

**REGULAR BOARD MINUTES
SOUTH PLACER MUNICIPAL UTILITY DISTRICT**

Meeting	Location	Date	Time
Regular	SPMUD Boardroom Zoom Meeting	October 5, 2023	4:30 p.m.

I. CALL MEETING TO ORDER: The Regular Meeting of the South Placer Municipal Utility District Board of Directors was called to order with President Williams presiding at 4:30 p.m.

II. ROLL CALL OF DIRECTORS:

Present: Director Jerry Mitchell, Director Christy Jewell, Director James Durfee, Director Will Dickinson, Director Jim Williams

Absent: None

Vacant: None

Staff: Adam Brown, Legal Counsel
Herb Niederberger, General Manager
Carie Huff, District Engineer
Eric Nielsen, Superintendent
Emilie Costan, Administrative Services Manager

III. PLEDGE OF ALLEGIANCE: Adam Brown led the Pledge of Allegiance.

IV. PUBLIC COMMENTS:

ASM Costan confirmed that no eComments were received. Hearing no other comments, the public comments session was closed.

V. SPECIAL RECOGNITION – Government Financial Officers Association Awards

President Williams recognized the Administrative Services Department for receiving the Certificate of Achievement in Financial Reporting for its Annual Comprehensive Financial Audit for the fourth consecutive year and for receiving the Distinguished Budget Presentation Award for its Annual Budget Report on the first submission.

VI. CONSENT ITEMS:

1. MINUTES from the September 7, 2023, Regular Meeting.
2. ACCOUNTS PAYABLE in the amount of \$3,976,049 through September 25, 2023.
3. RESOLUTION 23-36 AMENDING THE MEMORANDUMS OF UNDERSTANDING (MOUS) WITH DISTRICT EMPLOYEES AND MANAGERS ADOPTED BY RESOLUTIONS 23-24 AND 23-25

Director Durfee made a motion to approve the consent items; a second was made by Director Mitchell; a roll call vote was taken, and the motion carried 5-0.

VII. BOARD BUSINESS

1. SOUTH PLACER WASTEWATER AUTHORITY (SPWA) OPERATIONS AND FUNDING UPDATES

Bryan Buchanan, Wastewater Utility Manager with the City of Roseville, presented an update on the funding, budget, and operations at the Wastewater Treatment Plants. He shared that the South Placer Wastewater Authority (SPWA) funds capital expansion projects at the two regional treatment plants through connection fee revenues. The City of Roseville operates the treatment plants under an operations and funding agreement; whereby, each partner pays for operations and maintenance and repair and replacement costs based on their proportional flows. He shared the projected five-year operating budget. He also provided an update on the Pleasant Grove Energy Recovery Project.

Director Dickinson asked about the timing of annual true-up invoices from the City of Roseville. Mr. Buchanan shared that the City could work with the District to provide actual expenses throughout the year to assist the District with budgeting, though they may not be audited numbers. GM Niederberger added that the new accounting system implemented by the City should allow them to provide more accurate and timely true-ups. President Williams asked about the approval process for the operations and maintenance and repair and replacement budget. Mr. Buchanan shared that the capital expansion budget is approved by the SPWA, and the operating budget is approved by the Roseville City Council. There was discussion about funding projects that are both replacement and expansion projects from both the capital expansion and operating funds.

Director Mitchell asked where the flows from Placer Vineyards will go. Mr. Buchanan shared that they will be pumped to the Dry Creek Wastewater Plant. Director Jewell asked how the partner percentages are tracked and split. Mr. Buchanan explained that each partner submits their flow data to the City and that data determines the partner allocations. Director Jewell commented that the District has one-fifth of the vote on the SPWA Board but pays twenty-six percent of the treatment costs.

Director Dickinson asked what would happen to the energy recovery project when the City is forced to implement the electric vehicle mandates. Mr. Buchanan shared that they have just purchased additional CNG trucks. The state mandate is a procurement mandate which means that the CNG trucks can be used until they need to be replaced. He added that the recycled CNG can also be used to power turbines at the treatment plants. He commented that he believes with the sales from the CNG trucks and the sale of energy credits, the energy recovery project will pay for itself sooner than the original projection of twenty years.

