



**SPMUD BOARD OF DIRECTORS
REGULAR MEETING: 4:30 PM**

July 1, 2021

Zoom Meeting: 1 (669) 900-9128

Meeting ID: 893 4739 8576

The District’s regular Board meeting is held on the first Thursday of every month. This notice and agenda are posted on the District’s website (www.spmud.ca.gov) and posted in the District’s outdoor bulletin board at the SPMUD Headquarters at the above address. Meeting facilities are accessible to persons with disabilities. Requests for other considerations should be made through the District Headquarters at (916)786-8555.

Pursuant to the Governor’s Executive Order N-29-20, issued March 17, 2020, the July 1, 2021 meeting of the SPMUD Board of Directors will occur via teleconference using Zoom Meeting 1 (669) 900-9128, <https://us02web.zoom.us/j/89347398576>. Public comments can be emailed to ecostan@spmud.ca.gov from the time the agenda is posted until the matter is heard at the meeting. Comments should be kept to 250 words or less.

AGENDA

I. CALL MEETING TO ORDER

II. ROLL CALL OF DIRECTORS

Vice President Gerald Mitchell	Ward 1
President William Dickinson	Ward 2
Director John Murdock	Ward 3
Director James Durfee	Ward 4
Director James Williams	Ward 5

III. PLEDGE OF ALLEGIANCE

IV. CONSENT ITEMS

[pg 4 to 52]

Consent items should be considered together as one motion. Any item(s) requested to be removed will be considered after the motion to approve the Consent Items.

ACTION: (Roll Call Vote)

Motion to approve the consent items for the July 1, 2021 meeting.

1. MINUTES from the June 3, 2021 Regular Meeting. [pg 4 to 7]
2. ACCOUNTS PAYABLE in the amount of \$845,488.57 through June 22, 2021. [pg 8 to 12]
3. BILL OF SALE Acceptance of Bill of Sale for Sewer Improvements within Los Cerros Phase 2 with an estimated value of \$1,202,358. [pg 13 to 15]

4. BILL OF SALE Acceptance of Bill of Sale for Sewer Improvements within Park Drive Storage with an estimated value of \$23,218. [pg 16 to 18]
5. RESOLUTION 21-19 ESTABLISHING A FEE SCHEDULE FOR FISCAL YEAR 2021/22 AND RESOLUTION 21-20 ESTABLISHING A SCHEDULE OF VALUES FOR FISCAL YEAR 2021/22 [pg 19 to 28]
6. RESOLUTION 21-21 ANNEXATION OF 3344 BOYINGTON ROAD AND LAFCO RESOLUTION OF SUPPORT (Ward 4). [pg 30 to 36]
7. RESOLUTION 21-22 CONSTRUCTION COOPERATION AGREEMENT WITH THE CITY OF ROCKLIN FOR THE WINDING LANE CURVE AND LOST AVENUE INTERSECTION IMPROVEMENT PROJECT [pg 37 to 52]

V. PUBLIC COMMENTS

Items not on the Agenda may be presented to the Board at this time; however, the Board can take no action.

Public comments can be emailed to ecostan@spmud.ca.gov from the time the agenda is posted until the matter is heard at the meeting. Comments should be kept to 250 words or less.

VI. BOARD BUSINESS

Board action may occur on any identified agenda item. Any member of the public may directly address the Board on any identified agenda item of interest, either before or during the Board's consideration of that item.

1. **RESOLUTION 21-23 COMMENDING SCOTT PERRY, LEAD WORKER FOR HIS YEARS OF SERVICE WITH THE DISTRICT** [pg 53]
Field Services Department Lead Worker, Scott Perry is retiring from the District with over nineteen years of service.

Action Requested: Roll Call Vote

Staff recommends that the Board of Directors adopt Resolution 21-23 commending Lead Worker, Scott Perry for his years of service with the District.

2. **RESOLUTION 21-24 COMMENDING FRANK LAGUNA, FIELD SERVICES MANAGER FOR HIS YEARS OF SERVICE WITH THE DISTRICT** [pg 54]
Field Services Department Field Services Manager, Frank is retiring from the District with over thirty-one years of service.

Action Requested: Roll Call Vote

Staff recommends that the Board of Directors adopt Resolution 21-24 commending Field Services Manager, Frank Laguna for his years of service with the District.

3. **CONSIDERATION & APPROVAL OF RESOLUTION 21-25 ADOPTING THE FISCAL YEAR 2021/22 BUDGET AND PROPOSED SPENDING PLAN** [pg 55 to 96]
The Fiscal Year 2021/22 Budget, beginning July 1, 2021 and ending June 30, 2022 outlines projected revenues and expenses for the General and Capital Funds and becomes the fiscal planning tool to accomplish the District’s strategic goals and objectives and establish the proposed spending plan.

Action Requested: Roll Call Vote

Staff Recommends that the Board of Directors adopt Resolution 21-25 adopting the Budget for Fiscal Year 2021/22 and the proposed spending plan.

4. **COVID-19 PANDEMIC ILLNESS** [pg 97 to 98]
Staff will provide an update of District operations in response to the COVID-19 Outbreak.

Action Requested: Board Discussion

Staff recommends that the Board of Directors resume in-person meetings of the Board of Directors at the August 5, 2021, Board Meeting.

5. **SOUTH PLACER WASTEWATER AUTHORITY (SPWA) BOARD MEETING REPORT – DIRECTOR JIM WILLIAMS**
Director Williams, the District representative to the SPWA Board, will provide a brief update on the recent actions and activities of the SPWA Board.

No Action Requested: Informational Item

VII. REPORTS [pg 99 to 109]

The purpose of these reports is to provide information on projects, programs, staff actions, and committee meetings that are of general interest to the Board and public. No decisions are to be made on these issues.

1. Legal Counsel (A. Brown)
2. General Manager (H. Niederberger)
 - 1) ASD, FSD & TSD Reports
 - 2) Informational items
3. Director’s Comments: Directors may make brief announcements or brief reports on their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

VIII. ADDITIONAL PUBLIC COMMENTS

Public comments can be emailed to ecostan@spmud.ca.gov from the time the agenda is posted until the matter is heard at the meeting. Comments should be kept to 250 words or less.

IX. ADJOURNMENT

If there is no other Board business the President will adjourn the meeting to its next regular meeting on **August 5, 2021 at 4:30 p.m.**

**REGULAR BOARD MINUTES
SOUTH PLACER MUNICIPAL UTILITY DISTRICT**

Meeting	Location	Date	Time
Regular	Zoom Meeting	June 3, 2021	4:30 p.m.

I. CALL MEETING TO ORDER: The Regular Meeting of the South Placer Municipal Utility District Board of Directors was called to order with President Dickinson presiding at 4:31 p.m.

II. ROLL CALL OF DIRECTORS:

Present: President Will Dickinson, Vice President Jerry Mitchell, Director John Murdock, Director James Durfee, Director Jim Williams

Absent: None

Vacant: None

Staff: Adam Brown, Legal Counsel
Herb Niederberger, General Manager
Carie Huff, District Engineer
Eric Nielsen, Superintendent
Emilie Costan, Administrative Services Manager

III. PLEDGE OF ALLEGIANCE: President Dickinson led the Pledge of Allegiance.

IV. CONSENT ITEMS:

1. MINUTES from the May 6, 2021 Regular Meeting.
2. ACCOUNTS PAYABLE in the amount of \$603,439 through May 25, 2021.
3. BILL OF SALE Acceptance of Bill of Sale for Sewer Improvements within the Lugo Extension (3240 Taylor Road), with an estimated value of \$164,407.
4. RESOLUTION 21-15 AUTHORIZING THE GENERAL MANAGER TO PURCHASE A BYPASS PUMP from the Pac Machine Company.
5. RESOLUTION 21-16 AWARDED AN IT SUPPORT SERVICES AGREEMENT with Network Design Associates (NDA).
6. RESOLUTION 21-17 CREATING THE JOB DESCRIPTION FOR LEAD INSPECTOR
7. COVID-19 UPDATE

Director Murdock asked that Consent Item #4 be pulled for additional discussion.

Director Durfee made a motion to approve consent items 1-3 and 5-7; a second was made by Director Williams; a roll call vote was taken, and the motion carried 5-0.

Director Murdock asked about the tier rating on the pump motor being purchased and the warranty period. DS Nielsen shared that the tiers are determined by the particulate matter expelled. He

stated that the warranty is typically for one year. Director Murdock clarified that this motor is diesel and asked about the process for maintenance. DS Nielsen provided an overview of the District's maintenance process.

Director Murdock made a motion to approve consent item 4; a second was made by Director Durfee; a roll call vote was taken, and the motion carried 4-0 (Director Williams was offline at the time of the vote).

V. PUBLIC COMMENTS:

ASM Costan confirmed that no eComments were received. Hearing no other comments, the public comments session was closed.

VI. BOARD BUSINESS

1. PUBLIC HEARING: RESOLUTION #21-18 TO COLLECT DELINQUENT SERVICE CHARGES FOR SOUTH PLACER MUNICIPAL UTILITY DISTRICT ON THE PLACER COUNTY TAX ROLLS FOR TAX YEAR 2020

GM Niederberger introduced the public hearing on the collection of delinquent service charges for tax year 2020. ASM Costan shared that as of the date of this meeting there were 970 accounts with a total outstanding balance of \$345,420. The Public Hearing was opened to receive comments from the public on this item. No public comments were received.

Director Murdock made a motion to adopt Resolution 21-18 Collection of Delinquent Service Charges for the South Placer Municipal Utility District on the Placer County Tax Rolls for 2020; a second was made by Vice President Mitchell; a roll call vote was taken, and the motion carried 4-0. (Director Williams was offline at the time of the vote).

2. FISCAL YEAR 2021/22 BUDGET WORKSHOP

GM Niederberger introduced the proposed annual budget and spending plan for Fiscal Year 2021/22. ASM Costan presented the budget workshop, sharing the proposed revenue projections which anticipate 400 new connections and a corresponding slight increase in the service charges. She then presented the proposed General Fund Expense Budget. She highlighted the anticipated 4% cost-of-living increase per the adopted Employee MOUs and increases in the Unfunded Accrued Liability (UAL) and Other Post-Employment Benefit (OPEB) payments to CalPERS. She also noted spending included in the proposed budget for an increase in property and liability premiums, the new IT consultant, a demographer for redistricting, on-call engineering plan review services, right-of-way/easement acquisition and potential condemnation services, and a consultant to update the wastewater pump station standards. She shared that the Operations & Maintenance and Repair and Rehabilitation expensed for wastewater treatment are increasing due to a true-up payment from FY 18/19 and GM Niederberger added that he believes there is a large cover being replaced over the digester at one of the digesters this year. ASM Costan also shared the proposed Capital Spending Plan which includes spending on easement access and road replacements, the Corp Yard Replacement Project, a large number of regional participation projects with the City of Rocklin, and SCADA design and implementation. Directors were given an opportunity to ask questions and make any comments regarding the proposed budget. The final FY 21/22 Budget Workbook will be brought back to the Board for adoption at the July 1, 2021 Board meeting.

No action was requested – informational item.

VII. REPORTS

1. District General Counsel (A. Brown):

General Counsel Brown had no report for this meeting.

2. General Manager (H. Niederberger):

A. ASD, FSD & TSD Reports:

Director Murdock asked about Item D, the meeting with Bender Rosenthal, Inc. concerning a proposal for real estate appraisals necessary for pending easement acquisitions in Loomis and Newcastle, on the General Manager's report. GM Niederberger shared that more information will be coming back to the Board in a closed session meeting. Director Murdock also congratulated the District Engineer on graduating from the Leadership Rocklin Program.

President Dickinson asked when the Board could expect an update on the Atherton Trunk project. GM Niederberger shared that the District is in communication with the City of Rocklin and will be meeting to discuss remedies to an identified funding shortfall. President Dickinson asked if upon reaching the project trigger of 1,900 EDU's, the District was at risk of a sewage backup. DE Huff shared that the trigger was set to allow for time to plan, design, and construct the project. DE Huff shared the design work is approximately 75% completed. Vice President Mitchell asked for clarification on who is managing the project. DE Huff shared that it is a City of Rocklin project. The District is reviewing the plans, will provide inspection services, and will ultimately accept the facilities.

Director Williams asked if there will be an in-person meeting on July 1st. GM Niederberger shared that the previous direction was to continue Zoom meetings until the Governor rescinded his emergency declaration. The June 15th reopening announced by the Governor will primarily apply to commercial businesses and will not affect the emergency orders regarding remote Board meetings. He also shared that the District will continue to be subject to CalOSHA regulations. GC Brown shared that it is anticipated that Board members and members of the public will have the option to continue joining Board meetings remotely. Vice President Mitchell shared that he has recently attended City of Rocklin meetings in-person, and Director Williams shared that the June 25th SPWA Board meeting will be held in-person. President Dickinson asked that a return to in-person meetings be agendaized for the July board meeting. Director Murdock shared that he may have the need to continue to attend remotely due to travel. Vice President Mitchell shared his desire to have the August SCADA presentation in the board room.

Vice President Mitchell asked about fit testing. DS Nielsen shared that this refers to fitting respirators to ensure a proper seal and the ability to perform work while wearing a mask.

B. Information Items: No additional items.

3. Director's Comments:

Vice President Mitchell highlighted the recent ransomware attacks on infrastructure. GM Niederberger shared that the District is completing work on the SCADA Master Plan and hiring the new IT Consultant to ensure that our systems are secure and well managed.

VIII. ADDITIONAL PUBLIC COMMENTS

ASM Costan confirmed that no eComments were received. Hearing no other comments, the additional public comments session was closed.

IX. ADJOURNMENT

The President adjourned the meeting at 5:40 p.m. to the next regular meeting to be held on July 1, 2021 at 4:30 p.m.



Emilie Costan, Board Secretary

Item 4.2



South Placer Municipal Utility District, CA

Check Report

By Check Number

Date Range: 05/26/2021 - 06/22/2021

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank-AP Bank						
1007	Advanced Integrated Pest	05/27/2021	Regular	0.00	106.00	13383
1020	Aqua Sierra Controls, Inc.	05/27/2021	Regular	0.00	633.84	13384
1652	Cintas Corporation	05/27/2021	Regular	0.00	488.80	13385
1218	PCWA	05/27/2021	Regular	0.00	396.06	13386
1253	Recology Auburn Placer	05/27/2021	Regular	0.00	320.21	13387
1487	RIA Heating & Air, Inc.	05/27/2021	Regular	0.00	253.25	13388
1240	Placer County Personnel	05/27/2021	Regular	0.00	3,364.16	13389
1327	US Bank Corporate Payment	06/02/2021	Regular	0.00	11,317.27	13397
	Void	06/02/2021	Regular	0.00	0.00	13398
	Void	06/02/2021	Regular	0.00	0.00	13399
	Void	06/02/2021	Regular	0.00	0.00	13400
1663	Buckmaster Office Solutions	06/03/2021	Regular	0.00	94.66	13401
1068	City of Roseville	06/03/2021	Regular	0.00	388,681.27	13402
1756	Glissman Excavating, Inc.	06/03/2021	Regular	0.00	4,904.00	13403
1124	Gold Country Media Publications	06/03/2021	Regular	0.00	668.84	13404
1761	Magma Creative Inc.	06/03/2021	Regular	0.00	2,000.00	13405
1685	Streamline	06/03/2021	Regular	0.00	400.00	13406
1635	Taylor Morrison Services, Inc.	06/03/2021	Regular	0.00	157,152.89	13407
1325	Tyler Technologies, Inc.	06/03/2021	Regular	0.00	429.00	13408
248	AT&T (916.663.1652) & (248.134.5438.608.80)	06/10/2021	Regular	0.00	280.82	13412
1022	AT&T (9391035571) & (9391053973)	06/10/2021	Regular	0.00	348.82	13413
1036	Bill's Backflow Service	06/10/2021	Regular	0.00	419.70	13414
1652	Cintas Corporation	06/10/2021	Regular	0.00	1,168.85	13415
1751	Comprehensive Medical Inc.	06/10/2021	Regular	0.00	235.00	13416
1509	Crystal Communications	06/10/2021	Regular	0.00	311.64	13417
1087	Dawson Oil Co.	06/10/2021	Regular	0.00	3,611.97	13418
1564	Jensen Landscape Services, LLC	06/10/2021	Regular	0.00	887.00	13419
1163	Joe Gonzalez Trucking, LLC.	06/10/2021	Regular	0.00	1,398.00	13420
1221	PG&E (Current Accounts)	06/10/2021	Regular	0.00	5,901.09	13421
1244	Preferred Alliance Inc	06/10/2021	Regular	0.00	196.65	13422
1333	SPOK, Inc.	06/10/2021	Regular	0.00	51.10	13423
1090	State of CA-Department of Justice	06/10/2021	Regular	0.00	32.00	13424
1336	Valley Rock	06/10/2021	Regular	0.00	165.34	13425
1012	All Electric Motors	06/18/2021	Regular	0.00	2,359.08	13449
1021	ARC	06/18/2021	Regular	0.00	103.51	13450
1759	Bender Rosenthal Inc.	06/18/2021	Regular	0.00	1,841.25	13451
1652	Cintas Corporation	06/18/2021	Regular	0.00	746.22	13452
1073	Consolidated Communications	06/18/2021	Regular	0.00	2,060.41	13453
1086	Dataprose	06/18/2021	Regular	0.00	7,645.55	13454
1734	Garney Pacific, Inc.	06/18/2021	Regular	0.00	56,229.07	13455
1666	Great America Financial Services	06/18/2021	Regular	0.00	452.99	13456
1357	Infrastructure Technologies, LLC	06/18/2021	Regular	0.00	1,600.00	13457
1475	Petersen & Mapes, LLP	06/18/2021	Regular	0.00	1,380.00	13458
1338	Verizon Wireless	06/18/2021	Regular	0.00	1,179.75	13459
1343	Water Works Engineers, LLC	06/18/2021	Regular	0.00	82.08	13460
1345	WECO	06/18/2021	Regular	0.00	620.04	13461
1045	Cal Pers 457 Plan (EFT)	05/28/2021	Bank Draft	0.00	750.00	DFT0006390
1135	Mass Mutual (EFT)	05/28/2021	Bank Draft	0.00	100.00	DFT0006391
1135	Mass Mutual (EFT)	05/28/2021	Bank Draft	0.00	8,402.52	DFT0006392
1135	Mass Mutual (EFT)	05/28/2021	Bank Draft	0.00	547.71	DFT0006393
1015	American Fidelity Assurance	05/28/2021	Bank Draft	0.00	416.66	DFT0006394
1015	American Fidelity Assurance	05/28/2021	Bank Draft	0.00	418.73	DFT0006395
1229	Pers (EFT)	05/28/2021	Bank Draft	0.00	49.13	DFT0006396
1229	Pers (EFT)	05/28/2021	Bank Draft	0.00	183.84	DFT0006397

Check Report

Date Range: 05/26/2021 - 06/22/2021

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
1229	Pers (EFT)	05/28/2021	Bank Draft	0.00	326.18	DFT0006398
1229	Pers (EFT)	05/28/2021	Bank Draft	0.00	2,298.08	DFT0006399
1229	Pers (EFT)	05/28/2021	Bank Draft	0.00	4,077.37	DFT0006400
1229	Pers (EFT)	05/28/2021	Bank Draft	0.00	123.21	DFT0006401
1229	Pers (EFT)	05/28/2021	Bank Draft	0.00	184.51	DFT0006402
1229	Pers (EFT)	05/28/2021	Bank Draft	0.00	1,760.19	DFT0006403
1229	Pers (EFT)	05/28/2021	Bank Draft	0.00	2,636.26	DFT0006404
1229	Pers (EFT)	05/28/2021	Bank Draft	0.00	2,817.57	DFT0006405
1229	Pers (EFT)	05/28/2021	Bank Draft	0.00	3,227.49	DFT0006406
1149	Internal Revenue Service	05/28/2021	Bank Draft	0.00	12,516.10	DFT0006407
1098	EDD (EFT)	05/28/2021	Bank Draft	0.00	3,507.90	DFT0006408
1098	EDD (EFT)	05/28/2021	Bank Draft	0.00	1,180.51	DFT0006409
1149	Internal Revenue Service	05/28/2021	Bank Draft	0.00	2,927.14	DFT0006410
1149	Internal Revenue Service	05/28/2021	Bank Draft	0.00	8,837.56	DFT0006411
1015	American Fidelity Assurance	05/27/2021	Bank Draft	0.00	1,240.16	DFT0006412
1586	Principal Life Insurance Company	05/27/2021	Bank Draft	0.00	381.83	DFT0006413
1230	Pers (EFT)	05/27/2021	Bank Draft	0.00	5,625.08	DFT0006414
1230	Pers (EFT)	05/27/2021	Bank Draft	0.00	28,818.33	DFT0006415
1230	Pers (EFT)	05/27/2021	Bank Draft	0.00	9,957.38	DFT0006416
1230	Pers (EFT)	05/27/2021	Bank Draft	0.00	106.56	DFT0006417
1230	Pers (EFT)	05/27/2021	Bank Draft	0.00	3,146.00	DFT0006418
1230	Pers (EFT)	05/27/2021	Bank Draft	0.00	57.63	DFT0006419
1135	Mass Mutual (EFT)	06/04/2021	Bank Draft	0.00	150.00	DFT0006420
1135	Mass Mutual (EFT)	06/04/2021	Bank Draft	0.00	198.75	DFT0006421
1229	Pers (EFT)	06/04/2021	Bank Draft	0.00	31.43	DFT0006422
1229	Pers (EFT)	06/04/2021	Bank Draft	0.00	55.76	DFT0006423
1229	Pers (EFT)	06/04/2021	Bank Draft	0.00	392.83	DFT0006424
1229	Pers (EFT)	06/04/2021	Bank Draft	0.00	696.99	DFT0006425
1149	Internal Revenue Service	06/04/2021	Bank Draft	0.00	1,945.22	DFT0006426
1098	EDD (EFT)	06/04/2021	Bank Draft	0.00	929.00	DFT0006427
1098	EDD (EFT)	06/04/2021	Bank Draft	0.00	188.25	DFT0006428
1149	Internal Revenue Service	06/04/2021	Bank Draft	0.00	454.92	DFT0006429
1149	Internal Revenue Service	06/04/2021	Bank Draft	0.00	2,177.69	DFT0006430
1045	Cal Pers 457 Plan (EFT)	06/11/2021	Bank Draft	0.00	750.00	DFT0006431
1135	Mass Mutual (EFT)	06/11/2021	Bank Draft	0.00	100.00	DFT0006432
1135	Mass Mutual (EFT)	06/11/2021	Bank Draft	0.00	8,252.52	DFT0006433
1135	Mass Mutual (EFT)	06/11/2021	Bank Draft	0.00	348.96	DFT0006434
1015	American Fidelity Assurance	06/11/2021	Bank Draft	0.00	416.66	DFT0006435
1015	American Fidelity Assurance	06/11/2021	Bank Draft	0.00	418.73	DFT0006436
1229	Pers (EFT)	06/11/2021	Bank Draft	0.00	49.13	DFT0006437
1229	Pers (EFT)	06/11/2021	Bank Draft	0.00	155.59	DFT0006438
1229	Pers (EFT)	06/11/2021	Bank Draft	0.00	276.06	DFT0006439
1229	Pers (EFT)	06/11/2021	Bank Draft	0.00	1,944.97	DFT0006440
1229	Pers (EFT)	06/11/2021	Bank Draft	0.00	3,450.86	DFT0006441
1229	Pers (EFT)	06/11/2021	Bank Draft	0.00	123.21	DFT0006442
1229	Pers (EFT)	06/11/2021	Bank Draft	0.00	184.51	DFT0006443
1229	Pers (EFT)	06/11/2021	Bank Draft	0.00	1,760.19	DFT0006444
1229	Pers (EFT)	06/11/2021	Bank Draft	0.00	2,636.26	DFT0006445
1229	Pers (EFT)	06/11/2021	Bank Draft	0.00	2,933.45	DFT0006446
1229	Pers (EFT)	06/11/2021	Bank Draft	0.00	3,360.21	DFT0006447
1149	Internal Revenue Service	06/11/2021	Bank Draft	0.00	11,872.92	DFT0006448
1098	EDD (EFT)	06/11/2021	Bank Draft	0.00	3,520.91	DFT0006449
1098	EDD (EFT)	06/11/2021	Bank Draft	0.00	1,147.41	DFT0006450
1149	Internal Revenue Service	06/11/2021	Bank Draft	0.00	2,776.72	DFT0006451

Check Report

Date Range: 05/26/2021 - 06/22/2021

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
1149	Internal Revenue Service	06/11/2021	Bank Draft	0.00	8,804.48	DFT0006452

Bank Code AP Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	66	43	0.00	662,518.18
Manual Checks	0	0	0.00	0.00
Voided Checks	0	3	0.00	0.00
Bank Drafts	63	63	0.00	169,126.22
EFT's	0	0	0.00	0.00
	129	109	0.00	831,644.40

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	66	43	0.00	662,518.18
Manual Checks	0	0	0.00	0.00
Voided Checks	0	3	0.00	0.00
Bank Drafts	63	63	0.00	169,126.22
EFT's	0	0	0.00	0.00
	129	109	0.00	831,644.40

Fund Summary

Fund	Name	Period	Amount
100	GENERAL FUND	5/2021	112,183.95
100	GENERAL FUND	6/2021	719,460.45
			831,644.40

Account Number	Name	Date	Type	Amount	Reference	Packet
102-0000546-01	Hidden Grove Apts. LLC	6/1/2021	Refund	5,782.87	Check #: 13390	UBPKT12114
102-0000635-01	Taibi, Gaetano	6/1/2021	Refund	32.70	Check #: 13391	UBPKT12114
102-0001278-01	North, Creekside Point	6/1/2021	Refund	4,114.52	Check #: 13392	UBPKT12114
102-0006698-04	Brauer, Deborah	6/1/2021	Refund	11.49	Check #: 13393	UBPKT12114
102-0011412-02	Shah, Gopal	6/1/2021	Refund	346.62	Check #: 13394	UBPKT12114
106-0016821-01	Weinfeld, Sanford	6/1/2021	Refund	54.61	Check #: 13395	UBPKT12114
202-0017257-02	Bragg Properties LLC	6/1/2021	Refund	80.92	Check #: 13396	UBPKT12114
102-0001625-03	Stafford, Jacqueline	6/11/2021	Refund	120.53	Check #: 13426	UBPKT12239
102-0006808-01	Smith, Michael	6/11/2021	Refund	116.87	Check #: 13427	UBPKT12239
102-0006925-02	Kramar, Michael	6/11/2021	Refund	108.08	Check #: 13428	UBPKT12239
102-0009190-03	Huyenh-Cho, Chuon and Paula	6/11/2021	Refund	14.66	Check #: 13429	UBPKT12239
102-0010597-02	Weber, Ronald L	6/11/2021	Refund	20.80	Check #: 13430	UBPKT12239
102-0010810-01	Frost, Marion	6/11/2021	Refund	98.95	Check #: 13431	UBPKT12239
102-0010853-04	Schroeder, Noah and Jill	6/11/2021	Refund	218.05	Check #: 13432	UBPKT12239
102-0011537-01	Rideout, Katherine P	6/11/2021	Refund	104.49	Check #: 13433	UBPKT12239
102-0012496-01	Wolters, Richard Jr	6/11/2021	Refund	215.22	Check #: 13434	UBPKT12239
103-0003973-02	McDonald, Kevin and Morgan	6/11/2021	Refund	107.74	Check #: 13435	UBPKT12239
103-0007434-03	Schaefer, Timothy and Brandi	6/11/2021	Refund	149.52	Check #: 13436	UBPKT12239
106-0013582-02	Johnson, Gary and Whitney	6/11/2021	Refund	9.73	Check #: 13437	UBPKT12239
106-0013994-02	Tang, Hsuehhsia	6/11/2021	Refund	107.30	Check #: 13438	UBPKT12239
106-0014962-01	Henschel, Jennifer	6/11/2021	Refund	54.27	Check #: 13439	UBPKT12239
106-0014967-01	Milne, Kenneth	6/11/2021	Refund	76.74	Check #: 13440	UBPKT12239
106-0015547-02	Pilling, Bridgette	6/11/2021	Refund	108.47	Check #: 13441	UBPKT12239
112-1020642-01	Wiklund, Tracy	6/11/2021	Refund	176.00	Check #: 13442	UBPKT12239
112-1023259-02	Katuin, Bryan	6/11/2021	Refund	108.00	Check #: 13443	UBPKT12239
112-1023542-02	Lozano, Shawn	6/11/2021	Refund	8.40	Check #: 13444	UBPKT12239
112-1024647-03	Mancilla, Jeffrey & Rocio	6/11/2021	Refund	216.55	Check #: 13445	UBPKT12239
112-1028092-01	Reed, Anthony and Jill	6/11/2021	Refund	209.00	Check #: 13446	UBPKT12239
112-1028316-02	Jackson, Carol and Michael	6/11/2021	Refund	13.07	Check #: 13447	UBPKT12239
115-1025483-01	Flahaven, Patricia M	6/11/2021	Refund	1,058.00	Check #: 13448	UBPKT12239
			TOTAL REFUNDS	13,844.17		

SOUTH PLACER MUNICIPAL UTILITY DISTRICT

STAFF REPORT

To: Board of Directors
From: Carie Huff, District Engineer
Cc: Josh Lelko, Engineering Technician
Subject: Acceptance of the Bill of Sale for Sewer Improvements within Los Cerros Phase 2.
Meeting Date: July 1, 2021

Overview

The Los Cerros Phase 2 improvements are located in Rocklin to the east of the intersection of Hillside Drive and Whitney Vista Lane. The Los Cerros Phase 2 project consists of fifty-six (56) single-family residential homes for a total of 56 EDUs. The Los Cerros Phase 2 improvements include the following infrastructure:

- Installation of two thousand, four hundred and ten (2,410) linear feet of sanitary sewer pipe;
- Installation of seven (7) manholes; and
- Installation of one thousand, seven hundred and thirty-six (1,736) linear feet of lower laterals.

Recommendation

Staff recommends that the Board of Directors accept the attached Bill of Sale for the Los Cerros Phase 2 improvements.

Strategic Plan Goal

This action is consistent with SPMUD Strategic Plan Goals:

Goal 1.1: Engage Customers to determine expectations.

Goal 1.2: Establish and meet Service Level(s) by Department.

Goal 3.1: Plan all projects to ensure adherence to District standards and ordinances.

Fiscal Impact

The estimated value of the contributed capital is \$1,202,358.

Attachments:

1. Bill of Sale
2. Map – Los Cerros Phase 2


BILL OF SALE

____Toll West Coast, LLC, a Delaware limited liability company_____ does hereby grant, bargain, sell and convey to SOUTH PLACER MUNICIPAL UTILITY DISTRICT all of its rights, title and interest in and to all public sewer pipes, lines, mains, manholes, and appurtenances installed by its contractor in that subdivision/project commonly known as _____Los Cerros Phase 2_____

Grantor herein does hereby warrant and guarantee to SOUTH PLACER MUNICIPAL UTILITY DISTRICT that all of the personal property described herein consisting of sewer pipes, lines, mains, manholes, and appurtenances are free and clear of all mechanics liens and encumbrances of any type, nature or description whatsoever.

Dated this __June 15, 2021_____

By: Toll West Coast, LLC, a Delaware limited liability company



Signature

____Gregory S. Van Dam, Vice President_____
Name (Please Type or Print)



0 250 500 Feet
1 in = 500 ft



Los Cerros Phase 2

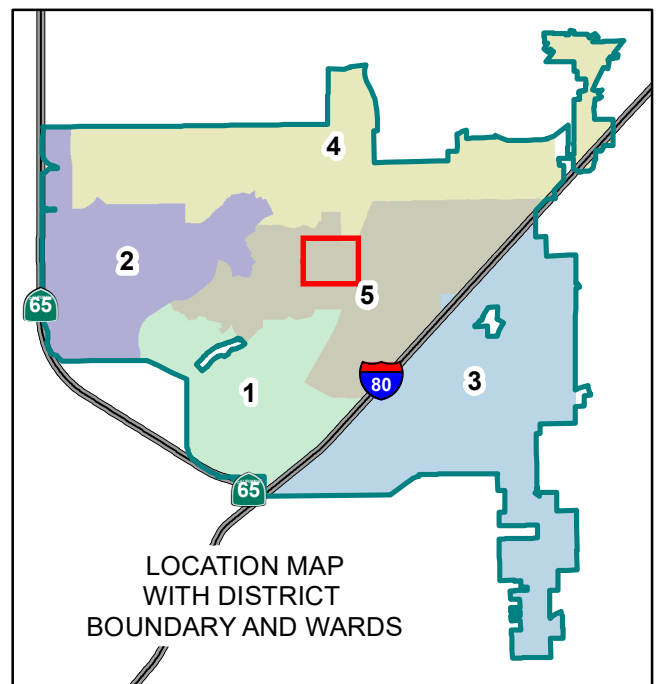
56 EDUs

Date: 6/16/2021

Author: Curtis Little

Document Path:

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Maps\2021\MXDs\Los Cerros 2.mxd



LOCATION MAP
WITH DISTRICT
BOUNDARY AND WARDS

SOUTH PLACER MUNICIPAL UTILITY DISTRICT

STAFF REPORT

To: Board of Directors
From: Carie Huff, District Engineer
Cc: Josh Lelko, Engineering Technician
Subject: Acceptance of the Bill of Sale for Sewer Improvements within Park Drive Storage.
Meeting Date: July 1, 2021

Overview

The Park Drive Storage improvements are located at 6025 Park Drive in Rocklin between Solitude Way and Sunset Boulevard. The Park Drive Storage project consists of storage units and office space for a total of 1 EDU. The Park Drive Storage improvements include the following infrastructure:

- Installation of one (1) manhole; and
- Installation of twenty (20) feet of lower laterals.

