67.83	71.22	73.00
		General Manager	Contract Salary \$191,173					