

Item 5.1

REGULAR BOARD MINUTES SOUTH PLACER MUNICIPAL UTILITY DISTRICT

MEETING DATE & TIME: September 3, 2026 at 4:30 PM

MEETING LOCATION: SPMUD Boardroom

I. CALL MEETING TO ORDER

A Regular Meeting of the South Placer Municipal Utility District Board of Directors was called to order with President Dickinson presiding at 4:30 p.m.

II. ROLL CALL OF DIRECTORS

Present: Director Jerry Mitchell, Director Jewell, Director Will Dickinson, and Director Jack Arney

Absent: Director Michael Faria

Vacant: None

Staff: Adam Brown, Legal Counsel
Eric Nielsen, General Manager
Emilie Costan, Administrative Services Manager
Chad Stites, Superintendent
Carie Huff, District Engineer

III. PLEDGE OF ALLEGIANCE

GM Nielsen led the Pledge of Allegiance.

IV. PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA

ASM Costan confirmed that no eComments were received. Hearing no other comments, the public comments session was closed.

V. CONSENT ITEMS

1. MINUTES from the August 6, 2026, Regular Meeting.
2. ACCOUNTS PAYABLE in the amount of \$1,611,089.32 through August 24, 2026.
3. RESOLUTION 26-33 AUTHORIZING THE GENERAL MANAGER TO SURPLUS PROPERTY AND/OR EQUIPMENT

No public comments were received on the Consent Items.

Vice President Mitchell motioned to approve the Consent Items, a second was made by Director Arney; a roll call vote was taken, and the motion carried 4-0.

VI. BOARD BUSINESS

1. PROGRESS REPORT ON POTENTIAL REVISIONS TO THE DISTRICT CAPACITY CHARGE

GM Nielsen provided an update on potential revisions to the District's Capacity Charge. He shared information on the steps moving forward, including contracting with a consultant to review and evaluate data and the potential impacts of proposed changes on revenue and fund balances. He shared that in November, staff are planning to bring the results of the System Evaluation Capacity Assurance Plan (SECAP) to the Board. The SECAP provides a nexus that helps the District set appropriate capacity charges. Staff are targeting December for a completed analysis of the capacity charges and a report to the Board on the results.

Vice President Mitchell asked about the potential impacts of El Niño on the SECAP. GM Nielsen shared that the SECAP uses a design storm, based on statistical data. The District has previously used a 10-year, 6-hour storm event to analyze impacts. He shared the process and impacts of choosing a design storm, and that the District has the authority to select the design storm used.

Director Arney asked for the total cost for the consultant to complete the proposed analysis. GM Nielsen shared that \$50,000 was budgeted for the consultant; however, preliminary estimates have the services costing around \$30,000. President Dickinson asked if this contract would be approved under the General Manager's purchasing authority. GM Nielsen confirmed it would be approved under GM purchasing authority in order to continue moving the project forward in a timely manner.

President Dickinson asked if a methodology has been identified to establish the nexus between land use and expected flows. GM Nielsen shared that some of the options being considered are winter water use, census data, and fixture units. President Dickinson asked about a potential situation where the South Placer Wastewater Authority (SPWA), through their own separate study, comes to a different finding than the District does. GM Nielsen commented that a situation like that would require further analysis, taking into consideration legal requirements, regional impacts, and additional factors. GM Nielsen confirmed that there is crossover between the District's efforts and those of SPWA. He commented that he is hopeful there will be frequent communication and data sharing throughout the process.

No public comments were received.

This was an informational item only; no action was taken.

2. SOUTH PLACER WASTEWATER AUTHORITY (SPWA) BOARD MEETING REPORT – DIRECTOR WILL DICKINSON

President Dickinson provided an overview of the September 2, 2026, SPWA Board Meeting. He shared that several large capacity projects were approved at the meeting. During the meeting, he relayed to SPWA staff that the District might not have a need for these additional capacity projects, which could impact financial contributions. GM Nielsen shared that the SPWA Executive Director acknowledged the need to begin high-level discussions on proportionate shares, regional fees, and other topics between the partner agencies. These discussions are anticipated to begin in January 2027. President Dickinson shared that SPWA is now considering leading the regional EDU study. GC Brown shared that he was contacted by counsel for SPWA, and that there was an evolving

consensus that an EDU study could be completed under SPWA's authority, given the impact of EDUs on SPWA. GC Brown shared that based on his preliminary review, he agrees that SPWA funding can be used for an EDU study, which he will be communicating back to SPWA counsel.