Recommendation

Staff recommends that the Board of Directors accept the attached Bill of Sale for the Park Drive Storage improvements.

Strategic Plan Goal

This action is consistent with SPMUD Strategic Plan Goals:

- Goal 1.1: Engage Customers to determine expectations.
- Goal 1.2: Establish and meet Service Level(s) by Department.
- Goal 3.1: Plan all projects to ensure adherence to District standards and ordinances.

Fiscal Impact

The estimated value of the contributed capital is \$23,218.

Attachments:

1. Bill of Sale
2. Map – Park Drive Storage

BILL OF SALE

PARK DRIVE STORAGE, LLC ("Grantor") does hereby grant, bargain, sell and convey to SOUTH PLACER MUNICIPAL UTILITY DISTRICT all of its rights, title and interest in and to all public sewer pipes, lines, mains, manholes, and appurtenances installed by its contractor in that subdivision/project commonly known as Park Drive Storage, located at 6025 Park Drive, Rocklin, California.

Grantor herein does hereby warrant and guarantee to SOUTH PLACER MUNICIPAL UTILITY DISTRICT that all of the personal property described herein consisting of sewer pipes, lines, mains, manholes, and appurtenances are free and clear of all mechanics liens and encumbrances of any type, nature or description whatsoever.

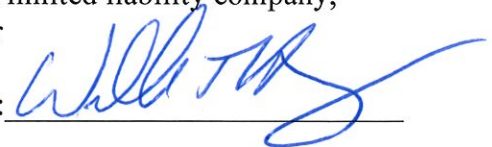
Dated this 6/8/21

By:

PARK DRIVE STORAGE, LLC, a Delaware limited liability company

By: Park Drive JV, LLC,
a Delaware limited liability company,
its sole member

By: Banner Storage Manager IX, LLC,
a Delaware limited liability company,
its manager

By: 

Name: William T. Henry

Title: Vice President



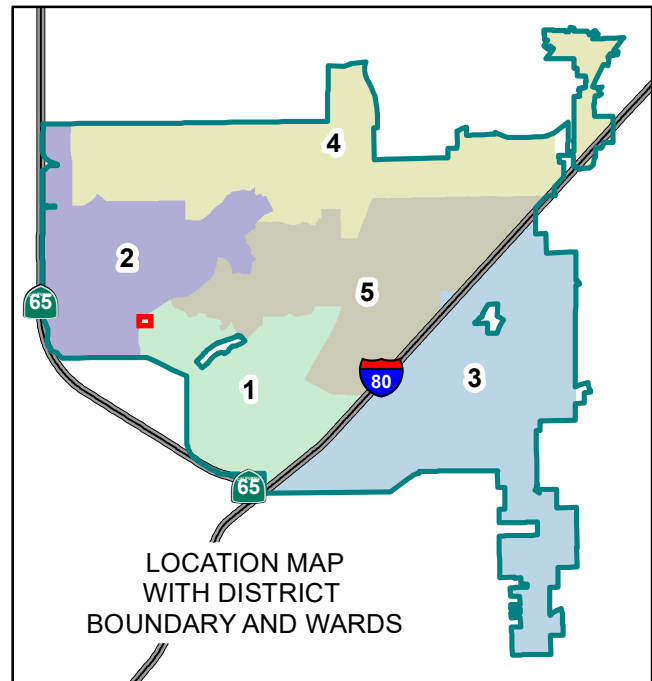
0 50 100 Feet
1 in = 100 ft



Park Drive Storage

1 EDU

Date: 6/15/2021
 Author: Curtis Little
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 G:\spmud_gis\mxd\Curtis\Bill Of Sale
 Maps\2021\MXD\ParkDrive.mxd



**SOUTH PLACER MUNICIPAL UTILITY DISTRICT
STAFF REPORT**

To: Board of Directors

From: Herb Niederberger, General Manager

Cc: Carie Huff, District Engineer

Subject: Adoption of Resolution 21-19 Establishing a Fee Schedule for Fiscal Year 2021/22 and Adoption of Resolution 21-20 Establishing the Schedule of Values for Fiscal Year 2021/22

Meeting Date: July 1, 2021

Overview

The District updates fees periodically to recover the actual costs of services provided and to adjust costs indexed to the Engineering News Record (ENR) Construction Cost Index. As used herein, “Construction Cost Index” means the average of the Construction Cost Index (20-City) and the Construction Cost Index (San Francisco, CA), hereinafter called the ENR-CCI. This annual adjustment shall be adopted annually by the Board Resolution concurrent with the annual adoption of the District Fee Schedule.

Fee Schedule

In order to recover the cost of services provided to the public ranging from copying to annexations, the South Placer Municipal Utility District (District) Board of Directors approved Resolution 17-16 establishing a methodology for calculating said fees. This methodology applies the fully burdened hourly bill out rate for each District position to the specific services provided. The fee schedule is updated annually by applying the employees’ hourly rate, set by MOU, marked up with an applicable benefits and overhead factor intended to cover District costs.

The proposed fees for Fiscal Year 2021/22 include increases over last year; however, in some cases the fees remained the same. Those fees that remain the same are typically the result of the tasks being reassigned to an employee with a lower classification, compensated at a lower wage. It is anticipated that these fees would remain steady until the compensation of the employee classification assigned the task increases beyond the current fee.

A new fee was added to the fee schedule to cover the staff time associated with the review and inspection of accessory dwelling units (ADU). Please note that the Project Plan Check and Inspection Fee and the Tenant Improvement Processing Fee are deposits towards actual costs, so the District tracks time spent on the project and the developer/engineer is responsible for the actual cost.

The Sewer Participation Fee increase is indexed to the ENR-CCI and the increase is consistent between the SPWA partners.

Staff has prepared Resolution 21-19 Establishing a Fee Schedule for Fiscal Year 2021/22 for consideration by the Board of Directors. A comparison of the current and proposed fees, along with fee justification, is included as Attachment 1 to this Staff Report.

Schedule of Values

The concept of establishing the Schedule of Values was originally adopted with Resolution 17-35. In accordance with Board Policy 3251 - Recordation of Assets for Depreciation Purposes, as well as the Sewer Code, Chapter 4 – Credit and Reimbursement Agreements, the District must annually adopt a schedule of values that represents the new cost of construction of various sewer system assets.

The Schedule of Values shall be adjusted each July 1st based upon the ENR-CCI for the preceding May, as published in the Engineering News Record publication, unless otherwise determined by the Board. Staff has prepared Resolution 21-20 Establishing a Schedule of Values for Sewer System Assets for Fiscal Year 2021/22 for consideration by the Board of Directors.

Recommendation

Staff recommends that the Board of Directors adopt:

1. Resolution 21-19 Establishing a Fee Schedule for Fiscal Year 2021/22; and
2. Resolution 21-20 Establishing a Schedule of Values for Sewer System Assets for Fiscal Year 2021/22.

Strategic Plan Goals

This action is consistent with SPMUD Strategic Plan Goals:

Goal 1.3: Maintain transparency with all District activities.

Goal 5.1: Maintain wastewater rates sufficient to meet financial needs, operational demand, regulatory requirements, and customer expectations.

Goal 5.3: Maintain financial responsibility to ensuring allocated funding sources are adequate to meet expenses.

Related Board Policies and Resolutions

Resolution 17-16 Establishing a Fee Schedule for FY2017/18.

Resolution 17-35 Establishing a Schedule of Values that represents the Cost of New construction for Sewer System Assets

Policy 3251 - Recordation of Assets for Depreciation Purposes

Sewer Code, Chapter 4 – Credit and Reimbursement Agreements

Fiscal Impact

The fee schedule is intended to cover the District's costs to provide the listed services. The projected revenue from the fee schedule is included in the proposed FY 2021/22 Budget.

There is no direct fiscal impact to the adoption of these Schedule of Values. The true fiscal impact will be realized as new construction is added to the District's fixed assets and depreciated in accordance with Generally Accepted Accounting Principles (GAAP). These values will also impact the cost of major facilities eligible for credits and reimbursements determined in accordance with the Sewer Code.

Attachments:

1. Attachment 1 – Comparison of Current and Proposed Rates
2. Resolution 21-19 Establishing a Fee Schedule for Fiscal Year 2021/22
3. Resolution 21-20 Establishing a Schedule of Values for Sewer System Assets for Fiscal Year 2021/22



South Placer Municipal Utility District Fee Schedule Comparison of Current and Proposed Rates

Fee Description	Fee Amount Fiscal Year 2020/21	Fee Amount Fiscal Year 2021/22	Amount of Increase	Reason
Monthly Service Charge (Ordinance 17-02)	\$36 / EDU	\$36 / EDU	\$0.00	No scheduled adjustment.
Monthly PRSC Newcastle residents (Resolution 13-11)	\$54 / EDU	\$54 / EDU	\$0.00	No scheduled adjustment.
Building Sewer Inspection	\$345	\$345	\$0.00	Information taken directly from Lucite and Tyler. Inspector time is the number of hours per inspection TIMES average number of inspections to final. PLUS admin time to process the application and data entry. The hours per inspection decreased from last year but the number of inspections to final increased.
Building Sewer Inspection (Repairs)	\$120	\$125	\$5.00	Increase due to the Consumer Price Index (CPI).
Residential Ejector Pump Submittal Review & Inspection	\$470	\$515	\$45.00	Increase due to the actual time spent on residential pump systems and the Consumer Price Index (CPI).
Accessory Dwelling Unit (ADU) Submittal Review & Inspection	n/a	\$410	\$410.00	New fee this fiscal year to capture staff time reviewing and inspecting accessory dwelling units (ADU).
Reconnect Fee	\$550	\$550	\$0.00	No change.
Project Plan Check & Inspection Processing Fee	\$1,845 Deposit + District Costs	\$1,920 Deposit + District Costs	\$75.00	Increase due to the Consumer Price Index adjustment (CPI).
Tenant Improvement Processing Fee	\$295 Deposit + District Costs	\$330 Deposit + District Costs	\$35.00	Increase due to the actual time spent on tenant improvements and the Consumer Price Index (CPI).
Participation Fee per EDU (Ordinance 17-03)	\$12,396	\$12,999	\$603.00	Increase due to Construction Cost Index (CCI).
Local Participation Fee per EDU (Sewer Code Chapter 2)	\$4,129	\$4,330	\$201.00	Increase due to Construction Cost Index (CCI).
Regional Participation Fee per EDU (SPWA Treatment)	\$8,267	\$8,669	\$402.00	Increase due to Construction Cost Index (CCI).
Project Related Participation Fee per EDU - PRPF (NSD) (Resolution 13-11/10-09 - Year 8) Adjusts 10/1/21	\$800	\$900	\$100.00	Adjusts 10/1/21 per Resolution 13-11.
Out-of-Area Service Agreement Processing Fee	\$650	\$650	\$0.00	No change.
Annexation Single Parcel/Single Home	\$1,565	\$1,565	\$0.00	No change.
Annexation Large Annex (up to 50 acres)	\$5,875	\$5,875	\$0.00	No change.
Annexation Large Annex (More than 50 acres)	\$7,440	\$7,440	\$0.00	No change.
Warranty TV/Flush Fee (6" - 15" diameter)	\$3.20/ft + District Costs	\$3.20/ft + District costs	\$0.10/ft + District Costs	Increase due to the Consumer Price Index adjustment (CPI).
Warranty TV/Flush Fee (> 15" diameter)	\$4.45/ft + District Costs	\$4.45/ft + District costs	\$0.20/ft + District Costs	Increase due to the Consumer Price Index adjustment (CPI).
Inspection Overtime Fee (Weekday - 3 hour max)	\$375.00	\$375.00	\$0.00	No change.
Inspection Overtime Fee (Night/Saturday - 8 hour max)	\$990	\$990.00	\$0.00	No change.
Tap - Mainline	\$2,350	\$2,485	\$135.00	Increase due to the Consumer Price Index adjustment (CPI).
Tap - Manhole	\$2,850	\$2,985	\$135.00	Increase due to the Consumer Price Index adjustment (CPI).
One-Time Discharge Permit	\$650 (minimum) + treatment costs	\$660 (minimum) + treatment costs	\$10.00	Increase due to the Consumer Price Index adjustment (CPI).
Wastewater Discharge Permit (Initial Permit)	\$470	\$470	\$0.00	No change.
Wastewater Discharge Permit (Renewal)	\$160	\$160	\$0.00	No change.
Document Copy Fees				
~ Copy of 8.5 x 11 - 11 x 17	\$0.25	\$0.25	\$0.00	No change.
~ Copy 24 x 36	\$13	\$14	\$1.00	Increase due to cost of paper and Consumer Price Index (CPI).
~ Copy GIS Document	\$65	\$70	\$5.00	Increase due to cost of paper and Consumer Price Index (CPI).
~ Copy Electronic Files onto CD	\$65	\$70	\$5.00	Increase due to cost of paper and Consumer Price Index (CPI).
Standard Specifications (Binder)	\$65 + shipping if mailed	\$70 + shipping if mailed	\$5.00	Increase due to cost of paper and Consumer Price Index (CPI).
Sewer System Management Plan (SSMP) (Binder)	\$65 + shipping if mailed	\$70 + shipping if mailed	\$5.00	Increase due to cost of paper and Consumer Price Index (CPI).

SOUTH PLACER MUNICIPAL UTILITY DISTRICT

RESOLUTION NO. 21-19

ADOPTING A FEE SCHEDULE FOR FISCAL YEAR 2021/22

WHEREAS, the South Placer Municipal Utility District (District) Board of Directors seeks to develop a schedule of fees and charges based on the District’s budgeted and projected costs; and

WHEREAS, the District intends to adjust and establish said fees to be adopted annually to cover the cost of providing services to the public.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of South Placer Municipal Utility District as follows:

Section 1

The Board hereby finds and determines that the fees imposed by this resolution are necessary to cover the costs of providing said services.

Section 2

The schedule of fees and charges, as shown on Exhibit “A” attached hereto and incorporated herein by reference, are hereby fixed and established effective July 1, 2021, and said Exhibit “A” hereby amends and replaces all previous fee schedules. Exhibit “A” may be updated to reflect changes in the SPWA Regional Participation Fee or charges established by separate ordinance.

Section 3

The fees set forth by this resolution are for the specific services listed. For any additional services provided, the cost of which is indeterminate and not included in the fee schedule, the General Manager may estimate the time required to provide the service and require payment of a fee at the fully burdened District hourly bill out rate.

Section 4

The District's fully burdened bill out rate shall be established annually by applying a specific employee's hourly rate, set annually by MOU, marked up with an applicable benefits and overhead factor intended to cover District costs.

Section 5

The fees and charges shown on the fee schedule, not otherwise fixed and established by separate ordinance or resolution, shall be adjusted by the General Manager on the 1st of July, annually, by applying the time determined by a District time and motion study and analysis and calculate the fee at the fully burdened District hourly bill out rate per employee tasked to do such work,

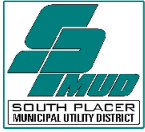
PASSED AND ADOPTED by the Board of Directors of South Placer Municipal Utility District on this 1st day of July 2021.

SOUTH PLACER MUNICIPAL UTILITY DISTRICT

William Dickinson, President of the Board of Directors

ATTEST:

Emilie Costan, Secretary



South Placer Municipal Utility District Fee Schedule

Updated for Fiscal Year 2021-2022

Fee Description	Fee Amount
Monthly Service Charge (Ordinance 17-02)	\$36 / EDU
Monthly PRSC Newcastle residents (Resolution 13-11)	\$54 / EDU
Building Sewer Inspection	\$345
Building Sewer Inspection (Repairs)	\$125
Residential Ejector Pump Submittal Review (Includes plan review and inspection)	\$515
Accessory Dwelling Unit (ADU) Submittal Review (Includes plan review and inspection)	\$410
Reconnect Fee	\$550
Project Plan Check & Inspection Processing Fee	\$1,920 Deposit + District Costs
Tenant Improvement Processing Fee	\$330 Deposit + District Costs
Participation Fee per EDU (Ordinance 17-03)	\$12,999
Local Participation Fee per EDU (Sewer Code Chapter 2)	\$4,330
Regional Participation Fee per EDU (SPWA Treatment)	\$8,669
Project Related Participation Fee per EDU - PRPF (NSD) (Resolution 13-11/10-09 - Year 9) Adjusts 10/1/21	\$900
Out-of-Area Service Agreement Processing Fee	\$650
Annexation Single Parcel/Single Home	\$1,565
Annexation Large Annex (up to 50 acres)	\$5,875
Annexation Large Annex (More than 50 acres)	\$7,440
Warranty TV/Flush Fee (6" - 15" diameter)	\$3.20/ft + District costs
Warranty TV/Flush Fee (> 15" diameter)	\$4.45/ft + District costs
Inspection Overtime Fee (Weekday - 3 hr max)	\$375
Inspection Overtime Fee (Night/Saturday - 8 hr max)	\$990
Tap - Mainline	\$2,485
Tap - Manhole	\$2,985
One-Time Discharge Permit	\$660 (minimum) + treatment costs
Wastewater Discharge Permit (Initial Permit)	\$470
Wastewater Discharge Permit (Renewal)	\$160
Document Copy Fees	
~ Copy of 8.5 x 11 - 11 x 17	\$0.25
~ Copy 24 x 36	\$14
~ Copy GIS Document	\$70
~ Copy Electronic Files onto CD	\$70
Standard Specifications (Binder)	\$70 + shipping if mailed
Sewer System Management Plan (SSMP) (Binder)	\$70 + shipping if mailed
Credit Card Transaction Charge (Resolution 21-06/Policy 3170) NOT Applicable to Monthly Service Charges	2.5%

SOUTH PLACER MUNICIPAL UTILITY DISTRICT

RESOLUTION NO. 21-20

ADOPTING A SCHEDULE OF VALUES FOR SEWER SYSTEM ASSETS FOR

FISCAL YEAR 2021/22

WHEREAS, The District adopted Resolution 17-34 on November 2, 2017, creating Policy 3251 - Recordation of Assets for Depreciation Purposes; and

WHEREAS, Policy 3251 calls for the annual adoption of a schedule of values that represents the new cost of construction of various sewer system assets; and

WHEREAS, The schedule of values shall be adjusted each July 1st based upon the Construction Cost Index for the preceding May, as published in the Engineering News Record publication, unless otherwise determined by the Board. As used herein, “Construction Cost Index” means the average of the Construction Cost Index (20-City) and the Construction Cost Index (San Francisco, CA).

WHEREAS, This schedule will be used to determine the book value of developer-installed and contributed sewer assets in accordance with Policy 3250 - Sewer System Contributions and Bills of Sale, and will also be used to determine the value of developer- installed trunk facilities eligible for credit or reimbursement under the Sewer Code, Chapter 4 – Credit and Reimbursement Agreements. This book value will be recorded in the financial management system and depreciated in accordance with industry standards.

NOW, THEREFORE BE IT RESOLVED the Board of Directors of the South Placer Municipal Utility District does hereby adopt the attached Schedule of Values for Sewer System Assets as shown on Exhibit “A” attached hereto and incorporated herein by reference, are hereby fixed and established effective July 1, 2021 and said Exhibit “A” hereby amends and replaces all previous Schedule of Values for Sewer System Assets.

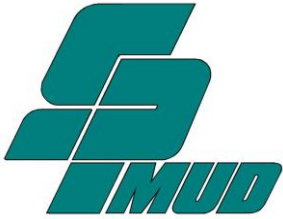
PASSED AND ADOPTED by the Board of Directors of South Placer Municipal Utility District on this 1st day of July 2021.

SOUTH PLACER MUNICIPAL UTILITY DISTRICT

William Dickinson, President of the Board of Directors

ATTEST:

Emilie Costan, Board Secretary



Schedule of Values for Sewer System Assets

Baseline Pipeline Construction Costs

Open Cut Pipe Unit Costs

Pipe Dia. (in)	<15 ft \$/FT	15 to 20 ft \$/FT	20 to 25 ft \$/FT	>25 ft \$/FT
6	151	173	-	-
8	173	200	-	-
10	205	227	-	-
12	238	254	281	308
15	275	297	324	351
18	308	335	367	399
21	356	383	416	448
24	394	421	453	486
27	426	453	491	529
30	464	497	534	572
33	502	534	572	610
36	534	572	615	659
42	572	610	653	696
48	610	648	691	734

Trenchless Unit Costs

Pipe Dia. (in)	Casing (in)	Microtunnel \$/FT	Bore & Jack \$/FT
8	36	1107	664
10	36	1117	675
12	36	1123	680
15	36	1144	707
18	42	1107	723
21	43	1112	777
24	49	1144	858
27	51	1215	912
30	56	1247	961
33	59	1339	1020
36	64	1441	1123
42	68	1587	1193
48	72	1835	1258

Jacking and Receiving Pits

Pit Type	<15 ft \$/EA	>25 ft \$/EA
Jacking	86,376	124,165
Receiving	26,992	43,188



Schedule of Values for Sewer System Assets

Additional Costs

Additional Dewatering

Groundwater Infiltration	\$/FT
Groundwater	0
Significant groundwater (i.e., 200 gpd/ac)	49
Extreme groundwater (i.e., 500 gpd/ac)	65

Additional Sheeting and Shoring

Condition	<15 ft \$/FT	15 to 20 ft \$/FT	20 to 25 ft \$/FT	>25 ft \$/FT
High ground water - Undeveloped areas	32	65	97	130
High ground water - Developed areas	81	119	146	184

Ground Condition

Type	% of Base LF Cost
Hard Rock	200%
Cobble - Developed Areas	200%
Cobble - Undeveloped Areas	40%

Traffic Control

Type	\$/FT
Minor roads - less than 4 lanes of traffic	-
Major roads - 4 lanes or more	49

Productivity Factors

Type	% of Base LF Cost
Traffic/Utility Corridor Delay Factor	15%
Remove and Replace Delay Factor	25%

Surface Restoration

Type	\$/FT
Pavement (T-trench)	108
Access Road (3" AC / 8" AB, 12-ft wide, 2-ft shoulders)	81

SOUTH PLACER MUNICIPAL UTILITY DISTRICT

STAFF REPORT

To: Board of Directors

From: Carie Huff, District Engineer

Cc: Herb Niederberger, General Manager

Subject: Annexation of 3344 Boyington Road and LAFCO Resolution of Support for Application (Ward 4)

Meeting Date: July 1, 2021

Overview

For a property to receive District sewer service the property must be within the District’s boundaries. Properties that are located outside of the District which require sewer service must first annex into the District before sewer service can be provided. All annexations are required to be approved by the Local Area Formation Commission (LAFCO). In order for a property to be eligible for annexation it must be contiguous to the District’s boundary, within the District’s Sphere of Influence, and the property must have a demonstrated need to be annexed into the District (for example, the property is being developed or the existing septic system is failing).

The parcel requesting to be annexed (APN 043-040-006-000) is located at 3344 Boyington Road in Loomis and encompasses approximately 1 acre. While the property has a Loomis address, it is not actually located within the town boundaries, although is it adjacent and contiguous to the Town of Loomis. The parcel is currently in development for a single-family residence. Public sewer is located within Boyington Road. All sewer facilities will be designed and constructed in accordance with SPMUD Standards and Specifications. The property owner has provided the legal description and exhibit, the SPMUD annexation fees and all other items required for annexation.

Recommendation

Staff recommends that the Board of Directors:

1. Adopt Resolution 21-21 Resolution of Support for Annexation of 3344 Boyington Road APN 043-040-006-000.

Strategic Plan Goal

This action is consistent with SPMUD Strategic Plan Goals:

Goal 3.1: Plan all projects to ensure adherence to District standards and ordinances.

Fiscal Impact

The property will be required to pay the connection/participation fee to the District when connection is made to the District sewer system.

Attachments:

1. Resolution 21-21 – Resolution of Support for Annexation of 3344 Boyington Road
2. Exhibit A – Site Map
3. Exhibit B – Legal Description and Exhibit
4. Exhibit C – Plan to Provide Sewer Service to 3344 Boyington Road

SOUTH PLACER MUNICIPAL UTILITY DISTRICT

RESOLUTION NO. 21-21

RESOLUTION OF SUPPORT FOR ANNEXATION OF 3344 BOYINGTON ROAD

APN 043-040-006-000

WHEREAS, The South Placer Municipal Utility District (District) desires to initiate proceedings pursuant to the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 (Government Code Section 56000 et seq) for sewer service extension outside the District's boundaries (Government Code Section 56133).

WHEREAS, the territory proposed to be provided services lies outside the boundaries of the DISTRICT, the parcel is set forth in Exhibit A and Exhibit B attached and incorporated herein by reference, and

WHEREAS, the reason for the proposed services is to provide sewage disposal services to the parcel, and

WHEREAS, the properties will be located in Ward 4 of the South Placer Municipal Utility District Boundary,

WHEREAS, a plan for providing services has been prepared in accordance with Government Code Section 56653 and will be submitted herewith as Exhibit C,

NOW, THEREFORE BE IT RESOLVED, by the Board of Directors of the South Placer Municipal Utility District that this Resolution of Support is hereby adopted for APN 043-040-006-000, and the Placer Local Agency Formation Commission is hereby requested to take the above-requested action according to the terms and conditions stated herein, all in accordance with the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000. The property will be located in Ward 4 of the South Placer Municipal Utility Boundary. In the event that the owner of the property described herein fails to complete the annexation of said land to SPMUD within twenty-four (24) months from the 1st day of July 2021, this resolution shall cease and terminate, and shall be of no further force or effect.

PASSED AND ADOPTED at a Regular Meeting of the South Placer Municipal Utility District Board of Directors at Rocklin, CA this 1st day of July 2021.

Signed: _____
William Dickinson, President of the Board of Directors

Attest: _____
Emilie Costan, Board Secretary

LEGAL DESCRIPTION
ANNEXATION: SOUTH PLACER MUNICIPAL UTILITIES DISTRICT

All that portion of the South East Quarter of Section 3 of Township 11 North, Range 7 East, M.D.M., County of Placer, State of California, described as follows:

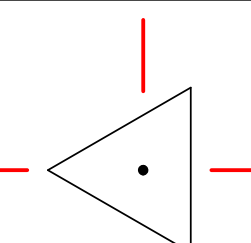
Beginning at a point on the East line of said Section 3 from which the East Quarter corner thereof bears North 00°09'37" East 662.13 feet, Thence, from said point of Beginning:

- Course 1. Along the East line of said Section 3, South 00°09'37" West 103.74 feet to the North line of Boyington Road, thence,
- Course 2. Along the North line of Boyington Road, South 42°54'39" West 316.97 feet, thence,
- Course 3. Leaving said Boyington Road, South 88°42'53" West 48.07 feet, thence,
- Course 4. North 00°09'37" East 330.89 feet, thence,
- Course 5. North 88°40'34" East 263.31 feet, to the Point of Beginning.



Braden Barnum

5/28/2021



CenterPoint Engineering, Inc.

Civil Engineering & Land Surveying
 4230 Rocklin Rd. Suite 200 · Rocklin, CA · 95677
 Phone: 916-773-4006 Fax: 916-773-4498

ANNEXATION EXHIBIT
SOUTH PLACER MUNICIPAL
UTILITY DISTRICT
 A PORTION OF SEC 3, T.11 N., R. 7 E., M.D.M
 COUNTY OF PLACER, STATE OF CALIFORNIA

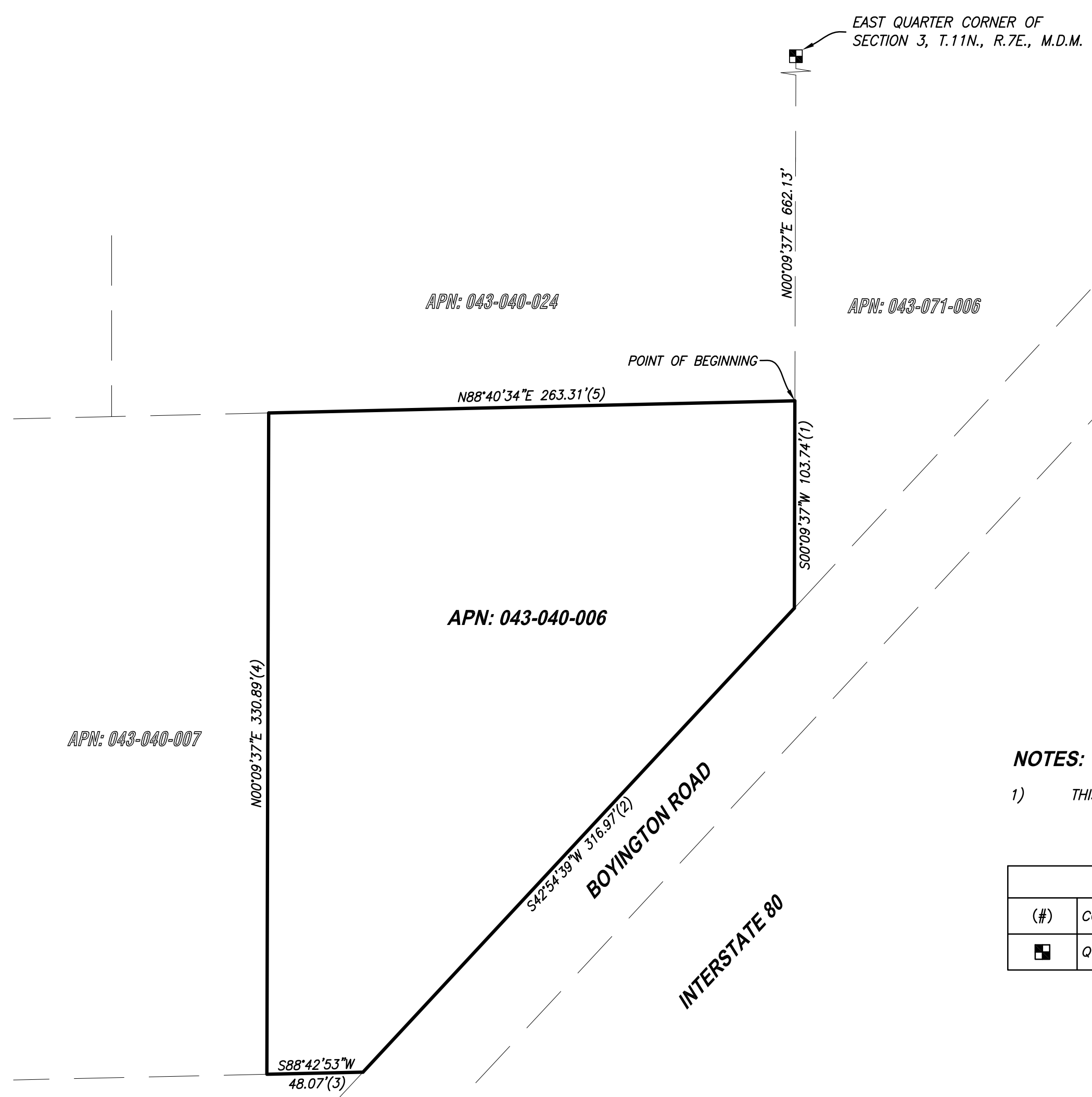
JOB NO. 227700
 DATE 5/28/2021
 DR BY BB
 CK BY
 SCALE 1" = 50'

SHEET NUMBER
1
 OF 1 SHEETS

THIS EXHIBIT WAS PREPARED BY:

Brad Barnum
 BRADEN BARNUM LS 8507

5/28/2021
 DATE



EAST QUARTER CORNER OF SECTION 3, T.11N., R.7E., M.D.M.

NOTES:

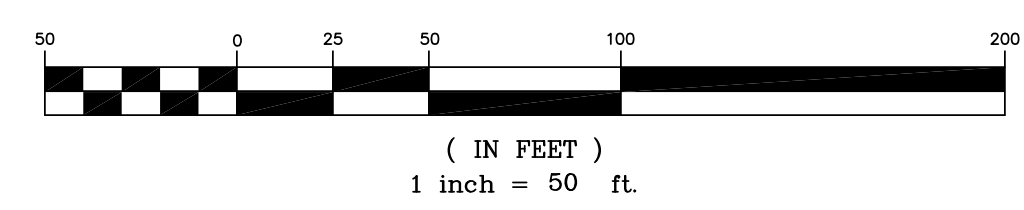
- 1) THIS MAP IS NOT BASED ON A FIELD SURVEY.