The Board thanked Mr. Buchanan for presenting his update and suggested this be more frequent.

2. STRATEGIC PLAN ANNUAL PERFORMANCE REPORT FOR FISCAL YEAR 2022/23

DE Nielsen gave a presentation on the Strategic Plan annual performance. He highlighted the progress made toward the strategic plan priority's work plans and action steps. He also showed

the performance measures contained in the report that were prepared utilizing the Effective Utility Management (EUM) framework. He shared that overall, the District is meeting or exceeding the measures; however, staff has identified some areas where additional monitoring and/or efforts may be needed.

Director Mitchell asked if the EUM performance measures are reported such that agencies can compare their performance. DS Nielsen shared that he hopes that information becomes available through the use of the EUM framework. The EUM framework is used by both water and wastewater agencies and could help identify agencies that are performing very well and may have programs or practices that could be utilized in the District.

Director Dickinson commented that he appreciated that the measurements and analyses were self-critical, and that staff did a good job of identifying issues. He added that sometimes there are circumstances beyond staff's control that can impact the measurements.

Director Mitchell asked if the Board would receive this report every year. DS Nielsen confirmed that they would, and GM Niederberger added that every board report throughout the year contains the strategic plan priorities supported by the board action.

The Board thanked the staff for their efforts on the Strategic Plan Annual Report.

3. RESOLUTION 23-37 AUTHORIZATION TO EXECUTE A CONTRACT FOR LATERAL REPLACEMENT AT MIDAS AVENUE

DE Huff presented the proposed cooperative project with Placer County Water Agency (PCWA) to replace two sewer laterals at Midas Avenue. The proposal is for PCWA's contractor to complete the replacements. DE Huff shared that the project is expensive due to the depth of the laterals, shoring, groundwater, and bypass pumping. She shared that staff did obtain a bid from an additional contractor which came in higher. Completing the repairs as a coordination project saves the District on paving restoration costs.

Director Dickinson thanked staff for obtaining a second bid. He asked if there are more of these issues throughout the District. De Huff shared that through the CCTV program, the staff have been able to identify areas where there are issues. Staff does not believe that these issues are rampant throughout the District. President Williams commented that the main issue with these lateral replacements is the depth requirements. Director Mitchell commented that is better to complete the replacements now as the cost of replacements only increases in the future.

Director Jewell made a motion to adopt Resolution 23-37 Finding that the Midas Lateral Replacement Project is categorically exempt from the California Environmental Quality Act (CEQA) per Section 15302 (Replacement or Reconstruction) and Authorizing the General Manager to execute the attached Construction Contract with ARB in an amount not to exceed \$84,460 plus a 10% contingency (\$92,906 total); a second was made by Director Durfee; a roll call vote was taken, and the motion carried 5-0.

VIII. REPORTS

1. **District General Counsel (A. Brown):**

General Counsel Brown had no report for this meeting.

2. **General Manager (H. Niederberger):**

A. ASD, FSD & TSD Reports:

GM Niederberger reminded the Board that he will be out of the office for three weeks in October and during that time the District Engineer would be in responsible charge of District activities.

B. Information Items: No additional items.

3. **Director's Comments:**

Director Mitchell announced that the Loomis Eggplant Festival is this weekend.

Director Dickinson asked about the easements for the Atherton Trunk. GM Niederberger shared that he has been discussing this in his meetings with the Rocklin City Manager. He offered to attend a Rocklin City Council meeting to express the District's concerns about the administrative items not being completed so the District could accept the project. The Board suggested having this discussed during a Rocklin 2x2 meeting in November.

President Williams shared that the Pleasant Grove Wastewater Treatment Plant Expansion Grand Opening was a nice event.

IX. ADJOURNMENT

The President adjourned the meeting at 5:49 p.m. to the next regular meeting to be held on November 2, 2023, at 4:30 p.m.



Emilie Costan, Board Secretary