President Dickinson spoke about the interest of the District and the partners in participating in the EDU study, the various phases, and the timing of phases. It is expected that in November the SPWA Board will be presented with a budget revision and contract for the study. No public comments were received.

This was an informational item only; no action was taken.

3. REGIONAL WASTEWATER TREATMENT PLANT RENEWAL PROJECT UPDATES

GM Nielsen presented background information on regional wastewater treatment plant renewal projects, including information on the three Joint Powers Authority (JPA) agreements that establish the authority of SPWA, how treatment is funded, and how funds are spent. He further shared how the agreements relate to and impact the District's three funds and the budget. He provided information on the renewal projects that the City of Roseville is planning to complete, as well as funding information for the next five years.

GM Nielsen shared that staff plans to bring this information to the Board more regularly, as these projects don't come before the SPWA board. He asked for feedback on the frequency and timing of the updates.

Director Jewell thanked staff for the breakdown of the three agreements that was included in the staff report.

Vice President Mitchell asked about available grants to help fund renewal projects. GM Nielsen shared that there are some grant funds available for various projects, and that the City of Roseville is very proactive in researching alternative funding, as well as utilizing internal staff to complete projects more cost-effectively.

Director Jewell asked about the projected increase in renewal project spending at the treatment plants in relation to the District's Fund 100 balance. ASM Costan shared that the District has been holding funds in Fund 100 beyond the minimum reserve requirement in anticipation of these higher costs. There has been some discussion about creating a separate Fund 200 with the next rate study to reserve funding for these programmed, nonrecurring regional renewal project expenses. President Dickinson asked about the previous rate study and the regional renewal projects that were factored into the rates. ASM Costan shared that renewal project costs were included in the rate study based on the information available at the time; however, the number of projects and project costs have increased, and the timing of many of the projects has been accelerated.

Director Arney asked how the District is budgeting to cover the regional renewal projects. ASM Costan shared that the District has been budgeting less than the project costs provided by the City of Roseville, factoring in actual spending in previous fiscal years. Any unspent project funds from one year are moved into the next fiscal year. If project expenses are more than the District budgeted, there will be a true-up owed in the next fiscal year. GM Nielsen provided additional details on the next cost of service study and the establishment of Fund 200.

No public comments were received.

Director Jewell shared that she found the report very informative and would like to continue to receive updates. President Dickinson added that the Board will receive an update once a year at the budget workshop. He suggested that changes and more frequent updates could be discussed during Fee and Finance Advisory Committee meetings, with one additional update for the full Board, around December or January. The Board was in agreement with the President's suggestion.

4. GEOGRAPHIC INFORMATION SYSTEMS (GIS) PRESENTATION

DE Huff introduced the District's GIS system and applications used District-wide, and introduced Curtis Little, the GIS/IT Analyst. DE Huff shared that utilizing technology to improve efficiencies is a Strategic Plan priority. Curtis Little provided a demonstration of the District's GIS web maps, links to asset and record management applications, and work order and inspection systems.

No public comments were received.

VII. DEPARTMENT REPORTS

Legal Counsel (A. Brown):

GC Brown had no report for this meeting.

General Manager (E. Nielsen):

GM Nielsen introduced the General Manager and Department Reports.

Director Jewell asked about the CHP audit results, and DS Stites provided information on the follow-up items and the timeline for future audits.

President Dickinson acknowledged the District's receipt of the GFOA Triple Crown Award and the work staff put into the reports. President Dickinson requested a closed session in November for the General Manager's evaluation and asked about the content for the first retiree newsletter. GM Nielsen confirmed the closed session, and ASM Costan provided information on the retiree newsletter that is being circulated in conjunction with Open Enrollment. President Dickinson asked about follow-up items resulting from Labor Negotiations. GM Nielsen shared that follow-up meetings have been scheduled.

VIII. DIRECTOR'S COMMENTS

Vice President Mitchell shared that he is impressed with staff and the tools they have to perform their work. Director Jewell commended President Dickinson on his role with the SPWA Board. Director Arney expressed agreement with both Vice President Mitchell and Director Jewell.

IX. PUBLIC COMMENTS ON CLOSED SESSION

No public comments were received.

X. CLOSED SESSION

The Board met in Closed Session at 5:46 p.m. and adjourned Closed Session at 6:06 p.m.

XI. CLOSED SESSION READOUT

The Board met in Closed Session to discuss the General Manager's Evaluation. No action was taken.

XII. ADJOURNMENT

The President adjourned the meeting at 6:08 p.m. to the next regular meeting to be held on September 30, 2026, at 4:30 p.m.



Emilie Costan, Board Secretary