LEGEND

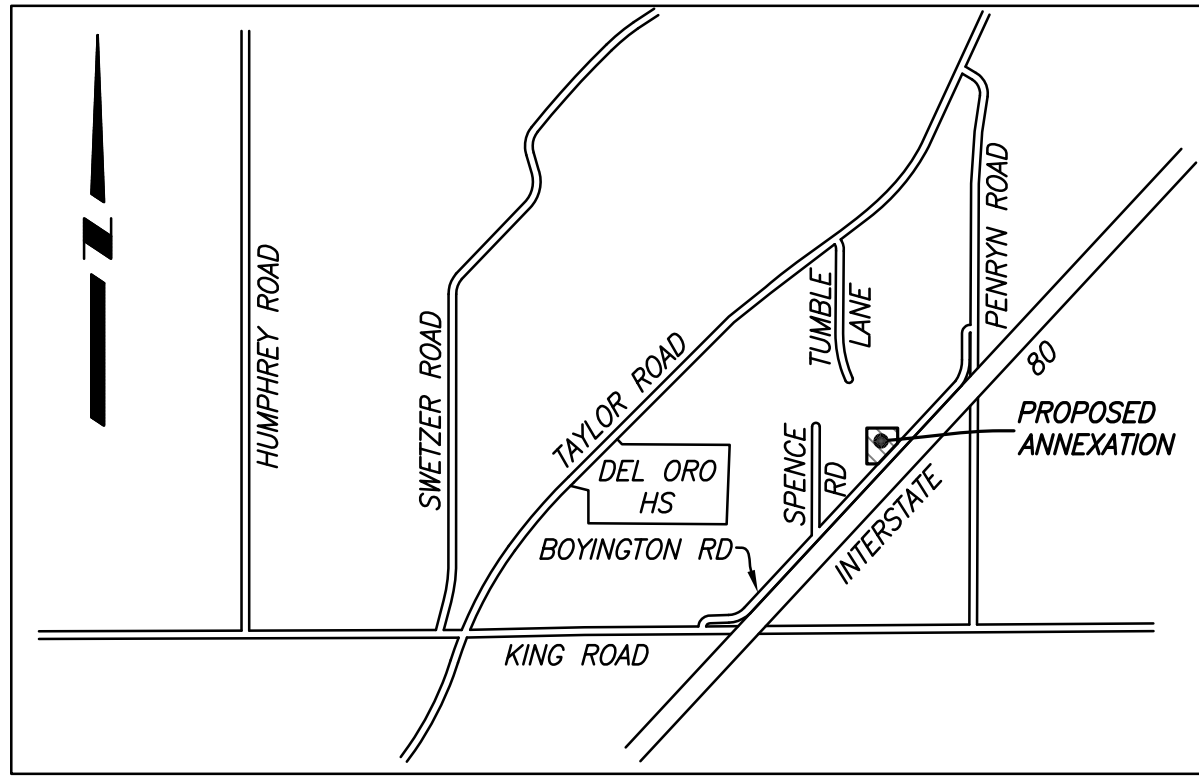
(#)	COURSE NUMBER PER LEGAL DESCRIPTION
☐	QUARTER SECTION CORNER AS NOTED

SCALE 1" = 50'

GRAPHIC SCALE



VICINITY MAP



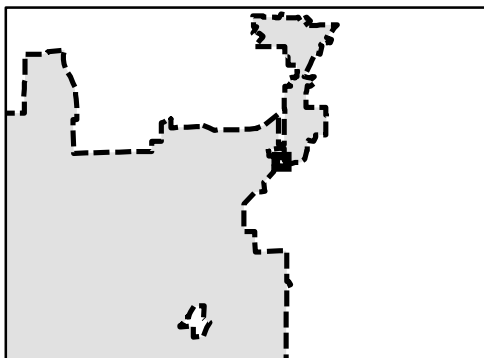
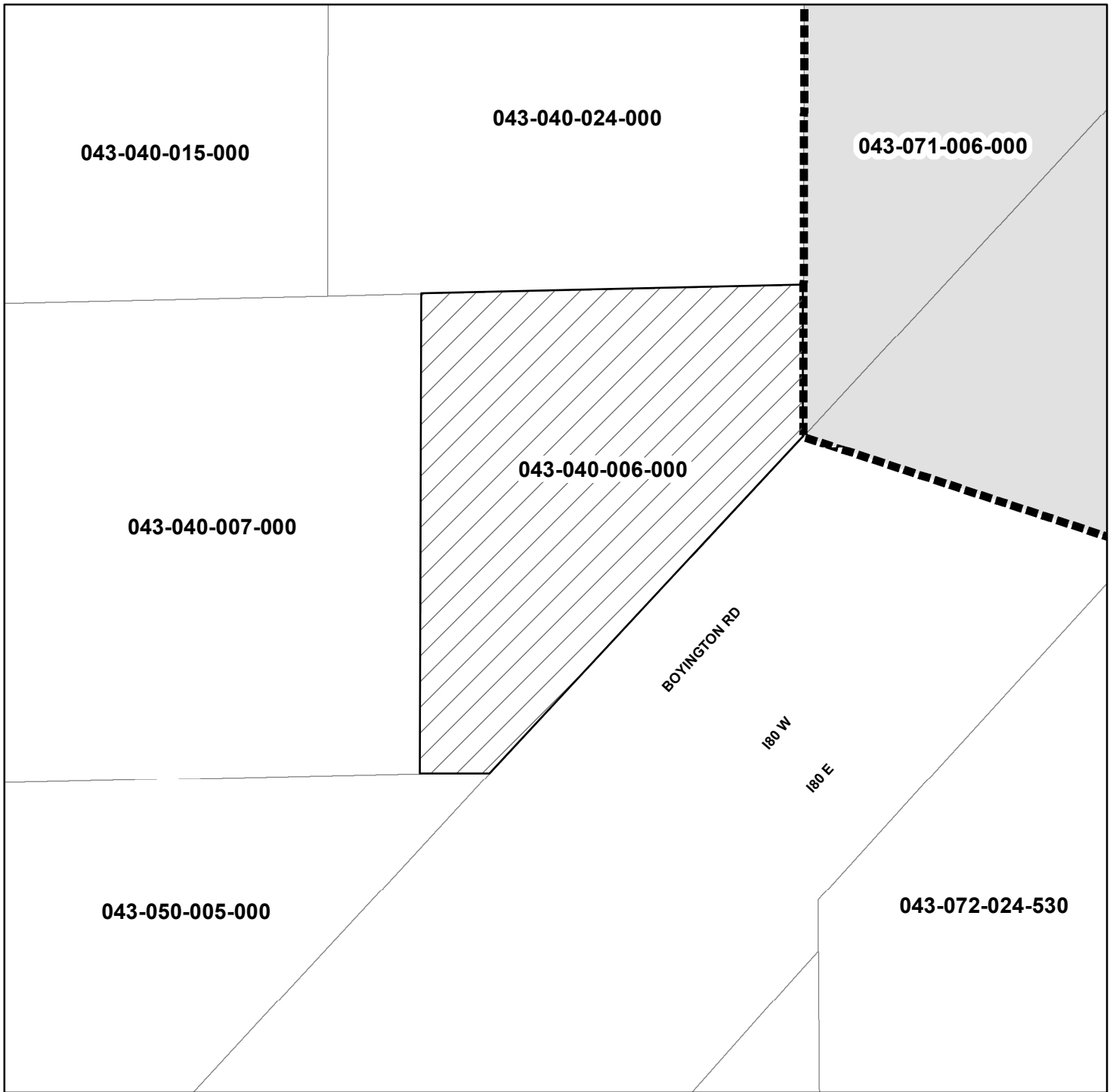


Exhibit B
3344 Boyington Rd

043-040-006-000
1 Acre



0 50 100 Feet
 1 in = 100 ft

Date: 6/21/2021
 Author: Curtis Little
 Document Path:
 G:\spsmud_gis\mxd\Curtis\Exhibit
 Maps\Annexations\Boyington

Plan for Providing Sewer Services to APN 043-040-006-000

Government Code Section 56653.

- (a) If a proposal for a change of organization or reorganization is submitted pursuant to this part, the applicant shall submit a plan for providing services within the affected territory.*
- (b) The plan for providing services shall include all of the following information and any additional information required by the commission or the executive officer:*

(1) An enumeration and description of the services to be extended to the affected territory.

- a. Sanitary Sewer Collection Service – collection of sewage from the building and transportation, via pipes, to the treatment facility.
- b. Sanitary Sewer Treatment Service (disposal) via the City of Roseville’s Dry Creek Waste Water Treatment Plant (WWTP).

(2) The level and range of those services.

Services provided include collection, transportation and treatment, as well as 24-hour emergency services related to sewer problems.

(3) An indication of when those services can feasibly be extended to the affected territory.

The sewer utility is readily available for connection. The District owns and operates a 12-inch sewer pipe located in Boyington Road (reference Exhibit A).

(4) An indication of any improvements or upgrading of structures, roads, sewer or water facilities, or other conditions that will be required as a result of the proposal.

In order to connect to the District’s facilities, the owner is required to construct, at his/her expense, the sewer facilities required to connect to sewer. All work shall be in accordance with the District’s Sewer Code and the District’s Standard Specifications.

(5) Information with respect to how those services will be financed.

Monthly service fees, collected from those connected to the sewer system, cover the cost of services provided. All applicable fees, including but not limited to, connection fees, inspection fees and annexation processing fees must be received by the District prior to connection.

**SOUTH PLACER MUNICIPAL UTILITY DISTRICT
STAFF REPORT**

To: Board of Directors

From: Carie Huff, District Engineer

Cc: Herb Niederberger, General Manager

Subject: Construction Cooperation and Reimbursement Agreement for the City of Rocklin Winding Lane Curve and Lost Avenue Intersection Improvement Project

Meeting Date: July 1, 2021

Background

The City of Rocklin intends to reconfigure the Winding Lane and Lost Avenue intersection near Quarry Park to facilitate vehicular and pedestrian access. The District has existing facilities within the project area that necessitate improvement and intends for the City’s contractor to complete the improvements to the District’s system. The scope of work includes the addition of a manhole, abandonment of approximately seventy (70) feet of pipe, and adjustment of manholes. The estimated cost of the work is \$22,500.

The District’s typical agreement has been updated to reflect the details of this project. It outlines the responsibilities and items of coordination for both parties (e.g., collaboration during design, coordination during construction, reimbursement of costs).

Should the Board approve Resolution 20-22, the signed agreement will be sent to the City of Rocklin’s City Council for approval and signature. The District and City intend to use a similar process for coordination of future work to meet the parties’ individual and shared objectives.

Recommendation

Staff recommends that the Board of Directors:

- Adopt Resolution 21-22 to authorize the General Manager to execute the attached Construction Cooperation and Reimbursement Agreement between South Placer Municipal Utility District and the City of Rocklin for the Sewer Line Associated with the City of Rocklin Winding Lane Curve and Lost Avenue Intersection Improvement Project.

Strategic Plan Goal

This action is consistent with SPMUD Strategic Plan Goals:

- Goal 1.2: Improve communications.
- Goal 3.1: Plan all projects to ensure adherence to District standards and ordinances.

Fiscal Impact

Per the agreement, the District will be responsible to pay the actual costs for the abandonment and removal of pipe and the addition of a manhole as well as pre and post closed-circuit television (CCTV) of the District's facilities. The project will be advertised, bid, and awarded through the City's competitive bid process. The estimated cost of the work is \$22,500. This project is included in the 2021/2022 budget under participation in regional projects (Fund 400).

Attachments:

1. Resolution No. 21-22 – Authorization to Enter Construction Cooperation and Reimbursement Agreement for the City of Rocklin Winding Lane Curve and Lost Avenue Intersection Improvement Project.
2. Exhibit A: Construction Cooperation and Reimbursement Agreement Between South Placer Municipal Utility District and the City of Rocklin for the Sewer Line Associated with the City of Rocklin Winding Lane Curve and Lost Avenue Intersection Improvement Project.
3. Exhibit B: Excerpt from the City of Rocklin Winding Lane Curve and Lost Avenue Intersection Improvement Plans
4. Exhibit C: City of Rocklin Winding Lane Curve and Lost Avenue Intersection Improvement Project – Cost Estimate

SOUTH PLACER MUNICIPAL UTILITY DISTRICT

RESOLUTION NO. 21-22

AUTHORIZATION TO ENTER CONSTRUCTION COOPERATION AND REIMBURSEMENT AGREEMENT FOR THE CITY OF ROCKLIN WINDING LANE CURVE AND LOST AVENUE INTERSECTION IMPROVEMENT PROJECT

WHEREAS, South Placer Municipal Utility District (District), hereinafter called SPMUD, owns and operates the sewer facilities within the City of Rocklin (City), and

WHEREAS, the City proposes to reconfigure Winding Lane near Quarry Park in Rocklin, Placer County, California, hereinafter referred to as “Project”, and

WHEREAS, the project requires the construction of a manhole, abandonment of sewer pipe and the adjustment of the District’s facilities concurrently with the Project, and

WHEREAS, the District agrees to pay for the actual cost to construct, modify and adjust the District’s facilities during the Project which is anticipated to be \$22,500, and

WHEREAS, the District is willing to accept the improvements in accordance with the provisions of this agreement, the District’s Standard Specifications and Improvement Standards for Sanitary Sewers.

NOW, THEREFORE BE IT RESOLVED, the South Placer Municipal Utility District Board of Directors authorizes the General Manager to enter into the attached construction cooperation and reimbursement agreement for the City of Rocklin Winding Lane Curve and Lost Avenue Intersection Improvement Project.

PASSED AND ADOPTED at a Regular Meeting of the South Placer Municipal Utility District Board of Directors at Rocklin, CA this 1st day of July 2021.

Signed: _____
William Dickinson, President of the Board of Directors

Attest: _____
Emilie Costan, Board Secretary

**CONSTRUCTION COOPERATION AND REIMBURSEMENT AGREEMENT
BETWEEN SOUTH PLACER MUNICIPAL UTILITY DISTRICT AND THE CITY OF ROCKLIN
FOR THE SEWER LINE ASSOCIATED WITH THE CITY OF ROCKLIN WINDING LANE CURVE & LOST
AVENUE INTERSECTION IMPROVEMENT PROJECT**

This agreement, by and between the SOUTH PLACER MUNICIPAL UTILITY DISTRICT, hereinafter called "OWNER", and the CITY of ROCKLIN, a political subdivision of the State of California, herein called "LOCAL AGENCY", shall be effective on the later of the dates executed by both the OWNER and the LOCAL AGENCY.

RECITALS

WHEREAS, the LOCAL AGENCY proposes to widen the Winding Lane street curve with bulb out, patch paving street and intersection, and install sidewalk, curb, and gutter, at the Lost Avenue intersection, in Rocklin, Placer County, California, hereinafter referred to as "Project," as shown on the approved improvement plans for the Project; and

WHEREAS, the LOCAL AGENCY and the OWNER agree that the project requires the relocation of the OWNER's facilities concurrently with the Project per the approved improvement plans; and

WHEREAS, the Project will require the relocation of sewer facilities which will be described more fully in the plans to be prepared by the LOCAL AGENCY, and which are hereinafter referred to as the "Facilities"; and

WHEREAS, the LOCAL AGENCY intends to engage a qualified contractor and has agreed to bear all expense to relocate existing Facilities as required and shall be reimbursed for construction of such Facilities as described below; and

WHEREAS, the OWNER is willing to accept the Facilities in accordance with the provisions of this Agreement, the OWNER's Personnel and Administrative Manual, Improvement Standards, Technical Provisions, and Standard Drawings.

AGREEMENT

NOW, THEREFORE, FOR AND IN CONSIDERATION OF THE MUTUAL COVENANTS HEREIN PROVIDED, it is agreed as follows:

1. The LOCAL AGENCY shall competitively bid and award the contract to the lowest responsible bidder for the entire Project. "Responsible bidder" includes the requirement that the selected contractor, or its subcontractor performing the OWNER work, meet the LOCAL AGENCY shall competitively bid and award the contract to the lowest responsible bidder for the entire Project. "Responsible bidder" includes the requirement that the selected contractor, or its subcontractor performing the OWNER work, meet the OWNER's and LOCAL AGENCY's minimum requirements for relocation of sewer facilities, including possessing and maintaining a California State Class A or C-34 Contractor's License. LOCAL AGENCY shall be the lead for the Project will manage the construction contract and be responsible for all payments to the contractor.
2. The LOCAL AGENCY and the OWNER shall mutually agree on a method to coordinate construction administration, construction engineering, construction surveying, shop drawing review, communications and meetings, traffic control, scheduling, inspection and testing of the work that pertain to construction of the OWNER Facilities.
3. OWNER reserves the right to raise the manholes instead of the contractor at its discretion.
4. During relocation of the OWNER Facilities, the OWNER shall determine whether relocation of the OWNER Facilities is satisfactorily performed in accordance with the construction contract and OWNER requirements and shall notify the LOCAL AGENCY in writing of approval and acceptance of the completed OWNER Facilities. OWNER shall coordinate with the LOCAL AGENCY to bring the completed OWNER Facilities into service. After OWNER acceptance of the completed OWNER Facilities, the OWNER shall own and be responsible for the operation and maintenance of the

completed OWNER Facilities pursuant to any encroachment permits obtained from the LOCAL AGENCY at the time of construction of the Project. Such acceptance of the completed work shall not relieve the contractor of any liability or modify the contractor's guarantee.

5. The OWNER shall reimburse the LOCAL AGENCY for costs paid to the LOCAL AGENCY's contractor(s) to install the OWNER Facilities in accordance with the following procedure:
 - a. There OWNER shall pay its share of the actual cost of said work included in the LOCAL AGENCY's highway construction contract within 90 days after receipt of LOCAL AGENCY's bill; compiled on the basis of the actual bid price of said contract. The estimated cost to OWNER for the work being performed by the LOCAL AGENCY's contractor is \$22,500.
 - b. Prior to the LOCAL AGENCYs issuance of the construction documents for the Project for bids, the OWNER and the LOCAL AGENCY shall agree on the construction line items to be included in the bid schedule for the OWNER Facilities. The LOCAL AGENCY shall require the contractor to submit with each monthly payment application an itemization indicating progress on these unit price line items. Upon payment to the Contractor for any of the OWNER Facilities line items, LOCAL AGENCY may submit an invoice to OWNER for reimbursement hereunder of the amounts paid. OWNER shall pay said invoice within thirty (30) days of receipt.
 - c. The OWNER shall be responsible to reimburse LOCAL AGENCY for all payments to the contractor for approved change orders for extra work performed on the OWNER Facilities. LOCAL AGENCY will be responsible for all other Project-related change orders, delays, and extra work incurred by the contractor. The OWNER and LOCAL AGENCY will jointly work to negotiate change order requests and claims by the contractor to resolve any claims directly related to the OWNER Facilities in a timely manner, provided that neither the LOCAL AGENCY nor the OWNER shall agree to the resolution of any such change order request or claim without the other's approval.

In the event agreement cannot be reached related to active ongoing work within one (1) working day of presentation of a request for change order, or claim, the LOCAL AGENCY shall have the right to direct the contractor to proceed on a force account basis.

6. The OWNER will not unnecessarily delay progress of work or hold up final contract acceptance of the project during the period of closeout. The OWNER shall bear no responsibility for contractor for LOCAL AGENCY caused delays on work other than those directly related to only the OWNER Facilities. The OWNER shall have no obligation under this Agreement to make any direct payment to the LOCAL AGENCY's contractor or to any subcontractor (of any tier) or material supplier or equipment supplier for materials, equipment or labor supplied on the Project.
7. Performance by either party under this Agreement shall not be deemed to be in default where delays or default are due to Force Majeure when a party gives notice, in writing, with details of particulars to the other party as soon as possible. Force Majeure as used in this contract shall mean acts of nature, wars, insurrections, riots, epidemics, major landslides, earthquakes, fires, floods, and civil disturbances, which are not within the control for the party claiming suspension, which by the exercise of due diligence, such party may not have been able to avoid or overcome.
8. Except as otherwise provided in the section on indemnity below, costs arising from claims or lawsuits for personal injury or property damage which are alleged to have resulted from construction of the OWNER Facilities only, including the payment of damages pursuant to a final judgment in favor of a claimant, shall be the OWNER's responsibility. In the event of disagreement concerning the responsibility of any claim resolution costs related to the affected items of work, the parties each expressly reserve the right to seek a judicial determination of the responsibility of each party with respect to any claim or lawsuit arising out of their performance under this agreement.

INDEMNITY

OWNER agrees to save harmless and indemnify LOCAL AGENCY from any liability, claim or demand which may be made by any person resulting from the negligence of OWNER in the performance of its responsibilities under this Agreement, and further agrees, at its own cost and expense, to defend any action which may be brought against LOCAL AGENCY resulting from such negligence of OWNER, and further agrees to pay or satisfy any judgment which may result from such action. The foregoing provisions shall not be applicable to claims or actions that arise from the negligence of LOCAL AGENCY in its performance of the terms of this Agreement.

The LOCAL AGENCY agrees to save harmless and indemnify OWNER from any liability, claim or demand which may be made by any person resulting from the negligence of LOCAL AGENCY in the performance of its responsibilities under this Agreement, and further agrees, at its own costs and expense, to defend any action which may be brought against OWNER resulting from such negligence of LOCAL AGENCY, and further agrees to pay or satisfy any judgment which may result from such action. The foregoing provisions shall not be applicable to claims or actions that arise from the negligence of OWNER in its performance of the terms of this Agreement.

INSURANCE

The LOCAL AGENCY's Contractor shall carry Automobile Liability insurance in the amount of at least \$1,000,000, and Commercial General Liability in the amount of at least \$1,000,000 per occurrence and \$2,000,000 aggregate with a maximum \$5,000 deductible, which insurance shall be primary and underlying to the OWNER's insurance and Commercial General Liability and shall specifically name the OWNER as an additional insured and certificate holder. Before work is commenced, the LOCAL AGENCY's Contractor shall furnish the OWNER with a certificate(s) of insurance and Additional Insured Endorsement (ISO CG 2010) or equivalent as satisfactory proof that the LOCAL AGENCY's Contractor

carries the insurance required by the Agreement and Worker's Compensation Insurance in compliance with the laws of the State of California. The LOCAL AGENCY's Contractor's insurance shall be primary and any insurance or self-insurance maintained by the OWNER shall be excess and not contribute to it. The insurance carriers will have a Best Rating of no less than A:-VII or equivalent or as otherwise approved by the OWNER.

PERFORMANCE AND PAYMENT BONDS

All bonds shall be issued by California admitted surety insurers. The estimated cost of the Facilities is \$22,500. Prior to construction of any of the Facilities and during all such construction, the LOCAL AGENCY or LOCAL AGENCY's Contractor shall provide a Performance Bond with a penal sum of 100% of the estimated cost of the Facilities. The performance bond shall be in a form acceptable to the OWNER. The OWNER may formally waive the requirement for a performance bond if the LOCAL AGENCY's Contractor demonstrates that it has provided a comparable performance bond to the LOCAL AGENCY pursuant to Government Code Section 66499.1, which bond encompasses the installation of the Facilities and names the OWNER as co-obligee. The LOCAL AGENCY shall maintain the Performance Bond at all times during the life of this agreement and for a period one (1) year after the completion and acceptance of the Facilities by the OWNER.

In addition, prior to construction, the LOCAL AGENCY or LOCAL AGENCY's Contractor shall provide a Public Works Payment Bond with a penal sum of 100% of the estimated cost of the Facilities. The payment bond shall be in a form that is acceptable to the OWNER. The OWNER may waive the requirement for a payment bond if the LOCAL AGENCY's Contractor demonstrates that it has provided a comparable payment bond to the LOCAL AGENCY pursuant to Government Code Section 66499.2, which bond encompasses the installation of the Facilities. The LOCAL AGENCY shall maintain the Payment Bond at all times until the OWNER accepts the Facilities.

WARRANTIES AND REPAIRS

The LOCAL AGENCY hereby agrees that the OWNER may enforce all warranties provided by LOCAL AGENCY's contractor with respect to OWNER's Facilities, and the LOCAL AGENCY shall require its contractor to provide a warranty against any defects in materials or workmanship in the installed OWNER Facilities for a period of one year following final acceptance of the Project. This Agreement shall cover defects which shall be in existence during such one year period but which shall not become apparent until thereafter. As to any equipment which bears a guarantee or warranty in writing or by law for a period longer than one year, the LOCAL AGENCY hereby stipulates and agrees that such guarantee shall inure to the benefit of the OWNER for such longer period.

This Agreement shall terminate after the OWNER Facilities have been completed and accepted by the OWNER and final payment has been made to the LOCAL AGENCY. However, such termination shall not relieve the contractor of any liability or modify contractor's guarantee or prohibit either the LOCAL AGENCY or the OWNER from enforcing any rights against, or seeking damages from the contractor.

This Agreement shall not inure to the benefit of or create any rights in any third party not a signatory hereto.

SIGNATURES

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the later of the dates executed by both the OWNER and the LOCAL AGENCY below.

LOCAL AGENCY

(OWNER)

By: _____
Justin Nartker
Local Agency Director

By: _____
Herb Niederberger
General Manager

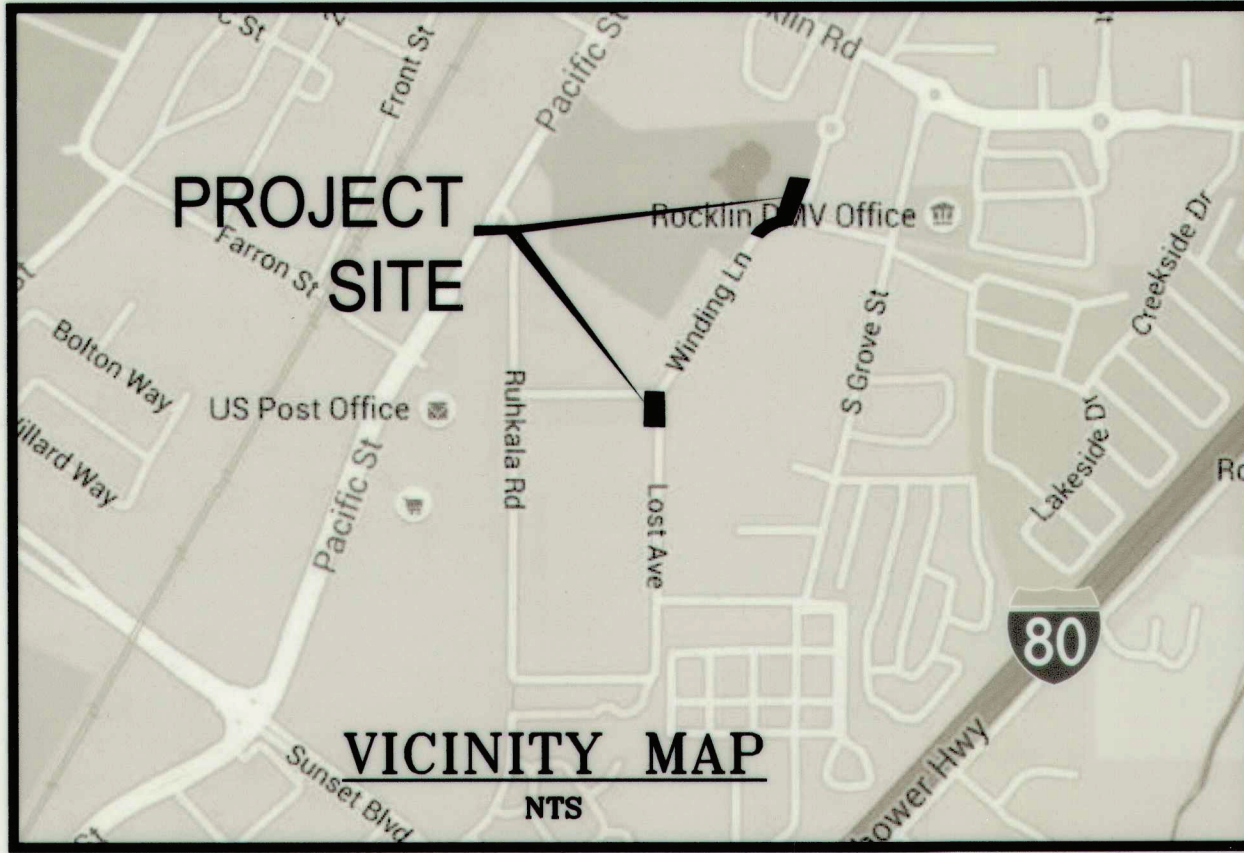
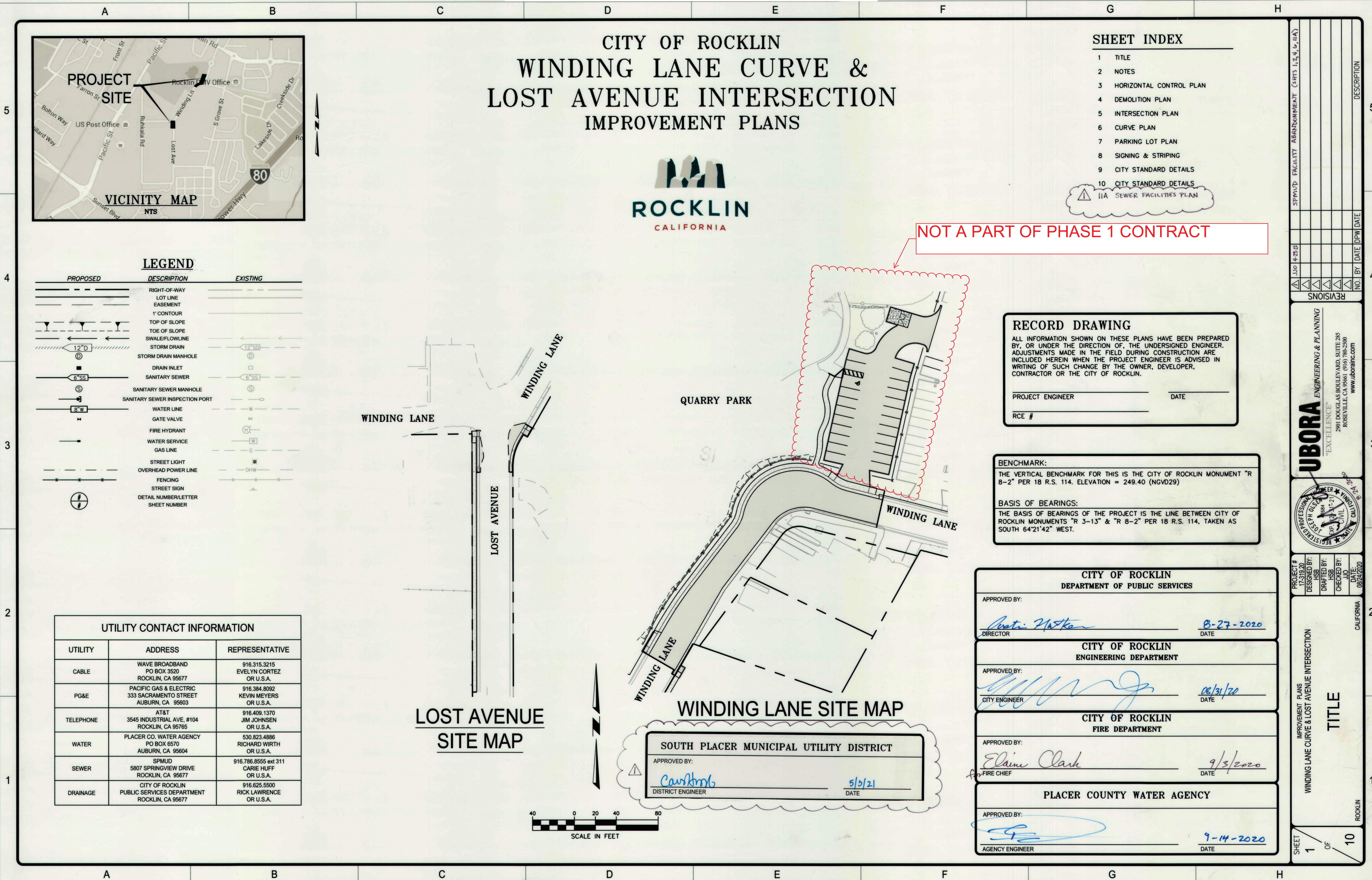
Date: _____

Date: _____

Distribution: 1) Owner, 2) Utility Coordinator, 3) DLAE –File, 4) District Utility Coordinator – File

PHASE 1 BID SET

Exhibit B



CITY OF ROCKLIN WINDING LANE CURVE & LOST AVENUE INTERSECTION IMPROVEMENT PLANS



SHEET INDEX

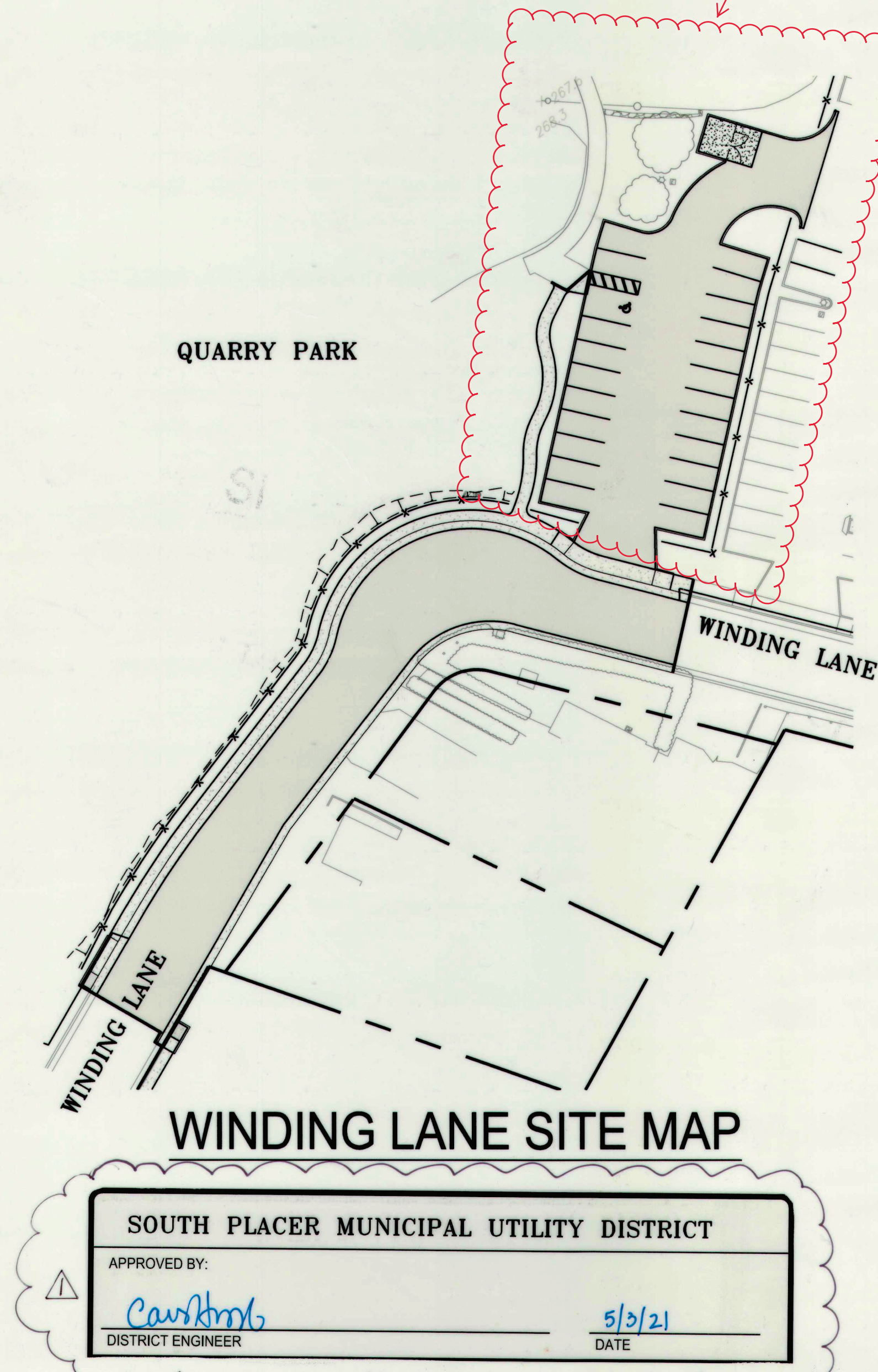
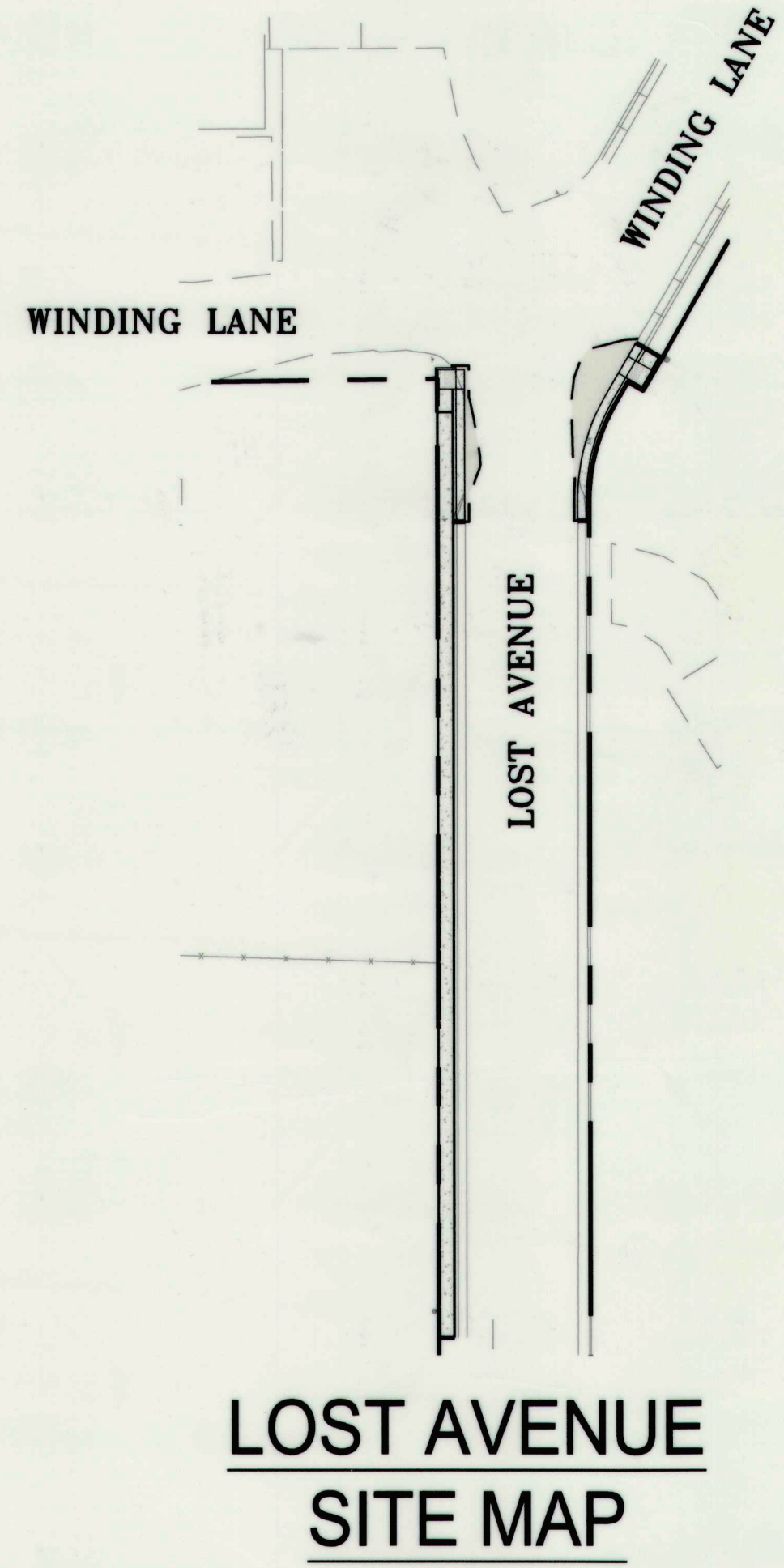
1	TITLE
2	NOTES
3	HORIZONTAL CONTROL PLAN
4	DEMOLITION PLAN
5	INTERSECTION PLAN
6	CURVE PLAN
7	PARKING LOT PLAN
8	SIGNING & STRIPING
9	CITY STANDARD DETAILS
10	CITY STANDARD DETAILS
IIA	SEWER FACILITIES PLAN

LEGEND

PROPOSED	DESCRIPTION	EXISTING
--- (dashed line)	RIGHT-OF-WAY	---
--- (dashed line)	LOT LINE	---
---	EASEMENT	---
--- (dashed line)	1' CONTOUR	---
--- (dashed line)	TOP OF SLOPE	---
--- (dashed line)	TOE OF SLOPE	---
--- (dashed line)	SWALE/FLOWLINE	---
--- (dashed line)	STORM DRAIN	---
--- (dashed line)	STORM DRAIN MANHOLE	---
--- (dashed line)	DRAIN INLET	---
--- (dashed line)	SANITARY SEWER	---
--- (dashed line)	SANITARY SEWER MANHOLE	---
--- (dashed line)	SANITARY SEWER INSPECTION PORT	---
--- (dashed line)	WATER LINE	---
--- (dashed line)	GATE VALVE	---
--- (dashed line)	FIRE HYDRANT	---
--- (dashed line)	WATER SERVICE	---
--- (dashed line)	GAS LINE	---
--- (dashed line)	STREET LIGHT	---
--- (dashed line)	OVERHEAD POWER LINE	---
--- (dashed line)	FENCING	---
--- (dashed line)	STREET SIGN	---
--- (dashed line)	DETAIL NUMBER/LETTER	---
--- (dashed line)	SHEET NUMBER	---

UTILITY CONTACT INFORMATION

UTILITY	ADDRESS	REPRESENTATIVE
CABLE	WAVE BROADBAND PO BOX 3520 ROCKLIN, CA 95677	916.315.3215 EVELYN CORTEZ OR U.S.A.
PG&E	PACIFIC GAS & ELECTRIC 333 SACRAMENTO STREET AUBURN, CA 95603	916.384.8092 KEVIN MEYERS OR U.S.A.
TELEPHONE	AT&T 3545 INDUSTRIAL AVE, #104 ROCKLIN, CA 95765	916.409.1370 JIM JOHNSEN OR U.S.A.
WATER	PLACER CO. WATER AGENCY PO BOX 6570 AUBURN, CA 95604	530.823.4886 RICHARD WIRTH OR U.S.A.
SEWER	SPMUD 5807 SPRINGVIEW DRIVE ROCKLIN, CA 95677	916.786.8555 ext 311 CARIE HUFF OR U.S.A.
DRAINAGE	CITY OF ROCKLIN PUBLIC SERVICES DEPARTMENT ROCKLIN, CA 95677	916.625.5500 RICK LAWRENCE OR U.S.A.



NOT A PART OF PHASE 1 CONTRACT

RECORD DRAWING

ALL INFORMATION SHOWN ON THESE PLANS HAVE BEEN PREPARED BY, OR UNDER THE DIRECTION OF, THE UNDERSIGNED ENGINEER. ADJUSTMENTS MADE IN THE FIELD DURING CONSTRUCTION ARE INCLUDED HEREIN WHEN THE PROJECT ENGINEER IS ADVISED IN WRITING OF SUCH CHANGE BY THE OWNER, DEVELOPER, CONTRACTOR OR THE CITY OF ROCKLIN.

PROJECT ENGINEER _____ DATE _____

RCE # _____

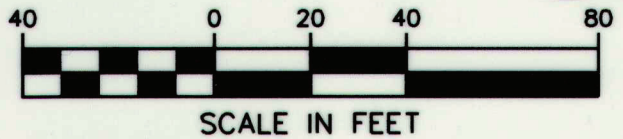
BENCHMARK:
THE VERTICAL BENCHMARK FOR THIS IS THE CITY OF ROCKLIN MONUMENT "R 8-2" PER 18 R.S. 114. ELEVATION = 249.40 (NGVD29)

BASIS OF BEARINGS:
THE BASIS OF BEARINGS OF THE PROJECT IS THE LINE BETWEEN CITY OF ROCKLIN MONUMENTS "R 3-13" & "R 8-2" PER 18 R.S. 114, TAKEN AS SOUTH 64°21'42" WEST.

CITY OF ROCKLIN DEPARTMENT OF PUBLIC SERVICES APPROVED BY: <i>[Signature]</i> DATE: 8-27-2020 DIRECTOR	
CITY OF ROCKLIN ENGINEERING DEPARTMENT APPROVED BY: <i>[Signature]</i> DATE: 08/31/20 CITY ENGINEER	
CITY OF ROCKLIN FIRE DEPARTMENT APPROVED BY: <i>[Signature]</i> DATE: 9/3/2020 FIRE CHIEF	
PLACER COUNTY WATER AGENCY APPROVED BY: <i>[Signature]</i> DATE: 9-14-2020 AGENCY ENGINEER	

SOUTH PLACER MUNICIPAL UTILITY DISTRICT

APPROVED BY: *[Signature]* DATE: 5/3/21
 DISTRICT ENGINEER



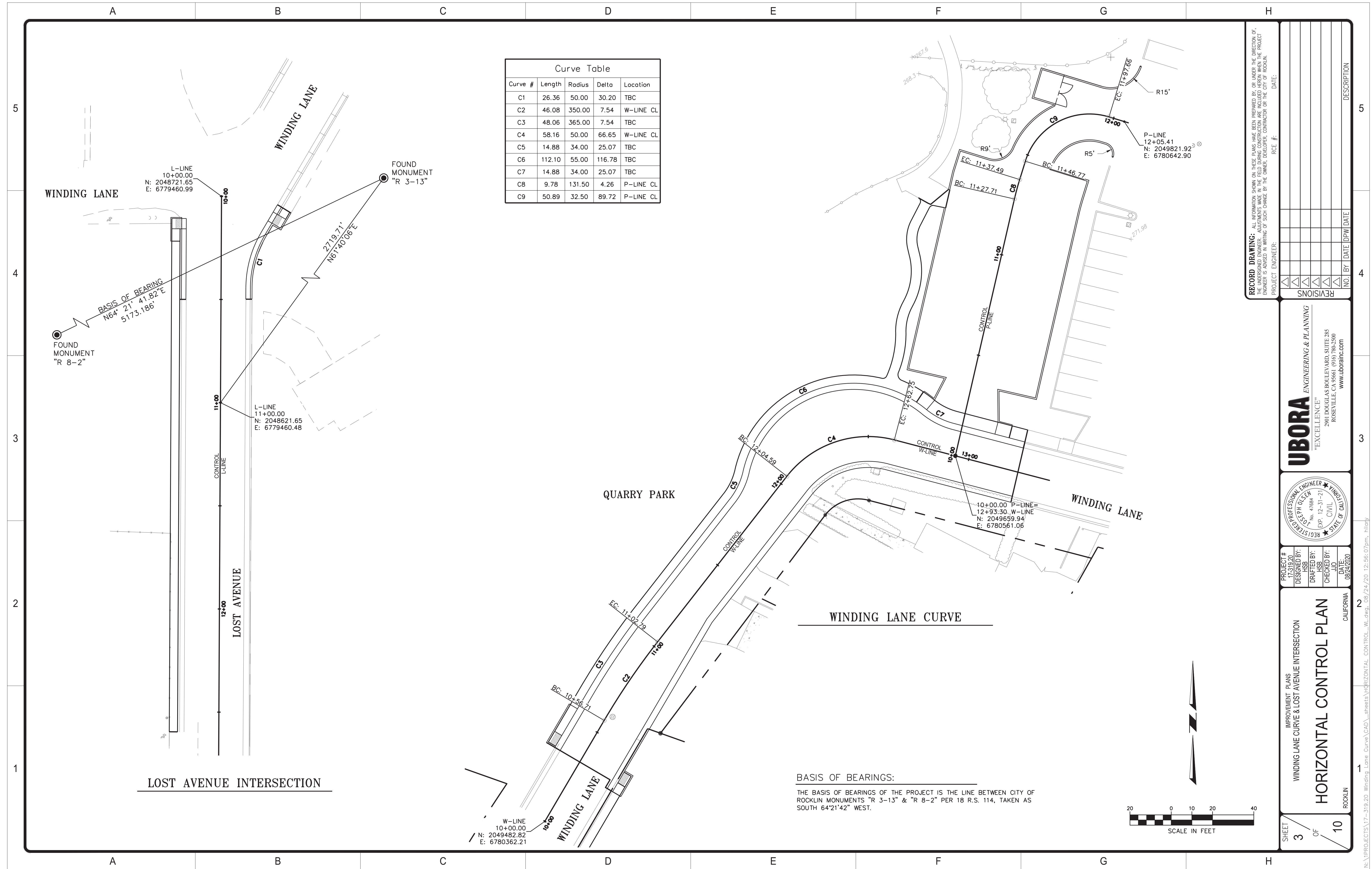
PROJECT # 17-319.20 DESIGNED BY: HSB DRAFTED BY: HSB CHECKED BY: HSB JLD 08/27/2020	UBORA ENGINEERING & PLANNING "EXCELLENCE" 2901 DOUGLAS BOULEVARD, SUITE 205 ROSELILLE, CA 95068 (916) 786-2500 www.ubora.com	REVISIONS NO. BY DATE DESCRIPTION
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IMPROVEMENT PLANS
 WINDING LANE CURVE & LOST AVENUE INTERSECTION

TITLE

SHEET 1 OF 10
 ROCKLIN

PHASE 1 BID SET



Curve Table				
Curve #	Length	Radius	Delta	Location
C1	26.36	50.00	30.20	TBC
C2	46.08	350.00	7.54	W-LINE CL
C3	48.06	365.00	7.54	TBC
C4	58.16	50.00	66.65	W-LINE CL
C5	14.88	34.00	25.07	TBC
C6	112.10	55.00	116.78	TBC
C7	14.88	34.00	25.07	TBC
C8	9.78	131.50	4.26	P-LINE CL
C9	50.89	32.50	89.72	P-LINE CL

RECORD DRAWING: ALL INFORMATION SHOWN ON THESE PLANS HAVE BEEN PREPARED BY, OR UNDER THE DIRECTION OF, AN ENGINEER REGISTERED IN THE STATE OF CALIFORNIA AND ARE TO BE USED ONLY FOR THE PROJECT AND LOCATION SPECIFICALLY IDENTIFIED HEREON. ANY CHANGES TO THE PROJECT OR THE LOCATION OF THE PROJECT WITHOUT THE WRITING OF THE ENGINEER, DEVELOPER, CONTRACTOR OR THE CITY OF ROCKLIN, CALIFORNIA, IS PROHIBITED. DATE: _____

NO.	BY	DATE	DESCRIPTION

UBORA ENGINEERING & PLANNING
 "EXCELLENCE"
 2901 DOUGLAS BOULEVARD, SUITE 305
 ROSEVILLE, CA 95661 (916) 780-2300
 www.uborainc.com

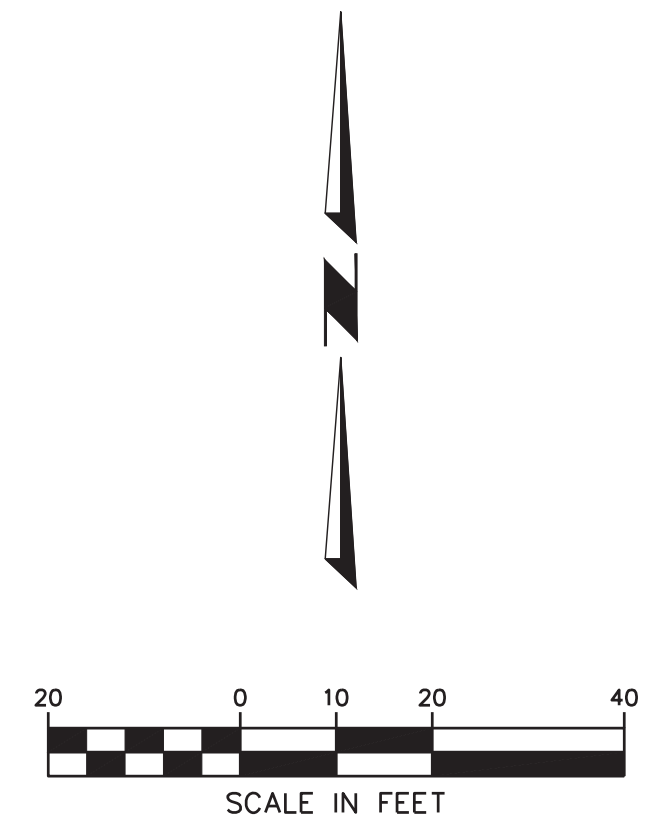
REGISTERED PROFESSIONAL ENGINEER
 LICENSE NO. 47884-W
 CIVIL
 STATE OF CALIFORNIA
 EXP. 12-31-21

PROJECT #	12-319-20
DESIGNED BY:	HSB
DRAFTED BY:	HSB
CHECKED BY:	JJO
DATE:	08/24/2020

IMPROVEMENT PLANS
 WINDING LANE CURVE & LOST AVENUE INTERSECTION
HORIZONTAL CONTROL PLAN
 CALIFORNIA
 ROCKLIN

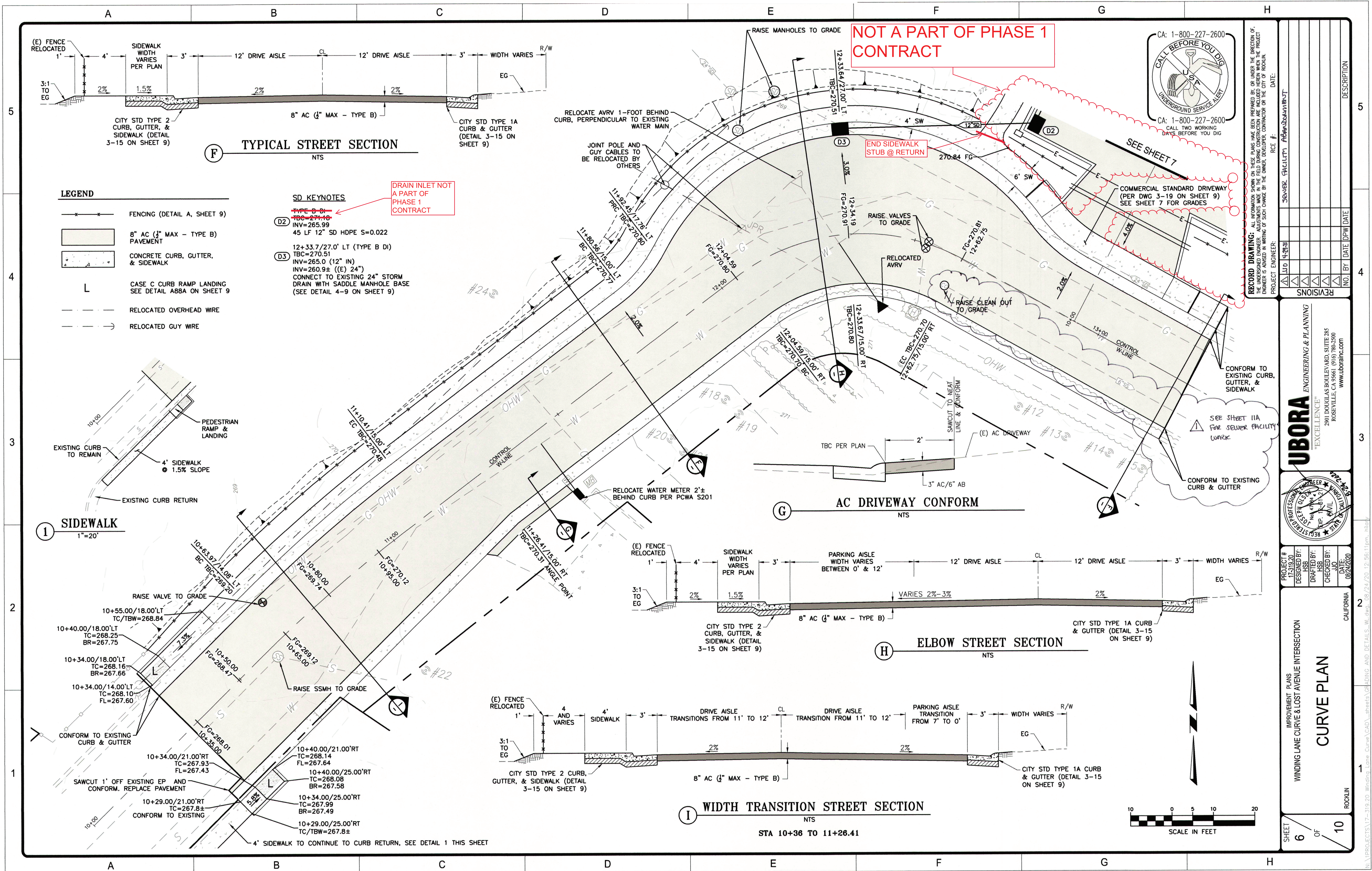
SHEET 3 OF 10

BASIS OF BEARINGS:
 THE BASIS OF BEARINGS OF THE PROJECT IS THE LINE BETWEEN CITY OF ROCKLIN MONUMENTS "R 3-13" & "R 8-2" PER 18 R.S. 114, TAKEN AS SOUTH 64°21'42" WEST.



N:\PROJECTS\17-319-20 Winding Lane Curve\CAD\sheets\HORIZONTAL CONTROL.WL.dwg, 08/24/20 12:56:07pm, hiliary

PHASE 1 BID SET



PHASE 1 BID SET

SPMUD SEWER NOTES

- CONTRACTOR SHALL LOCATE EXISTING SERVICE LATERAL AND PLACE MANHOLE CENTERED ON INTERSECTION OF EXISTING SERVICE LATERAL AND MAIN.
- ALL WORK PERTAINING TO THE SANITARY SEWER SYSTEM SHALL BE DONE IN ACCORDANCE WITH THE SPMUD STANDARD SPECIFICATIONS AND IMPROVEMENT STANDARDS FOR SANITARY SEWERS, LATEST EDITION.
- THE CONTRACTOR SHALL NOTIFY SPMUD 48 HOURS PRIOR TO THE START OF CONSTRUCTION AND TO ARRANGE FOR A PRE-CONSTRUCTION CONFERENCE (916) 786-8555.
- CONTRACTOR SHALL PROVIDE THE DISTRICT WITH 24-HOUR EMERGENCY CONTACT INFORMATION (NAME, TITLE, TELEPHONE NUMBER) PRIOR TO START OF WORK AND TO ARRANGE FOR A PRE-CONSTRUCTION MEETING.
- DEBRIS THAT ENTERS THE SEWER SYSTEM AS A RESULT OF THE CONTRACTOR'S OPERATIONS SHALL BE IMMEDIATELY REMOVED, PER THE DIRECTION OF SPMUD, AT THE EXPENSE OF THE CONTRACTOR. CONTRACTOR WILL BE REQUIRED TO CLEAN ANY PORTION OF THE SYSTEM AS INDICATED BY THE POST CONSTRUCTION CCTV INSPECTION, AFTER ALL OTHER WORK HAS BEEN COMPLETED.
- THE CONTRACTOR SHALL BE RESPONSIBLE FOR MAINTAINING FLOWS AND SHALL BE LIABLE FOR ALL EXISTING SEWER FACILITIES WITHIN THE SCOPE OF THE PROJECT UNTIL ALL IMPROVEMENTS ARE COMPLETED.
- CONTRACTOR SHALL ACCURATELY REFERENCE, MARK AND DOCUMENT ALL SPMUD SEWER STRUCTURES, IN A WAY ACCEPTABLE TO THE DISTRICT, PRIOR TO REMOVING CASTINGS, COVERS, ETC., IF APPLICABLE. REFERENCE MARKINGS SHALL BE MAINTAINED THROUGHOUT THE PROJECT. SEWER STRUCTURES SHALL BE MADE ACCESSIBLE AS SOON AS POSSIBLE AFTER CONSTRUCTION. IN SOME CASES THE DISTRICT MAY REQUIRE THAT MANHOLES BE KEPT ACCESSIBLE AT ALL TIMES. CASTINGS, COVERS, ETC. SHALL BE SET TO GRADE IN ACCORDANCE WITH CITY OF ROCKLIN STANDARDS.
- ADJUSTING SEWER MANHOLES TO GRADE. GRADE RINGS SHALL TOTAL A MINIMUM 3" AND MAXIMUM 11" IN HEIGHT. ANY MANHOLE THAT CANNOT BE SET TO GRADE IN ACCORDANCE WITH THIS STANDARD WILL REQUIRE A BARREL OR CONE SECTION REPLACEMENT TO ACHIEVE PROPER GRADE.
- PRIOR TO THE START OF ANY GRADING OR CONSTRUCTION, A PRE-CONSTRUCTION CCTV INSPECTION IS NEEDED ON ALL SEWER PIPES WITHIN THE SCOPE OF THE PROJECT TO DOCUMENT PRE-CONSTRUCTION CONDITIONS. SPMUD HAS PERFORMED THIS INSPECTION AND HAS VIDEO AND RELATED DOCUMENTATION ON FILE. THE CONTRACTOR MAY ELECT TO UTILIZE THE EXISTING SPMUD CCTV INSPECTION AS THEIR PRE-CONSTRUCTION CONDITION. IF CONTRACTOR ELECTS TO PERFORM THEIR OWN PRE-CONSTRUCTION CCTV INSPECTION, IT SHALL BE AT THEIR OWN EXPENSE AND IN ACCORDANCE WITH DISTRICT STANDARDS. UPON COMPLETION OF CONSTRUCTION AND JUST PRIOR TO FINAL SURFACING, THE CONTRACTOR SHALL RE-CCTV THE SAME EXISTING SEWER AND ALL NEWLY CONSTRUCTED SEWER. ANY INDICATED DAMAGE OR DEBRIS SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR AND SHALL BE REPAIRED AND/OR CLEANED AT THEIR EXPENSE. ALL CCTV WORK TO BE IN ACCORDANCE WITH SPMUD STANDARD SPECIFICATIONS AND IN THE PRESENCE OF SPMUD.
- ABANDON EXISTING SEWER FACILITIES:
 - EXISTING SEWER PIPES AND FACILITIES, WHERE SHOWN TO BE ABANDONED, SHALL BE COMPLETELY REMOVED AND DISPOSED OF AND THE TRENCH BACKFILLED IN ACCORDANCE WITH SPMUD STANDARD SPECIFICATIONS AND AS DIRECTED BY THE DISTRICT.
 - ALL OPENINGS INTO EXISTING STRUCTURES AND PIPES, THAT ARE TO BE ABANDONED IN PLACE, SHALL BE CLOSED WITH A 6-INCH THICK, NON-SHRINK CONCRETE PLUG.
 - IF ASBESTOS CEMENT PIPE IS ENCOUNTERED, IT WILL BE CLASSIFIED AS A HAZARDOUS MATERIAL AND SHALL BE TREATED ACCORDINGLY.



RECORD DRAWING: ALL INFORMATION SHOWN ON THESE PLANS HAS BEEN PREPARED BY OR UNDER THE DIRECTION OF THE UNDERSIGNED ENGINEER. ADJUSTMENTS MADE IN THE FIELD DURING CONSTRUCTION ARE INCLUDED HEREIN WHEN THE PROJECT ENGINEER IS ADVISED IN WRITING OF SUCH CHANGE BY THE OWNER, DEVELOPER, CONTRACTOR OR THE CITY OF ROCKLIN.
 PROJECT ENGINEER: _____ DATE: _____
 PROJECT RCE #: _____

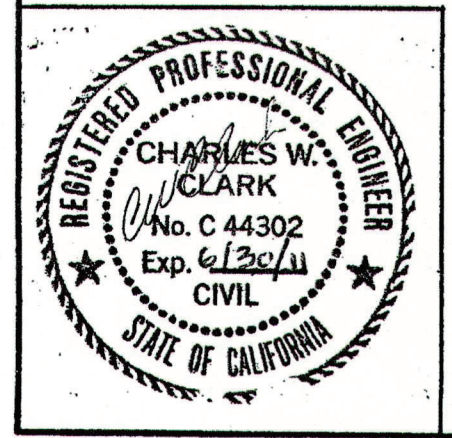
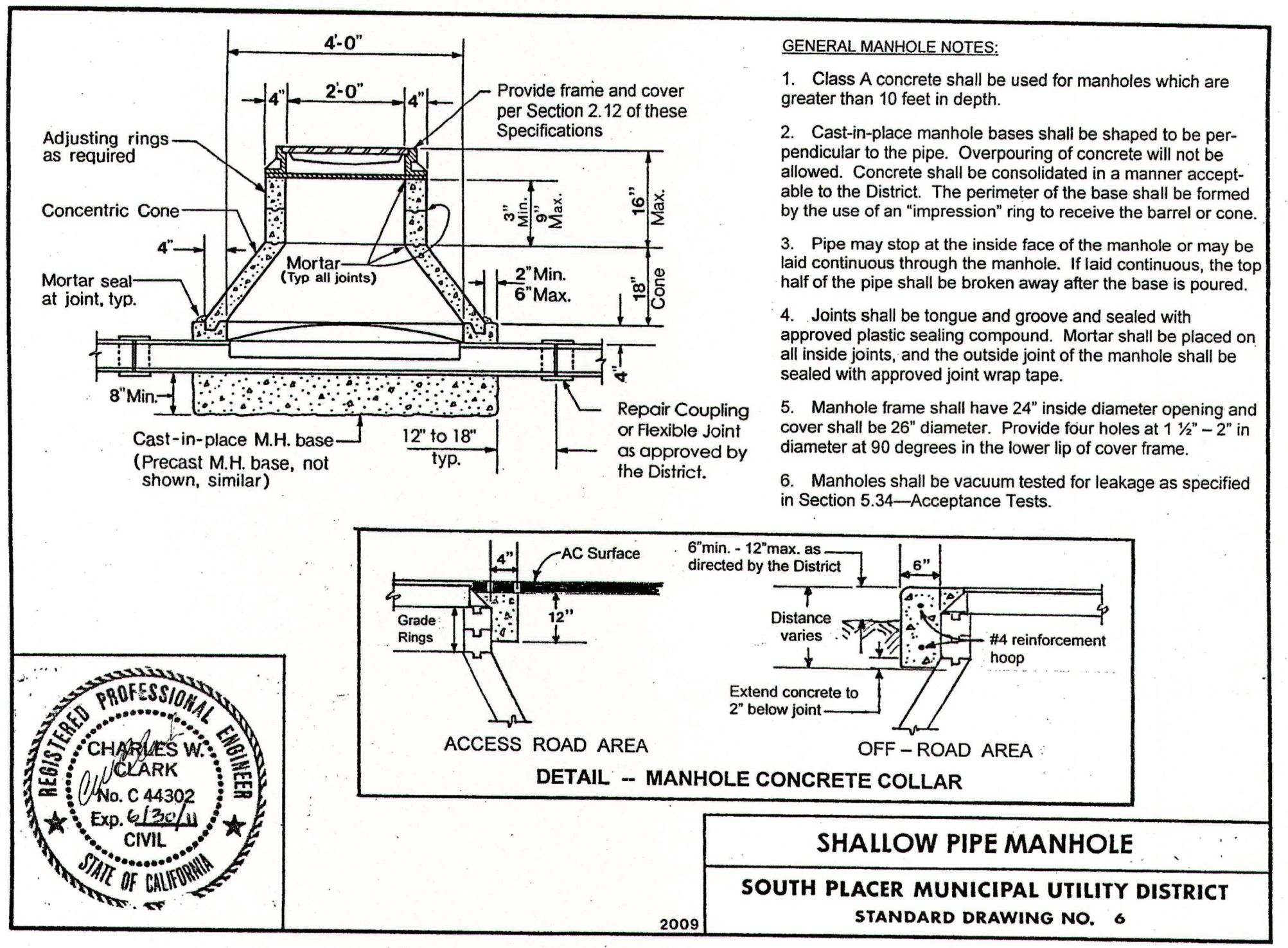
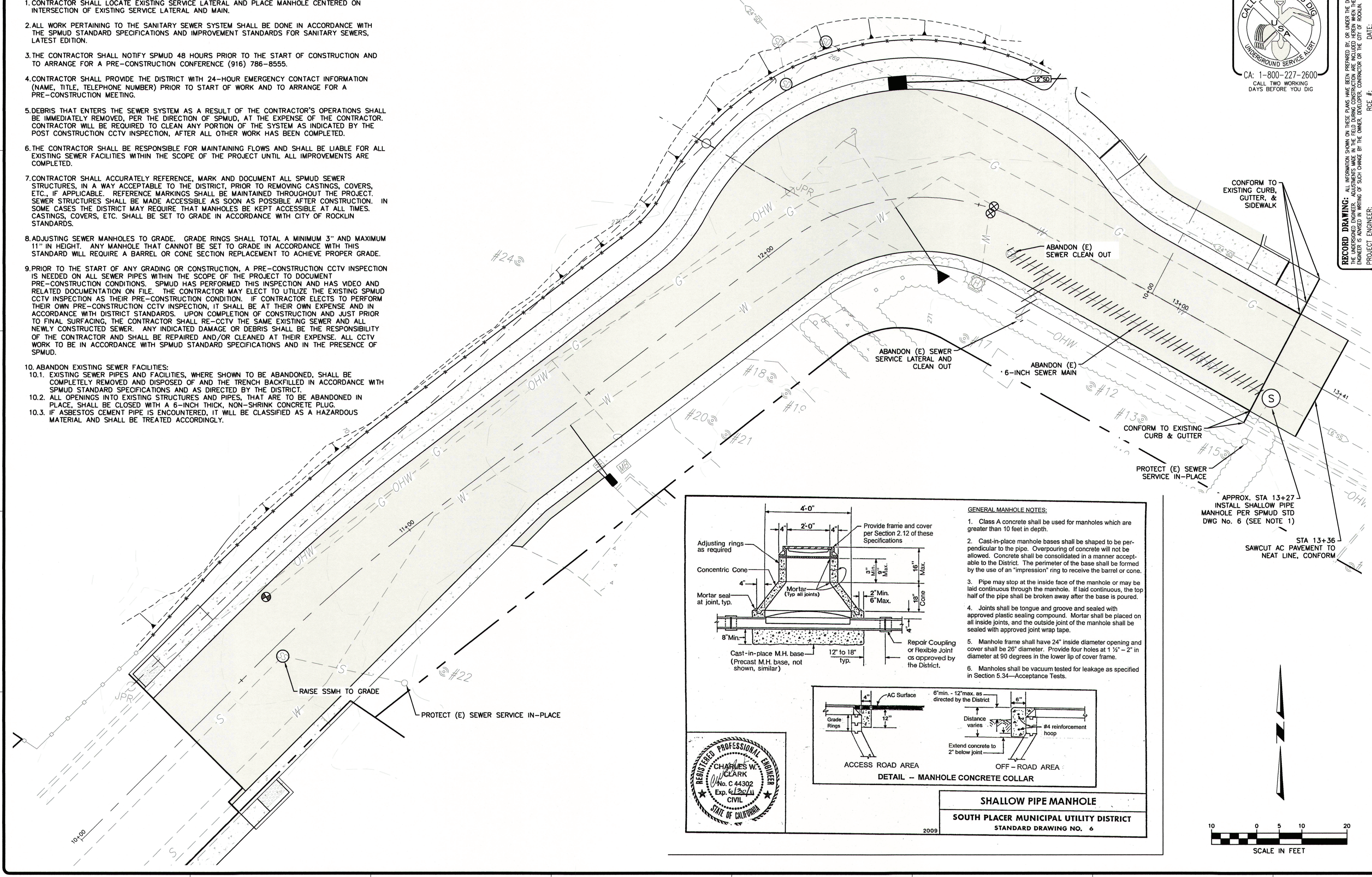
NO.	BY	DATE	DESCRIPTION

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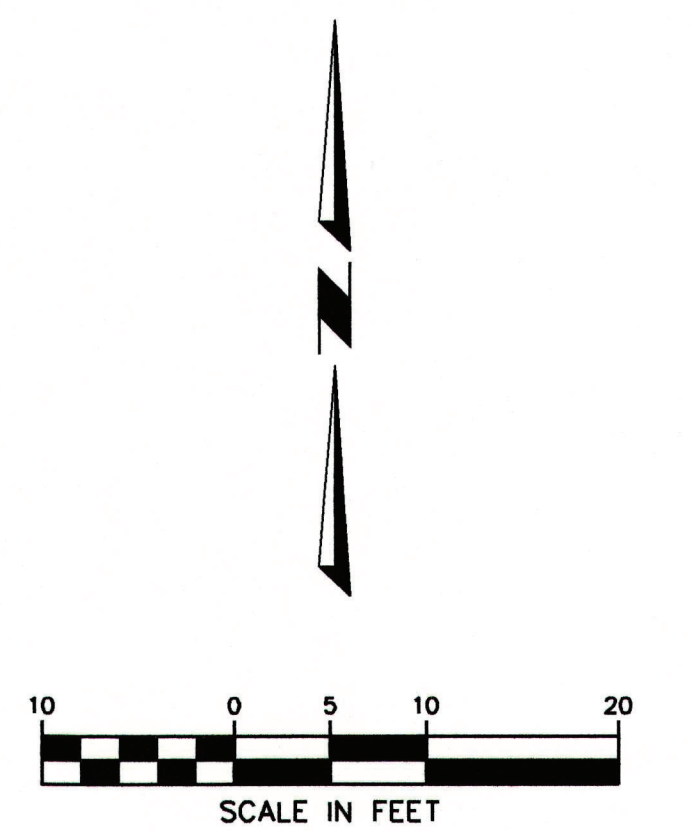
REGISTERED PROFESSIONAL ENGINEER
 CIVIL
 STATE OF CALIFORNIA
 No. C 44302
 Exp. 6/30/11

PROJECT # 17-319.20
 DESIGNED BY: HSB
 DRAFTED BY: HSB
 CHECKED BY: HSB
 DATE: 04/28/2011

IMPROVEMENT PLANS
 WINDING LANE CURVE & LOST AVENUE INTERSECTION
SEWER FACILITIES PLAN
 CALIFORNIA
 SHEET 11A OF 10



SOUTH PLACER MUNICIPAL UTILITY DISTRICT
 STANDARD DRAWING NO. 6
 2009



South Placer Municipal Utility District - City of Rocklin
Winding Lane Curve and Lost Avenue Intersection Improvement Project

AS-BID COST ESTIMATE-REVISED 6/17/2021

Item No.	Item Description	Unit	Estimated Quantity	Unit Price	Total Amount
1	Abandon Sanitary Sewer Facilities	LS	1	\$ 1,200.00	\$ 1,200.00
2	Pre- and Post-CCTV of Existing and New Sewer Facilities	LS	1	\$ 5,000.00	\$ 5,000.00
3	Adjust Sanitary Sewer Manhole to Grade	EA	1	\$ 1,500.00	\$ 1,500.00
4	Sanitary Sewer Manhole (Shallow Pipe)	EA	1	\$ 2,600.00	\$ 2,600.00
5	Mobilization	LS	1	\$ 5,000.00	\$ 5,000.00
	Subtotal				\$ 15,300.00
	Compaction Testing and Staking			5%	\$ 765.00
	Contingency			10%	\$ 1,530.00
A	Total Estimated Direct Costs				\$ 17,595.00
	City Construction Management			5%	\$ 879.75
	Engineering - Design and Project Management	LS	1	\$ 3,565.00	\$ 3,565.00
	City 5% Markup on Engineering Costs			5%	\$ 178.25
B	TOTAL ESTIMATED PROJECT COSTS				\$ 22,218.00
C	TOTAL REIMBURSEMENT NOT TO EXCEED				\$ 22,500.00

**SOUTH PLACER MUNICIPAL UTILITY DISTRICT
RESOLUTION NO. 21-23
A RESOLUTION COMMENDING SCOTT PERRY**

WHEREAS, Mr. Scott Perry, Lead Worker of the Field Services Department is retiring after nineteen years of outstanding service to the South Placer Municipal Utility District; and

WHEREAS, Scott has been a devoted employee beginning as a Maintenance Worker in the Field Services Department and promoting to a Lead Worker; and

WHEREAS, the District has greatly benefitted from Scott's knowledge, experience, dedication, work ethic, passion, and humor; and

WHEREAS, Scott exemplifies the District's core values - integrity, stewardship, service, and quality; and

WHEREAS, after nineteen years of committed service, Scott will be retiring from the District on June 30, 2021,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF SOUTH PLACER MUNICIPAL UTILITY DISTRICT:

That this Board does hereby extend to Scott Perry our sincere appreciation for his dedicated service to the South Placer Municipal Utility District,

PASSED AND ADOPTED at a regular meeting of the Board of Directors of South Placer Municipal Utility District this 1st day of July 2021, by unanimous vote:

Signed:

William Dickinson, President of the Board of Directors

Attest: _____
Emilie Costan, Board Secretary

**SOUTH PLACER MUNICIPAL UTILITY DISTRICT
RESOLUTION NO. 21-24
A RESOLUTION COMMENDING FRANK LAGUNA**

WHEREAS, Mr. Frank Laguna, Field Services Manager of the Field Services Department is retiring after thirty-one years of outstanding service to the South Placer Municipal Utility District; and

WHEREAS, Frank has been a devoted employee beginning as a Maintenance Worker in the Field Services Department and promoting to the position of Field Services Manager; and

WHEREAS, the District has greatly benefitted from Frank’s knowledge, experience, dedication, dependability, courage, and integrity; and

WHEREAS, Frank exemplifies the District’s core values – integrity, stewardship, service, and quality; and

WHEREAS, after thirty-one years of committed service, Frank will be retiring from the District on June 4, 2021,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF SOUTH PLACER MUNICIPAL UTILITY DISTRICT:

That this Board does hereby extend to Frank Laguna our sincere appreciation for his dedicated service to the South Placer Municipal Utility District,

PASSED AND ADOPTED at a regular meeting of the Board of Directors of South Placer Municipal Utility District this 1st day of July 2021, by unanimous vote:

Signed:

William Dickinson, President of the Board of Directors

Attest: _____
Emilie Costan, Board Secretary

**SOUTH PLACER MUNICIPAL UTILITY DISTRICT
STAFF REPORT (REVISED)**

To: Board of Directors

From: Herb Niederberger, General Manager

Cc: Eric Nielsen, Superintendent
Carie Huff, District Engineer
Emilie Costan, Administrative Services Manager

Subject: Adoption of Resolution No. 21-25 adopting a Fiscal Year 2021/2022 Budget

Meeting Date: July 1, 2021

Overview

South Placer Municipal Utility District (District) Policy 3105 states that the District will adopt, by resolution, an annual budget that provides the Board with the upcoming fiscal year revenues and expenses for the General and Capital Funds conforming to policies previously adopted by the Board. The Budget's primary use is as a financial planning tool to accomplish the District's strategic goals and objectives.

On June 3, 2021, the Board of Directors conducted a workshop for the proposed Budget for the 2021/22 Fiscal Year (FY21/22, beginning July 1, 2021 and ending June 30, 2022) outlining projected revenues and expenses for the General and Capital Funds. At the budget workshop, the District Director's had comments on several aspects of the proposed budget: The major comments and corresponding revisions are listed below.

Comment #1: The rising cost of Operations and Maintenance (O&M) and Repair and Rehabilitation (R&R) expenses for Wastewater Treatment and the 18/19 true-up expense included in this year's budget. Section 1.2 of the FY21/22 Budget Book was updated to include additional information on the two large R&R projects scheduled for FY21/22 and a new table was added to show wastewater flows and treatment expenses.

Comment #2: The number of estimated EDUs, why the number has decreased, and how the projections are determined. Sections 1.1 and 1.6 of the FY21/22 Budget Book contain information on the projected EDUs as well as a figure showing the Annual EDU growth over time.

Comment #3: The cause of the increase in property tax revenue. Section 1.1 of the FY21/22 Budget Book was updated to include data on the rise of property values in the District over the last year.

Comment #4: The use of current fund balances instead of projected year-end fund balances. Table 2 Fund Balance Sources and Uses was revised to show projected year-end funding balances and the wording throughout the Budget Book was revised for clarity.

Comment #5: Differentiating the South Placer Wastewater Authority (SPWA) funding agreement and rate stabilization account from the District's rate stabilization reserve. Section 1.4 of the FY21/22 Budget Book pertaining to the District's reserve requirements is separated from Section 1.5 pertaining to the SPWA funding and rate stabilization requirements.

All Board comments have been incorporated into the Budget Report attached as Exhibit "A" to Resolution 21-25 being presented to the Board for adoption. In addition, Table 2 of the Budget Book was revised since its initial circulation to correct minor inconsistencies with Schedules 3 and 4 of the Budget Book.

Recommendation

Staff recommends that the Board of Directors approve Resolution 21-25, adopting the Budget for Fiscal Year 2021/2022 and the proposed spending plan therein.

Strategic Plan Goals

The FY21/22 Budget supports the Key Areas of Focus & Desired Outcomes, Goals & Key Performance Indicators of the Strategic Plan Goal.

Related District Ordinances and Policies

This action complies with the following District Policy:

- Policy No. 3105 – Budget Preparation
- Policy No. 3130 – District Reserve Policy
- Ordinance 17-02 – Monthly Service Charges
- Ordinance 17-03 – District Participation Fee

Fiscal Impact

The total budget recommendation for FY21/22 is \$29.26 Million; \$17.64 Million in General Fund Expenses and \$11.62 Million in Capital Investment. This represents a \$1.23 Million increase (4%) from last year's budget. General Fund Revenues (\$17.42 Million) and usable General Fund Reserve Surplus (6.03 Million) exceed the sum of General Fund Expenses (\$17.64 Million) and General Fund Annual Capital Projects (\$4.32 Million).

Revenues

In accordance with Ordinance 17-02, the monthly service charge for FY21/22 will remain \$36.00/month/EDU. In addition, per Ordinance 17-03, the Local Participation Fee will increase to \$4,330 per EDU on July 1, 2021. Total revenues for FY21/22 are projected to be \$19.55 Million with General Fund revenues projected to be \$17.42 Million (90% of total), and Capital Fund Revenues projected to be \$1.93 Million (10% of total).

Expenses

FY21/22 General Fund expenses are budgeted to be \$17.64 Million (\$14.99 Million before depreciation), approximately \$679,191 more than the previous year.

Capital Projects

FY21/22 Capital Projects are projected to be approximately \$11.62 Million. This can be broken down into the following categories: General Fund Capital Projects (Fund 100) - \$4.32 Million; Capital Improvements & Enlargement Projects (Fund 300) – \$0.60 Million; and Capital Replacements & Rehabilitation Projects (Fund 400) - \$6.70 Million.

Fund Balances

As of March 31, 2021, fund balances are \$16.03 Million in Fund 100, \$26.85 Million in Fund 300, and \$21.69 Million in Fund 400.

SOUTH PLACER MUNICIPAL UTILITY DISTRICT

RESOLUTION NO. 21-25

ADOPTING THE BUDGET FOR FISCAL YEAR 2021/22

WHEREAS, the South Placer Municipal Utility District (District) Policy 3105 states that the District will adopt an annual budget that provides the Board of Directors with the upcoming fiscal year revenues and expenses for the General and Capital Funds conforming to policies previously adopted by the Board of Directors; and

WHEREAS, the District conducted a public workshop on June 3, 2021, for the proposed Budget for the Fiscal Year 2021/22 (FY21/22, beginning July 1, 2021 and ending June 30, 2022), and incorporated all board comments into the proposed budget; and

WHEREAS, the FY21/22 Budget, attached as Exhibit “A” to this Resolution and incorporated herein, outlines the projected revenues, expenses, and spending plan for the General and Capital Funds and is the fiscal planning tool to accomplish the District’s strategic goals and objectives.

NOW, THEREFORE BE IT RESOLVED that the Board of Directors of the South Placer Municipal Utility District hereby adopt the Budget for FY21/22 and the proposed spending plan therein stated.

PASSED AND ADOPTED at a Regular Meeting of the South Placer Municipal Utility District Board of Directors at Rocklin, CA this 1st day of July 2021.

Signed: _____

William Dickinson, President of the Board of Directors

Attest: _____

Emilie Costan, Board Secretary



Fiscal Year
2021/2022

Budget Report

Board Approved 7/1/2021

South Placer Municipal Utility District

5807 Springview Drive,
Rocklin, CA 95677

Telephone: 916-786-8555

Fax: 916-786-8553

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SOUTH PLACER MUNICIPAL UTILITY DISTRICT

Vision Mission & Values

VISION

Our Vision is to be the most reliable, innovative operations and maintenance organization that preserves and prolongs the life of our assets, resulting in sustainable, efficient, cost-effective customer service.

MISSION

We are a customer-owned Utility dedicated to:

PROTECT public health and water environment

PROVIDE efficient and effective sanitary sewer service

PREPARE for the future

VALUES

Our Core Values are:

INTEGRITY:

We will be trustworthy, truthful and honest

STEWARDSHIP:

We will be accountable and committed to responsible management and respect our environment

SERVICE:

We will be responsive, reliable, and respectful; putting the needs of the District and customers first

QUALITY:

We will be dedicated to continuous improvement

BOARD OF DIRECTORS

Gerald Mitchell	WARD 1: Southwest central area of the City of Rocklin lying north of Interstate 80, including the Woodside, Five Star/Fairway Heights, south Stanford Ranch, and Sunset neighborhoods, as well as the west parts of old Rocklin.
William Dickinson	WARD 2: Northwest part of the City of Rocklin lying on the east side of Highway 65 in the Sunset West and north central Stanford Ranch neighborhoods.
John Murdock	WARD 3: Southeast Rocklin lying south of Interstate 80 in the vicinity of Sierra Community College, and also includes south Loomis and a stretch of land extending into Granite Bay in the Joe Rogers Road area.
James Durfee	WARD 4: Community of Penryn, the Town of Loomis lying north of King Road, extending west into the north part of the City of Rocklin in the Whitney Ranch and north Whitney Oaks neighborhoods.
James Williams	WARD 5: West and central part of the Town of Loomis lying between Interstate 80 and King Road, extending west into the City of Rocklin into the east Stanford Ranch and south Whitney Oaks neighborhoods, as well as the east part of old Rocklin. f

MANAGEMENT

Herb Niederberger	General Manager
Emilie Costan	Administrative Services Manager and Board Secretary
Eric Nielsen	Superintendent
Carie Huff	District Engineer

GENERAL MANAGER'S MESSAGE

To the Honorable Board of Directors and Customers of South Placer Municipal Utility District

The South Placer Municipal Utility District (District) staff is pleased to present the operating budget and supplemental information for the Fiscal Year (FY) beginning July 1, 2021 and ending June 30, 2022 (FY21/22). Each year staff makes careful consideration in its budget development to ensure the District's mission, strategic goals, and commitments are being financially supported.

The District balances the budget by carefully setting sewer rates and charges to address the many challenges facing the sewer industry. The Budget's primary use is as a financial planning tool to accomplish the District's strategic goals and objectives. The budget is a management tool and not a legal requirement, and therefore not a legal document.

REPORT ORGANIZATION

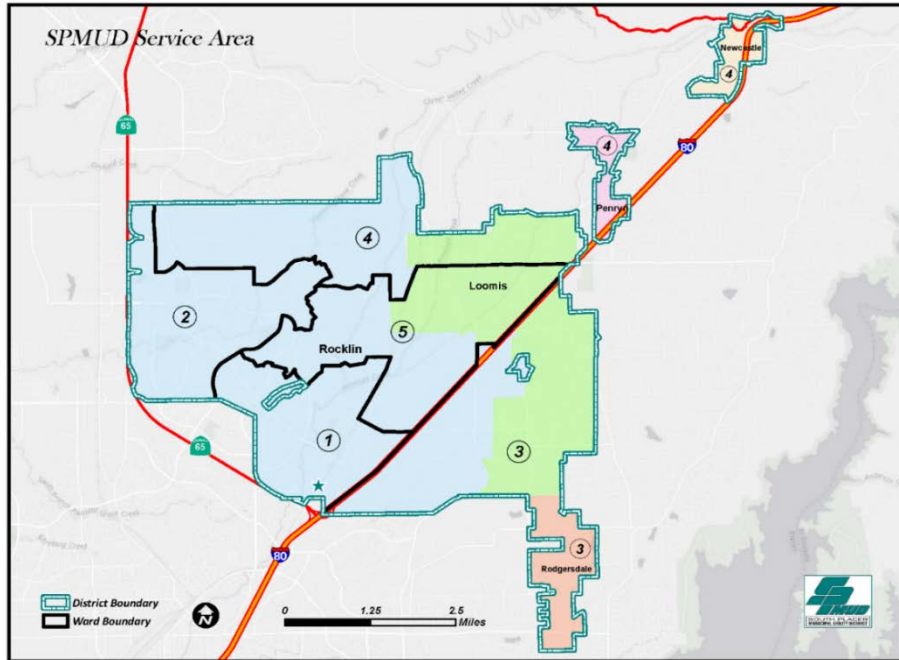
This Annual Budget is intended to provide the Board with an overview of the District's fiscal plan of action, including revenue and expense details for the upcoming Fiscal Year (FY21/22). This report is organized into a General Manager's report and revenue, expenditures, capital outlays, and personnel schedules.

BACKGROUND

The Rocklin-Loomis MUD was created in 1956 to provide sanitary sewer service to Rocklin and Loomis. The District is divided into five wards and governed by an elected five-member Board of Directors.

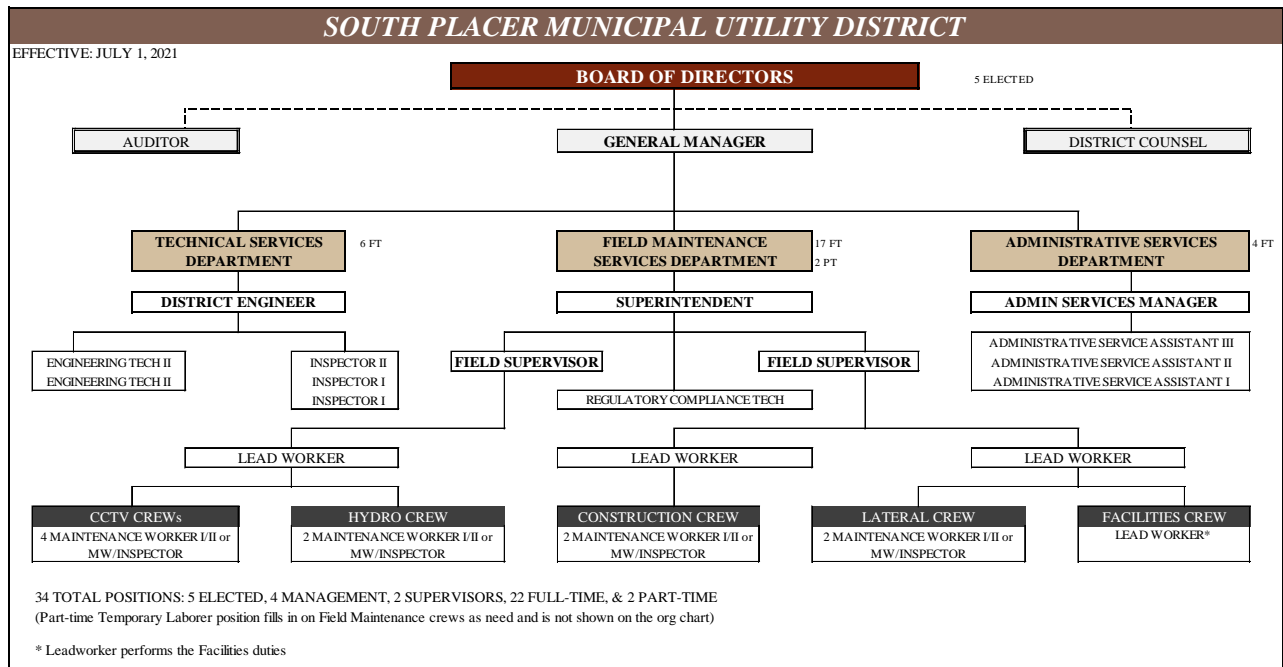
In the 1970s, the District decommissioned its sewage treatment facilities and began using the City of Roseville (City) Dry Creek Wastewater Treatment Plant. In the 1980s, the name changed to South Placer Municipal Utility District to reflect its larger service area. In 2000, the District, the City of Roseville, and Placer County (PC) created the South Placer Wastewater Authority (SPWA or Authority) to finance the construction of the Pleasant Grove Wastewater Treatment Plant (PG WWTP). In 2008, the District boundaries expanded to match the incorporated town limits of Loomis, and in 2010, annexed the Newcastle Sanitary District (NSD) area.

FIGURE 1 – DISTRICT BOUNDARIES



The South Placer Municipal Utility District is under the direction of a five-member elected board who establish policy and oversee the General Manager, who manages the day-to-day operations. The District is organized into three departments: Field Services, Technical Services, and Administrative Services as shown in Figure 2.

FIGURE 2 – DISTRICT ORGANIZATIONAL CHART



STATISTICS

The South Placer Municipal Utility District service area covers 31 square miles as shown in Figure 1 and includes all of the incorporated limits of the City of Rocklin and Town of Loomis, plus portions of southern Placer County around the unincorporated communities of Penryn, Newcastle, and the Rodgersdale area of Granite Bay. Rocklin makes up 88%, Loomis is 9%, and 3% is in unincorporated Placer County. The District provides service to 25,156 connections or an equivalent population of about 76,672 people. This equates to 35,322 Equivalent Dwelling Units (EDU) (80% residential and 20% commercial) with an average dry weather sewer flow of about 4.5 million gallons per day. The District collects the sewage and transports this via 287 miles of District-owned and operated sewer mains (from 4” to 42” diameter). The District maintains an additional 117 miles of lower laterals within our easement or public right-of-way. Other assets include our Headquarters, Maintenance, and Corporation Yard facilities, 6,791 manholes/flushing branches, 15 lift stations, 12 metering sites, and related buildings, facilities, and equipment.

FIGURE 3 – DISTRICT STATISTICS

STATISTICS	UNIT	TOTAL
Service Area	Square Miles	31
Equivalent Population	Each	76,672
Equal Dwelling Units	EDU	35,322
Customers Connected	Each	25,156
Annual Flow to WWTP	Million Gallons	1,635
Sewer Mains	Miles	287
Lower Service Laterals	Miles	117
Manhole/Flushing Branch	Each	6,791
Lift Stations	Each	15
Force Mains	Miles	7
Flow Recorder Stations	Each	12
Easements	Miles	61
Creek Crossings	Each	79

	2017/18	2018/19	2019/20	2020/21	2021/2022
Personnel Costs	\$ 3,901,731	\$ 4,306,176	\$ 4,484,612	\$ 4,681,360	\$ 5,131,553
Sewer Service Revenue	\$ 12,694,346	\$ 14,197,833	\$ 15,277,632	\$ 15,322,500	\$ 15,408,900
Personnel Cost/ Sewer Service Revenue	31%	30%	29%	31%	33%
Equivalent Dwelling Units	33,445	34,174	34,859	35,322	35,722
Personnel Costs/Per EDU	\$ 116.66	\$ 126.01	\$ 128.65	132.53	143.65
FSD Employees	16	16	17	17	18
Miles of Pipe	273	277	280	285	287
Miles of Pipe/FSD Employees	17.06	17.31	16.47	16.76	15.94

KEY ACCOMPLISHMENTS

The District strives to be the most reliable and innovative operations and maintenance organization that preserves and prolongs the life of our assets, resulting in sustainable, efficient, cost-effective customer service. To that end, the District had the following key accomplishments in Fiscal Year 20/21:

- Received the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association.
- Maintained Full Operations during the Coronavirus Outbreak.
- Received the Collection System of the Year award from the California Water Environment Association.
- Transitioned to self-serve web-based autopay.
- Implemented a credit card transaction fee to recover merchant fees for large development and construction-related transactions.
- Rolled out a public-facing web map of the District facilities through the District's website.
- Created an intranet site as a hub for District employees to locate important resources.
- Revised and updated the Employee Civil Service Manual.
- Updated District Standards through an internal and external review process.
- Complete the Foothill Trunk Sewer Replacement Project.
- Revised the District's purchasing policy and created new purchasing and contracting templates.
- Revised the District's records retention policy and began dispositioning paper versions of historical records.
- Revised the District's substance abuse policy to align with current regulations.
- Revised the District's Emergency Action Plan and trained all employees on its implementation.
- Chemically treated 35,500 feet of mainline to slow root growth and lessen the chance of blockages in the sewer system.
- Completed construction project in Newcastle to install 16 new access points to the collection system.
- Completed a Master Plan for the District's SCADA system to be presented to the Board of Directors in Fiscal Year 21/22.

SECTION 1 BUDGET OVERVIEW

The South Placer Municipal Utility District has three funds: a General Fund (100), a Capital Improvement Project & Expansion Fund (300), and a Rehabilitation & Replacement Fund (400).

The General Fund is used to support the general maintenance and operation of the District. The Capital Improvement Project (CIP) & Expansion Fund is used to fund construction projects for new infrastructure or infrastructure improvements and enlargements, and the Rehabilitation & Replacement (R&R) Fund is funded through a transfer of the calculated depreciation expense and is used to finance the rehabilitation and replacement of existing infrastructure.

The South Placer Municipal Utility District primary funding goals are:

- Fully funding all Operations, Maintenance, and Regulatory Obligations.
- Providing adequate funding for Capital Investments.
- Fully funding the District's obligations to CalPERS.
- Fully funding the District's annual required contribution (ARC) for Other Post-Employment Benefits (OPEB).
- Maintaining minimum reserve fund balances.
- Meeting the Debt Coverage Ratio mandated by the South Placer Wastewater Authority (SPWA) debt indenture.

SECTION I.I REVENUE ANALYSIS

The General Fund Revenue Budget is made up of service charges, plan check and inspection fees, property taxes, miscellaneous revenues, and interest revenue. The Capital Outlay Revenue Budget is made up of sewer participation charges, depreciation transfers, and investment interests. The following discussion highlights the major changes in the Fiscal Year 21/22 revenue budget in support of the detailed line items presented in **Schedule 2 - Revenue Budget**.

OPERATING REVENUES

General Fund revenues are projected to be \$17.42 Million. General Fund operating revenues are comprised of monthly service charges, service fees collected during the year, and through property taxes and interest revenues. In accordance with Ordinance 17-03, monthly service charges for Fiscal Year 21/22 are \$36 per EDU. The District remains one of the lowest monthly customer service fees in the region, see *Figure 7 Monthly Sewer Rate Comparison for Placer County*. Property Tax revenues are projected to continue to increase next year as property values within the District rose 14.8% over the last year. Interest revenues from investments are predicted to remain low due to the anticipated continuation of low interest rates next fiscal year.

NON-OPERATING REVENUES

Non-operating Capital Outlay funds are made up of sewer participation charges, and investment interest income. The sewer participation fees for Fiscal Year 21/22 are \$12,999 per EDU which is comprised of a \$4,330 Local Participation Fee and an \$8,669 Regional Participation Fee. Capital non-operating revenue is projected to be \$1.93 Million.

TOTAL REVENUES

The District's total revenues for Fiscal Year 21/22 are projected to be approximately \$19.55 Million, based upon a four hundred additional EDU projection for the year. In the current Fiscal Year, FY20/21 total year-end revenues are estimated at \$19.94M. The slight reduction is due to higher than anticipated plan review and new connection activity in FY20/21 that is expected to steadily slow in FY21/22.

SECTION 1.2 OPERATIONS EXPENSE ANALYSIS

The following discussion provides a summary of the Fiscal Year 21/22 operational expenses, in support of the detailed line items presented in **Schedule 3 – General Fund Expenditure Budget**. The operating expenses are those Districtwide costs for goods and services and are comprised of personnel, administrative, and operational costs, and capital projects that are less than \$5,000.

SALARY & BENEFITS

The District is under the direction of a five-member elected board and managed by the General Manager. The District is organized into three departments: Field Services, Technical Services, and Administrative Services. The District has 36 funded positions comprised of twenty-two full-time, two part-time, five elected, two contracted, four management, and two supervisors; see **Schedule 6 – Personnel Classification Positions**.

In accordance with the most recently adopted Employee and Manager MOUs and as shown in **Schedule 7 - Employee Salary Ranges**, salaries are negotiated to increase two (2) to four (4) percent in accordance with the US Department of Labor, Bureau of Labor Statistics Consumer Price Index (CPI) for Urban Wage Earners and Clerical Workers (CPI-W) which is currently at 4.7%. Unfunded Accrued Liability (UAL) payments for pension expenses and Other Post-Employment Benefits (OPEB) payments for retiree medical benefits are increasing and will continue to rise through 2035. Total Salary and Benefits are programmed to increase by \$500,917 (11%) over the prior year.

OPERATIONS & MAINTENANCE INCLUDING REGIONAL WASTEWATER TREATMENT

Total operation and maintenance expenses, including regional wastewater treatment and depreciation expense, for Fiscal Year 21/22, are projected to be \$17.64 Million. This represents an increase of \$3.70 Million (26%) over last year's budget.

Included in these expenses are costs paid to the City of Roseville, which owns and operates the two Regional Wastewater Treatment Plants (Dry Creek and Pleasant Grove) providing sewage treatment for the regional partners. The District pays for its share of the Regional Wastewater Treatment Plant Operation & Maintenance (O&M) and Rehabilitation & Replacement (R&R) costs based on the District's proportional share of total flows (currently around 26%). For Fiscal Year 21/22, the Regional Wastewater Treatment Plant costs are budgeted to be \$7.77 Million which includes a true-up payment from District reserves to the City of Roseville from Fiscal Year 18/19 due to actual expenses exceeding estimated payments by \$618,700. Fiscal Year 21/22 R&R costs include an upgrade to the Authority's SCADA hardware as well as the replacement of a large digester cover. The \$7.77 Million expense is comprised of O&M costs of \$4.94 Million, R&R costs of \$2.21 Million, and the \$618,700 true-up payment, an increase of about \$1.61 Million from Fiscal Year 20/21.

FIGURE 4 – REGIONAL WASTEWATER TREATMENT FLOWS & EXPENSES

	2017/18	2018/19	2019/20	2020/21
O&M Estimated Payment	\$ 4,887,295	\$ 4,571,232	\$ 5,152,756	\$ 4,965,123
R&R Estimated Payment	\$ 2,159,674	\$ 2,157,937	\$ 790,725	\$ 576,156
SPMUD Flows	1,577	1,740	1,635	1897*
SPWA Flows	6,473	6,845	6,262	6235*
SPMUD Percentage	24.37%	25.43%	26.11%	30.43%
O&M Audited Payment	\$ 4,256,950	\$ 4,849,205	TBD	TBD
R&R Audited Payment	\$ 1,976,469	\$ 3,675,986	TBD	TBD

*Projected

The Fiscal Year 21/22 General Fund Budget of \$17.64 Million is comprised of the following: \$5.13 Million for salaries and benefits, \$2.09 Million for local General Fund expenses, \$7.77 Million for Regional Wastewater Treatment Plant expenses, and \$2.6 Million for depreciation expense.

SECTION 1.3 CAPITAL OUTLAY ANALYSIS

FISCAL YEAR 21/22 PROGRAMMED CAPITAL OUTLAYS

Schedule 4 – Capital Fund Expenditures includes a listing of the proposed capital outlays for the 21/22 Fiscal Year. **Schedules 5A, B, and C – Capital Outlay Justifications** provide written justifications and estimated costs that total \$11.62 Million. This can be broken down into the following categories: General Fund: \$4,319,850, Capital Improvement Projects: \$600,000, and Replacement & Rehabilitation: \$6,703,000.

General Fund Capital Outlays for FY21/22 - \$4,319,850 (Fund 100)

Projects include Newcastle Master Plan Improvements, Corporation Yard Master Plan Improvements (Locker Room, Breakroom & Lobby Security), Pipe Trailer & Easement Inspection Equipment, System Improvements, Software Acquisition, and District Participation in Regional Projects.

Capital Improvement & Expansion Outlays for FY21/22- \$600,000 (Fund 300)

Projects included in this category are completion of the Foothill Trunk Project and Trunk Extension Reimbursements.

Capital Replacement & Rehabilitation Outlays for FY21/22 - \$6,703,000 (Fund 400)

Projects include SCADA Design and Implementation, Vehicle and Equipment Upgrades, Bypass Pump Replacement, Cured in Place Pipe, Corporation Yard Fencing, completion of the Foothill Trunk Project, the Los Flores Mainline Replacement, Taylor Road Lift Station Replacement, Headquarter Building HVAC, Potential Abandonment of the Cameo Court Lift Station, Manhole Rehabilitation, and District Participation in Regional Projects.

SECTION 1.4 FUND BALANCES AND RESERVES

CASH AND INVESTMENT BALANCES

Cash balances are invested in accordance with the District’s Investment Policy 3120 in the Local Agency Investment Fund (LAIF); the Placer County Treasury; CalTrust; and other Fixed –Income Securities. The breakdown of these investments is shown in **Schedule 1 – Investments**.

As of March 31, 2021, District investment balances are \$16.03 Million in Fund 100, \$26.86 Million in Fund 300, and \$21.69 Million in Fund 400. Projected year-end balances for Fiscal Year 21/22 are anticipated to remain relatively stagnant. These fund balances are shown in *Table 1 – Fund Balance Breakdown* and *Figure 4 – Allocation by Fund*.

TABLE 1– FUND BALANCE BREAKDOWN

CASH & INVESTMENTS	Interest Allocation	TOTAL AUDITED FUNDS FY 18/19	TOTAL AUDITED FUNDS FY 19/20	FUNDS AS OF MARCH 31, 2021
FUND 100 GENERAL	20%	\$ 15,938,443	\$ 14,646,769	\$ 16,029,991
FUND 300 CIP & EXPANSION	40%	\$ 20,499,019	\$ 26,787,560	\$ 26,855,743
FUND 400 CAPITAL REPLACEMENT & REHABILITATION	40%	\$ 20,180,098	\$ 21,620,914	\$ 21,689,096
TOTALS		\$ 56,617,560	\$ 63,055,243	\$ 64,574,830

FIGURE 5 – ALLOCATION BY FUND AS OF MARCH 31, 2021

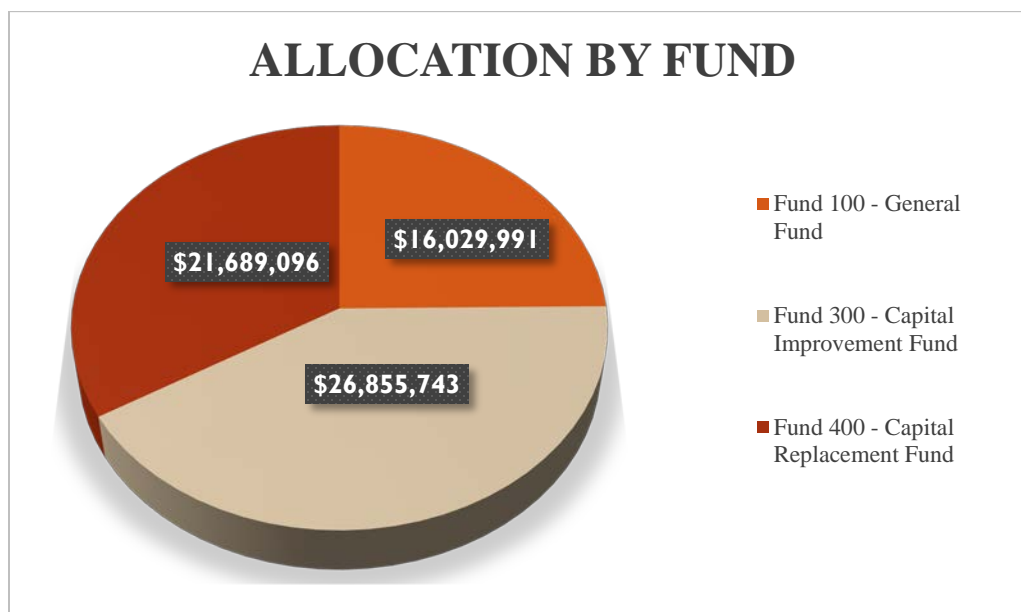


TABLE 2– FUND BALANCE SOURCES AND USES**Fund 100 General Fund**

PROJECTED BALANCE AS OF JULY 1, 2021	\$ 16,066,459
Proposed Revenues	
<i>Fund 100 Revenues</i>	\$ 17,327,920
<i>Interest</i>	\$ 90,000
<i>Total Fund 100 Revenues</i>	<u>\$ 17,417,920</u>
Proposed Expenditures	
<i>Operations & Maintenance Expenses</i>	\$ (14,995,091)
<i>Depreciation</i>	\$ (2,645,000)
<i>SubTotal Fund 100 Expenses</i>	<u>\$ (17,640,091)</u>
 <i>Capital Projects</i>	 \$ (4,319,850)
<i>Total Fund 100 Expenditures</i>	<u>\$ (21,959,941)</u>
 100 ENDING FUND BALANCE	 <u>\$ 11,524,438</u>
 <i>Minimum General Fund Reserve Requirement per Policy #3130</i>	 \$ 8,490,565
100 FUND BALANCE (LESS RESERVE REQUIREMENT) AVAILABLE FOR USE	<u>\$ 3,033,873</u>

Fund 300 CIP & Expansion

PROJECTED BALANCE AS OF JULY 1, 2021	\$ 27,082,143
Proposed Revenues	
<i>Sewer Participation Charges</i>	\$ 1,732,000
<i>Interest</i>	\$ 200,000
<i>Total Fund 300 Revenues</i>	<u>\$ 1,932,000</u>
Proposed Expenditures	
<i>Capital Projects</i>	\$ (600,000)
<i>Total Fund 300 Expenditures</i>	<u>\$ (600,000)</u>
 300 ENDING FUND BALANCE	 <u>\$ 28,414,143</u>

Fund 400 Rehab & Replacement

PROJECTED BALANCE AS OF JULY 1, 2021	\$ 22,186,096
Proposed Revenues	
<i>Depreciation</i>	\$ 2,645,000
<i>Interest</i>	\$ 200,000
<i>Total Fund 400 Revenues</i>	<u>\$ 2,845,000</u>
Proposed Expenditures	
<i>Capital Projects</i>	\$ (6,703,000)
<i>Total Fund 400 Expenditures</i>	<u>\$ (6,703,000)</u>
 400 ENDING FUND BALANCE	 <u>\$ 18,328,096</u>

DISTRICT RESERVES – COMPLIANCE WITH POLICY #3130

Reserve funds are accumulated and maintained in a manner that allows the funding of costs and capital investments consistent with the District’s Capital and Financial Plans while avoiding significant rate fluctuations due to changes in cash flow requirements. In accordance with Section 3 of the District’s Reserve Policy #3130, the General Fund Assigned Fund Balance Reserves consists of three parts: the Operation and Maintenance Reserve; the Rate Stabilization Reserve; and the Emergency Reserve; discussed in more detail below and shown in *Table 3 – General Fund Reserve Requirements*: The classification of these reserve fund balances are in conformance with Government Accounting Standards Board (GASB) Statement No.54 (Fund balance reporting and governmental fund type definitions).

OPERATIONS AND MAINTENANCE RESERVE

The purpose of the District Operation and Maintenance Reserve Fund is to ensure that the District will have sufficient funding available at all times to meet its operating obligations. Operating revenue is a flat rate and consistent over the year. Delinquencies are trued up through tax liens which are recoverable twice a year. Operating expenses are generally incurred uniformly over the year; however, work can be planned or deferred during the year to accommodate minor fluctuations in revenue. The source of funding for this reserve shall be from Sewer Service Charges. The District shall maintain an Operation and Maintenance Reserve Fund equivalent to 3 months of Operation and Maintenance expenses.

RATE STABILIZATION RESERVES

The purpose of the District Rate Stabilization Reserve Fund is to establish a means to provide more stable sewer service charges to the District’s customers. This fund buffers the impacts of unanticipated fluctuations or revenue shortfalls in sewer revenues and should be capable of defraying the need for an immediate rate increase to cover the cost of an unanticipated rise in expenses. Unexpected fluctuations can include, but are not limited to, natural disasters, an economic downturn, and unanticipated increases in other utility expenses and/or other extraordinary circumstances. The source of funding for this reserve shall be from Sewer Service Charges. The District shall maintain a Rate Stabilization Reserve Fund equivalent to 10% of the annual revenue.

EMERGENCY RESERVES

The purpose of the Emergency Reserve Fund is to provide funds for emergency response for potential repair or replacement of capital facilities due to damage from a natural disaster or unanticipated failure. The Emergency Reserve would be used when capital improvement funds have otherwise been purposefully spent down to a preset limit on planned projects. The source of funding for this reserve shall be from Sewer Service Charges. The District shall maintain an Emergency Reserve of \$3 Million.

TABLE 3 - GENERAL FUND RESERVE REQUIREMENTS

Reserve Fund	Requirement	Calculation	Amount
Emergency Reserve	\$3 million	\$3 million	\$ 3,000,000
Rate Stabilization Reserve	10% of annual revenue	10% of 17,417,920	\$ 1,741,792
Operation & Maintenance Reserve	3 months O&M expenses (before depreciation)	25% of 14,995,091	\$ 3,748,773
TOTAL			\$ 8,490,565

As indicated in *Table 2 Fund Balance Sources and Uses*, the District is projecting a General Fund Reserve balance of \$11.52 Million by year-end which exceeds the minimum requirement of \$8.49 Million. The adoption of this budget allows the District to have demonstrated continued compliance with the Reserve Policy #3130.

SECTION 1.5 REGIONAL WASTEWATER TREATMENT PLANTS & RATE STABILIZATION RESERVE FUND

The District, the City of Roseville, and Placer County are participants in the South Placer Wastewater Authority (SPWA). The District collects and transports about 1.6 Billion gallons of raw sewage annually to the Dry Creek and Pleasant Grove Regional Wastewater Treatment Plants in Roseville. The two Regional Wastewater Treatment Plants and infrastructure used by all three partners make up the regional facilities. The District pays its share of annual Operations and Maintenance costs for the Regional Wastewater Treatment Plants based on our proportional flows which are approximately 26% of total flows into the plants.

An SPWA Funding Agreement establishes a Rate Stabilization Account to be used for the payment of debt service on the Bonds and other costs of the Authority. Monthly contributions of regional connection fees are deposited into the Authority’s Rate Stabilization Account and SPWA pays the debt service and other costs from the account, based on each member’s proportionate share. As of the last approved financial statement accepted by SPWA, the District maintained a balance of \$57,323,704 in the Rate Stabilization Account on deposit with the Authority. Per the last approved financial statement accepted by the Authority, the annual SPWA Debt assigned to the District was \$2,544,758. At the current debt service, the District has approximately 22 years’ worth of debt service on account with SPWA.

In accordance with the SPWA Debt Indenture, the District has covenanted to prescribe and collect rates and charges sufficient to yield net revenues at least equivalent to 110% of its share of debt service. The source of funding for this reserve can be accounted for from the District’s General Fund revenues and is expected to provide a Debt Coverage Ratio (DCR) of 110% over the lives of the Bonds.

$$\text{DCR} = [\text{General Fund Revenues} - \text{All O\&M (before dep)}] / \text{SPWA Debt} > 1.1$$

$$\text{General Fund Revenues} = \$17,417,920$$

$$\text{Expenses}^1 = \$14,376,391$$

$$\text{DCR} = (\$17,417,920 - \$14,376,391) / \$2,544,758 = 1.2 > 1.1$$

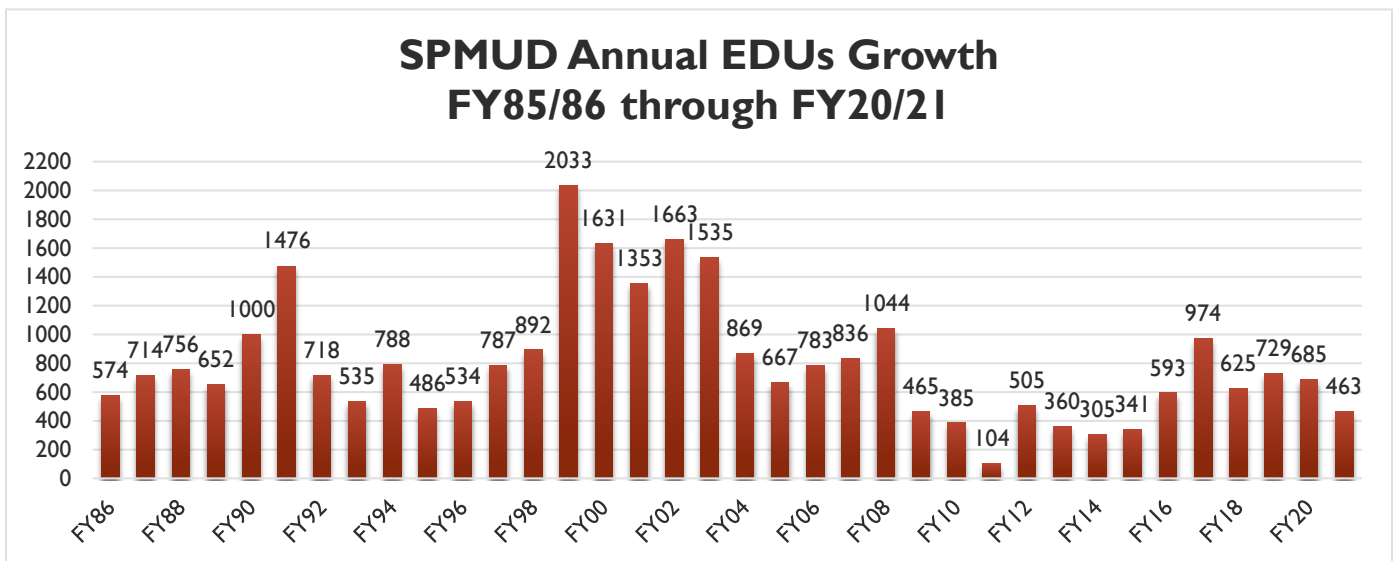
The adoption of this budget allows the District to have demonstrated compliance with the required Debt Coverage Ratio required by the SPWA Bond Indenture. The District's Proportionate Share of Debt Service is to be paid from the Participant Net Revenues deposited in the SPWA Rate Stabilization Fund, collected as the Regional Participation Fee. To the extent that the District's Proportionate Share of Debt Service is not paid in full from the Rate Stabilization Fund, the District pledges payment directly to the SPWA from the District's General Fund.

SECTION 1.6 GROWTH AND PROJECTIONS

PAST GROWTH TRENDS

Figure 5 - Historical Growth shows how growth in the District has varied greatly year over year. Based upon an analysis performed in the Sewer Evaluation and Capacity Assurance Plan (SECAP) adopted in February of 2020, the District is forecasting growth of 500 EDUs a year for the next five years. This projection has been reduced to 400 EDUs for Fiscal Year 21/22.

FIGURE 6 – HISTORICAL GROWTH

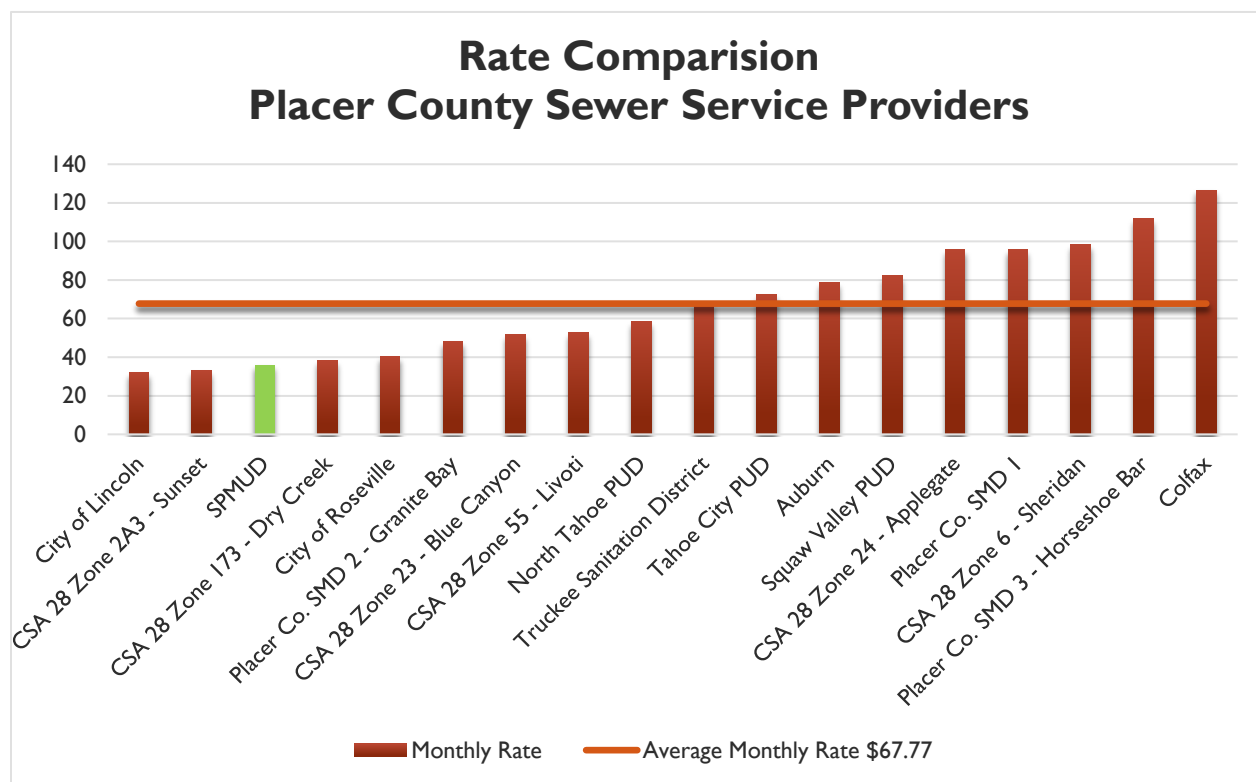


¹ Before depreciation and less regional wastewater treatment plant true-up payment of \$618,700 taken from reserves.

GENERAL FUND PROJECTIONS

Annual growth is based on the projected annual service fees as well as General Fund expenses. **Schedules 8, 9, & 10** show the five-year projected Revenues, General Fund Expenses, and Capital Expenses. The District maintains its reserve balances through this analysis period. *Figure 6 - Monthly Sewer Rate Comparison for Placer County* shows a comparison of other local agencies' service fees; the District is one of the lowest cost sewer service providers in Placer County (as well as the major Sacramento Metropolitan area).

FIGURE 7 - MONTHLY SEWER RATE COMPARISON FOR PLACER COUNTY (COLLECTION & TREATMENT)



SECTION 1.7 SUMMARY

The total Fiscal Year 21/22 revenues from all sources are projected to be \$19.55 Million with General Fund revenues projected to be \$17.42 Million (90% of total), and Capital Fund Revenues projected to be \$1.93 Million (10% of total). Fiscal Year 21/22 General Fund expenses are projected to be \$17.64 Million (\$14.99 Million before depreciation). Capital Projects are projected to be approximately \$11.62 Million. This can be broken down into the following categories: General Fund Capital Projects (Fund 100) - \$4.32 Million; Capital Improvements & Enlargement Projects (Fund 300) - \$0.60 Million; and Capital Replacements & Rehabilitation Projects (Fund 400) - \$6.70 Million.

Personnel and salary schedules are shown in **Schedules 6 and 7**. The District has 36 funded

positions comprised of 22 full-time, one part-time, five elected, one part-time contracted Attorney, one contracted Auditor, four management, and two supervisors. **Schedules 1, 2, 3 & 4** chart the District Budget distribution for Fiscal Year 21/22.

The proposed budget represents an expenditure plan designed to accomplish the District's Strategic Plan Goals and Objectives and aligns with the District's Vision, Mission, and Values. The budget provides for the service needs of both present and future customers in the South Placer Municipal Utility District service area.

SCHEDULE 1 – INVESTMENTS AS OF MARCH 31, 2021

INVESTMENT	FACE AMOUNT SHARES	MARKET VALUE	BOOK VALUE	YTM @ COST	% OF PORTFOLIO
CALTRUST	\$ 23,861,893	\$ 23,861,893	\$ 23,861,893	0.22%	37%
WELLS FARGO	\$ 8,318,333	\$ 8,334,192	\$ 8,318,333	0.73%	13%
LAIF (LOCAL AGENCY INVESTMENT FUND)	\$ 12,887,382	\$ 12,887,382	\$ 12,887,382	0.41%	20%
PLACER COUNTY TREASURY	\$ 13,938,780	\$ 13,938,780	\$ 13,938,780	0.26%	22%
CASH	\$ 5,552,583	\$ 5,552,583	\$ 5,552,583	0.20%	9%
TOTAL/AVERAGE	\$ 64,558,971	\$ 64,574,830	\$ 64,558,971	0.36%	100%

SCHEDULE 2 – FY21/22 REVENUE BUDGET

	AUDITED FINANCIALS		PROJECTED	PROPOSED
	FISCAL YR 18/19	FISCAL YR 19/20	FISCAL YR 20/21	FISCAL YR 21/22
GENERAL FUND				
SEWER SERVICE CHARGES REVENUES	\$ 14,197,833	\$ 15,277,632	\$ 15,322,500	\$ 15,408,900
PERMITS, PLAN CHECK FEES & INSPECTIONS	533,932	224,844	400,000	250,000
PROPERTY TAXES	993,704	1,083,897	1,444,020	1,469,020
LATE FEES SEWER SERVICE CHARGES	138,715	105,579	127,000	160,000
INTEREST	262,916	320,408	70,000	90,000
GAIN/LOSS ON SALE FIXED ASSET DISPOSAL	13,707	-	(50,000)	
MISCELLANEOUS INCOME	98,419	28,403	80,000	40,000
TOTAL GENERAL FUND	\$ 16,239,226	\$ 17,040,763	\$ 17,393,520	\$17,417,920
CAPITAL IMPROVEMENT FUND				
SEWER PARTICIPATION FEES	\$ 2,574,427	\$ 1,415,952	\$ 2,188,370	\$ 1,732,000
INTEREST	791,667	\$ 641,155	\$ 180,000	200,000
TOTAL CAPITAL IMPROVEMENT FUND	\$ 3,366,094	\$ 2,057,107	\$ 2,368,370	\$ 1,932,000
CAPITAL REPLACEMENT FUND				
INTEREST	\$ 661,805	\$ 640,815	\$ 180,000	\$ 200,000
TOTAL CAPITAL REPLACEMENT FUND	\$ 661,805	\$ 640,815	\$ 180,000	\$ 200,000
TOTAL SPMUD REVENUE	\$ 20,267,125	\$ 19,738,685	\$ 19,941,890	\$19,549,920

SCHEDULE 3 – FY21/22 GENERAL FUND EXPENDITURE BUDGET

	AUDITED FINANCIALS		PROJECTED	PROPOSED
	FISCAL YR 18/19	FISCAL YR 19/20	FISCAL YR 20/21	FISCAL YR 21/22
SALARIES/WAGES	\$ 2,525,730	\$ 2,724,830	\$ 2,651,000	\$ 2,910,000
FICA - SOCIAL SECURITY	\$ 189,153	\$ 202,806	\$ 202,284	\$ 222,615
CALPERS RETIREMENT & UAL	\$ 655,878	\$ 585,325	\$ 634,352	\$ 715,832
457 & 401A RETIREMENT	\$ 87,560	\$ 86,803	\$ 127,000	\$ 119,000
INSURANCE BENEFITS	\$ 664,173	\$ 651,560	\$ 740,000	\$ 778,106
PERS OPEB	\$ 183,682	\$ 233,288	\$ 276,000	\$ 386,000
SUBTOTAL SALARIES & BENEFITS	\$ 4,306,176	\$ 4,484,612	\$ 4,630,636	\$ 5,131,553
ASPHALT PAVING	\$ 20,445	\$ 12,832	\$ 25,000	\$ 25,000
BUILDING & GROUNDS MAINTENANCE	\$ 73,448	\$ 32,548	\$ 55,000	\$ 53,000
ELECTION EXPENSE	\$ -	\$ -	\$ 1,000	\$ -
GAS & OIL EXPENSE	\$ 40,740	\$ 40,110	\$ 50,000	\$ 51,000
GENERAL OPERATING SUPPLIES & MAINTENANCE	\$ 170,780	\$ 156,299	\$ 146,900	\$ 162,250
LEGAL SERVICES	\$ 79,296	\$ 56,309	\$ 75,000	\$ 100,000
LIFT STATION & FLOW RECORDER PROGRAMS	\$ 32,843	\$ 63,934	\$ 57,500	\$ 69,000
OTHER OPERATING EXPENSE	\$ 406	\$ 12,919	\$ 1,500	\$ 2,500
PROFESSIONAL DEVELOPMENT	\$ 46,483	\$ 37,515	\$ 26,560	\$ 68,120
PROFESSIONAL SERVICES	\$ 103,507	\$ 95,461	\$ 129,000	\$ 541,000
PROPERTY & LIABILITY INSURANCE	\$ 122,017	\$ 159,130	\$ 215,828	\$ 248,918
REGULATORY COMPLIANCE/GOVERNMENT FEES	\$ 44,892	\$ 54,117	\$ 55,214	\$ 68,400
REPAIR/MAINTENANCE AGREEMENTS	\$ 89,719	\$ 76,913	\$ 136,050	\$ 149,000
ROOT CONTROL PROGRAM	\$ 74,057	\$ 33,687	\$ 50,000	\$ 55,000
SAFETY GEAR/UNIFORMS	\$ 20,177	\$ 25,193	\$ 27,670	\$ 27,650
UTILITIES	\$ 139,540	\$ 132,770	\$ 142,000	\$ 155,000
UTILITY BILLING/BANKING EXPENSE/PRINTING	\$ 179,123	\$ 192,576	\$ 212,399	\$ 234,000
VEHICLE REPAIR & MAINTENANCE	\$ 79,777	\$ 73,026	\$ 60,000	\$ 80,000
SUBTOTAL LOCAL SPMUD GENERAL FUND	\$ 1,317,249	\$ 1,255,339	\$ 1,466,621	\$ 2,089,838
RWWTP MAINTENANCE & OPERATIONS	\$ 2,567,917	\$ 5,205,004	\$ 4,965,124	\$ 5,407,307
RWWTP REHAB & REPLACEMENT	\$ 2,157,937	\$ 790,725	\$ 576,156	\$ 2,366,393
SUBTOTAL SPWA O&M & R&R	\$ 4,725,854	\$ 5,995,729	\$ 5,541,280	\$ 7,773,700
TOTAL OPERATIONS EXPENSE LESS DEPRECIATION	\$ 10,349,279	\$ 11,735,680	\$ 11,638,537	\$ 14,995,091
DEPRECIATION EXPENSE	\$ 1,658,424	\$ 1,889,287	\$ 2,300,000	\$ 2,645,000
ONE-TIME CEPPT FUNDING	\$ -	\$ -	\$ 3,000,000	\$ -
TOTAL GENERAL FUND EXPENSES	\$ 12,007,703	\$ 13,624,967	\$ 16,938,537	\$ 17,640,091

SCHEDULE 4 – FY21/22 CAPITAL FUND EXPENDITURE BUDGET

	AUDITED FINANCIALS		PROJECTED	PROPOSED
	FISCAL YR 18/19	FISCAL YR 19/20	FISCAL YR 20/21	FISCAL YR 21/22
TOTAL GENERAL FUND CAPITAL IMPROVEMENTS	\$ 162,301	\$ 118,277	\$ 421,523	\$ 4,319,850
TOTAL CIP & EXPANSION	\$ 2,816,018	\$ 500,346	\$ 2,092,755	\$ 600,000
TOTAL REPLACEMENT & REHABILITATION	\$ 714,504	\$ 918,263	\$ 1,808,893	\$ 6,703,000
TOTAL CAPITAL INVESTMENT	\$ 3,692,823	\$ 1,536,886	\$ 4,323,171	\$ 11,622,850

	PROPOSED FOR FISCAL YR 21/22			
	FUND 100	FUND 300	FUND 400	
	GENERAL FUND CAPITAL	CIP & EXPANSION	REHAB & REPLACEMENT	
CAPITAL IMPROVEMENTS				
ARCHIVING / DISASTER DEVELOPMENT PLAN	\$ 10,000	\$ 10,000		
SOFTWARE/DATA ACQUISITION	\$ 40,000	\$ 40,000		
COMPUTERS/OFFICE FURNITURE	\$ 43,650	\$ 43,650		
SYSTEM IMPROVEMENTS	\$ 205,000	\$ 205,000		
PIPE TRAILER IMPROVEMENTS	\$ 19,000	\$ 9,000		\$ 10,000
EASEMENT INSPECTION EQUIPMENT	\$ 11,700	\$ 11,700		
EASEMENT/ACCESS ROAD REPLACEMENT/UPGRADES	\$ 432,500	\$ 217,500		\$ 215,000
CY MASTER PLAN CAPITAL IMPROVEMENTS	\$ 3,395,000	\$ 3,395,000		
NEWCASTLE MASTER PLAN IMPROVEMENTS	\$ 350,000	\$ 350,000		
PARTICIPATION IN REGIONAL PROJECTS	\$ 960,000	\$ 30,000		\$ 930,000
TRUNK EXTENSION REIMBURSEMENT	\$ 400,000		\$ 400,000	
FOOTHILL TRUNK PROJECT - CONSTRUCTION	\$ 300,000		\$ 200,000	\$ 100,000
HQ HVAC REPAIR/REPLACEMENT	\$ 15,000			\$ 15,000
SCADA DESIGN & IMPLEMENTATION	\$ 3,275,000			\$ 3,275,000
EQUIPMENT UPGRADES/REPLACEMENT	\$ 26,000	\$ 8,000		\$ 18,000
VEHICLE PURCHASES	\$ 220,000			\$ 220,000
EMERGENCY BYPASS PUMP REPLACEMENT	\$ 50,000			\$ 50,000
CURED IN PLACE PIPE	\$ 650,000			\$ 650,000
CORP YARD FENCE	\$ 110,000			\$ 110,000
TAYLOR ROAD LIFT STATION REPLACEMENT	\$ 110,000			\$ 110,000
SYSTEM REHABILITATION	\$ 1,000,000			\$ 1,000,000
TOTAL CAPITAL IMPROVEMENTS	\$ 11,622,850	\$ 4,319,850	\$ 600,000	\$ 6,703,000

SCHEDULE 5A – GENERAL FUND CAPITAL OUTLAY JUSTIFICATIONS

Fund 100 - \$4,319,850

ITEM #	TITLE/DESCRIPTION	BUDGET
1	<p>ARCHIVING / DISASTER DEVELOPMENT PLAN</p> <p>In 2019, the District purchased an electronic content management system. The District plans to continue imaging paper records for long-term storage in the electronic repository.</p> <p><i>Strategic Plan Goals</i> <i>Goal 7.2: Develop and implement a Records Management Plan.</i></p>	\$10,000
2	<p>SOFTWARE ACQUISITIONS</p> <p>Improvement of the databases (i.e., CMMS, GIS, CCTV) that support the key functions of the District. Staff plans to purchase updated aerial imagery for use with the Lucity and GIS maps that are accessed from desktops in the District offices and on the tablets used by crews in the field.</p> <p>Staff will evaluate and procure modules from the District's CMMS provider (Lucity) and CCTV inspection software provider (Infrastructure Technologies) that allow for the integration of databases to facilitate the workflow between these and other databases.</p> <p><i>Strategic Plan Goals</i> <i>Goal 7.1: Information Technology: Improve the various data management and information systems.</i></p>	\$40,000
3	<p>COMPUTER/OFFICE FURNITURE</p> <p>Purchase of various computers and office furniture components.</p> <p><i>Strategic Plan Goals</i> <i>Goal 7.1: Information Technology: Improve the various data management and information systems.</i></p>	\$43,650
4	<p>SYSTEM IMPROVEMENTS</p> <p>The District plans to improve areas of the system by constructing manholes and access roads to provide improved access to sewer facilities.</p> <p><i>Strategic Plan Goals</i> <i>Goal 3.2: Provide construction management to ensure the best possible facilities for the District.</i></p>	\$205,000
5	<p>EQUIPMENT UPGRADES/REPLACEMENT</p> <p>The District plans to purchase a new flail mower for the CASE XNT Skip Loader for mowing of the District's easement roads.</p> <p><i>Strategic Plan Goals</i> <i>Goal 4.2: Prevent and Mitigate Sewer System Overflows (SSOs) using the most efficient and effective maintenance and operational methods and procedures.</i></p>	\$8,000

ITEM #	TITLE/DESCRIPTION	BUDGET
6	<p>PIPE TRAILER PROTECTIVE COVER</p> <p>The District's goal is to replace a trailer for the storage and transport of emergency bypass piping and equipment. The trailer was purchased, but the necessary fabrication and protective cover were not. This item is to complete the project started in the previous budget.</p> <p><i>Strategic Plan Goals</i> <i>Goal 4.2: Prevent and Mitigate Sewer System Overflows (SSOs) using the most efficient and effective maintenance and operational methods and procedures</i></p>	\$9,000
7	<p>EASEMENT INSPECTION EQUIPMENT</p> <p>The District will purchase an unmanned aerial vehicle (UAV or drone), appurtenances, and software to collect and process data collected through inspections of the District's easements. The data from these inspections will be stored for future review, document the condition of easements, demonstrate the change in condition of easements over time, and be used to evaluate the potential encroachment of other improvements in easements.</p> <p><i>Strategic Plan Goals</i> <i>Goal 7.1: Information Technology: Improve the various data management and information systems.</i></p>	\$11,700
8	<p>EASEMENT/ACCESS ROAD REPLACEMENTS/UPGRADES</p> <p>The District has an on-going easement upgrade program. Some of the work involves new improvements while other work involves replacements or reconstructions. This work is generally performed by District forces. The replacements/reconstructions are charged to Fund 400 (see Fund 400 Capital Outlay Justifications.) In addition to work performed by District forces, \$195,000 is committed to pave select access roads with asphalt by contracted services.</p> <p><i>Strategic Plan Goals</i> <i>Goal 4.2: Prevent and Mitigate Sewer System Overflows (SSOs) using the most efficient and effective maintenance and operational methods and procedures.</i></p>	\$217,500

ITEM #	TITLE/DESCRIPTION	BUDGET
9	<p>CY MASTER PLAN CAPITAL IMPROVEMENTS</p> <p>The District's 2017 Space Planning and Circulation Analysis identified several Corporation Yard facility upgrades. Staff has identified the Lobby Security upgrades, the Locker Room Expansion, and the Building Addition (Training/Break Room) projects as priorities. Costs are based on an opinion of cost provided by the District's consultant.</p> <p><i>Strategic Plan Goals</i> <i>Goal 2.4: Embrace Green Building policies in the design and operation of District facilities and enhance sustainable building and construction practices</i></p>	\$3,395,000
10	<p>NEWCASTLE MASTER PLAN IMPROVEMENTS</p> <p>The Newcastle Master Plan was completed in March 2017 and identifies system upgrade projects to be undertaken. This project involves: (1) upsize an existing mainline; (2) abandoning a 4" sewer main that runs through backyards and under two homes; and (3) installing new laterals for five homes and re-connecting the laterals to the newly upsized mainline in the public right-of-way. The Board has authorized \$200,000 per year for these Master Plan upgrades. Funds are available, as only \$10,000 was expended during the 2018-2019 budget.</p> <p><i>Strategic Plan Goals</i> <i>Goal 4.2: Prevent and Mitigate Sewer System Overflows (SSOs) using the most efficient and effective maintenance and operational methods and procedures.</i></p>	\$350,000
11	<p>PARTICIPATION IN REGIONAL PROJECTS</p> <p>The District coordinates with regional agencies to protect District assets during the construction of other agency improvements. The cost of CCTV inspection before and after the agency's project to ensure damage caused from construction is repaired and the cost to adjust District assets to conform to new finished grades is born by the District.</p> <p><i>Strategic Plan Goals</i> <i>Goal 1.2: Improve communications.</i> <i>Goal 3.2: Provide construction management to ensure the best possible facilities for the District.</i></p>	\$30,000

SCHEDULE 5B – CIP & EXPANSION CAPITAL OUTLAY JUSTIFICATIONS

Fund 300 - \$600,000

ITEM #	TITLE/DESCRIPTION	BUDGET
<p>1</p>	<p>TRUNK EXTENSION REIMBURSEMENT</p> <p>The District is currently reviewing a project that proposes to extend a District trunk sewer that would be eligible for a reimbursement agreement and may be approved and constructed in the upcoming year. This line item will be used only if a reimbursement agreement is approved by the Board.</p> <p><i>Strategic Plan Goals</i> <i>Goal 3.1: Plan all projects to ensure adherence to District standards and ordinances.</i></p>	<p>\$400,000</p>
<p>2</p>	<p>FOOTHILL TRUNK PROJECT - CONSTRUCTION</p> <p>The Foothill Trunk Sewer Replacement Project was identified for construction in the 2015 System Evaluation and Capacity Assurance Plan (SECAP). Construction of the Foothill Trunk Sewer Replacement Project is substantially complete. The budgeted amount includes final project closeout payments and permit-required monitoring after construction.</p> <p>A portion of this project will be paid from Fund 300 because the project is enlarging the diameter of the trunk line as identified in the System Evaluation and Capacity Assurance Plan (SECAP). A portion of this project will be paid out of Fund 400.</p> <p><i>Strategic Plan Goals</i> <i>Goal 3.2: Provide construction management to ensure the best possible facilities for the District.</i></p>	<p>\$200,000</p>

SCHEDULE 5C – R&R CAPITAL OUTLAY JUSTIFICATIONS

Fund 400 – 6,703,000

ITEM #	TITLE/DESCRIPTION	BUDGET
1	<p>HQ HVAC REPAIR/REPLACEMENT</p> <p>Repair and replace necessary components on the Headquarter Building HVAC system.</p> <p><i>Strategic Plan Goals</i> <i>Goal 2.4: Embrace Green Building policies in the design and operation of District facilities and enhance sustainable building and construction practices.</i></p>	\$15,000
2	<p>DISTRICT PARTICIPATION IN REGIONAL PROJECTS</p> <p>The District continues to coordinate with its stakeholders and other regional agencies. These municipalities and agencies plan projects in areas where existing District facilities are located. The District enters into construction cooperation agreements with these partners in the region to rehabilitate or replace some or all of the existing sewer facilities as part of the project. This line item pays for this work. This is advantageous to the regional partners because it decreases the likelihood that the District will need to do work soon after they finish their projects. It is advantageous to the District because the rehabilitation or replacement of the sewer facilities is less impactful to customers when combined with other improvements. The anticipated projects are the Atherton Trunk (City of Rocklin), Pavement Rehab (City of Rocklin), Sceptre and Camelot Repair (City of Rocklin), Winding Lane Knuckle (City of Rocklin), and the Rocklin Road and Pacific Street Roundabout (City of Rocklin)</p> <p><i>Strategic Plan Goals</i> <i>Goal 1.2: Improve communications</i> <i>Goal 3.1: Plan all projects to ensure adherence to District standards and ordinances.</i></p>	\$930,000
3	<p>EASEMENT/ACCESS ROAD REPLACEMENT/UPGRADES</p> <p>The District has an on-going easement upgrade program. Some of the work involves new improvements while other work involves replacements or reconstructions. This work is generally performed by District forces. The new improvements are charged to Fund 100 (see Fund 100 Capital Outlay Justifications.) In addition to work performed by District forces, \$200,000 is committed to asphalt-paving select access roads by contracted services.</p> <p><i>Strategic Plan Goals</i> <i>Goal 4.2: Prevent and Mitigate Sewer System Overflows (SSOs) using the most efficient and effective maintenance and operational methods and procedures.</i></p>	\$215,000

ITEM #	TITLE/DESCRIPTION	BUDGET
4	<p>SCADA DESIGN & IMPLEMENTATION</p> <p>The District's Supervisory Control and Data Acquisition (SCADA) system's hardware and software are proprietary and are supported by only one service provider on the west coast. Staff has concerns about the service provider's ability to support the system into the future. The District's consultant prepared a Master Plan to outline phased improvements to the SCADA system to increase reliability and harden security. The budgeted amount is for the initial implementation of the proposed improvements. Completion of the project is likely to be during the next fiscal year.</p> <p><i>Strategic Plan Goals</i> <i>Goal 4.2: Prevent and Mitigate Sewer System Overflows (SSOs) using the most efficient and effective maintenance and operational methods and procedures.</i> <i>Goal 7.1: Information Technology to improve the various data management and information systems (b) implement technology based upon District needs.</i></p>	\$3,275,000
5	<p>EQUIPMENT UPGRADES/REPLACEMENT</p> <p>Field Services has several pieces of equipment that have served their useful life and are in need of replacement.</p> <p>Lateral Camera (\$10,000) Hydro-Cleaning Nozzle (\$8,000)</p> <p><i>Strategic Plan Goals</i> <i>Goal 4.2: Prevent and Mitigate Sewer System Overflows (SSOs) using the most efficient and effective maintenance and operational methods and procedures.</i></p>	\$18,000
6	<p>VEHICLE PURCHASES</p> <p>This item includes two purchases:</p> <p>CCTV Camera Equipment for Vehicle 17 Forklift</p> <p><i>Strategic Plan Goals</i> <i>Goal 4.2: Prevent and Mitigate Sewer System Overflows (SSOs) using the most efficient and effective maintenance and operational methods and procedures.</i></p>	\$220,000

ITEM #	TITLE/DESCRIPTION	BUDGET
7	<p>PIPE TRAILER REPLACEMENT</p> <p>This item was budgeted in the 2020/2021 budget, but the required fabrication/customization (to meet the District's needs) was delayed.</p> <p><i>Strategic Plan Goals</i> <i>Goal 4.2: Prevent and Mitigate Sewer System Overflows (SSOs) using the most efficient and effective maintenance and operational methods and procedures.</i></p>	\$10,000
8	<p>EMERGENCY BYPASS PUMP REPLACEMENT</p> <p>This 2004 trailered pump was provided to the District through development of the Highlands 3 & 4 Lift Station (a.k.a Monument Springs lift station). It has a Tier 2 engine that does not meet California Air Resources Board (CARB) standards and it needs to be replaced.</p> <p><i>Strategic Plan Goals</i> <i>Goal 4.2: Prevent and Mitigate Sewer System Overflows (SSOs) using the most efficient and effective maintenance and operational methods and procedures.</i></p>	\$50,000
9	<p>CURED IN PLACE PIPE</p> <p>As a part of the District's Asset Management Program, this item is for rehabilitation of pipes by installing Cured-In-Place-Pipe (CIPP) liners into both mainline and lateral pipes.</p> <p><i>Strategic Plan Goals</i> <i>Goal 4.2: Prevent and Mitigate Sewer System Overflows (SSOs) using the most efficient and effective maintenance and operational methods and procedures.</i></p>	\$650,000
10	<p>CORP YARD FENCE</p> <p>The west perimeter fence constructed in 1985, is failing and does little to prevent trespassers from entering the corporation yard grounds. This item is to replace the existing fence with a security fence, as approved by the City of Rocklin.</p> <p><i>Strategic Plan Goals</i> <i>Goal 2.4: Embrace Green Building policies in the design and operation of District facilities and enhance sustainable building and construction practices.</i></p>	\$110,000

<p>11</p>	<p>FOOTHILL TRUNK PROJECT – CONSTRUCTION</p> <p>The Foothill Trunk Sewer Replacement Project was identified for construction in the 2015 System Evaluation and Capacity Assurance Plan (SECAP). Construction of the Foothill Trunk Sewer Replacement Project is substantially complete. The budgeted amount includes final project closeout payments and permit-required monitoring after construction.</p> <p>A portion of this project will be paid from Fund 300 because the project is enlarging the diameter of the trunk line as identified in the System Evaluation and Capacity Assurance Plan (SECAP).</p> <p><i>Strategic Plan Goals</i> <i>Goal 3.2: Provide construction management to ensure the best possible facilities for the District.</i></p>	<p>\$100,000</p>
<p>12</p>	<p>SYSTEM REHABILITATION</p> <p>Dominquez Road, High Risk Facility Creek Crossings, the Jack in the Box line replacement, Potential abandonment of the Cameo Court Lift Station, and manhole rehabilitation</p> <p><i>Strategic Plan Goals</i> <i>Goal 3.2: Provide construction management to ensure the best possible facilities for the District.</i></p>	<p>\$1,000,000</p>

SCHEDULE 6 – FY21/22 PERSONNEL CLASSIFICATIONS

JOB TITLES BY DEPARTMENT	ID Code	Approved Positions*	Funded Positions*
<u>Administrative Services</u>			
General Manager	GM	1	1
Administrative Services Manager/Board Secretary	ASM	1	1
Administrative Services Assistant I/II/III (a)	ASA	3	
<i>Administrative Services Assistant I</i>			1
<i>Administrative Services Assistant II</i>			1
<i>Administrative Services Assistant III</i>			1
ASD TOTAL		5	5
<u>Technical Services</u>			
District Engineer	DE	1	1
Associate Engineer (b)	AE	1	0
Engineering Technician I/II (a)	ET	2	
<i>Engineering Technician I</i>			0
<i>Engineering Technician II</i>			2
Lead Inspector	LINS	1	1
Inspector I/II (a)	INSP	3	
<i>Inspector I</i>			1
<i>Inspector II</i>			1
Student Intern I/II/III (a) (b) (c)	INT	0.5	0
Project Manager (b) (c)	PM	1	0
TSD TOTAL		9.5	6
<u>Field Services</u>			
Superintendent	SUP	1	1
Field Services Manager (b)	FSM	1	0
Regulatory Compliance Tech/Spec (a)	RCO	1	
<i>Regulatory Compliance Technician</i>			1
<i>Regulatory Compliance Specialist</i>			0
Field Supervisor	FS	2	2
Leadworker	LW	3	3
Maintenance Worker/Inspector	MW/INSP	1	1
Maintenance Worker I/II (a)	MW	9	
<i>Maintenance Worker I</i>			5
<i>Maintenance Worker II</i>			4
Temporary Laborer I/II/III (a) (c)	TL	1	1
FSD TOTAL		19	18

TOTAL REGULAR POSITIONS		33.5	29
Miscellaneous (Elected/Contract)			
Board of Directors	EO	5	5
District Legal Counsel	DC	1	1
Contract Auditor	CA	1	1
MISCELLANEOUS TOTAL		7	7
TOTAL AUTHORIZED POSITIONS		40.5	36
*Full Time Equivalent Positions (FTE)			
(a) Promotional/Flexible Classification			
(b) Vacant position			
(c) part-time (up to 20 hours per week/non-benefitted) or temporary (full time for up to six months or 1,000 hours/non-benefitted).			

SCHEDULE 7 – FY21/22 SCHEDULE OF SALARY RANGES

FY 21/22 SCHEDULE OF SALARY RANGE/STEPS								
4.0% COLA Effective 07/01/21								
SALARY - MONTHLY/HOURLY RATES								
RANGE	ID	POSITION	STEPS (\$/MO)					
			A	B	C	D	E	
9	SI1	Student Intern I	16.46	17.28	18.14			
15	SI2	Student Intern II	19.08	20.04	21.04			
21	SI3	Student Intern III	22.13	23.24	24.40			
17	TL1	Temporary Laborer I	20.05	21.05	22.11			
23	TL2	Temporary Laborer II	23.25	24.41	25.64			
29	TL3	Temporary Laborer III	26.97	28.31	29.73			
22	ASA1	Admin Svc. Asst I	3932	4129	4335	4552	4779	
		Hrly	22.68	23.82	25.01	26.26	27.57	
29	MW1	Maint. Worker I	4674	4908	5153	5411	5681	
		Hrly	26.97	28.31	29.73	31.22	32.78	
33	ASA2	Admin Svc. Asst II	5159	5417	5688	5972	6271	
		Hrly	29.76	31.25	32.82	34.46	36.18	
35	MW2	Maint. Worker II	5420	5691	5976	6275	6588	
	ET1	Eng'r. Tech. I	31.27	32.83	34.48	36.20	38.01	
36	MW/INS	Maint. Worker II/Inspector	5556	5834	6125	6431	6753	
		Hrly	32.05	33.66	35.34	37.11	38.96	
38	INS1	Inspector I	5837	6129	6435	6757	7095	
		Hrly	33.68	35.36	37.13	38.98	40.93	
41	INS2	Inspector II	6286	6600	6930	7277	7640	
		Hrly	36.27	38.08	39.98	41.98	44.08	
42	ASA3	Admin Svc. Asst III	6443	6765	7103	7459	7831	
		Hrly	37.17	39.03	40.98	43.03	45.18	
43	RCT	Reg Compliance Tech	6604	6934	7281	7645	8027	
	LW	Lead Worker	38.10	40.01	42.01	44.11	46.31	
44	ET2	Eng'r. Tech. II	6769	7108	7463	7836	8228	
	LINS	Lead Inspector	39.05	41.01	43.06	45.21	47.47	
49	RCS	Reg Compliance Spec	7659	8042	8444	8866	9309	
		Hrly	44.19	46.39	48.71	51.15	53.71	
50	FS	Field Supervisor	7850	8449	8655	9088	9542	
		Hrly	45.29	48.74	49.93	52.43	55.05	
53	AE	Associate Engineer	8454	8876	9320	9786	10276	
		Hrly	48.77	51.21	53.77	56.46	59.28	
56	AS	Assistant Superintendent	9104	9559	10037	10539	11066	
			52.52	55.15	57.91	60.80	63.84	
61	ASM	Admin Services Mgr	10300	10815	11356	11924	12520	
			59.42	62.40	65.52	68.79	72.23	
64	DS	Superintendent	11092	11647	12229	12840	13482	
	DE	District Engineer	63.99	67.19	70.55	74.08	77.78	
		General Manager	Contract Salary \$208,879					

SCHEDULE 8 – FIVE-YEAR REVENUE PROJECTIONS

	<u>PROJECTED</u>	<u>PROJECTED</u>	<u>PROJECTED</u>	<u>PROJECTED</u>	<u>PROJECTED</u>
	FISCAL YR 22/23	FISCAL YR 23/24	FISCAL YR 24/25	FISCAL YR 25/26	FISCAL YR 26/27
GENERAL FUND					
SEWER SERVICE CHARGES REVENUES	\$ 15,495,300	\$ 15,538,500	\$ 15,560,100	\$ 15,581,700	\$ 15,603,300
PERMITS, PLAN CHECK FEES & INSPECTIONS	200,000	175,000	150,000	150,000	150,000
PROPERTY TAXES	1,494,020	1,519,020	1,544,020	1,569,020	1,594,020
LATE FEES SEWER SERVICE CHARGES	170,000	180,000	190,000	200,000	210,000
INTEREST	120,000	150,000	150,000	150,000	150,000
GAIN/LOSS ON SALE FIXED ASSET DISPOSAL	-	-	-	-	-
MISCELLANEOUS INCOME	40,000	40,000	40,000	40,000	40,000
TOTAL GENERAL FUND	\$ 17,519,320	\$ 17,602,520	\$ 17,634,120	\$ 17,690,720	\$ 17,747,320
CAPITAL IMPROVEMENT FUND					
EDU GROWTH	300	200	100	100	100
SEWER PARTICIPATION FEES	\$ 1,314,000	\$ 902,400	464,700.00	478,700.00	493,000.00
INTEREST	\$ 250,000	\$ 290,000	\$ 290,000	\$ 290,000	\$ 290,000
TOTAL CAPITAL IMPROVEMENT FUND	\$ 1,564,000	\$ 1,192,400	\$ 754,700	\$ 768,700	\$ 783,000
CAPITAL REPLACEMENT FUND					
INTEREST	\$ 250,000	\$ 290,000	\$ 290,000	\$ 290,000	\$ 290,000
TOTAL CAPITAL REPLACEMENT FUND	\$ 250,000	\$ 290,000	\$ 290,000	\$ 290,000	\$ 290,000
TOTAL SPMUD REVENUE	\$ 19,333,320	\$ 19,084,920	\$ 18,678,820	\$ 18,749,420	\$ 18,820,320

SCHEDULE 9 – FIVE-YEAR GENERAL FUND EXPENSE PROJECTIONS

	<u>PROJECTED</u>	<u>PROJECTED</u>	<u>PROJECTED</u>	<u>PROJECTED</u>	<u>PROJECTED</u>
	<u>FISCAL YR</u>	<u>FISCAL YR</u>	<u>FISCAL YR</u>	<u>FISCAL YR</u>	<u>FISCAL YR</u>
	<u>22/23</u>	<u>23/24</u>	<u>24/25</u>	<u>25/26</u>	<u>26/27</u>
SALARIES/WAGES	\$ 3,007,600	\$ 3,097,828	\$ 3,190,763	\$ 3,286,486	\$ 3,385,080
FICA - SOCIAL SECURITY	\$ 230,081	\$ 236,984	\$ 244,093	\$ 251,416	\$ 258,959
CALPERS RETIREMENT & UAL	\$ 800,949	\$ 839,117	\$ 879,641	\$ 906,148	\$ 931,480
457 & 401A RETIREMENT	\$ 120,000	\$ 125,000	\$ 130,000	\$ 135,000	\$ 140,000
INSURANCE BENEFITS	\$ 817,011	\$ 857,862	\$ 900,755	\$ 945,793	\$ 993,082
PERS OPEB	\$ 375,000	\$ 390,000	\$ 410,000	\$ 450,000	\$ 500,000
SALARIES & BENEFITS	<u>\$ 5,350,642</u>	<u>\$ 5,546,791</u>	<u>\$ 5,755,252</u>	<u>\$ 5,974,843</u>	<u>\$ 6,208,601</u>
ASPHALT PAVING	\$ 25,500	\$ 26,010	\$ 26,530	\$ 27,061	\$ 27,602
BUILDING & GROUNDS MAINTENANCE	\$ 54,000	\$ 55,080	\$ 56,182	\$ 57,305	\$ 58,451
ELECTION EXPENSE	\$ 80,000	\$ -	\$ 80,000	\$ -	\$ 80,000
GAS & OIL EXPENSE	\$ 52,020	\$ 53,060	\$ 54,122	\$ 55,204	\$ 56,308
GENERAL OPERATING SUPPLIES & MAINTENANCE	\$ 165,495	\$ 168,805	\$ 172,181	\$ 175,625	\$ 179,137
LEGAL SERVICES	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
LIFT STATION & FLOW RECORDER PROGRAMS	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000
OTHER OPERATING EXPENSE	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500
PROFESSIONAL DEVELOPMENT	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000
PROFESSIONAL SERVICES	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
PROPERTY & LIABILITY INSURANCE	\$ 273,810	\$ 301,191	\$ 331,310	\$ 364,441	\$ 400,885
REGULATORY COMPLIANCE/GOVERNMENT FEES	\$ 69,768	\$ 71,163	\$ 72,587	\$ 74,038	\$ 75,519
REPAIR/MAINTENANCE AGREEMENTS	\$ 163,900	\$ 180,290	\$ 198,319	\$ 218,151	\$ 239,966
ROOT CONTROL PROGRAM	\$ 56,100	\$ 57,222	\$ 58,366	\$ 59,534	\$ 60,724
SAFETY GEAR/UNIFORMS	\$ 28,203	\$ 28,767	\$ 29,342	\$ 29,929	\$ 30,528
UTILITIES	\$ 162,750	\$ 170,888	\$ 179,432	\$ 188,403	\$ 197,824
UTILITY BILLING/BANKING EXPENSE/PRINTING	\$ 257,400	\$ 283,140	\$ 311,454	\$ 342,599	\$ 376,859
VEHICLE REPAIR & MAINTENANCE	\$ 81,600	\$ 83,232	\$ 84,897	\$ 86,595	\$ 88,326
SUBTOTAL LOCAL SPMUD GENERAL FUND	<u>\$ 1,913,046</u>	<u>\$ 1,921,348</u>	<u>\$ 2,097,221</u>	<u>\$ 2,121,385</u>	<u>\$ 2,314,630</u>
RWWTP MAINTENANCE & OPERATIONS	\$ 5,515,453	\$ 5,625,762	\$ 5,738,277	\$ 5,853,043	\$ 5,970,104
RWWTP REHAB & REPLACEMENT	\$ 2,413,721	\$ 2,461,995	\$ 2,511,235	\$ 2,561,460	\$ 2,612,689
SUBTOTAL SPWA O&M & R&R	<u>\$ 7,929,174</u>	<u>\$ 8,087,757</u>	<u>\$ 8,249,513</u>	<u>\$ 8,414,503</u>	<u>\$ 8,582,793</u>
TOTAL OPERATIONS EXPENSE LESS DEPRECIATION	<u>\$ 15,192,862</u>	<u>\$ 15,555,896</u>	<u>\$ 16,101,986</u>	<u>\$ 16,510,731</u>	<u>\$ 17,106,024</u>
DEPRECIATION EXPENSE	\$ 2,875,000.00	\$ 3,162,500.00	\$ 3,450,000.00	\$ 3,737,500.00	\$ 4,025,000.00
ONE-TIME CEPPT FUNDING	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL GENERAL FUND EXPENSES	<u>\$ 18,067,862</u>	<u>\$ 18,718,396</u>	<u>\$ 19,551,986</u>	<u>\$ 20,248,231</u>	<u>\$ 21,131,024</u>

SCHEDULE 10 – FIVE-YEAR CAPITAL FUND EXPENSE PROJECTIONS

	FY22-23			FY23-24			FY24-25			FY25-26			FY26-27		
	FUND 100	FUND 300	FUND 400	FUND 100	FUND 300	FUND 400	FUND 100	FUND 300	FUND 400	FUND 100	FUND 300	FUND 400	FUND 100	FUND 300	FUND 400
CAPITAL IMPROVEMENTS															
HRF CREEK CROSSINGS			\$ 100,000			\$ 500,000			\$ 100,000			\$ 500,000			
CIPP PROJECTS			\$ 500,000			\$ 500,000			\$ 500,000			\$ 500,000			\$ 500,000
NEWCASTLE MASTER PLAN				\$ 400,000						\$ 400,000					
WHITNEY BLVD K07-042									\$ 300,000						
LOS FLORES SEWER REALIGNMENT				\$ 150,000		\$ 150,000									
LIVE OAK LINE L10-005															\$ 200,000
WOODSIDE 10" LINE I08-010 - H08-047												\$ 500,000			
VEHICLE REPLACEMENT			\$ 158,000			\$ 300,000			\$ 149,000			\$ 669,000			\$ 730,000
EL DON															\$ 300,000
CAMEO CT LIFT STATION	\$ 750,000		\$ 750,000												
ABANDONMENT															
NEWCASTLE FIRE STATION EXTENSION	\$ 500,000														
VILLAGE AT LOOMIS 12" TRUNK									\$ 2,000,000						
EXTENSION															
DEL RIO TRUNK		\$ 200,000			\$ 200,000				\$ 200,000			\$ 200,000			\$ 200,000
DEL MAR TRUNK		\$ 200,000			\$ 200,000				\$ 200,000			\$ 200,000			\$ 200,000
	\$ 1,250,000	\$ 400,000	\$ 1,508,000	\$ 550,000	\$ 400,000	\$ 1,450,000	\$ -	\$ 2,400,000	\$ 1,049,000	\$ 400,000	\$ 400,000	\$ 2,169,000	\$ -	\$ 400,000	\$ 1,730,000

**SOUTH PLACER MUNICIPAL UTILITY DISTRICT
STAFF REPORT**

To: Board of Directors

From: Herb Niederberger, General Manager

Cc: Emilie Costan, Administrative Services Manager
Carie Huff, District Engineer
Eric Nielsen, Superintendent

Subject: COVID-19 Update

Meeting Date: July 1, 2021

Overview

The purpose of this Staff Report is to provide the Board of Directors with an update on the COVID-19 outbreak.

On June 15, 2021, all sectors listed in the current Blueprint Activities and Business Tiers Chart were allowed to return to usual operations (with the limited exceptions noted for Mega Events). On June 17, 2021, the Governor issued Executive Order N-09-21, that ordered readoption of Occupational Safety and Health Standards Board (OSHSB) Emergency Temporary Standards regarding COVID-19 prevention. The most substantive changes in the updated regulations require the District to revise its COVID-19 Prevention Program (CPP) to update and implement the following COVID-19 workplace safety obligations: 1) Elimination of physical distancing and workstation partition requirements; and 2) Face coverings no longer required for fully vaccinated employees.

The updated regulations no longer require fully vaccinated employees to wear face coverings in the workplace while indoors or in vehicles. If the District allows employees to go without face coverings, then they MUST document an employee's fully vaccinated status. CalOSHA interprets this documentation obligation that an employer can accept one of several documents: employee vaccine card, other written proof of vaccination from the employee, or an employee's self-attestation of their vaccination status. If an employee declines to state if they are vaccinated or not, then they are de facto unvaccinated and must continue to wear face coverings.

In compliance with Executive Order N-25-20, since April 2020 the Board of Directors have been meeting remotely using Zoom meeting. The Board has previously discussed whether to resume in-person Board of Directors meetings. Presently, the Board Chambers has been retrofitted to allow meeting of the Board of Directors in-person, while accommodating any Directors that wish to continue meeting remotely. The Chamber retrofit allows continued remote public participation using Zoom meeting. Previous discussion by some Directors indicated a wish to continue meeting remotely until the September Board meeting. Staff desires Board direction.

Recommendation

Staff requests the Board of Directors discuss the return to in-person meetings and provide direction to staff.

Strategic Plan Goals

This action is consistent with SPMUD Strategic Plan Goals:

Goal 1.3: Maintain Transparency with all District Activities.

Goal 4.1: Maintain Compliance with Pertinent Regulations

Fiscal Impact

There is no fiscal impact to the District returning to in person meetings. The retrofit of the Board Chambers to accommodate Zoom participation has been completed.

GENERAL MANAGER REPORT

To: Board of Directors
From: Herb Niederberger, GM
Date: July 1, 2021
Subject: General Manager Monthly Staff Report – June 2021

1) DEPARTMENT REPORTS

Attached are the monthly status reports for the Board’s information:

- A. Administrative Services Department,
- B. Field Services Department, and
- C. Technical Services Department.

The Department Managers are prepared to answer any questions from the Board.

2) INFORMATION ITEMS

- A. On June 2, 2021, the General Manager participated in a Zoom meeting of the Rocklin Chamber of Commerce Government Relations Committee to hear a presentation featuring Ashley Hoffman, Policy Advocate with the Cal Chamber, who will be providing an update on the “hot topics” and legislative “job killer bills” currently in the legislature.
- B. The General Manager was required to quarantine and shelter in place due to an exposure to COVID-19 and was out of the office from June 9 through 17, 2021.
- C. On June 18, 2021, the General Manager participated in a Zoom meeting of the South Placer County Chambers of Commerce Joint Government Relations Committees to hear: 1) a market update from Cheryl Keller, President of the Placer County Association of Realtors; and 2) a South Placer Mayor’s Panel featuring Lincoln Mayor: Alyssa Silhi, Roseville Mayor: Krista Bernasconi, and Rocklin Mayor: Jill Gayaldo. Among the subjects discussed by the panel were Federal funds made available to the Cities and intended uses, long range goals, infrastructure challenges, and financial stability.
- D. On June 24, 2021, the General Manager, met with District General Counsel to discuss: the District’s redistricting effort to ensure compliance with the California and Federal Voting Rights Acts, the Fair Maps Act, and ensuring an open, accessible, transparent process that engages District constituents:
- E. Also on June 24, 2021, the General Manager attended the meeting of the South Placer Wastewater Authority. The Board approved resolutions for the following: 1) Appointment of an Acting SPWA Executive Director; 2) FY 2021-22 Investment Policy; 3) Adjustments to the Capital Improvement Budget for FY 2021-22; and 4) Approval of an Annual

Operating Budget for FY 2021-22. The Board also heard reports on Investments, Rate Stabilization Fund Balance and Connection fee Program.

F. The General Manager was out of the office on June 28 and 29, 2021, attending the California Special District Association General Managers Summit.

G. Advisory Committee Meetings:

- i. The Fee and Finance Advisory Committee met on June 8, 2021, to discuss 1) The investment of District Funds and options available to the District in compliance with Resolution 21-01; 2) An overview of the current District Financial performance and the delay of a possible rate change for the current fiscal year; 3) An update on the Budget Certification required by the Bank of New York Mellon Trust Company for the South Placer Wastewater Authority; and 4) An update of the Atherton Sewer Trunk project.
- ii. The Personnel Advisory Committee met on June 21, 2021, to continue reviewing the Civil Service System Employee Manual. The advisory committee offered suggestions to staff of items that they wished to discuss in future MOU negotiations.

There were no other advisory committee meetings in June.

3) **PURCHASE ORDERS/CONTRACTS INITIATED UNDER GENERAL MANAGER AUTHORITY**

PO Req#	Date	Vendor	Description	Amount
CO#1	6/3/21	Glissman Construction	Deduct split face masonry wall, add fencing materials	\$7043

4) **LONG RANGE AGENDA**

August 2021

- Quarterly Investment Report
- Presentation – SCADA Master Plan

September 2021

- Strategic Plan Annual Report

October 2021

- Award Corp Yard Construction Contract

November 2021

- Quarterly Investment Report
- PMP Annual Report

Item 7.2.1

ITEM VII. ASD REPORT

To: Board of Directors

From: Emilie Costan, Administrative Services Manager

cc: Herb Niederberger, General Manager

Subject: Administrative Services Department Monthly Report

Board Date: July 1, 2021

FY21/22 Budget

The Administrative Services Manager has been working to prepare the Fiscal Year 2021/2022 Budget Book included in the Agenda packet for approval.

Year-end

Administrative Services Staff have begun working on Reimbursements, Billings, Purchase Orders, Journal Entries, and other year-end items.

Certificate of Excellence in Financial Reporting

The Government Finance Officers Association (GFOA) has awarded the Certificate of Achievement for Excellence in Financial Reporting to the District for its Comprehensive Annual Financial Report for the fiscal year ended June 30, 2021. The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting.

General Manager Conference

The Administrative Services Manager is attending the California Special District Association's General Manager's Conference at the end of June.

Laserfiche

Staff is continuing to work on adding new records and improving the Laserfiche repository. Staff has been continuing to perform quality control on the digital version of the District's permanent records and destroying paper copies from the records room.

Commercial & Residential Account Review

Administrative Services staff continues to audit both Residential and Commercial Accounts within the District with the assistance of Inspection services in TSD. Notifications and updated bills continue to be sent upon review with any necessary adjustments per Policy 3160 – Utility Billing Reconciliation & Payment Policy.

June Monthly Investment Transactions per GC §53607

DEPOSITS, TRANSFERS, OR WITHDRAWALS

CalTRUST:

LAIF: Transfer of \$3M to LAIF

Placer County: Transfer of \$3M to PCTIP

Wells Fargo: Transfer of \$6M from Money Market account

ITEM VII. FSD REPORT

To: Board of Directors
From: Eric Nielsen, Superintendent
Cc: Herb Niederberger, General Manager
Subject: Field Services Department Monthly Report
Meeting Date: July 1, 2021

Department Overview

This section provides the Board an update on the news and major tasks currently worked on in the Field Services Department.

1. Lead Worker Promotion

- a. An opportunity for promotion is becoming available with the retirement of one of the District's Lead Workers and was advertised to District employees. Eric Orlando was appointed to be promoted to Lead Worker on July 1.

2. California Water Environment Association (CWEA) Collection System of the Year Award

- a. The District was awarded the Collection System of the Year in the medium category (i.e., systems with 250-500 miles of sewer main) and recognized at the CWEA Annual Conference.

3. SCADA Master Plan

- a. Representatives from the consultant's team visited the remote sites during the month of May to refine the planned options for improvement and the range of costs associated with each option. The consultant will submit the results of the data collection, investigations, meetings, and recommendations in a master plan report. Staff is scheduled to present the recommendations and costs to the Board at the August board meeting.

4. Newcastle Sewer System Improvements

- a. All work for the project was finished under District inspection. Multiple new access points were installed to improve the District's access to the sewer system in Newcastle for inspection and maintenance.

5. Break Room Addition, Locker Room and Lobby Improvements

- a. Staff has elected to delay the advertising of the building addition project. The rising cost of materials combined with the timing of the advertisement (i.e., during the construction season) were major factors in this decision. Staff intends to advertise the project for construction bids in the fall with the start of construction occurring in Spring 2022.

6. Chemical Root Foaming Program

- a. One hundred and twenty-five (125) sewer mains, totaling approximately 35,500 feet, were chemically treated in the month of June to inhibit root growth per our annual work program.

Reporting

This section provides the Board an overview of the Field Services Department operations and maintenance activities through 5/31/2021. The work listed is not all inclusive.

1. Lost Time Accidents/Injuries (OSHA 300)

- a. Zero (0)
 - i. 1735 days without a Lost Time Accident/Injury

2. Safety/Training/Professional Development

- a. Field Services employees participated in:
 - i. Fire Extinguisher Training
 - ii. Two (2) “Tailgate” safety sessions (Ladder Safety, Proactive Safety)

3. Customer Service Calls

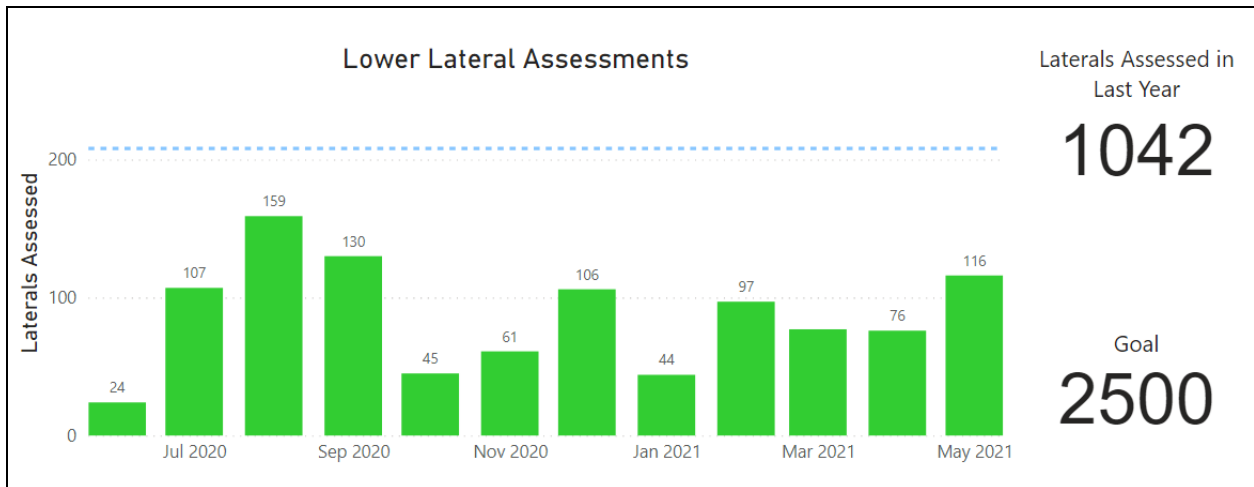
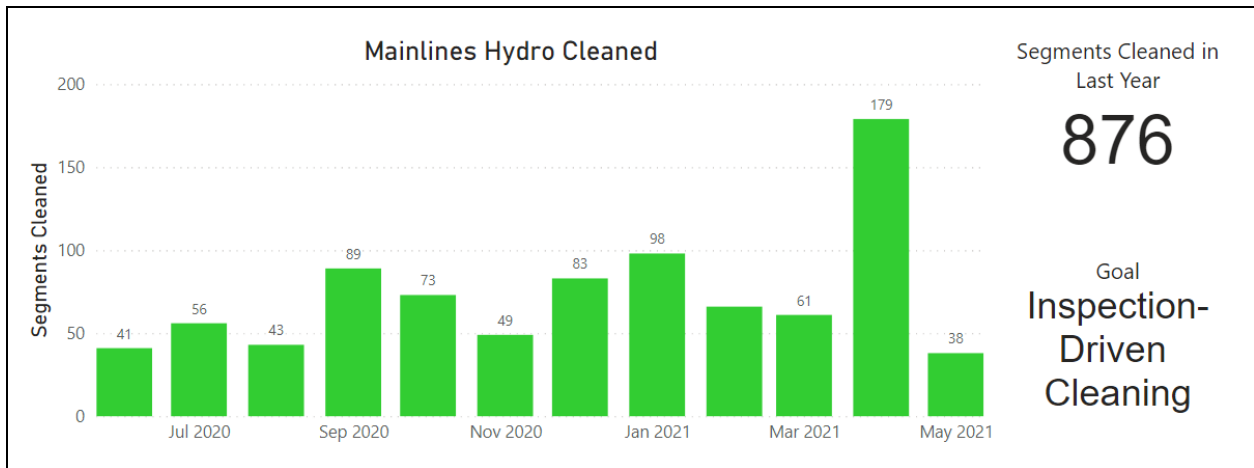
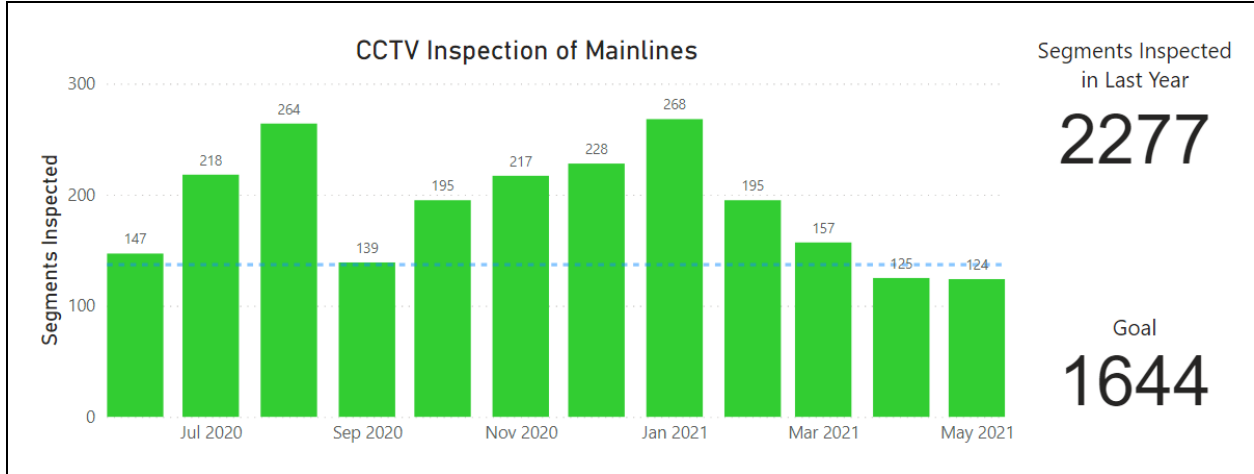
- a. Response Time Goals over the Last 12 Months

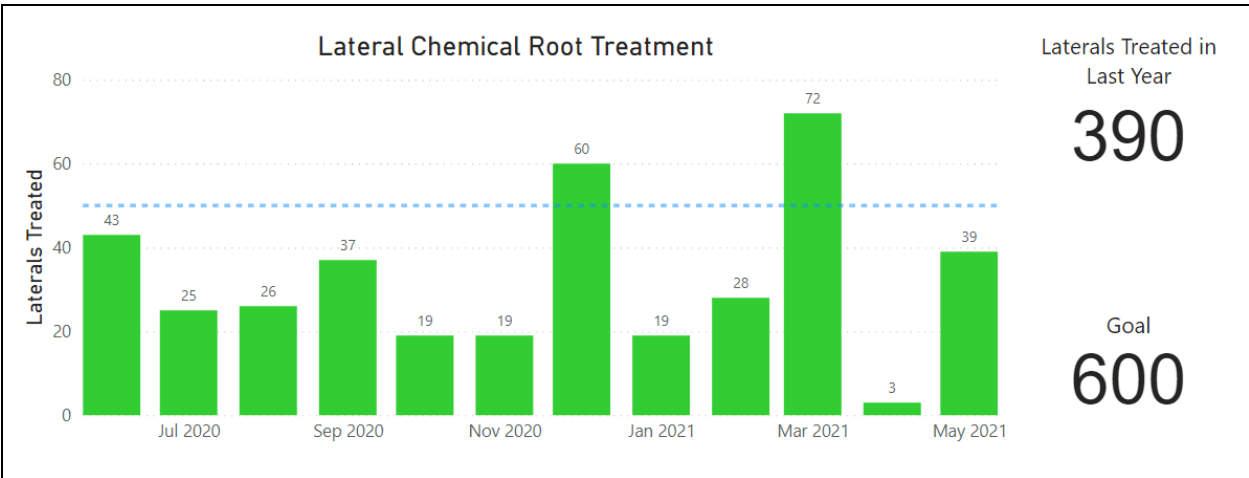
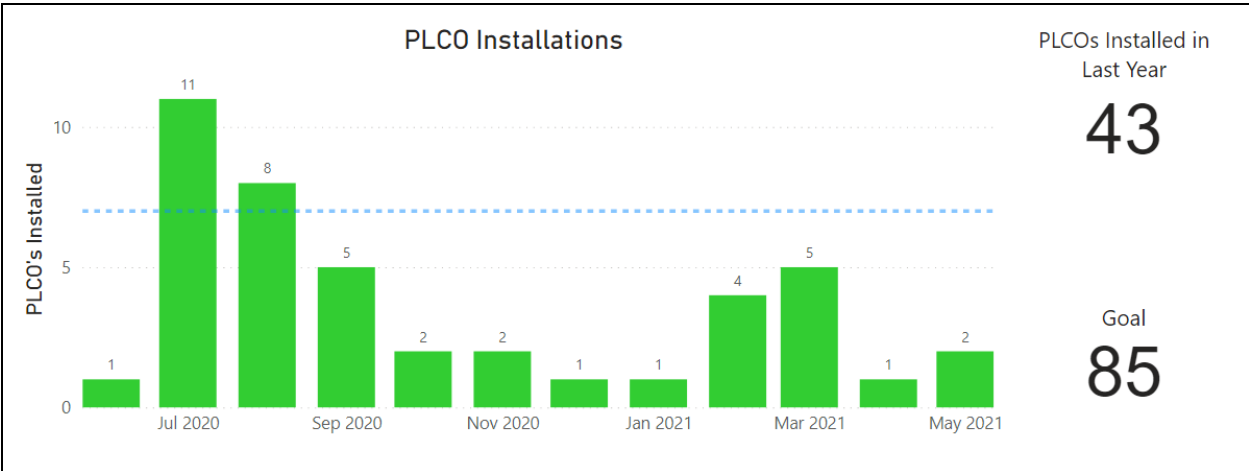
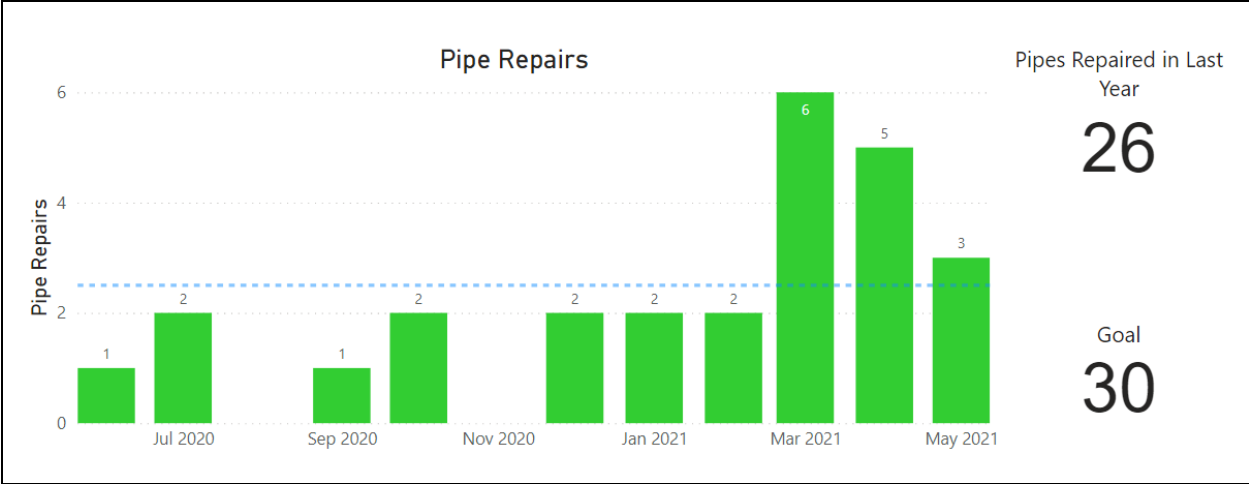
	Goal	Average	Success Rate
During Business Hours	< 30 minutes	18 min	96%
During Non-Business Hours	< 60 minutes	48 min	

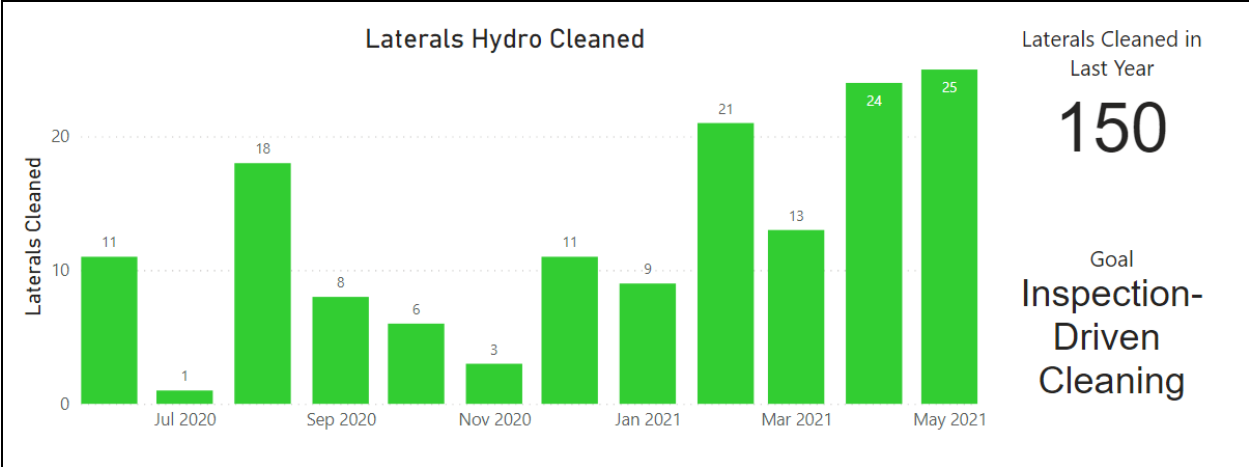
Responsibility	Service Calls - May 2021							Total Service Calls
	SSO	Stoppage	Odor	Alarm	PLSD	Vermin	Misc	
							1	27
N/A			1	2		5	1	
Owner Responsibility	1	5			4	2	1	
SPMUD Responsibility	2			1	1			
Total	3	5	1	3	5	7	3	

4. Production

a. The information provided below is not inclusive of all work completed.







ITEM VII. TSD REPORT

To: Board of Directors
From: Carie Huff, District Engineer
Cc: Herb Niederberger, General Manager
Subject: Technical Services Department Monthly Report
Board Date: July 1, 2021

Corporation Yard Wall Replacement Project

Glissman Excavating has completed demolition of the existing corporation yard wall and they have formed and poured the new concrete retaining curb. Installation of the new fence, screening, block wall and gate has been postponed until August due to supplier material delays.

Foothill Trunk Sewer Replacement Project

The Foothill Trunk Sewer Replacement Project is substantially complete. Since the last board meeting, Garney has completed the additional screening at the El Don sliding gate. The Bill of Sale and the Notice of Completion is expected at the August board meeting.

FOG Program

During the summer construction season, the District’s FOG Inspector is tasked with supporting new construction as well as maintaining the FOG Program. As such, SwiftComply is a very valuable tool to assist with tracking food service establishments (FSE) compliance with the FOG Program in an efficient manner.

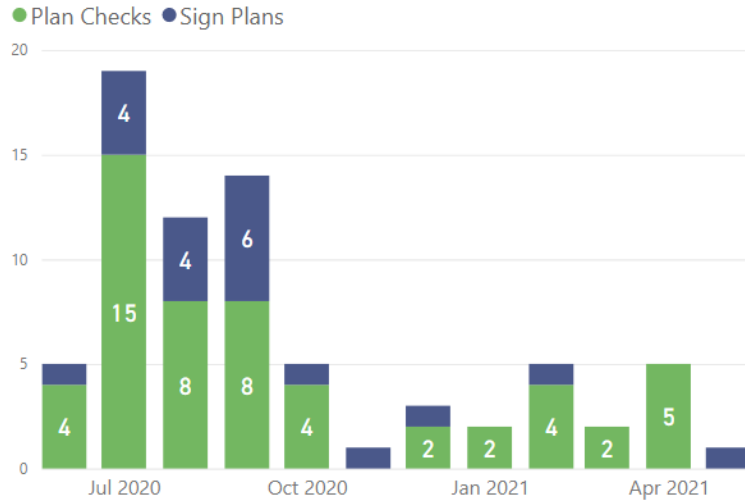
District staff is continuing to work with La Fornaretta regarding the issues outlined in their Notice of Violation.

There are several FSE within the District with active tenant improvements including Starbucks and Smithville Coffee. District staff is working with each FSE to find grease control solutions specific to their unique situations.

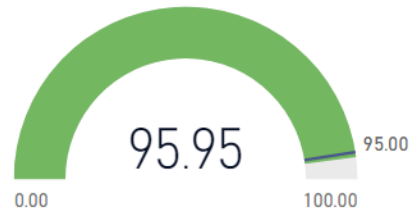
Department Performance Indicators

The following charts depict the efforts and performance of the department in the following areas of work as of May 31st, 2021. The charts are being created in a new reporting tool that directly connects to the District’s data, improving the timeliness of reporting efforts and leveraging the District’s investment in technology. Additional charts may be added in the future for other areas of work in the department.

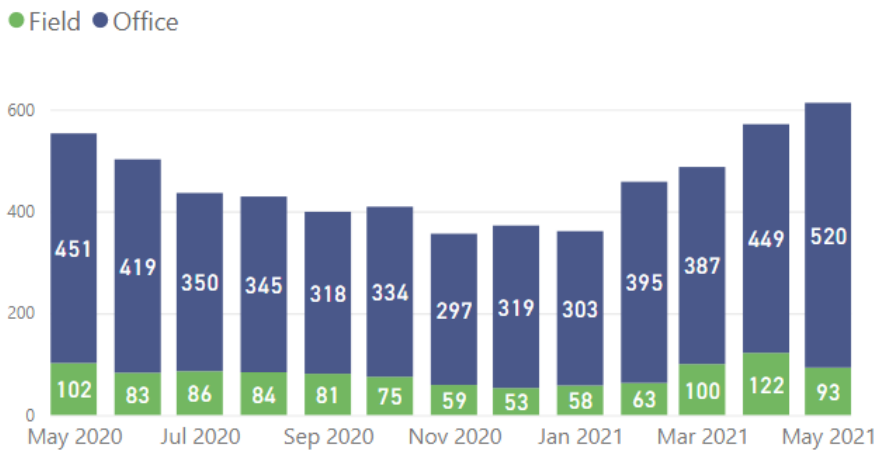
Plan Checks Completed - Monthly Totals



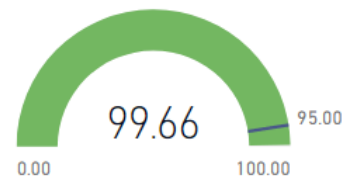
% "In Time" Plan Checks



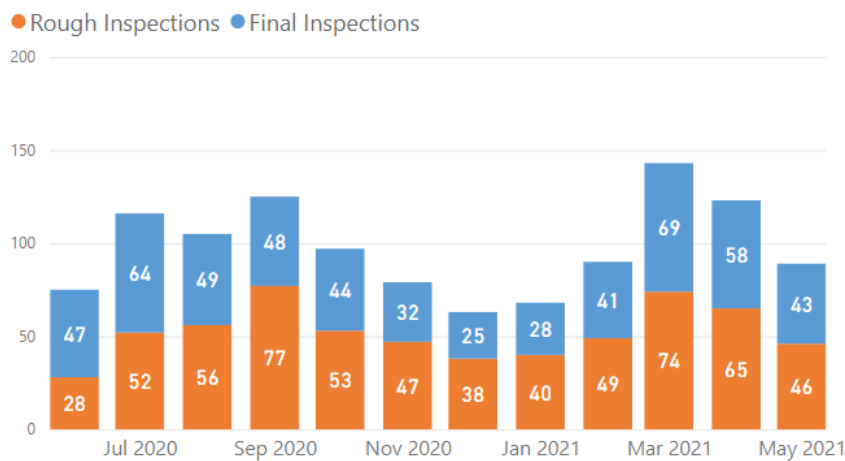
811 Responses - Monthly Totals



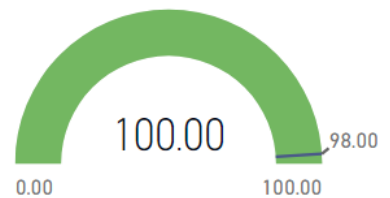
% "In Time" Responses ...



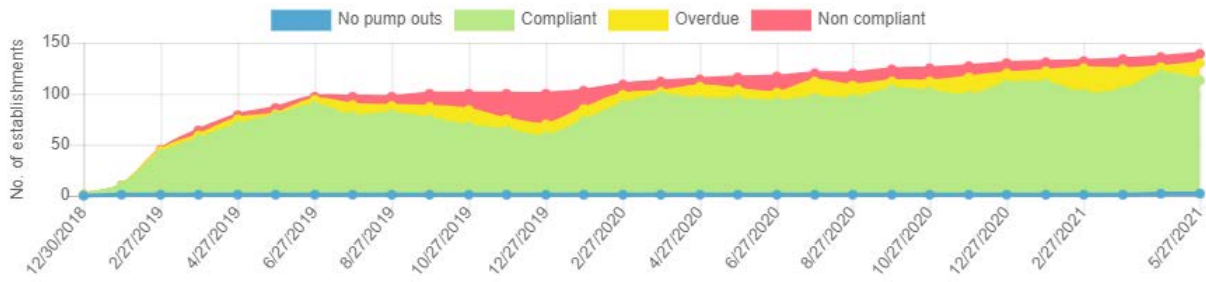
Building Sewer Inspections - Monthly Totals



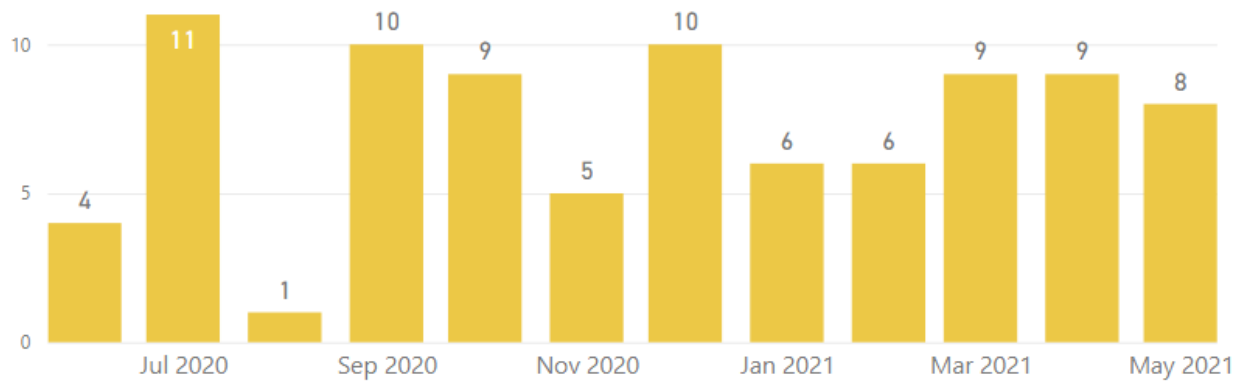
% "In Time" Inspections



FOG Compliance History



FOG Pickups - Monthly Totals



Grease Interceptor Inspections

